

Lindon City
100 N State Street
Lindon, Utah 84042



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www.lindoncity.org

Job Title:	Program Instructor I (<i>Seasonal</i>)	Department:	Parks and Recreation
Pay Scale:	Range 2- \$9.86-\$14.73 per hour (DOE)	FLSA Code:	Non-Exempt

Job Summary:

Under the supervision of the Recreation Supervisor, this position is engaged in teaching, implementing, and carrying out lesson plans for after school classes, summer camps, community events and/or sports clinics.

Duties/Responsibilities:

- Must be able to attend all trainings and programs scheduled.
- Instruct classes in a participant-centered environment while ensuring safety and well-being of those in attendance.
- Ability to read, review, and follow lesson plans.
- Ability to comfortably manage youth ranging from ages 3-17.
- Maintain a positive work atmosphere by behaving and communicating in a manner that is successful in getting along with participants, staff, parents, and the public.
- Set up, take down and cleanup of work space.
- Maintain a tidy and orderly classroom and material storage space.
- Create a safe, thriving, and respectful environment for all students.

Requirements:

- Follow Lindon City's policies and procedures.
- Excellent communication and interpersonal skills.
- Strong organizational skills and detail oriented.
- Creative and able to think outside the box.
- Ability to communicate effectively both verbally and in writing.
- Successfully multitask.
- Work independently and prioritize work assignments.

Education/Experience:

- Must be at least 16. High School graduate is preferred.
- Experience working with youth and in teaching.

Physical Requirements:

While performing the duties of this job, the employee is frequently required to stand, sit, talk, hear, read and write. This position requires an employee to walk or run. He/she may periodically need to reach, stoop, crouch, or kneel. Employee may be asked to lift/carry and/or move equipment weighing up to 50 pounds.

Hiring Policy:

Lindon City Corporation is an Equal Opportunity Employer. Lindon City will not base its hiring decisions on non-meritorious factors such as race, color, national origin, sex, religion. Lindon City will not refuse to hire an individual who is disabled who is capable of performing the essential requirements of the position with reasonable accommodations when they do not create undue hardship.

Hiring is conditioned upon submission to and successfully passing a drug screen and background check.