

1 **Providence City Planning Commission Meeting**  
2 **15 South Main, Providence UT 84332**  
3 **November 17, 2016 6:00 p.m.**

4  
5 Attendance

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6 Chair: Robert James  
7 Commissioners: Rowan Cecil, Andrea Diamond, Brent Fresz (alternate), John Parker  
8 Excused: None  
9 Absent: Mike Harbin

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11 Skarlet Bankhead, Administrative Services Director

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13 Action Items:

14 Item No. 1. Final Plat Amendment: The Providence City Planning Commission will consider for approval an  
15 amended final plat Foxridge Subdivision Unit No. 5 1<sup>st</sup> Amendment amending the boundary between Low 20 (615 E  
16 Foxridge Dr.) and 23 (Dover Circle); requested by Mondell Ward.

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18 **Motion made to approve amended final plat Foxridge Subdivision Unit No. 5 1<sup>st</sup> Amendment amending the**  
19 **boundary between Low 20 (615 E Foxridge Dr.) and 23 (Dover Circle) –R Cecil, second-J Parker.**

20 **Vote: Yea: R Cecil, A Diamond, J Parker**  
21 **Nay: None**  
22 **Abstained: None**  
23 **Excused: M Harbin**

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  - Mondell Ward, Providence, explained that he installed a concrete patio at the back of the lot unsure of  
26 where the boundary line was located. After locating the boundary line, it was determined that the patio  
27 crosses the boundary line covering two lots. He currently owns both lots. He does not want to consolidate  
28 the lots. He simply wants to move the boundary line.

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30 Study Items:

31 Item No. 1. General Plan Consultant RFP review: The Providence City Planning Commission will interview members  
32 of KLJ, a firm that submitted a response to the City's request for proposals from qualified consultants for the 2016  
33 General Plan Update.

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  - Presentation by KLJ provided an overview of their company, the importance of creating a good general  
35 plan and the company's experience and success at creating great general plans. The firm leans more  
36 toward an engineering approach to planning as opposed to an architectural approach. The firm focuses on  
37 traffic analysis, zoning mapping, and economic development. KLJ identified community input as being an  
38 important aspect of plan development. They are unique in that they have a very wide-range of experience  
39 from all over the country and can provide different perspectives and way of approaching economic  
40 development.
  - Question and answer session between KLJ and Planning Commission.
  - R James scheduled the next meeting to complete the next interview with CRSA on Thursday, December 1,  
43 2016 at 4:00 pm.

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45 Reports:

46 Staff Reports: Any items presented by Providence City Staff will be presented as informational only.

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48 Commission Reports: Items presented by the Commission Members will be presented as informational only; no  
49 formal action will be taken.

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51 Agenda posted by Skarlet Bankhead on November 16, 2016.

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**Motion made to adjourn Planning Commission Meeting of November 17, 2016. –R Cecil, second – A Diamond**

**Vote: Yea: R Cecil, A Diamond, J Parker**  
**Nay: None**  
**Abstained: None**  
**Excused: M Harbin**

Meeting adjourned at 5:00 p.m.  
Minutes prepared by K Merrill.

  
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Robert James, Chairman

  
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Kristine Merrill, Office Specialist