

Returning Cashier/Customer Service

Starting Pay Rate: \$7.95/hr

Nature of Work

Under close supervision of the LAC Management and Lead Cashiers, performs customer service counter work in daily admission, greeting customers, answering telephones, and registering program participants, responsible for light custodial duties in maintaining clean buildings and grounds of the aquatic facility, will also be responsible for food preparation, cashiering, and distributing food items.

Example of Duties

- Handle cash in an appropriate and honest way.
- Greet and check in customers.
- Collect payments and perform cashier responsibilities.
- Register transactions and issue receipts.
- Provide friendly customer relations to all guests and provide assistance upon request.
- Performs general office work and food preparation.
- Maintain clean environment and perform janitorial duties as required or assigned to include body fluid cleanup, sanitization, and light housekeeping.
- Clean, sweep, mop, spray the decks, restrooms, buildings and grounds.
- Wash windows, screens, doors, desks, and other areas of facility.
- Stock supplies and materials, maintain and replace supplies as needed.
- Dispose of trash, replace trash liners, and maintain a clean environment in and around the aquatic facility.
- Performs related duties as required.

Minimum Qualifications

- High school graduate or equivalent or currently attending high school
- Experience in Word Processing, Typing, 10-key calculator desired
- Ability to work in a team setting and communicate effectively both verbally and in writing; ability to follow written and verbal instructions

Requirements

- Must be 16 years of age
- Ability to work mornings, mid-day, evenings, weekends, and holidays.
- First Aid/AED Certified
- Valid Food handlers permit honored by Utah County
- Will be subjected to a drug test and background test before employment.