

PARC Tax Mini Grant Eligibility and Policies

- 1.1 Qualifying organizations must have, or commit to have, a significant presence within Lindon City and must be a qualifying organization as defined in this policy. Competitive mini grants are available only for Cultural Arts Organizations.
- 1.2 All applications must be received by Lindon City by 5:00pm on the second Tuesday in April. Grants will be awarded by the end of June of each year. Distribution of grant funding will not be made until after July 1st of each year and is subject to actual funds be accrued by the City.
- 1.3 Grant applicants must complete an application form and then submit the information to the Lindon City Parks & Recreation Director for completeness review. The Parks & Recreation Director will forward this application to the City Administrator who will schedule the grants to be reviewed by the Lindon City Council. The City Council will evaluate all mini grant applications for eligibility on a broad spectrum of cultural arts disciplines including visual arts, performing arts, literary arts, historic preservation, arts education, etc.
- 1.4 PARC funds granted to cultural organizations may not be used for capital construction expenses, payments into an endowment fund, expenditures for programs outside of Lindon, activities not available to the general public, political lobbying, fundraising expenses related to capital or endowment campaigns, or for other expenses not related to the organization's primary cultural purpose or directly related to or for the direct benefit to the residents of Lindon City. Also, the portion of this revenue designated for cultural arts is intended to support nonprofit cultural arts organizations rather than individuals.
- 1.5 PARC grant funding for cultural organizations may not be used for the following expenditures:
 - 1.5.1 Accumulated deficits or debt retirement;
 - 1.5.2 Capital improvements;
 - 1.5.3 Public Schools and/or school programs or hiring of temporary or permanent staff in any school or school system;
 - 1.5.4 Lobbying Expenses;
 - 1.5.5 Scholarships, purchase awards or cash prizes;
 - 1.5.6 Magazines or newspapers;
 - 1.5.7 Broadcasting network or cable communications systems;
 - 1.5.8 Performances, events and activities that take place outside of Lindon City;
 - 1.5.9 Activities intended primarily for fundraising;
 - 1.5.10 Recreational, rehabilitative, or therapeutic programs;
 - 1.5.11 Social service programs;
 - 1.5.12 Fireworks;
 - 1.5.13 Rodeos;
 - 1.5.14 Non-cultural celebratory events;
 - 1.5.15 Activities that are primarily religious in purpose;
 - 1.5.16 Cash reserves;
 - 1.5.17 Start-up organizations;
 - 1.5.18 Private Foundations.
- 1.6 Qualifying organizations requesting funds must be a nonprofit entity with 501(c)(3) status at the time of the application from deadline, or a municipal cultural and/or historical council.
- 1.7 All qualifying organizations may apply for mini grants once per calendar year.

- 1.8 A submitted application form must be accurate, complete and all supplemental information included prior to the deadline. Late submissions will not be accepted. It is not the responsibility of the PARC staff to contact the applicants regarding information missing from their application.
- 1.9 For qualifying organizations funded the year prior, by the second Tuesday in April, each qualifying organization must submit a Compliance Report detailing how it expended the funds it received pursuant to these policies and procures. Award recipients must use the funds within the 12 month before the next application cycle begins. (second Tuesday in April)
- 1.10 The purpose of the Compliance Report is to account for grant funds distributed to cultural organizations. The report must be submitted by the deadline indicated. Future PARC funding may be withheld due to inadequate, incomplete, or non-submitted Compliance Reports.
- 1.11 Grant selection is competitive. The Lindon City Council will be the final decision and approval authority for all grant applications. In conformance with these policies and guidelines the City Council reserves the right to award all or portions of requested grants, or reject all or portions of any grants. Submittal of a grant application and/or award of grant is not a guarantee of funding.