

Lindon City  
100 North State Street  
Lindon, UT 84042-1808



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[www.lindoncity.org](http://www.lindoncity.org)

LINDON CITY JOB OPENING

**Water System Maintenance Operator**

Full-time w/ benefits  
\$18.06 to \$27.02/hr depending on qualifications\*

Open Until Filled  
(first review September 27, 2021)

**APPLICATION REQUIREMENTS:**

Applicants must submit a completed Lindon City Employment Application (available on-line at <http://www.lindoncity.org/employment.htm> or at City offices located at 100 North State Street, Lindon, UT 84042).

**Job Description:**

TITLE: Water System Maintenance Operator  
PAY RANGE: Range 13 (\$18.06/hr to \$27.02/hr) + Full Benefits (medical, dental, 401k, URS retirement pension, vacation, sick leave, etc.).  
*\*Starting pay negotiable depending on qualifications, certifications, and experience.*  
DEPARTMENT: Public Works  
STATUS: Regular Full-Time  
FLSA CODE: Non Exempt

**NATURE OF THE WORK**

Under the direction of the Public Works Water Division Superintendent, the Water System Maintenance Operator is responsible for the operation, maintenance and inspection of the City's culinary water and secondary water systems.

**EXAMPLES OF DUTIES**

Inspects, maintains, and operates a variety of construction and maintenance vehicles and equipment including backhoes, loaders, and dump trucks in water system inspection, maintenance and repair activities; excavates trenches in the maintenance and repair of water lines and mains; places barricades, signs, and traffic cones around work sites to protect public and operators; lays, connects, tests, and disinfects water mains; inspects, taps, flushes, and cleans water mains; inspects and repairs fire hydrants; inspects and regulates chlorine injection systems; inspects and maintains springs and water distribution lines; works to resolve citizen complaints and concerns regarding water services; inspects and reads water meters; processes work orders dealing with water meter installation, problem repairs; inspects, maintains, and repairs water wells, water tanks, and chlorinators; files reports and keeps detailed records of inspections and maintenance of water systems; may assist with on-call emergency coverage for various public works' needs; required to work after hours as needed for emergency repairs or scheduled maintenance work; may assist with snow plowing; may assist with cemetery interments; and performs other related duties as assigned.

**KNOWLEDGE, ABILITIES, AND SKILLS**

Knowledge of:

- Construction and maintenance vehicles and equipment;

Water Operator

- Culinary Water & Secondary Water system distribution and operations;
- Inspection methods and procedures; and
- Record keeping

Ability to:

- Operate construction and maintenance vehicles and equipment;
- Operate personal computer for report writing / record keeping and email;
- Understand verbal and written directions and instructions;
- Effectively communicate in both oral and written methods;
- Organize and follow through with multiple projects of various complexity at the same time;
- Establish and maintain effective working relationships with City officials, staff, and the general public; and
- Adequately perform job functions as listed in 'examples of duties'.

### EDUCATION AND EXPERIENCE

A standard senior high school diploma plus 3 years of related water system operation, inspection, maintenance, and repair and/or similar equipment operation experience, or an equivalent combination of education and experience.

### LICENSES AND CERTIFICATES

- Requires a valid State of Utah Commercial Driver License (CDL), with no significant violations or restrictions that prohibit ability to perform essential job duties (or able to obtain CDL within 6-months); and
- Must be certified by the State of Utah as a Grade 1, 2, 3, or 4 Certified Water Operator, or be able to become certified within 12-months of being hired.

### WORKING ENVIRONMENT

Outdoor work required in various weather conditions on uneven ground surfaces; Normal office setting for writing reports.

Physical hazards involved in operating construction and maintenance vehicles and equipment.

Moderate to heavy physical effort is required; Heavy lifting is necessary.

*\*Selected applicant must pass a drug screening test, criminal background check, and driver license check prior to official offer of employment.*

*Lindon City is an Equal Opportunity Employer.*

## Typical Employee Benefits & Perks at Lindon City (non-Dept Heads)

### **FY 2021-22 (subject to budget changes)**

- Competitive Salary Ranges. Wage studies conducted every 2-3 yrs
  - Cost of Living Allowance (COLA) annually evaluated
- Utah State Retirement (URS) pension plan
  - Retire with annual pension until death (amounts based on salary and years of service); Vested after 4 years in system.
  - Death benefit (URS pays 75% of annual salary in lump sum)
  - Survivor/spouse pension benefit after 15 years
- 401k contribution = 1.5% of current wage. If employee contributes additional 1.5% the City will match that contribution (total of 3% from city)
- Health Insurance: Premiums 97% paid by City (Employee will pay 3% of medical premium).
  - Choice of traditional PPO or HSA through PEHP / Mountain Star hospital networks.
- Dental = 50% premium paid by City for family coverage. 100% paid for employee only or employee plus one.
- 12 paid holidays per year (11 holidays + one personal day)
- 80 hours vacation accrued per year for 1-10 years of service (11-20 yrs=120 hrs/yr; 21+ yrs=160 hr/yr)
- 96 hours sick leave accrued per year
- Sick leave buy-back program: sell back up to 24 hours of sick leave after accruing minimum 288 hours of sick time (about 3 yrs of sick leave). Makes for a nice Christmas bonus as it's paid the end of November.
- Life insurance = \$50,000 coverage paid for employee. Additional insurance options available at employee expense.
- Long-term disability coverage paid by City
- Vision/Eye coverage available at employee expense
- Cafeteria Plan available for tax-exempt health/medical expenses
- One-time merit bonus pay for those maxed-out on salary range: If an employee has topped out on their pay scale this program allows the employee to receive a merit increase lump bonus. It's not added as a salary increase.
- Differential Pay for specific professional certifications
- Workers compensation coverage paid by City
- FICA/Social Security contributions
- For specific positions: \$150 per year uniform allowance + city issued uniform and/or equipment
- Longevity Awards: \$10/yr of service; paid every 5 years (totals \$1,050 after 30 consecutive yrs.)
- Take home vehicle provided during on-call coverage (specific positions only).
- As needed: City-paid cell phone
- Annual Aquatics Center 30 punch pass. Additional passes discounted for employees
- Up to 4 free facility rentals per year (pavilions, community center, etc.)
- Access to cardio/weight room at Community Center
- Well maintained facilities/offices/vehicles
- Good working relationships. Supportive elected officials. Great political climate with citizens (very rare community/political turmoil).
- Challenging projects of growing city.

*Typical benefit package is valued between \$25,000 to \$35,000 per year (depending on salary)*