

## Historic Preservation Commission Meeting Minutes

November 14th 2019

**Start:** 6 P.M.

**Attendance:** Lyle Lamoreaux (Chair), Connie Lamoreaux, Maxine Smith, Rich Doxey, Jake Hoyt (City Councilmember), Anders Bake (Planning Staff), Alan Walker (Recreation Staff)

**Approval of Minutes:** 09/12/19

**Preparation for the Annual Tree Lighting:** The Annual Tree Lighting will be held on December 2<sup>nd</sup> this year at 6 PM. The following items were discussed for this event:

- The Assistant Pastor from the Fellowship Bible Church is planning to offer the opening prayer.
- Connie Lamoreaux will bring candy canes.
- The parks department will provide heaters, chairs, and tables and set them up before the event.
- Anders will contact the police/fire department about providing hot chocolate.
- Alan is working with local elementary schools to find a choir. Rich suggested that Rocky Mountain Elementary School may be a good choir for the event and may be able to bring a Portuguese choir.
- Rich will be the M.C. for the event
- Jake will confirm that the Mayor will be doing the tree lighting.
- The Commission discussed the plan to not have Santa at the event this year and having a separate Santa event later in December. The Commission would like the Parks and Recreation department to reconsider having Santa at the event and potentially doing a service event later in the month.

**Parks Survey Discussion:** The Commission discussed the parks survey that is being used to gather information for an update to the Parks Master Plan. The discussion included the questions on the survey and better ways to distribute the survey throughout the city. Each Commissioner was given an assignment to encourage five to ten people to complete the survey.

**Next Meeting:** The next Historic Preservation Commission Meeting has been scheduled for Thursday, January 9th at 6 P.M.