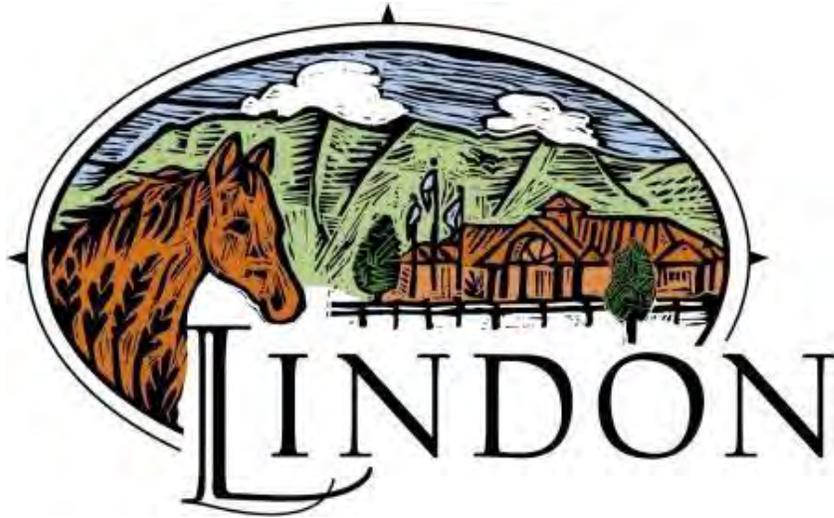


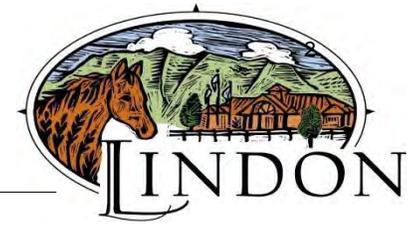
Lindon City Council Staff Report



Prepared by Lindon City
Administration

May 18, 2020

Notice of Meeting of the Lindon City Council



The Lindon City Council will hold a meeting beginning at 5:15 p.m. on Monday, May 18, 2020 to be broadcast electronically from the Lindon City Center, 100 N. State Street, Lindon, UT. Due to the Coronavirus gathering restrictions no public access to the building is permitted. However, the public can view the meeting and comment electronically on a live broadcast at www.facebook.com/lindoncity. Emailed public comments on agenda items sent prior to the meeting are encouraged and can be sent to kmoosman@lindoncity.org. The agenda will consist of the following:

Scan or click here for link to download agenda & staff report materials:



REGULAR SESSION – 5:15 P.M. - Conducting: Jeff Acerson, Mayor
Invocation: Randi Powell

1. **Call to Order / Roll Call** *(Review times are estimates only)*
(2 minutes)
2. **Approval of minutes:** The regular City Council meeting of May 4, 2020 minutes will be reviewed. (5 minutes)
3. **Council Reports** (10 minutes)
4. **Administrator’s Report** (10 minutes)
5. **Presentations and Announcements** (5 minutes)
 - a) Comments / Announcements from Mayor and Council members.
6. **Open Session for Public Comment** *(For items not on the agenda)* (10 minutes)
7. **Consent Agenda** — *(Items do not require public comment or discussion and can all be approved by a single motion.)*
 - a) **Resolution #2020-10-R;** Declaring certain items as surplus.
 - b) **2020 PARC Tax Mini-Grant Funding Recommendation.** The City Council allocated a portion of 2020 PARC (Parks, Arts, Recreation, and Culture) tax funds to be set aside for funding of mini-grants for non-profit cultural arts organizations with a heavy presence in Lindon. After advertising the grant opportunity, the City received 3 applications. For the 2020 funding cycle it is recommended that the Council approve the grant application requests in the total amount of \$11,820.
 - c) **2020 Street Maintenance projects bid award.** Staff recommends awarding the 2020 Street Maintenance projects to Geneva Rock in the amount of \$1,756,013.46. (5 minutes)
8. **Review & Action — North Union Canal Property Restoration.** The Council will review and consider options for construction restoration work along the rear property of Mr. Ross Wright located at, 115 South 630 East, to determine whether or not to participate financially in the restoration options presented. (20 minutes)
9. **Review & Action — DoTerra Reimbursement Agreement.** The Council will review and consider an application for reimbursement agreement by DoTerra pursuant to Lindon City Code 17.68.020. This item has been requested to be continued to June 15, 2020. The Lindon City Attorney will explain the item and the basis for the request for continuance. (10 minutes)
10. **Public Hearing — Ordinance # 2020-10-O;** Amendment to the Lindon City Appendix A Standard Land Use Table to allow Medical, Dental, & Health Clinic Services/small, outpatient type services as a permitted use in the Light Industrial zone. Application is made by ALX Family Health. Following review, the planning commission recommended approval. (15 minutes)
11. **Public Hearing — FY-2021 Proposed Budget; Resolution #2020-11-R.** The City Council will accept public comment as it reviews and considers adoption of its FY 2021 Proposed Budget. The Council will give

direction on major budget issues and other city-wide budgetary issues. A public hearing will be held on June 15, 2020, to amend the FY2020 budget and to adopt the FY2021 Final Budget. (45 Minutes)

12. Recess to Lindon City Redevelopment Agency Meeting (RDA) (10 minutes)

13. Review & Action — Resolution #2020-12-R; Utah State Retirement System, Public Safety Tier-2 pick-up. The Council will review and consider the proposed resolution declaring that the City will pick up the Tier 2 public safety contributions per the code references in the resolution. If approved, this will be implemented in payroll and IRS paperwork starting July 1, 2020 for any eligible public safety employee. (10 minutes)

14. Discussion Item — Utility Assistance programs. The Council will review and discuss various utility assistance programs available to residents of Utah County and review other municipal utility assistance programs. (15 minutes)

15. Discussion Item — Lindon Days Events in Light of COVID-19. The Council will review and discuss various aspects to Lindon Days activities and events in light of the coronavirus pandemic and the changes that may pose in regards to social distancing and other recommended guidelines. (15 minutes)

Adjourn

All or a portion of this meeting may be held electronically to allow a council member to participate by video conference or teleconference. Staff Reports and application materials for the agenda items above are available for review at the Lindon City Offices, located at 100 N. State Street, Lindon, UT. For specific questions on agenda items our staff may be contacted directly at (801)785-5043. City Codes and ordinances are available on the City web site found at www.lindoncity.org. The City of Lindon, in compliance with the Americans with Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for city-sponsored public meetings, services programs or events should call Kathryn Moosman, City Recorder at 801-785-5043, giving at least 24 hours-notice.

CERTIFICATE OF POSTING:

I certify that the above notice and agenda was posted in three public places within the Lindon City limits and on the State (<http://pmn.utah.gov>) and City (www.lindoncity.org) websites.

Posted by: /s/ Kathryn A. Moosman, City Recorder

Date: May 13, 2020; Time: 2:00 p.m.; Place: Lindon City Center, Lindon Police Dept., Lindon Community Development

REGULAR SESSION – 5:15 P.M. - Conducting: Jeff Acerson, Mayor

Invocation: Randi Powell

Item 1 – Call to Order / Roll Call

May 18, 2020 Lindon City Council meeting.

Jeff Acerson
Carolyn Lundberg
Van Broderick
Jake Hoyt
Mike Vanchiere
Randi Powell
Staff present: _____

Item 2 – Approval of Minutes

- Review and approval of City Council minutes: **May 4, 2020**

2 The Lindon City Council held a regularly scheduled *electronic meeting* on **Monday,**
 4 **May 4, 2020, at 5:15 pm** in the Lindon City Center, City Council Chambers, 100 North
 State Street, Lindon, Utah.

6 **REGULAR SESSION – 5:15 P.M.**

Conducting: Jeff Acerson, Mayor

8 Invocation: Van Broderick

10 **PRESENT**

EXCUSED

Jeff Acerson, Mayor

12 Carolyn Lundberg, Councilmember

Jacob Hoyt, Councilmember

14 Van Broderick, Councilmember

Mike Vanchiere, Councilmember

16 Randi Powell, Councilmember

Adam Cowie, City Administrator

18 Mike Florence, Planning Director

Brian Haws, City Attorney

20 Kathryn Moosman, City Recorder

22 1. **Call to Order/Roll Call** – The meeting was called to order at 5:15 p.m.

24 2. **Approval of Minutes** – The minutes of the regular meeting of the City Council
 meeting of April 13, 2020 were reviewed.

26

28 COUNCILMEMBER LUNDBERG MOVED TO APPROVE THE MINUTES
 OF THE REGULAR CITY COUNCIL MEETING OF APRIL 13, 2020 AS AMENDED.
 COUNCILMEMBER BRODERICK SECONDED THE MOTION. THE VOTE WAS
 30 RECORDED AS FOLLOWS:

COUNCILMEMBER LUNDBERG AYE

32 COUNCILMEMBER HOYT AYE

COUNCILMEMBER BRODERICK AYE

34 COUNCILMEMBER VANCHIERE AYE

COUNCILMEMBER POWELL AYE

36 THE MOTION CARRIED UNANIMOUSLY.

38 **3. COUNCIL REPORTS:**

40 **Councilmember Hoyt** – Councilmember Hoyt reported he received a notice from
 residents about May 4th being the date the pavilion and playgrounds would be open and
 42 questioned if that date has been extended. Mr. Bateman said the bathrooms, parks, pickle
 ball courts and pavilions have opened this week, but the playgrounds are still closed
 44 because of the Governor’s order. Councilmember Hoyt also asked for an update on the
 heritage trail completion to Utah lake. Mr. Cowie stated we received a grant to complete
 46 the last section and the funds won’t be available until this coming year. He noted JUB

2 Engineers were hired by UDOT and they are finalizing the design and should be
4 completed in the next 12-18 months. Noah Gordon is our project coordinator on the trail.
6 He also asked if any business or residents have taken advantage of the deferment plan
8 offered. Mr. Cowie confirmed that statement adding there is just a small handful that
10 have applied noting there are currently 78 delinquent accounts out of 3,000. Many are
12 recurring every month with only a few new ones. Mr. Cowie asked the council if they
14 want to continue the deferment program for the may billing as well. Following
16 discussion, the Council was in agreement to extend the deferment through May.

10 **Councilmember Vanchiere** – Councilmember Vanchiere reported he spoke with Roger
12 Harper and there were about 1,200 customers last Saturday at the landfill which is about
14 double what an average Saturday would be which is good for the increased revenues. He
16 also reported things are going well on the green waste hopper on top of the closed
18 landfill. He also mentioned he visited the RV Park at the Lindon Marina and asked Mr.
20 Cowie for a reminder of the use of the adjacent property that was sold. Mr. Cowie stated
22 it was sold to Vineyard City for their future Public Works and office building and is no
24 longer in our city boundary. Councilmember Vanchiere also mentioned he has talked to a
lot of neighbors about the landfill passes and if the passes are available online. Mr. Cowie
stated there must be some misinformation as passes are not provided online. Residents
are required to call the office for one pass that is good for two trips to the landfill which
are then mailed out. He indicated there has been also been some discussion about in the
future mailing one pass to residents at the beginning of each year.

24 **Mayor Acerson** – Mayor Acerson reported that he had a discussion regarding the soccer
26 program with Mr. Bateman in regards to possibly moving soccer to the fall before the
28 basketball season starts.

28 **Councilmember Broderick** – Councilmember Broderick reported he attended the Provo
30 River Water Users Association meeting on April 23rd with Noah Gordon. They are
32 anticipating the water forecast to be pretty close to a normal year, but of course it always
depends on how much water will come.

34 **Councilmember Lundberg** – Councilmember Lundberg reported she spoke with Allen
36 Walker, Pool Manager, about the pool status and hiring. Mr. Walker stated he doesn't
38 know the timeline but indicated he will speak with Mr. Bateman and Mr. Cowie about
40 interviews in assuming the pool will be opening. Mr. Cowie stated he was in on a
meeting today with the state and ULCT that addressed some of the pool issues. He noted
they are planning to move ahead with opening the pool in June, but it may be in a limited
42 capacity. They will be going ahead with interviewing and hiring. Councilmember
Lundberg also mentioned the 2020 Census and what are we doing to promote the census
44 as it is self-directed. Mr. Cowie stated he has put the census on Facebook four times and
sent out an Everbridge notification. He noted we have had a very good self-response rate
46 of 73% and Lindon is in the top 15 cities in the state for self-reporting; he hopes it
continues through the rest of the year. He noted those that don't self-report the
canvassers will hit those residents; October 31st is the last day to respond online.

2 Councilmember Lundberg also inquired about the housing situation discussed about
 4 removing barriers in reporting to those who are renting and when we can get those
 6 discussions going again. Mike Florence commented we can discuss this issue at any
 8 future city council meeting. She also mentioned she attended the Chamber of Commerce
 10 Board meeting where they discussed fall events with businesses and speakers. They are
 12 looking at minimizer those events due to a possible resurgence of Covid and discussed
 14 doing more virtual events and also to bring good investment for those who join the
 Chamber. She also asked about donating billboards at the city center to celebrate seniors
 who are graduating from college and high school. Mr. Cowie replied he was contacted
 but he declined as there was a fee involved. Councilmember Lundberg commented it
 was her understanding it was through a sponsorship. Mayor Acerson suggested posting
 something on the park sign or doing a digital sign for graduates. Mr. Cowie stated he will
 facilitate a sign.

16 **Councilmember Powell** – Councilmember Powell reported the sign is off of the
 18 Cullimore Mercantile building noting Lyle Lamoreaux made sure to get the sign for the
 20 Historical Preservation Commission. She also expressed her concerns of the
 22 boundary/road on the canal road by Oak Canyon Junior High. She noted there are some
 24 home owners that feel they have not been made whole and she feels it needs more
 26 discussion before anything is done there. She wants to ensure that it will be both
 28 attractive yet also benefit the city; a good resolution is needed. Mr. Cowie and Mr.
 Gordon gave an update on this situation. Mayor Acerson stated he will follow up on this
 issue for a possible solution and agrees it warrants further discussion. She also expressed
 her concerns on how long the playground equipment will be closed due to covid-19. She
 understands this is from the orders of the Governor, but she feels we need to make it
 available as soon as possible. She also mentioned her concerns with struggling businesses
 during this time and if there is anything (signage, etc.) we can do by the city to promote
 and encourage the opening; this would be beneficial and would unite us as a community.

30 **Brian Haws** – Mr. Haws mentioned the State Ombudsman’s opinion on the development
 32 on 1520 West which is close to the animal shelter where the road came in and originally
 34 stopped at the canal. They required that the developer to go to that point and then run
 36 utilities so far. The new developer came in and insisted the city pay for the road and a
 box culvert. The total was between 40 and 50 thousand dollars. The city told the
 developer it was his responsibility as it serves his development. The developer took that
 issue to the state ombudsman office. The city filed an objection to that and the opinion
 38 came back from the ombudsman with the opinion that the city was not responsible for the
 40 burden he was creating for the development he was putting in. However, we are working
 with him on other portions of the property being developed and we may pay some of the
 asphalt costs.

42 **4. Administrator’s Report:** Mr. Cowie reported on the following items followed by
 44 discussion.

46 **Misc. Updates:**

- 2 • COVID-19
 - 4 ○ State of Utah Phase Health Guidelines. Moderate (orange) risk level.
 - 4 ○ City facilities to remain closed to public walk-in traffic for a few more weeks.
 - 6 ○ Park pavilions, restrooms, pickleball & tennis courts will open week of May 4th.
 - 8 ○ Playgrounds to remain closed per State guidelines.
 - 8 ○ Memorial Day - no ceremony; perimeter flags will be placed
 - 10 ○ Soccer canceled; no recreation events in May. Planning for small classes in June/July (10-15participants)
 - 12 ○ Continued electronic meetings likely through May and maybe June, or until State moves to ‘low’ risk category. (difficult to know if we’ll hit 20-
 - 14 person cap and have to keep people out)
- 16 • Road maintenance project bids due May 12th
- 16 • PW Director applications being reviewed. Interviews scheduled soon.
- 18 • Misc. Items

5. **Presentations and Announcements:**

a) Comments/Announcements from Mayor and Council members.

6. **Open Session for Public Comment** – Mayor Acerson called for any public comment not listed as an agenda item. There was one comment on Facebook and Mr. Cowie stated he will address the comment.

7. **Consent Agenda Items** – The following consent agenda item was presented for approval.

a) Rocky Mountain Power, Street Light Utility Agreement.

COUNCILMEMBER HOYT MOVED TO APPROVE THE CONSENT AGENDA ITEM AS PRESENTED. COUNCILMEMBER LUNDBERG SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

- COUNCILMEMBER LUNDBERG AYE
- COUNCILMEMBER HOYT AYE
- COUNCILMEMBER BRODERICK AYE
- COUNCILMEMBER VANCHIERE AYE
- COUNCILMEMBER POWELL AYE

THE MOTION CARRIED UNANIMOUSLY.

CURRENT BUSINESS

8. **Discussion Item — FY2021 Proposed Budget.** The Lindon City Council will review and discuss the proposed Fiscal Year 2021 budget. The Council will provide direction on specific items.

2 Kristen Colson, Finance Director, stated this is the meeting where the Council
 4 members should provide any desired changes or significant budget issues or concerns so
 6 that we can finalize the budget before the adoption dates. She noted with how rapidly
 information is changing related to the COVID-19 crisis, and with limited real-time data
 on sales tax and other tax revenues, we expect that a budget amendment may be needed
 in early fall.

8 Ms. Colson noted this is the first draft of the Proposed Budget. She pointed out
 the economy went from robust, business as usual to only essential business and now
 10 many businesses are in the process of reopening with safety precautions in place. There
 is no history of a sudden economic change like this to look at. The 2020-2021 FY Budget
 12 will need to be flexible and we may need frequent budget amendments starting as early as
 August 2020. We will be watching the economy and monitor revenues as they come in
 14 throughout the year.

Ms. Colson presented the estimated revenues noting total city revenues are
 16 \$19,377,789. She then went over the net of fund balances and transfers as follows:

- 18 • General Fund
 - Sales tax is estimated to decrease 20%
 - Building permits is estimated to decrease 25%
 - 20 • Court revenue is estimated to decrease 33%
 - Overall revenue is estimated to decrease 14.7%,
 - 22 ○ not counting police vehicle lease revenue and the sale of current
 police vehicles, which is an increase in revenue
- 24 • PARC Tax and Transit Taxes estimated to decline 15-25%
 - Not charged on grocery items
 - 26 • Other retail sales down
- Road Fund Allotment estimated to decline
 - 28 • Decline in amount of gas sales
- Enterprise Funds
 - 30 • Utility Rate Increases
 - 32 ○ Culinary water rates will increase 9%
 - Sewer rates will increase 4%
 - Garbage and recycling rates will increase 3%
 - 34 ○ Storm Water rates will increase 13%
 - We may see a decrease in utility revenue
 - 36 • Are there high usage businesses that closed or decreased usage? For how
 long?
 - 38 • Is there increased usage from people being home all day?
 - April billing still in process
 - 40 • Recreation revenue has been estimated based on resuming activities and facility
 rentals by July 1, which may or may not be possible
 - 42 • Budgeted Expenditures
 - Citywide Expenditures by Object
 - 44 ○ Total Expenditures - \$20,722.078
 - Net of fund balances and transfers

2 Ms. Colson explained there will be no cost of living allowance (COLA) increase,
 4 which is usually effective July 1st. We will implement the new pay scale effective
 6 January 1, 2021. Employees already on steps 1-5 will move up to the next step and
 8 employees currently in the mid-high range will be placed on the step higher than their
 current hourly wage. This will cost the City an additional \$86,000 and is in this budget,
 but staff will bring this back to the City Council in December for another review and for
 final approval.

10 Ms. Colson further explained retirement costs for Tier 2 public safety employees
 were increased by the legislature effective July 1, 2020. A 2% mandatory increase to be
 12 paid by the employer will increase Lindon City costs about \$4,450 for the fiscal year.
 2.27% mandatory increase may be paid by the employee or the employer. This budget
 includes Lindon City paying this cost, which is about \$5,050 for the year.

14 Ms. Colson stated employees will begin participating in the payment of their
 medical insurance premiums by paying 3% of the premium; employees with family
 16 coverage for dental insurance will continue to pay 50% of the premium.

The amounts are shown below:

- 18 • Employee only coverage: \$18.06/month for medical insurance
- 20 • Employee plus spouse coverage: \$37.39/month for medical insurance
- 22 • Employee plus family coverage: \$50.57 for medical insurance
- \$46.60 for dental insurance (continuing, not new)
- This saves the City about \$24,760 for the year.

24 Ms. Colson noted medical insurance premiums will increase 7.6% and Dental
 insurance premiums will decrease 10% by switching insurance carriers. Overall,
 26 employee benefit allowance will increase 3.9% or \$30,785.

28 Ms. Colson indicated department heads have cut operational costs while still
 maintaining infrastructure and current levels of service and travel expenses have been cut
 except where training is needed to maintain required certifications.

30 Other items that have been cut are as follows:

- 32 • \$5,000 for Deer management
- \$2,500 for Police public outreach
- 34 • \$45,000 for new community programs summer concerts
- youth theater council
- recreation on wheels

36 General Fund capital expenditures have been limited as much as possible as follows:

- 38 • \$15,000 for the City Center HVAC upgrades (replacing furnaces over 20 years
 old).
- 40 • \$650,000 for 15 police vehicles funded by lease revenue with the annual lease
 payments estimated to be \$90,000
- 42 • \$36,000 \$20,000 for a new software program for inspections and community
 development. This was in the 2020FY budget, but staff is still researching to find
 the right software.
- 44 • Dedicated / restricted funds
 - \$2.1M for Road Capital Improvements
 - 46 • Park Impact fee expenditures

- 2 ○ \$30,000 to install picnic areas and drinking fountain at Meadow Park
 4 ○ \$100,000 to install second pavilion at Fryer Park

6 Ms. Colson then went over the following funds:

6 Water Fund

- 8 • \$500,000 for new well site
- 8 • \$50,000 for well improvements
- 10 • \$250,000 for Canal Dr pipe
- 10 • \$30,000 for secondary water traveling screen rebuild
- 12 • \$25,000 for culinary and secondary water master meter upgrades
- 12 • \$40,000 to finish PRV upgrades
- 14 • \$45,000 for 835 E booster station upgrades
- 14 • \$200,000 for impact fee project

16 Sewer Fund

- 16 • \$35,000 for trash pump
- 18 • \$29,000 to install a generator at sewer lift #4
- 18 • \$25,000 to upgrade hardware and software for sewer truck tv
- 20 • \$100,000 install sewer mainline in Treasury subdivision and rebuild sewer lift #4

20 Storm Water Fund

- 22 • \$270,000 for Upper main drain
- 22 • 600 East upsize
- 24 • Bank repair behind Scotts Miracle Grow
- 24 • Geneva Rd lining
- 26 • 200 West box culvert

26 Recreation Fund (funded by PARC Tax transfers)

- 28 • \$25,000 for Aquatics Center pump maintenance and replacement
- 28 • \$80,000 for Aquatics Center boiler maintenance and replacement
- 30 • \$20,000 for Community Center furnaces maintenance and replacement

30 Requested Capital Projects that are NOT in this budget

- 32 • \$300,000 for new Aquatics Center Slide
- 32 • \$287,000 in facility projects for City Center, Vet Hall, PW Building, Aquatics Center, and Community Center
- 34 • \$120,000 for 3 vehicles for Parks Department
- 36 • \$50,000 for Trail improvements
- 36 • \$250,000 of PARC Tax funds to replace the playground at Meadows Park and add playground equipment at Citizenship and Panorama Parks
- 38 • \$12,000 for loader bucket for Public Works
- 40 • \$70,000 to design and build a storage garage at Aquatics Center

40 Following the presentation, Ms. Colson called for any questions or comments
 42 from the Council.

44 Councilmember Broderick expressed that he is always sensitive to those on a
 46 fixed budget and feels the \$7.19 utility rate increase is significant. He would like to see a
 mechanism in place for seniors (perhaps 70 and over) to provide some relief for seniors.
 The council was in agreement they would be open to explore and discuss some type of

2 mechanism for relief to seniors. Mr. Cowie stated he can look into some options and
4 check to see what other communities are doing. Councilmember Broderick also
mentioned stormwater noting he understands it is unfunded and there are immediate
needs for the city.

6 Mr. Cowie mentioned several employees have expressed some concerns about
8 paying the 3% on insurance premiums and with no COLA increase the perception is that
this is a pay cut.

10 Mayor Acerson commented with added retirement benefits for first responders,
and holding back COLA increases for everyone, and now increasing medical costs, we
12 need to find what the fairness and balance is and what is the right thing to do to not give
the perception we are favoring one over the other.

14 Councilmember Lundberg commented it is her understanding that the city is still
picking up an increase in the insurance premium, so the employee doesn't bear the entire
16 increase; the city is paying slightly more than half of that increase. Could this be
disseminated to the employees that this is essentially a pay increase and a benefit that
would be a cost absorbed by the city and not burdened on to them.

18 Councilmember Powell expressed that this is certainly a challenging time and it is
paramount that we keep employees happy. She also believes it is our responsibility to be
20 good stewards of our tax dollars.

22 Councilmember Hoyt expressed this is a hard time for everyone, but there never
will be a great time to look at the employee contribution, but we have considered this for
a lot of years. He is supportive of looking at this but is leaning towards the way it is
24 written in the budget, but he is open to see what the economic conditions bring as to be
wise and prudent.

26 Councilmember Broderick agreed with that statement noting revenues are down
and insurance premiums are up. He would like to continue to monitor this but he is good
28 with the way its proposed.

30 Councilmember Vanchiere agreed with the previous comments. He noted when
we consider the employment market in general, this is very inexpensive. He would
32 suggest to look at it at a later date to see if we can help out. With the potential reduction
in revenues, this is not unreasonable, and he would be in agreement to move forward with
the way it is presented.

34 Councilmember Lundberg suggested making a top list of priorities when a
rebound happens (i.e., adding COLA back in). Councilmember Powell agreed with that
36 suggestion. Councilmember Vanchiere agrees that is a good idea and believes this is an
ongoing discussion in his mind. The purpose tonight is to approve this draft budget with
38 the idea of having an ongoing discussion and to see how the money comes in. Mayor
Acerson asked staff to make a priority list, so as revenues do improve, we can look at the
40 list and adjust it as needed. He added this would go a long way in building support and
confidence with the employees. Ms. Colson stated after January they will have a better
42 idea of how the economy is rebounding.

44 Ms. Colson reiterated this is a draft of the Proposed Budget and the Proposed
Budget will be presented at the May 18th City Council Meeting for adoption. The Final
46 Budget will be presented at the June 15th City Council Meeting for adoption. The 2020-
2021 FY Budget will need to be flexible and it may need frequent budget amendments

2 starting as early as August 2020. She noted we will watch the economy and monitor
 4 revenues as they come in throughout the year and we will prioritize spending and
 establish timing of expenditures.

6 Following some additional discussion, the Mayor and Council thanked Ms.
 Colson and Mr. Cowie, and the Department Heads for the good work on the budget and
 the information presented.

8 Mayor Acerson called for any further comments or discussion from the Council.
 Hearing none he moved on to the next agenda item.

10 **9. Public Hearing — Ordinance #2020-7-O;** Ordinance amendment to Title 17.62
 12 Flood Damage Prevention ordinance and adopting pending FEMA Flood
 Insurance Study and Flood Insurance Rate Maps.

14 COUNCILMEMBER BRODERICK MOVED TO OPEN THE PUBLIC
 16 HEARING. COUNCILMEMBER POWELL SECONDED THE MOTION. ALL
 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

18 Mike Florence, Planning Director, led this discussion item by giving an overview
 20 stating the National Flood Insurance Program (NFIP) is a voluntary program that Cities
 elect to participate in and is administered by the Federal Emergency Management
 22 Agency (FEMA). According the NFIP website: “the NFIP program aims to reduce the
 impact of flooding on private and public structures. It does so by providing affordable
 24 insurance to property owners, renters and businesses and by encouraging communities to
 adopt and enforce floodplain management regulations. These efforts help mitigate the
 26 effects of flooding on new and improved structures. Overall, the program reduces the
 socio-economic impact of disasters by promoting the purchase and retention of general
 28 risk insurance, but also of flood insurance, specifically.”

30 Mr. Florence explained that FEMA has recently updated their Flood Insurance
 Study and Flood Insurance Rate Map for Utah County and incorporated areas, such as
 Lindon. The study and maps become effective on June 19, 2020. Before this date and to
 32 remain in the NFIP program, Lindon City is required to update its Flood Damage
 Prevention ordinance to meet the minimum program requirements and recognize the
 34 newest studies and maps published by FEMA. This ordinance affects only those locations
 in Special Flood Hazard Areas or areas that the Lindon or another agency has studied and
 36 know of potential flooding risks.

38 Mr. Florence stated the Lindon City General Plan states the city should update
 existing floodplain ordinances and building requirements to be consistent with current
 Federal Emergency Management Agency standards and best floodplain management
 40 principles. Efforts to exceed minimum National Flood Insurance Program requirements,
 therefore lowering flood insurance for Lindon residents, should be pursued The Utah
 42 Division of Emergency Management provided two model ordinances for communities to
 follow. One ordinance was similar to Lindon’s current minimum standards ordinance and
 44 the other was a higher standard ordinance. As the city planning director and engineer
 evaluated the two ordinances, they felt like the higher standards ordinance provided a

2 better review process, provided more definitions, and suggested design standards that
3 should be considered when building structures in a Special Flood Hazard Area.

4 Mr. Florence indicated that many sections of the ordinance are “boiler plate” and
5 are required. However, the city council should specifically review the higher standards
6 section found in 17.62.270. These are standards that go above what is required but city
7 staff felt like they should be included in the ordinance. He noted city staff did not include
8 all of the higher standards in the model ordinance, only those that could be reasonably
9 applied to Lindon’s specific circumstances.

10
11 **The ordinance update adds the new sections below to the code required by FEMA**
12 **as follows:**

- 13 • Stop work order process for a property owner who builds in a floodplain without
14 obtaining a Floodplain Development Permit; See 17.62.160
- 15 • Penalties section for constructing, locating, extending, converting or altering a
16 building in the floodplain without obtaining a Floodplain Development Permit;
17 See 17.62.170
- 18 • Perquisite requirements for when the Board of Adjustment can grant a variance.
19 See 17.62.220
- 20 • Requiring notice to adjacent communities, Utah Division of Water Resources, and
21 FEMA prior to altering or relocating a watercourse that requires a State of Utah
22 permit; See 17.62.240
- 23 • New manufactured homes are required to be installed using methods and practices
24 that minimize flood damage and sets forth minimum construction requirements.
25 See 17.62.270(7)
- 26 • Recreational vehicles being used for habitation can only be onsite for two weeks
27 within a six-month period. This is consistent with Lindon City Code 17.64.020.
28 See 17.62.270 (8)
- 29 • An enclosure is an enclosed walled-in area below the lowest floor of an elevated
30 building and are used for building access, parking and storage. An example would
31 be a parking garage. See 17.62.207(9)
- 32 • Shallow flooding areas are locations with one to three feet of flooding where a
33 known channel doesn’t exist and that are unpredictable. The ordinance requires
34 specific construction requirements for Flood Zones AO and AH. Lindon City
35 currently does not have these two zones. However, City staff felt that if FEMA
36 ever adopted these zones in the City then Lindon would already be prepared with
37 ordinance. See 17.62.280

38
39 **The Utah Division of Emergency Management has recommended that Utah**
40 **communities consider adopting a number of “higher standards” than what is**
41 **typically required by the Flood Damage Prevention ordinance. Below is a list of**
42 **those recommendations:**

- 43 • 17.62.040 add additional definitions which makes the code easier to use in order
44 to find how a term in the ordinance is defined. Staff have reviewed each of
45 definitions in the ordinance update.
- 46 • Best Available Data is existing flood data information that the community has that

- 2 may not be on the Flood Insurance Rate Map. These are areas that have been
 4 studied by other agencies, the State or Community and are known to be flood
 hazard areas. The higher standard allows communities to apply the Flood Damage
 Prevention ordinance to these areas. See 17.62.040 and 17.62.060;
- 6 • Freeboard is a factor of safety that is expressed in feet above the flood level. For
 8 example, in ordinance 17.62.270 city staff are recommending a one-foot
 freeboard requirement above the Base Flood Elevation. The Utah Division of
 10 Emergency Management recommends, at a minimum, the City adopt the one-foot
 Freeboard Requirement among all of the higher standards;
 - 12 • 17.62.070 states that land annexed into Lindon would be regulated by the City's
 floodplain ordinance;
 - 14 • 17.62.190 adds to the responsibilities of the floodplain administrator with the
 following requirements.
 - 16 ○ Sections 11 and 12 don't apply unless FEMA designates floodplain zones A-
 30, AE or AH. Staff feels like these sections should be added through in case
 FEMA ever does come back and designate these areas in Lindon;
 - 18 ○ Section 13 allows the floodplain administrator to require an encroachment
 analysis when a floodway has not been designated by FEMA but is
 20 reasonably believed to cause an adverse impact. The encroachment analysis
 will create a baseline of existing conditions and determine potential impacts;
 - 22 ○ Section 14 allows for inspections;
 - 24 ○ Section 15 allows for Best Available Data to be used if there is an area not
 designated on a floodplain map and has been studied that there are floodplain
 issues;
 - 26 ○ Section 16 allows the floodplain administrator to require FEMA map revisions
 if a project is reasonably believed to cause adverse impacts;
 - 28 ○ Section 17 if fill is placed in a Special Flood Hazard Area that it should not
 result in any net loss of natural floodplain storage or increase in water surface
 30 elevations during the base flood.
 - 32 • 17.62.210 allows for the City to request floodplain elevation certificates during
 construction phases to ensure that structures are constructed to the correct
 elevation when built in a Special Flood Hazard Area;
 - 34 • 17.62.220 does not allow for a variance to reduce the one-foot Freeboard
 requirement;
 - 36 • 17.62.250 requires that if structures located in a Special Flood Hazard Area makes
 substantial improvements to a structure or a structure is damaged up to 50% of the
 38 market value then the structure needs to meet the Flood Damage Prevention
 ordinance. The thought in this is that if additions or repairs exceed 50% of the
 40 market value of the structure then it should be brought up to code. This would
 limit property owners from making significant additions to their home or restoring
 42 a home if damaged 50% or greater in a flood event;
 - 44 • 17.62.270(3) – requires to the extent practicable that non-residential structures,
 walkways, driveways, and roadways be located not less than the Base Flood
 Elevation and with dry land access. This requirement ensures that property
 46 owners can safely leave their property and emergency personnel can access the

- 2 property as well.;
- 4 • 17.62.270(4) allows for wetproofing of commercial, industrial and non-residential structures. Wetproofing is a design of flood resistant materials and allows for automatic entry and exist of flood waters through the use of opening. Building
 - 6 also need to properly anchored to resist floatation;
 - 8 • 17.62.270(5) requires an agreement with the city that if a structure is wetproofed it won't be later converted to residential use;
 - 10 • 17.62.270(6) allows for a residential or commercial crawlspace if it meets FEMA regulations and standards set out in the ordinance;
 - 12 • 17.62.270(10) sets requirements for accessory structures that are constructed in specifics floodplain zones

14 Mr. Florence then presented the Pending Flood Insurance Rate Map sections for Lindon City, the Draft Flood Damage Prevention Ordinance and the Draft Flood Damage
16 Prevention Ordinance with "redline" changes followed by some general discussion. Following discussion, the Council thanked Mr. Florence and Mr. Gordon for their hard
18 work and expertise and expressed their confidence that this has been vetted well. They were in agreement to approve the plan as presented.

20 Mayor Acerson called for any public comments. Hearing none he called for a motion to close the public hearing.

22 COUNCILMEMBER HOYT MOVED TO CLOSE THE PUBLIC HEARING.
24 COUNCILMEMBER POWELL SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

26 Mayor Acerson called for any further comments or discussion from the Council.
28 Hearing none he called for a motion.

30 COUNCILMEMBER POWELL MOVED TO APPROVE ORDINANCE #2020-7-O AS PRESENTED. COUNCILMEMBER LUNDBERG SECONDED THE
32 MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

34 COUNCILMEMBER LUNDBERG	AYE
COUNCILMEMBER HOYT	AYE
COUNCILMEMBER BRODERICK	AYE
36 COUNCILMEMBER VANCHIERE	AYE
COUNCILMEMBER POWELL	AYE

38 THE MOTION CARRIED UNANIMOUSLY.

40 **10. Review & Action-Emergency Declaration Extension; Resolution #2020-10-R.**

42 The Lindon City Council will consider the issuance of an extension to the emergency declaration on March 23, 2020 by the Lindon City Mayor declaring a local emergency in Lindon City in response to the evolving COVID-19 pandemic
44 and to consider approval of Resolution #2020-10-R consenting to such extension.

2 Mr. Cowie led this discussion item by stating the current emergency declaration
 4 was adopted on March 23rd and currently expires on May 6th. He noted taking this action
 6 would cover us for federal reimbursement. Under the current order it has given more
 8 flexibility to make any changes with any public issues. The original declaration that the
 10 mayor proclaimed declaring the emergency would stand, and the city council would
 12 authorize to extend it until the State of Utah declares the state is not at risk any longer. Mr.
 14 Cowie stated staff recommends taking this action noting we can lift it at any time we need
 16 to and he doesn't see a down side in taking this action.

10 Mayor Acerson commented that a lot of mayors are weighing in on this issue and
 12 having some detailed discussion in order to get what share is appropriate. This action
 14 protects us to have the opportunity for funding if it becomes available. Councilmember
 16 Powell inquired what this funding might be used for and how we would qualify.

14 Kelly Johnson, Emergency Coordinator commented that they have been assigned a
 16 liaison to wade through the monies that may become available. She noted this is happening
 18 in reverse of other disasters and there are quite a few questions about this and how to
 20 qualify. Her understanding is that we would apply through FEMA for a specific
 22 reimbursement like PPE (personal protection equipment), overtime, decontamination,
 24 senior food purchases, and personnel items. Additional items we are not sure of yet, and by
 26 taking this action we are putting ourselves in the best position to apply for funds as they
 28 become available.

22 Mayor Acerson pointed out that any Covid-19 related items should qualify and
 24 mitigation will also be covered. Mr. Cowie confirmed that statement. Mayor Acerson
 26 added this allows us the freedom, as expenses occur, to see if they qualify for
 28 reimbursement. Councilmember Powell expressed that she wants the public to understand
 30 what this entails. We don't know what to anticipate as far as expenditures we may have due
 32 to the pandemic, and this action is not being heavy handed or meant to infringe on any
 34 personal liberties.

30 Following discussion, the Council was in agreement to approve the extension as
 32 requested. Mayor Acerson called for any further comments or discussion from the
 34 Council. Hearing none he called for a motion.

34 COUNCILMEMBER HOYT MOVED TO APPROVE RESOLUTION #2020-
 36 10-R AS PRESENTED. COUNCILMEMBER LUNDBERG SECONDED THE
 38 MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

36 COUNCILMEMBER LUNDBERG AYE
 38 COUNCILMEMBER HOYT AYE
 40 COUNCILMEMBER BRODERICK AYE
 42 COUNCILMEMBER VANCHIERE AYE
 44 COUNCILMEMBER POWELL AYE
 46 THE MOTION CARRIED UNANIMOUSLY.

44 Mayor Acerson called for any further comments or discussion from the Council.
 46 Hearing none he called for a motion to adjourn.

46 **Adjourn** –

2 COUNCILMEMBER BRODERICK MOVED TO ADJOURN THE MEETING
AT 7:40 PM. COUNCILMEMBER POWELL SECONDED THE MOTION. ALL
4 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

6 Approved – May 18, 2020

8

10 Kathryn Moosman, City Recorder

12

14 Jeff Acerson, Mayor

DRAFT

Item 3 - COUNCIL REPORTS:*(10 minutes)*

- A) MAG, COG, UIA, Utah Lake Comm., ULCT, NUVAS, IHC Outreach, County Board of Health - Jeff Acerson
- B) Police/Fire/EMS, Emergency Mgmt., Irrigation Co. Representative/Board member, City Buildings - Van Broderick
- C) Public Works/Engineering, Historic Commission, Administration, Building Const. & Inspection - Randi Powell
- D) PG/Lindon Chamber of Commerce, Economic Development, Lindon Days - Carolyn Lundberg
- E) Planning Commission/BOA, Planning/Zoning, General Plan, Transfer Station/Solid Waste Board - Mike Vanchiere
- F) Parks, Trails, and Recreation, Cemetery, Tree Advisory Board - Jake Hoyt

Item 4 - ADMINISTRATOR'S REPORT

(10 minutes)

Misc. Updates:

- COVID-19
 - State of Utah Phase Health Guidelines. See Moderate (orange) risk level: <https://coronavirus-download.utah.gov/Health/Phased%20Health%20Guidelines%20V3.pdf>
 - City buildings will open Monday, May 18th with suggested mask wearing by patrons, twice daily sanitizing of high touch surfaces, groups limited to 20 or less, etc.
 - Park & Rec Department released anticipated openings guide on 5/13/2020.
 - Memorial Day - no ceremony; perimeter flags will be placed
 - Continued electronic meetings likely through May and maybe June, or until State moves to 'low' risk category. (difficult to know if we'll hit 20-person cap and have to keep people out)
- Public Works Director update
- Secondary Water ponds are being drained very quickly. Lots of day-time watering occurring. PW staff will be using door hangers to notify violators. Please spread to support watering only between 6pm and 10am.
- Misc. Items

Upcoming Meetings & Events:

○

Item 5 – Presentations and Announcements

- a) Comments / Announcements from Mayor and Council members.

Item 6 – Open Session for Public Comment

(For items not on the agenda - 10 minutes)

Item 7 – Consent Agenda – *Consent agenda may contain items which have been discussed beforehand and/or do not require significant discussion, or are administrative in nature, or do not require public comment. The Council may approve all Consent Agenda items in one motion, or may discuss individual items as needed and act on them separately.*

- a) **Resolution #2020-10-R;** Declaring certain items as surplus.
- b) **2020 PARC Tax Mini-Grant Funding Recommendation.** The City Council allocated a portion of 2020 PARC (Parks, Arts, Recreation, and Culture) tax funds to be set aside for funding of mini-grants for non-profit cultural arts organizations with a heavy presence in Lindon. After advertising the grant opportunity, the City received 3 applications. For the 2020 funding cycle it is recommended that the Council approve the grant application requests in the total amount of \$11,820.
- c) **2020 Street Maintenance projects bid award.** Staff recommends awarding the 2020 Street Maintenance projects to Geneva Rock in the amount of \$1,756,013.46.

Sample Motion: I move to (approve, deny, continue) the consent agenda item(s) (as presented, or with changes).

RESOLUTION NO. 2020-10-R

A RESOLUTION DECLARING CERTAIN PROPERTY OWNED BY LINDON CITY TO BE SURPLUS PROPERTY AND AUTHORIZING THE DISPOSAL OF THE LISTED PROPERTY.

WHEREAS, the Municipal Council of Lindon City has adopted policies and procedures for the disposal of surplus property, with said policy found in Section 3 of the Lindon City Policies and Procedures Manual; and

WHEREAS, the policy requires that a public meeting be held concerning the declaration of any property deemed to be surplus by the City and which has an estimated valued over \$100; and

WHEREAS, the identified property is no longer needed and/or has exceeded its useful life and needs to be disposed of.

THEREFORE, BE IT RESOLVED by the Lindon City Council as follows:

- Section 1. That the items described on the attached listing be declared as surplus property of the City; and
- Section 2. That these items be offered for sale to the public through their listing on www.publicsurplus.com or other comparable on-line auction site. The items will be offered for minimum bids when appropriate. If the minimum bid is not realized, administrative staff may dispose of the items at their discretion including selling for less than the minimum bid; and
- Section 3. This resolution shall take effect immediately upon passage.

Adopted and approved this 18th day of May 2020.

By _____
Jeff Acerson, Mayor

Attest:

By _____
Kathryn A. Moosman, City Recorder

SEAL:



LINDON PARC TAX MINI GRANT RECIPIENTS

Mayor and City Council,

The application Deadline for the 2020-21 PARC Mini Grants application closed on April 20, 2020 at 5:00 PM. I received 3 complete applications for consideration for funding. Below will be a brief description of each request followed by my recommendation for funding.

1. Lindon Elementary PTA

The PTA for Lindon Elementary requests funds to 2 digital pianos to help enhance the music classes at the school.

The application for the Grant states the following: *“The 5th and 6th grade students enjoy learning ukuleles purchased with PARC monies. Each year that represents about 200 students but as each year passes a new set of students in those grade levels gets the opportunity to play and learn the instruments. The xylophones are used by all students at Lindon--around 750. Again, as each year passes that number continues to grow as new students begin school.”*

The PTA was funded in 2017, 2018, 2019

They have requested \$3,820 for the following:

- Purchase 2 digital pianos with benches and 2 piano dollies

Recommend City Award \$3,820

2. Aspen Elementary PTA

Aspen Elementary PTA is requesting funds for supplementary money to support the Reflections Program. Reflections encourages kids to express themselves in at least one form of fine arts such as painting, poetry, music, dance or sculpture.

This is the first application from Aspen PTA

They have requested the following:

- \$2,000 for fees and awards for the Reflection Program

- TOTAL REQUEST \$2,000

Recommend City Award \$2,000

3. Garden Valley Pipe Band

The Garden Valley Pipe Band provides Utah County and the surrounding area free bagpipe and drum lessons. They serve the community through performances like concerts, graduation ceremonies, weddings, etc.

The requesting funding to help develop and enhance the music curriculum, which is provided to the students free of charge.

They are requesting the use of 2 rooms at the community center as well as purchasing equipment to loan to new students to learn how to play. Several band members live in Lindon and lessons are currently offered to any and all Lindon City residents. All instructors are volunteers and are not paid for their lessons. They currently have two bands. Grade 5 and Grade 4. They are willing to give back to Lindon by doing community concerts, concerts in the parks and give some free tickets to Lindon residents for St. Patrick's Day concert.

This is their first time applying for PARC Grant funds.

They have requested the following:

- \$800 for Performances and production
- \$400 for space rental
- And \$4,800 for purchase of equipment for students to use.
- TOTAL REQUEST \$6,000

Recommend City Award \$6,000

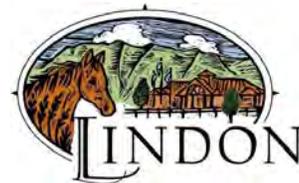
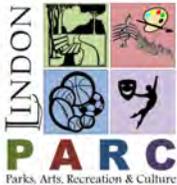
SUMMARY

PARC Tax budget allocation \$15,000

Total Grants recommended \$11,820

Difference: \$3,180

Submitted
Heath Bateman
Parks & Recreation Director



2020/2021 Lindon City
PARC Mini Grant Application

Date Application Received
Tuesday, April 7, 2020 HGB

Organization Name: Lindon Elementary PTA

Grant Submitted By: Mardi Weber

Address: 758 E. 600 N., Lindon, UT 84042

Phone Number: 801-473-2831 Cell same

Email Address weber502@gmail.com

Is your organization a non-profit? Yes If yes, what is the non-profit designation? 501c3

Name of Point of Contact: Emmie Coggins

Phone Number: 801-592-4233 Email: weber502@gmail.com

Federal Tax ID Number: 87-0451013 Date of incorporation: _____

Total \$ of Grant Requested \$3,820.00

Is your organization and spending plan eligible for PARC TAX funds Y N (See Appendix A)

What is your organization's mission statement and primary focus?

The Utah PTA mission statement states its purpose is to help every child realized his/her full potential. This includes advocating for, involving, and developing children. To help accomplish this we want to continue to expand and improve the music program at Lindon Elementary by providing 2 digital pianos. These instruments are absolutely necessary for teaching music and vital musical concepts.

If granted monies, when do you plan to spend the funds?

2020-21 school year

Anticipated budget is \$15,000 total. The City Council reserves the right to award less than is requested as per amount of applications and budget availability. All applications are due by 5:00 PM the Second Tuesday in April. They can be submitted electronically to: hbateman@lindoncity.org. Any approved grants shall be disbursed in June, of the grant year, and must be expended by May 1 of the same year

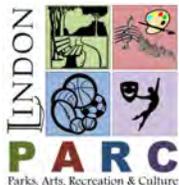
The applicant hereby acknowledges that the submitted information is correct to the best of his or her knowledge.

Mardi Weber

4-6-2020

SIGNATURE

DATE



PARC TAX MINI GRANT APPLICATION

Narrative Questions:

1. Please categorize your organization's primary discipline and activity type:

We are a volunteer run organization who seeks to provide valuable learning opportunities to children at Lindon Elementary by providing musical instruments to enrich the music curriculum and instruction.

2. How will the requested PARC funds be used? Specific Project/Program Operating Expenses Both

3. Did you receive PARC funding in the past?

If so, how much and when?

\$ 2,200 (2015) \$2,987.60 (2017) \$2,752.75 (2018) \$6,750.00 (2019)

4. Has the previous funding been spent? **Yes**

If yes, has the financial report been sent to the City? **Yes**

If not, when do you plan to spend the funds?

5. Describe how the Parks, Arts, Recreation and Culture funds will be used to support the organization's mission and primary focus.

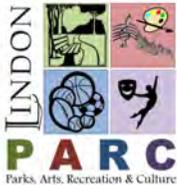
Part of the PTA mission to help children realize their potential is to "encourage positive involvement" and "assist in developing skills." Allowing the students regular opportunities to learn curriculum and explore music using quality instruments supports the mission of the PTA beautifully. If granted, the PARC funds will be used to purchase 2 digital pianos and accompanying digital piano dollies to allow all students an engaging way to learn music.

6. Describe how your organization advances or preserves its artistic or cultural discipline within Lindon City.

We are striving to give all students at Lindon Elementary more regular opportunities to work with amazing instruments. This benefits not only the student body but the entire community. The PTA owns the instruments and allows the school to use them.

7. Describe your organization's major activities and issues in the past year. Specify particular successes and challenges.

The music program at Lindon Elementary has grown tremendously in the 6 years since its inception. The instruments the PTA has been able to purchase with Lindon City PARC grant funds has been instrumental in that success. The students musical knowledge and skill is expanding and the opportunities for music involvement continue to grow at Lindon Elementary with music specialty, choir, orchestra, and the addition of a school musical this year. The value of the music program for the whole student body could be greatly enhanced with additional pianos to accompany students. All of the previous programs mentioned would benefit from pianos as well as classroom teachers having easier access to pianos when they are needed. The pianos currently at the elementary are very old and are in need of tuning. Maintaining the pianos with consistent tuning can be costly and over time, some pianos cannot hold their tuning. The pianos at the elementary have not been tuned at all in recent years. By replacing the pianos with digital ones, the issue of tuning is eliminated. Quality digital pianos would be a lasting asset for the school. An additional challenge is moving the current pianos to teacher classrooms for practices, the gym for rehearsals and performances, and the music room for classes. The pianos are extremely heavy and very difficult to move. Digital pianos on dollies would make transporting the pianos significantly easier and safer. These easily moved digital pianos would make the resource more accessible to everyone in the school. Sadly, many music celebrations have been cancelled this year due to COVID-19 including the PTA-sponsored Arts Night. We are looking forward to next year when these programs can resume and the addition of two digital pianos will make that experience better for all.



8. Describe how your organization is funded. What sources of funding has your organization secured in the past 12 months.

Fundraising. The PTA holds various fundraisers throughout the year to support the various needs and programs at Lindon Elementary including the music program.

9. Define how you promote your work to your target audiences. Describe the outreach efforts your organization undertakes. What marketing and or audience development strategies do you use?

The students perform at school assemblies such as the 6th grade drumming performance and the choir performance using the Orff xylophones at the Christmas Sing. In April, the PTA sponsors and organizes Arts Night--an event where parents, grandparents, family, and other community members come to the school to see the amazing things happening with the Arts programs. Students' visual art is displayed around the school and students are invited to participate in grade level "informances" where they perform and demonstrate various songs, games, instruments, and concepts they've been learning in music class. This popular event is a fantastic way to showcase to the community how important the music program is.

10. What are the short-term and long-term goals and objective for your organization? How will PARC funds help accomplish your goals?

In the short-term, the PTA hopes to continue its work to support the music program at Lindon Elementary and foster its development by adding two digital pianos and two dollies. We are so grateful for the instruments the PTA has been able to purchase with the previous generous PARC grants. The ukuleles and Orff xylophones previously purchased are beautiful, quality instruments that the students love interacting with and have become essential to the curriculum and its efficacy. We are confident these additional instruments will continue to enrich the program by allowing more students more regular opportunities to experience meaningful and exciting ways to learn the music curriculum and learn to love exploring and learning about music.

The long-term goals for the PTA are primarily to continue supporting the growth and expansion of the music program as well as other vitals programs that enrich the lives of Lindon Elementary students.

11. Does your organization sell discounted tickets, or do you give free tickets to residents of Lindon City? If yes, please describe:

The annual Arts Night at Lindon Elementary is free admission and is open to all family, friends, and residents of Lindon city. It is very well attended and has become an annual tradition that everyone looks forward to. Unfortunately this event did not occur this year due to Covid-19 but we plan to resume it next year.

12. How would you describe your primary and/or target audience? Explain how your organization intends to maintain and/or grow its audience over the next year:

Our primary audience is Kindergarten through 6th grade students at Lindon Elementary. The PTA hopes to continue to support this audience with additional instruments to enrich their learning experience in music class.

13. Please provide the following information on your organization's staff and audiences/constituents for the period in which you received PARC Funds:

Number of paid full-time staff:

Number of paid part-time staff:

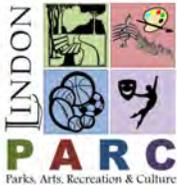
Number of contract personnel:

Number of volunteers: 25

Number of artists, educators, curators, scholars or other discipline based professionals:

Total audience: 750

Tickets distributed for free to other nonprofits/the public/other:



14. How many Lindon City citizens did your organization serve with the previous PARC Tax grant monies?

The 5th and 6th grade students enjoy learning ukuleles purchased with PARC monies. Each year that represents about 200 students but as each year passes a new set of students in those grade levels gets the opportunity to play and learn the instruments. The xylophones are used by all students at Lindon--around 750. Again, as each year passes that number continues to grow as new students begin school.

15. Describe how your organization partners with other organizations and service providers located within Lindon City:

We partner with Lindon Elementary.

16. Describe the internal and external challenges and opportunities you faced during the past year, and how your organization addressed them:

The music program at Lindon Elementary has grown tremendously in the 6 years since its inception. The instruments the PTA has been able to purchase with Lindon City PARC grants funds has been instrumental in that success. The students musical knowledge and skill is expanding but the challenge is to continue that growth and ensure that it is useful and meaningful. The value of the current instruments could be greatly enhanced with additional pianos to accompany students.

Proposed Project Funding:

If your organization is requesting funds for a specific project or program, what is the total budget of your proposed project or program? \$

Proposed Use of Requested PARC Funds	Amount
Collections/Exhibits	
Contracted Services	
General Administration (excluding salaries)	
Marketing/Advertising	
Performance/Production	
Total Salaries (Administrative)	
Total Salaries (Other)	
School Outreach Program	
Space Rental	
Travel	
Other Expenditures* 2 digital pianos with benches	\$3,100.00
2 digital piano dollys	\$720.00
**TOTAL:	\$3,820.00

*Please attach additional information detailing other expenditures.

**The total should equal the requested amount of PARC funds.



APPENDIX A

1.0 PARC TAX MINI GRANT POLICY

- 1.1 Qualifying organizations must have, or commit to have, a significant presence within Lindon City and must be a qualifying organization as defined in this policy. Competitive mini grants are available only for Cultural Arts Organizations.
- 1.2 All applications must be received by Lindon City by 5:00pm on the second Tuesday in April. (*Except for this year 2014 which will be due on Friday, October 10, 2014.*) Grants will be awarded by the end of June of each year. Distribution of grant funding will not be made until after July 1st of each year and is subject to actual funds be accrued by the City.
- 1.3 Grant applicants must complete an application form and then submit the information to the Lindon City Parks & Recreation Director for completeness review. A sample form is attached, which may be modified from time to time. The Parks & Recreation Director will forward this application to the City Administrator who will schedule the grants to be reviewed by the Lindon City Council. The City Council will evaluate all mini grant applications for eligibility on a broad spectrum of cultural arts disciplines including visual arts, performing arts, literary arts, historic preservation, arts education, etc.
- 1.4 PARC funds granted to cultural organizations may not be used for capital construction expenses, payments into an endowment fund, expenditures for programs outside of Lindon, activities not available to the general public, political lobbying, fundraising expenses related to capital or endowment campaigns, or for other expenses not related to the organization's primary cultural purpose or directly related to or for the direct benefit to the residents of Lindon City. Also, the portion of this revenue designated for cultural arts is intended to support nonprofit cultural arts organizations rather than individuals.
- 1.5 PARC grant funding for cultural organizations may not be used for the following expenditures:
 - 1.5.1 Accumulated deficits or debt retirement;
 - 1.5.2 Capital improvements;
 - 1.5.3 Public Schools and/or school programs or hiring of temporary or permanent staff in any school or school system;
 - 1.5.4 Lobbying Expenses;
 - 1.5.5 Scholarships, purchase awards or cash prizes;
 - 1.5.6 Magazines or newspapers;
 - 1.5.7 Broadcasting network or cable communications systems;
 - 1.5.8 Performances, events and activities that take place outside of Lindon City;
 - 1.5.9 Activities intended primarily for fundraising;
 - 1.5.10 Recreational, rehabilitative, or therapeutic programs;
 - 1.5.11 Social service programs;
 - 1.5.12 Fireworks;
 - 1.5.13 Rodeos;
 - 1.5.14 Non-cultural celebratory events;
 - 1.5.15 Activities that are primarily religious in purpose;



- 1.5.16 Cash reserves;
- 1.5.17 Start-up organizations;
- 1.5.18 Private Foundations.
- 1.6 Qualifying organizations requesting funds must be a nonprofit entity with 501(c)(3) status at the time of the application from deadline, or a municipal cultural and/or historical council.
- 1.7 All qualifying organizations may apply for mini grants once per calendar year.
- 1.8 A submitted application form must be accurate, complete and all supplemental information included prior to the deadline. Late submissions will not be accepted. It is not the responsibility of the PARC staff to contact the applicants regarding information missing from their application.
- 1.9 By the second Tuesday in April, each qualifying organization must submit a Compliance Report detailing how it expended the funds it received pursuant to these policies and procures. Award recipients must use the funds within the 12 month before the next application cycle begins. (second Tuesday in April)
- 1.10 The purpose of the Compliance Report is to account for grant funds distributed to cultural organizations. The report must be submitted by the deadline indicated. Future PARC funding may be withheld due to inadequate, incomplete, or non-submitted Compliance Reports.
- 1.11 Grant selection is competitive. The Lindon City Council will be the final decision and approval authority for all grant applications. In conformance with these policies and guidelines the City Council reserves the right to award all or portions of requested grants, or reject all or portions of any grants. Submittal of a grant application and/or award of grant is not a guarantee of funding.



2020/21 Lindon City
PARC Mini Grant Application

Date Application Received

4-7-2020 HGB

Organization Name: Aspen PTA
 Grant Submitted By: Annalee Maloney
 Address: 145 So 530 We Lindon UT 84042
 Phone Number: 801-380-0456 Cell _____
 Email Address: Pta annalee@gmail.com
 Is your organization a non-profit? yes If yes, what is the non-profit designation? Student education
 Name of Point of Contact: Annalee Maloney
 Phone Number: 801-380-0456 Email: ptaannalee@gmail.com
 Federal Tax ID Number: N/A Date of incorporation: 90 N/A
 Total \$ of Grant Requested 15,000
 Is your organization and spending plan eligible for PARC TAX funds Y N (See Appendix A)

What is your organization's mission statement and primary focus? to help every student/child realize + reach his/her full potential + will.

If granted monies, when do you plan to spend the funds?

School year 2020-2021 Aug-May

Anticipated budget is \$15,000 total. The City Council reserves the right to award less than is requested as per amount of applications and budget availability. All applications are due by 5:00 PM the Second Tuesday in April. They can be submitted electronically to: hbateman@lindoncity.org. Any approved grants shall be disbursed in June, of the grant year, and must be expended by May 1 of the same year

The applicant hereby acknowledges that the submitted information is correct to the best of his or her knowledge.

Annalee Maloney
SIGNATURE

April 1, 20
DATE



PARC TAX MINI GRANT APPLICATION

Narrative Questions:

1. Please categorize your organization's primary discipline and activity type:

Educational + Community unity and Educating

2. How will the requested PARC funds be used? Specific Project/Program Operating Expenses Both

3. Did you receive PARC funding in the past? *No*
If so, how much and when?

\$

4. Has the previous funding been spent?

If yes, has the financial report been sent to the City? *N/A*
If not, when do you plan to spend the funds?

5. Describe how the Parks, Arts, Recreation and Culture funds will be used to support the organization's mission and primary focus.

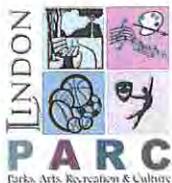
The grant will be used to help supply classrooms and activities for students extra education a further learning opportunities before, during and after school hours.

6. Describe how your organization advances or preserves its artistic or cultural discipline within Lindon City.

We support and fund the "Reflections" program that promotes art in 12 different forms, music, paint, sculpture, etc. and rewards and lifts student creativity.

7. Describe your organization's major activities and issues in the past year. Specify particular successes and challenges.

We pay for and support N.C.V.A. program which help educate and inform student about dangers awaiting them in society and dangers online. Every year we stretch what little money we have from donations to pay for this great program. But we feel it is well worth it to the students growth.



8. Describe how your organization is funded. What sources of funding has your organization secured in the past 12 months. *Aspen PTA is strictly a Donation Run organization. We gather funds through activities, and raffles and donation by both individuals and a few local businesses.*

9. Define how you promote your work to your target audiences. Describe the outreach efforts your organization undertakes. What marketing and or audience development strategies do you use? *We focus mostly with in the School (Aspen Elementary) and the Surrounding Community. with both Social Media advertizing and paper flyers and word of mouth.*

10. What are the short-term and long-term goals and objective for your organization? How will PARC funds help accomplish your goals?

With these crazy uncertain time any addition funds will aid us in being able to continue our activities and events for the coming 2020-21 school year.

11. Does your organization sell discounted tickets, or do you give free tickets to residents of Lindon City? If yes, please describe:

N/A

12. How would you describe your primary and/or target audience? Explain how your organization intends to maintain and/or grow its audience over the next year:

our target audience is any child within our area. to gain more support from the community is always our goal.

13. Please provide the following information on your organization's staff and audiences/constituents for the period in which you received PARC Funds:

Number of paid full-time staff:

Number of paid part-time staff:

Number of contract personnel:

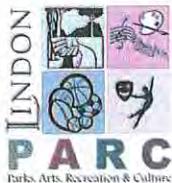
Number of volunteers: *21*

Number of artists, educators, curators, scholars or other discipline based professionals: *40*

Total audience: *500*

Tickets distributed for free to other nonprofits/the public/other:

N/A



14. How many Lindon City citizens did your organization serve with the previous PARC Tax grant monies?

around 500 possibly more with Lindon's Housing growth

15. Describe how your organization partners with other organizations and service providers located within Lindon City:

at our fall festival we ask for donations from local businesses to auction off for funds to help with other no profit activities and in trade we advertize for them on our social media accounts and in our community flyers.

16. Describe the internal and external challenges and opportunities you faced during the past year, and how your organization addressed them:

with rising #'s of students in our area we have to hold a very strick budget to stay within our means but always providing equality to all students

Proposed Project Funding:

If your organization is requesting funds for a specific project or program, what is the total budget of your proposed project or program? \$

Proposed Use of Requested PARC Funds	Amount
Collections/Exhibits	
Contracted Services	
General Administration (excluding salaries)	
Marketing/Advertising	
Performance/Production	
Total Salaries (Administrative)	
Total Salaries (Other)	
School Outreach Program	
Space Rental	
Travel	
Other Expenditures*	
**TOTAL:	

*Please attach additional information detailing other expenditures.

**The total should equal the requested amount of PARC funds.

see attachmet of all activities to be duplicated for 2020-21 school year.

ASPEN ELEMENTARY PTA BUDGET 2019-2020

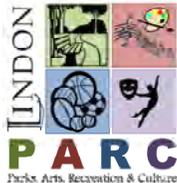
Income Description	Projected	Actual	Delta
Forward Balance	\$18,493.83		\$18,493.83
Basket Auction	\$2,000.00		\$2,000.00
Pumpkin Walk/Fall Festival	\$1,000.00		\$1,000.00
Carnival	\$4,500.00		\$4,500.00
Cash Back Programs (Box Tops)	\$1,200.00		\$1,200.00
Local Membership Dues (100@ \$.50)	\$50.00		\$50.00
Sales Tax Refund	\$200.00		\$200.00
Yearbook (250 @ \$15)	\$3,750.00		\$3,750.00
T-shirts (100 @\$10)	\$1,000.00		\$1,000.00
Christmas Grams/valograms	\$500.00		\$500.00
PTA donations	\$0.00		\$0.00
TOTAL BUDGET FROM INCOME	\$32,693.83	\$0.00	\$32,693.83
Expense Description	Budgeted	Actual	Delta
Administrative			
Birthday Board	\$75.00		\$75.00
Paper and Supplies	\$200.00		\$200.00
City Scholarship Fund	\$50.00		\$50.00
Golden Apple Luncheon	\$175.00		\$175.00
Legislative Conference	\$50.00		\$50.00
Publicity/Website Domain	\$0.00		\$0.00
State PTA Convention	\$325.00		\$325.00
Year-end Board Lunch	\$0.00	\$ -	\$0.00
PTA Training	\$50.00	\$ -	\$50.00
Category SubTotal	\$925.00	\$0.00	\$925.00
Community Involvement			
Kindergarten Boo-Hoo Breakfast	\$0.00	\$ -	\$0.00
Freedom Week	\$150.00	\$ 86.05	\$63.95
SEP Dinner (x2)	\$500.00	\$ 379.56	\$120.44
Staff Appreciation week/meals	\$500.00	\$ 649.83	-\$149.83
Volunteer Coordination	\$100.00	\$ 114.33	-\$14.33
We love Teachers	\$350.00	\$ 429.36	-\$79.36
Category SubTotal	\$1,600.00	\$1,659.13	-\$59.13
Education			
Battle of the Books	\$300.00	\$ 299.63	\$0.37
Reading Incentive	\$400.00	\$ 385.05	\$14.95
Spelling Bee	\$250.00	\$ 203.19	\$46.81
Literacy Day	\$0.00	\$ -	\$0.00
Category SubTotal	\$950.00	\$887.87	\$62.13
Health and Safety			
NOVA	\$1,000.00	\$ 718.57	\$281.43
Running Club	\$250.00	\$ 169.57	\$80.43
Red Ribbon Week	\$150.00	\$ -	\$150.00
Category SubTotal	\$1,400.00	\$888.14	\$511.86
Student Events			

End of Year 6th Grade Water Party	\$300.00		\$300.00
Pumpkin Walk	\$1,400.00		\$1,400.00
Baskets	\$500.00		\$500.00
6th Grade Graduation	\$400.00		\$400.00
Cookies and Books	\$300.00		\$300.00
**Student Appreciation Day	\$300.00		\$300.00
Grandparents Day Refreshments	\$75.00		\$75.00
Maturation Program Refreshments	\$100.00		\$100.00
Softball Game Treats	\$150.00		\$150.00
Spirit Week	\$300.00		\$300.00
Fun Run/5K	\$500.00		\$500.00
Category SubTotal	\$4,325.00	\$0.00	\$4,325.00
Fundraising			
Carnival Expenses	\$2,700.00		\$2,700.00
Food	\$1,200.00		\$1,200.00
Concessions	\$200.00		\$200.00
Prizes	\$200.00		\$200.00
Entertainment (Band/Bounce houses/Dunk tank)	\$800.00		\$800.00
Reptile Show	\$300.00		\$300.00
Cash Back Program Prizes (Box Tops)	\$400.00		\$400.00
Christmas Grams	\$200.00		\$200.00
Category SubTotal	\$3,300.00	\$0.00	\$3,300.00
Individual Development			
Reflections	\$100.00		\$100.00
Category SubTotal	\$100.00		\$100.00
Membership Dues			
Membership Drive	\$150.00	\$ -	\$150.00
Category SubTotal	\$150.00	\$0.00	\$150.00
Miscellaneous			
Miscellaneous Expenses	\$250.00		\$250.00
T-shirts (250 @ \$6)	\$0.00		\$0.00
Yearbook 2015-2016 (250 @ \$12)	\$3,045.00		\$3,045.00
Insurance (AIM)	\$200.00		\$200.00
**Banners (Freedom/Red Ribbon/Staff Apprec./Spirit Wk/Stud Apprec.)	\$100.00		\$100.00
School Gift	\$500.00		\$500.00
**Staff T-shirts w/ PTA Membership	\$0.00		\$0.00
Hero theme & Student Council Tshirts	\$0.00	\$ -	\$0.00
Category SubTotal	\$4,095.00	\$0.00	\$4,095.00
TOTAL EXPENSES	\$16,845.00	\$3,435.14	\$13,409.86
	Projected	Actual	Delta
END OF YEAR CASH ON HAND	\$15,848.83	\$3,435.14	\$19,283.97

Monies collected but not belonging to Aspen PTA

	Projected	Actual	Delta
Membership Dues to National (100@\$2.25)	\$ 225.00	\$	225.00
Membership Dues to State (100@\$1.75)	\$ 175.00	\$	175.00
Membership Dues to Council (100@\$.50) (100 members = \$450)	\$ 50.00	\$ 35.00	\$ 15.00





2018/19 Lindon City
PARC Mini Grant Application

Date Application Received

9/9/2019 HGB

Organization Name: Garden Valley Pipe Band

Grant Submitted By: Scot Gilbert

Address: 870 N 60 E, American Fork, UT 84003

Phone Number: 801-763-5545 Cell 801-669-3438

Email Address scot@gardenvalleypipeband.org

Is your organization a non-profit? Yes If yes, what is the non-profit designation? 501(c)(3)

Name of Point of Contact: Scot Gilbert

Phone Number: 801-669-3438 Email: scot@gardenvalleypipeband.org

Federal Tax ID Number: 47-4308091 Date of incorporation: 2015

Total \$ of Grant Requested \$6,000

Is your organization and spending plan eligible for PARC TAX funds YES N (See Appendix A)

What is your organization's mission statement and primary focus?

The Garden Valley Pipe Band provides Utah County and the surrounding area free bagpipe and drum lessons. We serve the community through performing at concerts, graduation ceremonies, weddings, If granted monies, when do you plan to spend the funds? 2020 through the spring of 2021

Anticipated budget is \$15,000 total. The City Council reserves the right to award less than is requested as per amount of applications and budget availability. All applications are due by 5:00 PM the Second Tuesday in April. They can be submitted electronically to: hbateman@lindoncity.org. Any approved grants shall be disbursed in June, of the grant year, and must be expended by May 1 of the same year

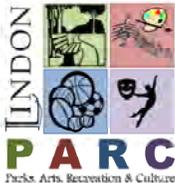
The applicant hereby acknowledges that the submitted information is correct to the best of his or her knowledge.

Scot Gilbert

SIGNATURE

February 24, 2020

DATE



PARC TAX MINI GRANT APPLICATION

Narrative Questions:

1. Please categorize your organization's primary discipline and activity type:

We serve the community with free bagpipe and drum lessons. We are applying for a grant to help us continue to provide free high quality music instruction, performances, and community exposure to the cultural aspects of bagpiping and drumming.

With the grant we propose to continue to develop and enhance our music curriculum, which is provided to our students free of charge to help start and further their music education. The curriculum combines the best music theory and practical application to quickly help students learn to master playing bagpipes and drums.

2. How will the requested PARC funds be used? Specific Project/Program Operating Expenses Both

The grant will also help with operating expenses and equipment and provide us a location to teach and practice. We would like to use two rooms in the Lindon Community Center for the year. The grant will help purchase equipment to loan to new students and will include student practice chanters, reeds, drum pads, and drums until students can purchase their own instruments.

3. Did you receive PARC funding in the past? No

If so, how much and when?

\$

4. Has the previous funding been spent?

If yes, has the financial report been sent to the City?

If not, when do you plan to spend the funds?

5. Describe how the Parks, Arts, Recreation and Culture funds will be used to support the organization's mission and primary focus.

We provide Utah County and the surrounding area free bagpipe and drum lessons. We serve the community through performing at concerts, graduation ceremonies, weddings, funerals, and competitions. We provide lifelong musical education, appreciation, and exposure to Celtic culture. Our major program area includes free music education and training to play bagpipes and drums. Concerts, competitions, and service are also central to the band's purpose. We are a volunteer based charitable organization - all music instructors are not paid to teach the free community classes.

6. Describe how your organization advances or preserves its artistic or cultural discipline within Lindon City.

Several of our band members live in Lindon City. We enjoy regularly performing at the Lindon Days parade. Our free bagpipe and drum lessons are available to all Lindon City residents. We promote Scottish culture through traditional music. After attending our free class, many new students have said that learning to play the bagpipes has been something they have always wanted to do and they are excited to actually accomplish this goal. Our students learn and master playing the bagpipes and drums and are giving back to the community through performing in parades, graduation ceremonies, funerals, and concerts.

7. Describe your organization's major activities and issues in the past year. Specify particular successes and challenges.

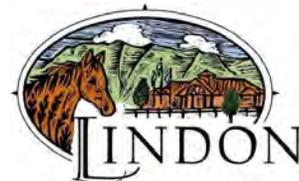
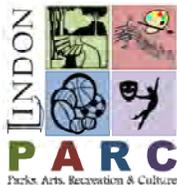
Our goal is to promote, inspire, perform, and educate (PIPE) anyone who is interested in learning to play the bagpipes and drums. We hold regular free classes throughout the fall and spring. One challenge is having a regular space available to practice. We have held classes outside at local parks, which is difficult when the weather is wet or cold. We would like to use the Lindon Community Center to teach our classes and practice.

We are a volunteer based charitable organization - all of our music instructors are not paid to teach our free classes. Instructors donate their time and equipment. Creating and improving our bagpipe and drum curriculum takes time, money, and resources. We have done amazing work, but could do much more.

Page 2 of 6

Musical instruments, equipment, and uniforms are expensive. Some students financially struggle with purchasing or renting the instruments. Fundraising is challenging, but individuals, families, and businesses are generous.

Continually growing the Garden Valley Pipe Band with new students is an ongoing process. We have two bands, grade 5 and grade 4 and regularly compete throughout Utah and the western region. We regularly perform for graduation ceremonies, weddings, memorial services, and parades.



8. Describe how your organization is funded. What sources of funding has your organization secured in the past 12 months. 50% of our budget is funded through generous donations, performing at parades, concerts, and fundraisers. We annually collect a minimal \$5 per month dues from our members, which is not required. The band is paid partial travel expenses for competing at Highland Games and Scottish Festivals throughout the state and region. The remainder of expenses are paid by our members. Grant monies will help cover these expenses and decrease the burden on our band members.
9. Define how you promote your work to your target audiences. Describe the outreach efforts your organization undertakes. What marketing and or audience development strategies do you use?

We promote our work through word of mouth, Facebook, Instagram, & gardenvalleypipeband.org. We contribute to the local cultural arts, lifelong learning, and music appreciation through performances and free bagpipe and drum classes. We would like to do more community concerts, free concerts to the public in parks, and would be willing to perform and educate in school assemblies, etc.

10. What are the short-term and long-term goals and objective for your organization? How will PARC funds help accomplish your goals?

Funding will allow the Garden Valley Pipe Band to continue to contribute to the local cultural arts through performances and community service. Our goal is to promote, inspire, perform, and educate (PIPE) anyone who is interested in learning to play the bagpipes and drums. Through music, we introduce more people to a wide repertoire of Scottish and Irish music. Over the past five years, we have proven that our free bagpipe and drum classes are successful and we want to continue providing this community service. The grant will help us take our free class to the next level. Learning to play an instrument is a lifelong journey that challenges the mind, improves dexterity, and provides immediate and long term satisfaction. Will your life be better because you listen to or play bagpipe music? Absolutely.

11. Does your organization sell discounted tickets, or do you give free tickets to residents of Lindon City? If yes, please describe:

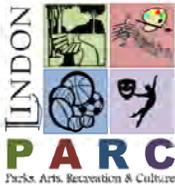
For our St. Patrick's day concert we offer student, senior, and military discounts. We are willing to give free tickets to Lindon City residents.

12. How would you describe your primary and/or target audience? Explain how your organization intends to maintain and/or grow its audience over the next year:

Our primary audience is Utah county residents. We provide free classes for people with no experience through accomplished musicians. Our students come from a broad age range of young students to retired individuals. We want to make learning and performing on the bagpipe and drums accessible and achievable to all who are interested. We have introduced and exposed several thousand people to the Garden Valley Pipe Band through performing at concerts, parades, graduation ceremonies, funerals, and festivals. Over a year approximately 40 students on average attend our free weekly classes.

13. Please provide the following information on your organization's staff and audiences/constituents for the period in which you received PARC Funds:

Number of paid full-time staff: 0
 Number of paid part-time staff: 0
 Number of contract personnel: 0
 Number of volunteers: 5
 Number of artists, educators, curators, scholars or other discipline based professionals: 30 musicians
 Total audience:
 Tickets distributed for free to other nonprofits/the public/other:



14. How many Lindon City citizens did your organization serve with the previous PARC Tax grant monies?

n/a

15. Describe how your organization partners with other organizations and service providers located within Lindon City:

We regularly perform for the Lindon Days parade. We would like to do more community concerts, free concerts for the public in parks, and would be willing to perform and educate in school assemblies, etc.

16. Describe the internal and external challenges and opportunities you faced during the past year, and how your organization addressed them: We teach our free classes and practice at Maeser Academy during the fall and winter. We don't have access to the school during the summer so we found a local city park and teach and practice there. It is a challenge when the weather is cold or wet. We are looking for another space to teach classes and to practice.

Proposed Project Funding:

If your organization is requesting funds for a specific project or program, what is the total budget of your proposed project or program? \$

Proposed Use of Requested PARC Funds	Amount
Collections/Exhibits	
Contracted Services	
General Administration (excluding salaries)	
Marketing/Advertising	
Performance/Production	\$800
Total Salaries (Administrative)	
Total Salaries (Other)	
School Outreach Program	
Space Rental	\$400
Travel	
Other Expenditures*	\$4,800
**TOTAL:	\$6,000

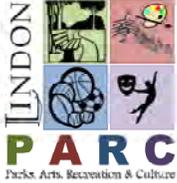
*Please attach additional information detailing other expenditures.

**The total should equal the requested amount of PARC funds.

Our goal is to promote, inspire, perform, and educate (PIPE) anyone who is interested in learning to play the bagpipes and drums.

The grant will be used to provide a year round space to teach our weekly free bagpipe and drum class and to hold practice. We would like to use the grant to use the Lindon Community Center. The grant will also be used to improve our website, gardenvalleypipeband.org, social media presence, improve our search engine optimization (SEO), expand print and other marketing campaigns, and cover the costs to put on more free concerts in public spaces in Lindon.

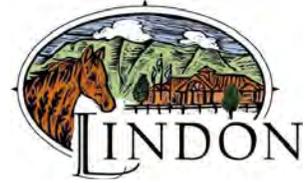
The grant will help purchase equipment to loan to new students and will include student practice chanters, reeds, drum pads, and drums until students can purchase their own instruments.



APPENDIX A

1.0 PARC TAX MINI GRANT POLICY

- 1.1 Qualifying organizations must have, or commit to have, a significant presence within Lindon City and must be a qualifying organization as defined in this policy. Competitive mini grants are available only for Cultural Arts Organizations.
- 1.2 All applications must be received by Lindon City by 5:00pm on the second Tuesday in April. Grants will be awarded by the end of June of each year. Distribution of grant funding will not be made until after July 1st of each year and is subject to actual funds be accrued by the City.
- 1.3 Grant applicants must complete an application form and then submit the information to the Lindon City Parks & Recreation Director for completeness review. The form is attached. The Parks & Recreation Director will forward this application to the City Administrator who will schedule the grants to be reviewed by the Lindon City Council. The City Council will evaluate all mini grant applications for eligibility on a broad spectrum of cultural arts disciplines including visual arts, performing arts, literary arts, historic preservation, arts education, etc.
- 1.4 PARC funds granted to cultural organizations may not be used for capital construction expenses, payments into an endowment fund, expenditures for programs outside of Lindon, activities not available to the general public, political lobbying, fundraising expenses related to capital or endowment campaigns, or for other expenses not related to the organization's primary cultural purpose or directly related to or for the direct benefit to the residents of Lindon City. Also, the portion of this revenue designated for cultural arts is intended to support nonprofit cultural arts organizations rather than individuals.
- 1.5 PARC grant funding for cultural organizations may not be used for the following expenditures:
 - 1.5.1 Accumulated deficits or debt retirement;
 - 1.5.2 Capital improvements;
 - 1.5.3 Public Schools and/or school programs or hiring of temporary or permanent staff in any school or school system;
 - 1.5.4 Lobbying Expenses;
 - 1.5.5 Scholarships, purchase awards or cash prizes;
 - 1.5.6 Magazines or newspapers;
 - 1.5.7 Broadcasting network or cable communications systems;
 - 1.5.8 Performances, events and activities that take place outside of Lindon City;
 - 1.5.9 Activities intended primarily for fundraising;
 - 1.5.10 Recreational, rehabilitative, or therapeutic programs;
 - 1.5.11 Social service programs;
 - 1.5.12 Fireworks;
 - 1.5.13 Rodeos;
 - 1.5.14 Non-cultural celebratory events;
 - 1.5.15 Activities that are primarily religious in purpose;
 - 1.5.16 Cash reserves;



- 1.5.17 Start-up organizations;
- 1.5.18 Private Foundations.
- 1.6 Qualifying organizations requesting funds must be a nonprofit entity with 501(c)(3) status at the time of the application from deadline, or a municipal cultural and/or historical council.
- 1.7 All qualifying organizations may apply for mini grants once per calendar year.
- 1.8 A submitted application form must be accurate, complete and all supplemental information included prior to the deadline. Late submissions will not be accepted. It is not the responsibility of the PARC staff to contact the applicants regarding information missing from their application.
- 1.9 By the second Tuesday in April, each qualifying organization must submit a Compliance Report detailing how it expended the funds it received pursuant to these policies and procures. Award recipients must use the funds within the 12 month before the next application cycle begins. (second Tuesday in April)
- 1.10 The purpose of the Compliance Report is to account for grant funds distributed to cultural organizations. The report must be submitted by the deadline indicated. Future PARC funding may be withheld due to inadequate, incomplete, or non-submitted Compliance Reports.
- 1.11 Grant selection is competitive. The Lindon City Council will be the final decision and approval authority for all grant applications. In conformance with these policies and guidelines the City Council reserves the right to award all or portions of requested grants, or reject all or portions of any grants. Submittal of a grant application and/or award of grant is not a guarantee of funding.

Notice of AwardDated: May 12, 2020

Project: Lindon City 2020 Street Maintenance Projects	Owner: Lindon City Corporation	Owner's Contract No.:
Contract:		Engineer's Project No.: 50-20-006
Bidder: Geneva Rock		
Bidder's Address: (send Certified Mail, Return Receipt Requested) 1565 W 400 N, Orem, UT 84057		

You are notified that your Bid dated May 12, 2020 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for the **Lindon City 2020 Street Maintenance Projects**, as modified per Supplemental Attachment A.

Description and Scope of Work: The Project consists of street improvements in multiple locations in Lindon as described in the Base Bid and Additive Areas A, B, C, D & E. The work is to be done using Alternate Item 36d, Tuffcoat P+.

The work includes all items as listed and described in the Bid Form and Measurement and Payment.

The Contract Price of your Contract is \$ 1,756,013.46, One million seven hundred fifty-six thousand thirteen dollars and forty-six cents

3 copies of each of the proposed Contract Documents and Drawings accompany this Notice of Award.

You must comply with the following conditions precedent within 15 days of the date you receive this Notice of Award.

1. Deliver to the Owner three fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract Security Bonds as specified in the Instructions to Bidders (Article 20), and General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Deliver with the executed Contract Documents the Insurance Certificates as specified in the Instructions to Bidders (Article 20), and General Conditions (Paragraph 5.03), and the Supplementary Conditions (Paragraph SC-5.04).
4. Other conditions precedent:

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

Lindon City Corporation

Owner

By: _____

Jeff Acerson

Mayor

Copy to Engineer

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May 12, 2020

Adam Cowie, City Administrator
Lindon City Corporation
100 North State Street
Lindon, UT 84042

RE: Lindon City 2020 Street Maintenance Projects

Dear Adam:

We held the bid opening this morning at 10:00 a.m. for the above project.

The project includes street maintenance work throughout Lindon involving asphalt patching, manhole repair, surface treatments and overlays as well as drainage improvements in locations identified by the Public Works Department. In order to maximize what we could do with the available funding, we bid the project with a base bid and five additives in order to award the project to the contractor that could get the most done with the available funding of about \$2,000,000 for this work. The base bid and additive areas consisted of the following. See the attached map for a graphical representation of the additive areas.

Base Bid: Spot patching asphalt, including areas of settling around manholes in many locations around Lindon; surface treatments, scrub cape seals, and micro-surfacing seal coats on various roads

Additive A: Asphalt overlay and seal coat on 230 N, 1090 E, 1030 E, and 1150 E

Additive B: Asphalt overlay, seal coat, and drainage improvements on 100 S, 640 W, and 450 W

Additive C: Asphalt overlay and seal coat on 520 N

Additive D: Asphalt overlay and seal coat on 300 N and 380 N

Additive E: Asphalt overlay and seal coat on 1400 W and 100 S

Additionally, we gave the contractor the option of bidding the project using alternates seal coat surface treatments, under bid items 36a-36d.

36a: Furnish and place seal coat – High Density Mineral Bond (HA5)

36b: Furnish and place seal coat – Frictional Mastic Surface Treatment (Onyx)

36c: Furnish and place seal coat – Polymer Modified MasterSeal (PMM) Ultra Pavement Sealer

36d: Furnish and place seal coat – Tuffcoat P+ Asphalt Polymer Surface Treatment

We received bids from only one contractor, Geneva Rock. Tabulation of their bid is attached, as well as a comparison to the Engineer's Opinion of Probable Construction Cost. Typically receiving only one bid makes one wonder if it would be a good value. However, the bid totals were very close to the engineer's opinion (which was not released to bidders ahead of time, by the way).

We recommend awarding the base bid and additive areas A-E using the seal coat alternate 36d on the project to Geneva Rock, based on their bid of \$1,756,013.46. The Public Works Department would like to try using Tuffcoat P+ for the seal coat. It is the only one of the four seal coats bid that has not been

used in Lindon, and they have heard good things about it. It isn't the lowest cost seal coat, but they consider it a good value and want to give it a try.

Our Opinion of Probable Construction Cost for the base bid plus additives A-E using seal coat alternative 36d was \$1,700,665.98. Their bid to complete the same work was \$55,347.48 (3.3%) higher than the Engineer's Opinion. Lindon City has worked with Geneva Rock many times in the past and has no concerns about their ability to complete the work.

We have prepared the Notice of Award and attached it to this letter. If the City Council awards the Contract, please sign and return it to us.

Please let us know of the Council's decision and we will proceed in accordance with the direction given. We are happy to answer any questions you may have.

Best regards,
J-U-B Engineers, Inc.

A handwritten signature in black ink that reads "Mark L Christensen". The signature is fluid and cursive, with a large, sweeping flourish at the end.

Mark L. Christensen, P.E.
Project Manager

Enclosures

cc Noah Gordon, Lindon City Engineer
Trent Andrus, Lindon Staff Engineer
Travis Tholstrom, Geneva Rock

LINDON CITY CORPORATION
2020 Street Maintenance Projects
Printed 5/12/2020 11:43 AM

BID TABULATION
5/12/2020

Item No.	Description	Unit	Engineer's Opinion	Geneva Rock
			Unit Price	Unit Price
1	Mobilization	% SUB-TOTAL B	8.00%	6.00%
2	Traffic control	% SUB-TOTAL B	8.00%	6.00%
3	Remove and dispose of existing asphalt	SF	\$ 0.78	\$ 0.50
4	Remove and dispose of existing concrete curb wall	LF	\$ 10.00	\$ 20.00
5	Remove and dispose of existing concrete curb and gutter	LF	\$ 5.00	\$ 10.00
6	Remove and dispose of existing sidewalk	SF	\$ 5.00	\$ 4.00
7	Remove and dispose of concrete driveway	SF	\$ 6.00	\$ 2.00
8	Rebuild structure, replacing grate with standard manhole, ring, cover and lid	EACH	\$ 8,000.00	\$ 4,000.00
9	Roadway overexcavation	CY	\$ 35.00	\$ 40.00
10	Stabilization and separation geotextile fabric	SY	\$ 1.04	\$ 5.00
11	Sawcut existing asphalt	LF	\$ 1.00	\$ 2.50
12	Sawcut concrete	LF	\$ 10.00	\$ 8.00
13	Sawcut concrete curb wall	EACH	\$ 100.00	\$ 450.00
14	Remove and replace catch basin	EACH	\$ 4,000.00	\$ 5,500.00
15	Excavate for, furnish, install and backfill storm drain sump	EACH	\$ 10,000.00	\$ 11,500.00
16	Furnish, haul and stockpile bedding and backfill material	TON	\$ 30.00	\$ 30.00
17	Core drill existing inlet box, connect 15" RCP storm drain pipe and grout around connection	EACH	\$ 500.00	\$ 400.00
18	Excavate for, furnish, install and backfill 15" storm drain pipe	LF	\$ 50.00	\$ 100.00
19	Excavate for, furnish, install and backfill inlet box	EACH	\$ 2,000.00	\$ 4,500.00
20	Roadway excavation	LS	\$ 5,000.00	\$ 7,574.00
21	Pulverize existing asphalt/base, reshape and compact	SF	\$ 0.60	\$ 0.75
22	Furnish, place, shape and compact untreated base course	TON	\$ 25.00	\$ 25.00
23	Prepare grade, furnish, form, place and finish 18" concrete curb	LF	\$ 30.00	\$ 42.00
24	Prepare grade, furnish, form, place and finish 24" concrete curb and gutter	LF	\$ 20.00	\$ 37.00
25	Prepare grade, furnish, form, place and finish concrete sidewalk	SF	\$ 5.00	\$ 13.00
26	Prepare grade, furnish, form, place and finish concrete drive approach	SF	\$ 6.00	\$ 12.00
27	Prepare grade, furnish, form, place and finish concrete driveway	SF	\$ 6.00	\$ 11.00
28	Remove and dispose of existing concrete for disabled pedestrian ramp	SF	\$ 5.00	\$ 1.00
29	Place concrete disabled pedestrian ramp	SF	\$ 9.00	\$ 11.00
30	Furnish and install detectable warning panel	EACH	\$ 200.00	\$ 500.00
31	Furnish, lay and compact asphalt pavement (manually)	TON	\$ 110.00	\$ 78.00

LINDON CITY CORPORATION
2020 Street Maintenance Projects
Printed 5/12/2020 11:43 AM

BID TABULATION
5/12/2020

Item No.	Description	Unit	Engineer's Opinion	Geneva Rock
			Unit Price	Unit Price
32	Mill 7' wide strip along asphalt edge (partial depth) and deliver milled material to Lindon City	LF	\$ 2.00	\$ 2.00
33	Furnish and place asphalt cement sealant and fabric membrane	SY	\$ 1.15	\$ 2.00
34	Furnish, lay and compact asphalt pavement (with paving machine)	TON	\$ 75.00	\$ 78.00
35	Furnish and place type II micro-surface seal	TON	\$ 240.00	\$ 260.00
36a	Alternate 36a: Furnish and place seal coat - High Density Mineral Bond	SF	\$ 0.22	\$ -
36b	Alternate 36b: Furnish and place seal coat - Frictional Mastic Surface Treatment	SF	\$ 0.20	\$ 0.22
36c	Alternate 36c: Furnish and place seal coat - Polymer Modified MasterSeal (PMM) Ultra Pavement Sealer	GAL	\$ 7.10	\$ 5.80
36d	Alternate 36d: Furnish and place seal coat - Tuffcoat P+ Asphalt Polymer Surface Treatment	GAL	\$ 5.25	\$ 5.05
37.1	Furnish and place scrub cape seal: scrub seal	SF	\$ 0.20	\$ 0.30
37.2	Furnish and place scrub cape seal: microsurface	TON	\$ 240.00	\$ 260.00
38	Adjust valve box to grade	EACH	\$ 100.00	\$ 160.00
39	Remove and dispose of existing concrete collar around valve box	EACH	\$ 150.00	\$ 210.00
40	Place concrete collar around valve box	EACH	\$ 415.00	\$ 375.00
41	Adjust manhole to grade	EACH	\$ 100.00	\$ 300.00
42	Remove and dispose of existing concrete collar around manhole	EACH	\$ 300.00	\$ 300.00
43	Place concrete collar around manhole	EACH	\$ 550.00	\$ 525.00
44	Relocate mailbox	EACH	\$ 250.00	\$ 400.00
45	Relocate sign	EACH	\$ 100.00	\$ 250.00
46	Landscape restoration	SF	\$ 5.00	\$ 5.00
47	Single 4" traffic stripe	LF	\$ 0.23	\$ 0.18
48	Double 4" traffic stripe	LF	\$ 0.46	\$ 0.35
49	Single 8" traffic stripe	LF	\$ 0.46	\$ 0.35
50	Single 12" traffic stripe	LF	\$ 1.10	\$ 2.00
51	Place pavement marking symbol	EACH	\$ 40.00	\$ 40.00

LINDON CITY CORPORATION
 2020 Street Maintenance Projects
 Printed 5/12/2020 11:44 AM

BID TABULATION
 5/12/2020

	Engineer's Opinion	Geneva Rock
	Base Bid	
w/Alt 36a:	\$ 937,344.47	
w/Alt 36b:	\$ 920,286.70	\$ 934,004.39
w/Alt 36c:	\$ 922,723.52	\$ 889,300.51
w/Alt 36d:	\$ 928,815.58	\$ 919,182.00

	Base Bid + Additive A	
w/Alt 36a:	\$ 1,132,848.24	
w/Alt 36b:	\$ 1,113,777.91	\$ 1,147,035.74
w/Alt 36c:	\$ 1,116,502.24	\$ 1,097,060.73
w/Alt 36d:	\$ 1,123,313.07	\$ 1,130,464.96

	Base Bid + Additives A-B	
w/Alt 36a:	\$ 1,472,155.08	
w/Alt 36b:	\$ 1,450,055.80	\$ 1,522,620.19
w/Alt 36c:	\$ 1,453,212.84	\$ 1,464,705.77
w/Alt 36d:	\$ 1,461,105.44	\$ 1,503,415.55

	Base Bid + Additives A-C	
w/Alt 36a:	\$ 1,514,873.48	
w/Alt 36b:	\$ 1,492,370.25	\$ 1,568,044.74
w/Alt 36c:	\$ 1,495,584.99	\$ 1,509,068.52
w/Alt 36d:	\$ 1,503,621.86	\$ 1,548,486.36

	Base Bid + Additives A-D	
w/Alt 36a:	\$ 1,633,905.15	
w/Alt 36b:	\$ 1,609,899.90	\$ 1,694,698.31
w/Alt 36c:	\$ 1,613,329.22	\$ 1,631,787.26
w/Alt 36d:	\$ 1,621,902.53	\$ 1,673,836.54

	Base Bid + Additives A-E	
w/Alt 36a:	\$ 1,713,163.20	
w/Alt 36b:	\$ 1,688,168.77	\$ 1,777,737.51
w/Alt 36c:	\$ 1,691,739.40	\$ 1,712,232.83
w/Alt 36d:	\$ 1,700,665.98	\$ 1,756,013.46

LINDON CITY CORPORATION
2020 Street Maintenance

Unit Prices
Totals

Item No.	Description	Unit	Unit Price	BASE BID		ADDITIVE A		ADDITIVE B		ADDITIVE C		ADDITIVE D		ADDITIVE E	
				All Seal coats, micro-surface seals, scrub cape seals		Overlay 230 N 1090 E 1030 E 1150 E		Overlay 100 S 640 W 450 W		Overlay 520 N		Overlay 300 N 380 N		Overlay 1400 W 100 S	
				Quantity	Price	Quantity	Price	Quantity	Price	Quantity	Price	Quantity	Price	Quantity	Price
1	Mobilization	% SUB-TOTAL B	6.00%	1		1		1		1		1		1	
	Mobilization (w/Alt 36a)														
	Mobilization (w/Alt 36b)				\$ 50,035.95		\$ 11,412.39		\$ 20,120.60		\$ 2,433.46		\$ 6,785.01		\$ 4,448.53
	Mobilization (w/Alt 36c)				\$ 47,641.10		\$ 11,130.01		\$ 19,695.27		\$ 2,376.58		\$ 6,574.22		\$ 4,309.58
	Mobilization (w/Alt 36d)				\$ 49,241.89		\$ 11,318.73		\$ 19,979.50		\$ 2,414.51		\$ 6,715.19		\$ 4,402.34
2	Traffic control	% SUB-TOTAL B	6.00%	1		1		1		1		1		1	
	Traffic Control (w/Alt 36a)														
	Traffic Control (w/Alt 36b)				\$ 50,035.95		\$ 11,412.39		\$ 20,120.60		\$ 2,433.46		\$ 6,785.01		\$ 4,448.53
	Traffic Control (w/Alt 36c)				\$ 47,641.10		\$ 11,130.01		\$ 19,695.27		\$ 2,376.58		\$ 6,574.22		\$ 4,309.58
	Traffic Control (w/Alt 36d)				\$ 49,241.89		\$ 11,318.73		\$ 19,979.50		\$ 2,414.51		\$ 6,715.19		\$ 4,402.34
	SUBTOTAL A (w/Alt 36a)														
	SUBTOTAL A (w/Alt 36b)				\$ 100,071.90		\$ 22,824.79		\$ 40,241.19		\$ 4,866.92		\$ 13,570.02		\$ 8,897.06
	SUBTOTAL A (w/Alt 36c)				\$ 95,282.20		\$ 22,260.02		\$ 39,390.54		\$ 4,753.15		\$ 13,148.44		\$ 8,619.17
	SUBTOTAL A (w/Alt 36d)				\$ 98,483.79		\$ 22,637.46		\$ 39,958.99		\$ 4,829.02		\$ 13,430.38		\$ 8,804.67
3	Remove and dispose of existing asphalt	SF	\$ 0.50	15,946	\$ 7,973.00		\$ -	1,158	\$ 579.00		\$ -		\$ -		\$ -
4	Remove and dispose of existing concrete curb wall	LF	\$ 20.00		\$ -		\$ -	11	\$ 220.00		\$ -		\$ -		\$ -
5	Remove and dispose of existing concrete curb and gutter	LF	\$ 10.00	56	\$ 560.00	20	\$ 200.00	122	\$ 1,220.00	19	\$ 190.00		\$ -		\$ -
6	Remove and dispose of existing sidewalk	SF	\$ 4.00	171	\$ 684.00	93	\$ 372.00	95	\$ 380.00	71	\$ 284.00		\$ -		\$ -
7	Remove and dispose of concrete driveway	SF	\$ 2.00		\$ -		\$ -	1,104	\$ 2,208.00		\$ -		\$ -		\$ -
8	Rebuild structure, replacing grate with standard manhole, ring, cover and lid	EACH	\$ 4,000.00		\$ -		\$ -	1	\$ 4,000.00		\$ -		\$ -		\$ -
9	Roadway overexcavation	CY	\$ 40.00	180	\$ 7,200.00		\$ -		\$ -		\$ -		\$ -		\$ -
10	Stabilization and separation geotextile fabric	SY	\$ 5.00	310	\$ 1,550.00		\$ -		\$ -		\$ -		\$ -		\$ -
11	Sawcut existing asphalt	LF	\$ 2.50	1,105	\$ 2,762.50		\$ -	182	\$ 455.00		\$ -		\$ -		\$ -
12	Sawcut concrete	LF	\$ 8.00		\$ -		\$ -	54	\$ 432.00		\$ -		\$ -		\$ -
13	Sawcut concrete curb wall	EACH	\$ 450.00		\$ -		\$ -	1	\$ 450.00		\$ -		\$ -		\$ -
14	Remove and replace catch basin	EACH	\$ 5,500.00		\$ -	1	\$ 5,500.00	1	\$ 5,500.00		\$ -		\$ -		\$ -
15	Excavate for, furnish, install and backfill storm drain sump	EACH	\$ 11,500.00		\$ -		\$ -	1	\$ 11,500.00		\$ -		\$ -		\$ -
16	Furnish, haul and stockpile bedding and backfill material	TON	\$ 30.00		\$ -	10	\$ 300.00	130	\$ 3,900.00		\$ -		\$ -		\$ -
17	Core drill existing inlet box, connect 15" RCP storm drain pipe and grout around connection	EACH	\$ 400.00		\$ -		\$ -	1	\$ 400.00		\$ -		\$ -		\$ -
18	Excavate for, furnish, install and backfill 15" storm drain pipe	LF	\$ 100.00		\$ -		\$ -	64	\$ 6,400.00		\$ -		\$ -		\$ -
19	Excavate for, furnish, install and backfill inlet box	EACH	\$ 4,500.00		\$ -		\$ -	2	\$ 9,000.00		\$ -		\$ -		\$ -
20	Roadway excavation	LS	\$ 7,574.00		\$ -		\$ -	1	\$ 7,574.00		\$ -		\$ -		\$ -
21	Pulverize existing asphalt/base, reshape and compact	SF	\$ 0.75		\$ -		\$ -	20,794	\$ 15,595.50		\$ -		\$ -		\$ -
22	Furnish, place, shape and compact untreated base course	TON	\$ 25.00	530	\$ 13,250.00	10	\$ 250.00	100	\$ 2,500.00	20	\$ 500.00		\$ -		\$ -
23	Prepare grade, furnish, form, place and finish 18" concrete curb	LF	\$ 42.00	58	\$ 2,436.00		\$ -	25	\$ 1,050.00		\$ -		\$ -		\$ -
24	Prepare grade, furnish, form, place and finish 24" concrete curb and gutter	LF	\$ 37.00	96	\$ 3,552.00	20	\$ 740.00	542	\$ 20,054.00	19	\$ 703.00		\$ -		\$ -
25	Prepare grade, furnish, form, place and finish concrete sidewalk	SF	\$ 13.00	331	\$ 4,303.00	93	\$ 1,209.00	166	\$ 2,158.00	71	\$ 923.00		\$ -		\$ -
26	Prepare grade, furnish, form, place and finish concrete drive approach	SF	\$ 12.00		\$ -		\$ -	445	\$ 5,340.00		\$ -		\$ -		\$ -

Item No.	Description	Unit	Unit Price	BASE BID		ADDITIVE A		ADDITIVE B		ADDITIVE C		ADDITIVE D		ADDITIVE E	
				All Seal coats, micro-surface seals, scrub cape seals		Overlay 230 N 1090 E 1030 E 1150 E		Overlay 100 S 640 W 450 W		Overlay 520 N		Overlay 300 N 380 N		Overlay 1400 W 100 S	
				Quantity	Price	Quantity	Price	Quantity	Price	Quantity	Price	Quantity	Price	Quantity	Price
27	Prepare grade, furnish, form, place and finish concrete driveway	SF	\$ 11.00		\$ -		\$ -	815	\$ 8,965.00		\$ -		\$ -		\$ -
28	Remove and dispose of existing concrete for disabled pedestrian ramp	SF	\$ 1.00	4,573	\$ 4,573.00		\$ -	860	\$ 860.00	402	\$ 402.00		\$ -		\$ -
29	Place concrete disabled pedestrian ramp	SF	\$ 11.00	4,843	\$ 53,273.00	1,417	\$ 15,587.00	860	\$ 9,460.00	402	\$ 4,422.00		\$ -		\$ -
30	Furnish and install detectable warning panel	EACH	\$ 500.00	34	\$ 17,000.00	7	\$ 3,500.00	6	\$ 3,000.00	2	\$ 1,000.00		\$ -		\$ -
31	Furnish, lay and compact asphalt pavement (manually)	TON	\$ 78.00	340	\$ 26,520.00		\$ -	20	\$ 1,560.00		\$ -		\$ -		\$ -
32	Mill 7' wide strip along asphalt edge (partial depth) and deliver milled material to Lindon City	LF	\$ 2.00		\$ -	5,186	\$ 10,372.00	5,319	\$ 10,638.00	1,017	\$ 2,034.00	3,761	\$ 7,522.00	2,667	\$ 5,334.00
33	Furnish and place asphalt cement sealant and fabric membrane	SY	\$ 2.00		\$ -	9,639	\$ 19,278.00	10,086	\$ 20,172.00	1,935	\$ 3,870.00	7,914	\$ 15,828.00	4,737	\$ 9,474.00
34	Furnish, lay and compact asphalt pavement (with paving machine)	TON	\$ 78.00		\$ -	1,200	\$ 93,600.00	1,680	\$ 131,040.00	240	\$ 18,720.00	900	\$ 70,200.00	590	\$ 46,020.00
35	Furnish and place type II micro-surface seal	TON	\$ 260.00	400	\$ 104,000.00		\$ -		\$ -		\$ -		\$ -		\$ -
36a	Alternate 36a: Furnish and place seal coat - High Density Mineral Bond	SF	\$ -	735,249	\$ -	86,748	\$ -	130,558	\$ -	17,412	\$ -	64,742	\$ -	42,637	\$ -
36b	Alternate 36b: Furnish and place seal coat - Frictional Mastic Surface Treatment	SF	\$ 0.22	735,249	\$ 161,754.78	86,748	\$ 19,084.56	130,558	\$ 28,722.76	17,412	\$ 3,830.64	64,742	\$ 14,243.24	42,637	\$ 9,380.14
36c	Alternate 36c: Furnish and place seal coat - Polymer Modified MasterSeal (PMM) Ultra Pavement Sealer	GAL	\$ 5.80	21,007	\$ 121,840.60	2,479	\$ 14,378.20	3,730	\$ 21,634.00	497	\$ 2,882.60	1,850	\$ 10,730.00	1,218	\$ 7,064.40
36d	Alternate 36d: Furnish and place seal coat - Tuffcoat P+ Asphalt Polymer Surface Treatment	GAL	\$ 5.05	29,410	\$ 148,520.50	3,470	\$ 17,523.50	5,222	\$ 26,371.10	696	\$ 3,514.80	2,590	\$ 13,079.50	1,705	\$ 8,610.25
37.1	Furnish and place scrub cape seal: scrub seal	SF	\$ 0.30	454,468	\$ 136,340.40		\$ -		\$ -		\$ -		\$ -		\$ -
37.2	Furnish and place scrub cape seal: microsurface	TON	\$ 260.00	580	\$ 150,800.00		\$ -		\$ -		\$ -		\$ -		\$ -
38	Adjust valve box to grade	EACH	\$ 160.00		\$ -	20	\$ 3,200.00	10	\$ 1,600.00	1	\$ 160.00	7	\$ 1,120.00		\$ -
39	Remove and dispose of existing concrete collar around valve box	EACH	\$ 210.00	20	\$ 4,200.00	3	\$ 630.00	2	\$ 420.00		\$ -	1	\$ 210.00		\$ -
40	Place concrete collar around valve box	EACH	\$ 375.00	134	\$ 50,250.00	20	\$ 7,500.00	10	\$ 3,750.00	1	\$ 375.00	7	\$ 2,625.00	3	\$ 1,125.00
41	Adjust manhole to grade	EACH	\$ 300.00		\$ -	10	\$ 3,000.00	11	\$ 3,300.00	3	\$ 900.00	1	\$ 300.00	1	\$ 300.00
42	Remove and dispose of existing concrete collar around manhole	EACH	\$ 300.00	20	\$ 6,000.00	2	\$ 600.00	2	\$ 600.00	1	\$ 300.00		\$ -	3	\$ 900.00
43	Place concrete collar around manhole	EACH	\$ 525.00	106	\$ 55,650.00	10	\$ 5,250.00	11	\$ 5,775.00	3	\$ 1,575.00	1	\$ 525.00	3	\$ 1,575.00
44	Relocate mailbox	EACH	\$ 400.00		\$ -		\$ -	2	\$ 800.00		\$ -		\$ -		\$ -
45	Relocate sign	EACH	\$ 250.00	2	\$ 500.00		\$ -		\$ -		\$ -		\$ -		\$ -
46	Landscape restoration	SF	\$ 5.00	810	\$ 4,050.00		\$ -	300	\$ 1,500.00	67	\$ 335.00		\$ -		\$ -
47	Single 4" traffic stripe	LF	\$ 0.18	21,622	\$ 3,891.96		\$ -		\$ -		\$ -		\$ -		\$ -
48	Double 4" traffic stripe	LF	\$ 0.35	10,601	\$ 3,710.35		\$ -	2,220	\$ 777.00		\$ -	1,458	\$ 510.30		\$ -
49	Single 8" traffic stripe	LF	\$ 0.35	6,470	\$ 2,264.50		\$ -		\$ -		\$ -		\$ -		\$ -
50	Single 12" traffic stripe	LF	\$ 2.00	1,122	\$ 2,244.00	17	\$ 34.00	104	\$ 208.00	17	\$ 34.00		\$ -	17	\$ 34.00
51	Place pavement marking symbol	EACH	\$ 40.00	66	\$ 2,640.00		\$ -	32	\$ 1,280.00		\$ -		\$ -		\$ -
SUBTOTAL B (w/Alt 36a):															
SUBTOTAL B (w/Alt 36b):					\$ 833,932.49		\$ 190,206.56		\$ 335,343.26		\$ 40,557.64		\$ 113,083.54		\$ 74,142.14
SUBTOTAL B (w/Alt 36c):					\$ 794,018.31		\$ 185,500.20		\$ 328,254.50		\$ 39,609.60		\$ 109,570.30		\$ 71,826.40
SUBTOTAL B (w/Alt 36d):					\$ 820,698.21		\$ 188,645.50		\$ 332,991.60		\$ 40,241.80		\$ 111,919.80		\$ 73,372.25
TOTAL (SUBTOTAL A + SUBTOTAL B) (w/Alt 36a)															
TOTAL (SUBTOTAL A + SUBTOTAL B) (w/Alt 36b)					\$ 934,004.39		\$ 213,031.35		\$ 375,584.45		\$ 45,424.56		\$ 126,653.56		\$ 83,039.20
TOTAL (SUBTOTAL A + SUBTOTAL B) (w/Alt 36c)					\$ 889,300.51		\$ 207,760.22		\$ 367,645.04		\$ 44,362.75		\$ 122,718.74		\$ 80,445.57
TOTAL (SUBTOTAL A + SUBTOTAL B) (w/Alt 36d)					\$ 919,182.00		\$ 211,282.96		\$ 372,950.59		\$ 45,070.82		\$ 125,350.18		\$ 82,176.92
CUMULATIVE TOTAL (w/Alt 36a)															
CUMULATIVE TOTAL (w/Alt 36b)					\$ 934,004.39		\$ 1,147,035.74		\$ 1,522,620.19		\$ 1,568,044.74		\$ 1,694,698.31		\$ 1,777,737.51
CUMULATIVE TOTAL (w/Alt 36c)					\$ 889,300.51		\$ 1,097,060.73		\$ 1,464,705.77		\$ 1,509,068.52		\$ 1,631,787.26		\$ 1,712,232.83
CUMULATIVE TOTAL (w/Alt 36d)					\$ 919,182.00		\$ 1,130,464.96		\$ 1,503,415.55		\$ 1,548,486.36		\$ 1,673,836.54		\$ 1,756,013.46

Base Bid

Base Bid + Additive A

Base Bid + Additive A-B

Base Bid + Additive A-C

Base Bid + Additive A-D

Base Bid + Additive A-E

8. Review & Action — North Union Canal Property Restoration. The Council will review and consider options for construction restoration work along the rear property of Mr. Ross Wright located at, 115 South 630 East, to determine whether or not to participate financially in the restoration options presented.

The canal piping project resulted in some minor impacts to private properties that abut the canal. A slope of soil where there was no slope previously was required to be placed near the property line adjacent to the new fence.

Many years ago Mr Wright installed concrete cylinders that there were acting as a retaining wall along his rear property line, but were crossing over the property line. The cylinders had to be removed to complete the piping project and install a new fence on the property line. Prior fencing was only on the school-side of the canal and not on the property line.

Mr Wright requested that the city remove and dispose of the cylinders, which was done at an approximate cost of \$800. The city installed a new chain link fence on the property line and installed a gate in the fence at Mr. Ross's request. The gate was part of the old canal fence and was re-used.

Unfortunately the soil that was placed on-site by the contractor was worked while wet and had dried very hard and clumpy. Some of the material was not ideal for farming and needed to be worked-in/tilled or feathered out more. Mr. Wright move forward and tilled the sloped area and removed/hailed away the soil exposing the concrete supporting the new fence posts, which are now loose. He requests that the city now pay for a small retaining wall on his side of the fence to support the fence line and keep his property flat. We believe that all parties agree that prior to the project a flat area along the fence was not anticipated and that a retaining wall was not discussed prior to Mr Wright removing the soil.

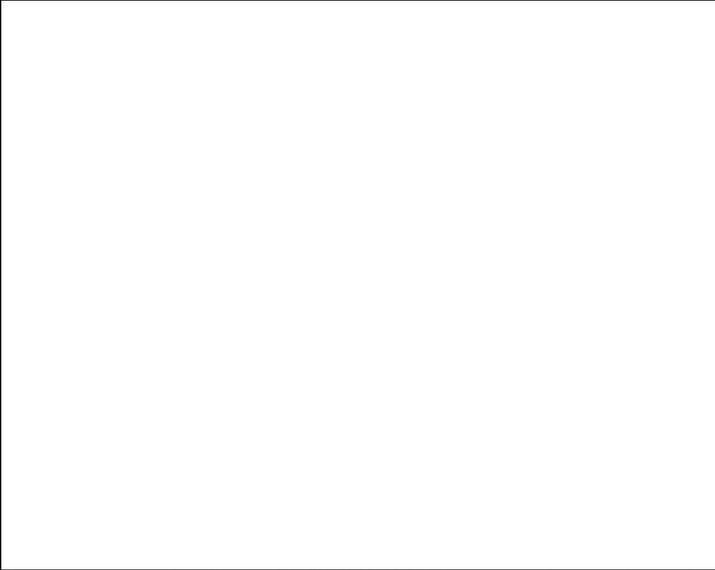
Mr Wright sent several photos of the site and asked that they be forwarded to the Council, which will be done. These are in addition to the photos below.

Staff that worked on the project and have communicated with Mr Wright feel the city completed the project to the specifications communicated to the property owners and went beyond to remove and dispose of the cylinders and install new fencing and reasonable slope along the fence line. After urging by Mr Wright, the City Council additionally acted to approve grass and sprinkling system on the street side of the fence, which was not in place prior to the piping project. This will be at a cost of approximately \$30k with annual maintenance/watering costs.

City Engineers estimated \$3,000 to \$5,000 to build a retaining wall and re-support the fence posts. The City has received only one official bid for \$7,080 to do the work. Should the city participate in the cost of a retaining wall or not? If so, how much should the city participate?

Sample Motion: I move to (approve, deny, continue) financial participation in a retaining wall along the Wright property in the amount of \$ _____





- 9. Review & Action — DoTerra Reimbursement Agreement.** The Council will review and consider an application for reimbursement agreement by DoTerra pursuant to Lindon City Code 17.68.020. **This item has been requested to be continued to June 15, 2020. The Lindon City Attorney will explain the item and the basis for the request for continuance.**

See attached materials from the Planning Department.

Sample Motion: I move to (continue) the Reimbursement Agreement requested by DoTerra to the June 15, 2020 City Council meeting.

Reimbursement Agreement

Date: May 18, 2020

Applicant: Mecca Holdings, LLC

Presenting Staff: Michael Florence



Overview:

doTerra (Valley Properties, LLC) has made application to the City Council for reimbursement of construction and installation costs which they incurred by installing a 30-inch storm drain line along 400 N. The installed storm drain line collects storm water from both the doTerra and Mountain Tech South properties and was necessary for both developments to occur. doTerra is requesting reimbursement from WICP Commercial in the amount of \$84,828.40 for their portion of the installed storm drain line.

City ordinance 17.68 allows an applicant to file for reimbursement from neighboring and/or adjacent properties of a portion of the cost of constructing public improvements required by Lindon City Code. City code also requires that applicant should make every effort to negotiate the reimbursement costs before bringing the item before the city council for review.

The city engineer has reviewed the proposed breakdown of costs provided by doTerra and believes that the calculations and reimbursement amounts are fair and proportional.

WICP Commercial received the notice of the reimbursement application and has requested that this item be continued to such time the item can be heard in a face to face meeting with the city council. doTerra has agreed to this arrangement if the council decides to continue the meeting.

If the city council decides to grant a reimbursement of fees to doTerra then the council will sign a reimbursement agreement with the City and the City shall be entitled to collect the fee in favor doTerra.

Attachments

- doTerra application and accompanying documents
- Notice of reimbursement to WICP Commercial
- WICP response letter
- Title 17.68 ordinance

LINDON Land Use Application

PLANNING & DEVELOPMENT

100 North State St. Website: www.lindoncity.org
Lindon, UT 84042 Email: planningdept@lindoncity.org
Phone: 801.785.7687 Fax: 801.785.7645

(Please Print)

Applicant: doTERRA (Valley Properties, LLC)

Mailing Address: 389 S. 1300 W Attn: Rich Doxey

City: Pleasant Grove State: UT Zip: 84062

Contact Name: Rich Doxey and Mark Ringger

Phone: (801) 342-4256

**Email address: rdoxey@doterra.com

**(Agendas, Staff Reports, and Engineering Review Comments will be sent to this email address.)

PROJECT NAME:

doTERRA & Mt. Teck 400N Storm Drain PROJECT

LOCATION: 400 N Lindon

PROPERTY TAX ID / SERIAL NUMBER: see Exhibit A

NATURE OF REQUEST:

See Exhibit A

Indicate total number of lots if subdividing: _____

I (we), the undersigned, certify that I (we) have read and understand all information outlined on the reverse side of this application and am (are) qualified to initiate this application. To the best of my knowledge, the information attached is true and correct.

Applicant's Signature:

[Signature]

*Property Owner's Signature:

*Property Owner's Information (if different from Applicant):

Name (print): _____ Phone: (____) _____

Address: _____ Fax: (____) _____

City: _____ State: _____ Zip: _____

(PLEASE READ AND SIGN PAGE 2)

LAND USE APPLICATION FEES†

General Plan Amendment (text or map).....	\$650.00
Zoning Map Amendment (zone change).....	\$650.00
Ordinance Amendment.....	\$650.00
Minor Subdivision.....	\$1,200.00 (Subdivisions from 1 to 3 lots)
Major Subdivisions.....	\$2,500.00 + \$150.00/lot (Subdivisions of 4 lots or more)
Phase Subdivision Fee.....	\$500.00+ actual engineering cost incurred by City. (Second Phase and beyond)
Site Plan	
Up to 2 acres.....	\$2,000.00
Over 2 acres.....	\$2,000.00+\$250.00/acre (rounding up to next whole acre; i.e. 3 acres would be \$2,750.00).
Temporary Site Plan.....	\$115.00
Amended Site Plan (staff approved).....	\$500.00+ actual engineering cost incurred by City.
Concept Review.....	\$100.00
Conditional Use Permit (CUP).....	\$500.00
Temporary CUP.....	\$250.00
CUP (Wild and Exotic Animals).....	\$50.00
Alteration of Non-Conforming Use.....	\$500.00
Reimbursement Agreement.....	\$600.00+ actual engineering cost incurred by City.
Variance.....	\$500.00
Application Cancellation.....	\$25.00
Plat Amendment.....	\$950.00
Lot Line Adjustment.....	\$350.00
Recording Fees:.....	As charged by Utah County, plus \$25.00 city fee.
Miscellaneous Application.....	\$150.00+ actual engineering cost incurred by City
Planned Residential Development.....	\$3,500

PLEASE NOTE:

Developments that disturb 1 acre or more require a UPDES System Drainage Permit from the State of Utah. The State may take as long as 90 days to process the permit. Online applications and permit form in pdf format are available on the internet at <http://www.waterquality.utah.gov/UPDES/stormwatercon.htm>

Date Received:

Case File # 20-010-8

Date Paid: 1-31-20

Receipt # 6002734

APPLICATION PROCESSING TIME

The typical processing time to receive Planning Commission and/or City Council review is **6 to 8 weeks** from the date of submittal of a complete Land Use Application.

†ENGINEERING REVIEW FEES

It is the applicants' responsibility to pay all engineering costs associated with the repeated review of engineering submittals. Only two engineering reviews are covered by payment of the Land Use Application fee. **Major & Minor Subdivisions and Plat Amendment engineering reviews required beyond the first two preliminary and first two final engineering reviews shall be paid for by the applicant. Site Plan and Property Line Adjustment application fees only cover the first two engineering reviews. The applicant will be billed for actual engineering costs incurred by the City and not covered by the Land Use Application fee.**

PUBLIC NOTIFICATION

The State of Utah and local ordinances require the Planning Department to notify surrounding property owners of all new subdivisions, conditional uses, variances, commercial or industrial developments, multi-family projects, and other land use applications. The City will send these notices prior to any public meeting. We recommend that you contact adjacent property owners about your project **prior to the public meetings that will be held on your proposal**, so as to address any neighboring concerns before the meeting.

APPLICANTS RESPONSIBILITY TO CONTACT THE CITY

It is the applicants' responsibility to contact the City regarding the status of their application throughout the Engineering, Planning Commission, and City Council review process. Staff Reports, agendas, and engineering review comments are sent to the email address listed on the application.

CONCEPT REVIEW

A Concept Review allows applicants to quickly receive Planning Commission and/or City Council feedback and comments on proposed projects. No formal approvals or motions are given, but general suggestions or recommendations are typically provided. Although not mandatory, a Concept Review is recommended for all large development projects.

PROHIBITED CONDITIONS, COVENANTS, AND RESTRICTIONS (C.C.&Rs)

Neighborhood organizations, home owner's associations, and/or private citizens shall not be permitted to restrict the placement and construction of multi-family R2 Overlay projects in specific neighborhoods and subdivisions through the use and implementation of Conditions, Covenants, and Restrictions and/or other types of restrictive legal documents. In addition, animal rights as permitted in Chapter 6 of the Lindon City Code shall not be restricted through the use and implementation of C.C.&Rs.

CONSTRUCTION OF IMPROVEMENTS AND BONDS

The construction and costs of public roadways and utilities required by your project **are your responsibility**. Typically, the minimum utility and roadway construction requirements are: street paving, curb and gutter, sidewalk, traffic and street signs, extension of utilities including sewer, water, secondary water, gas, telephone and power to lots, as well as drainage facilities including on site detention and piping of open ditches and canals. In some cases, other items such as traffic signals, school flashers, etc., are also the responsibility of the developer. Untreated gravel road base must be placed on new roadways and graded prior to the issuance of any building permit or a business license. **A 100% improvement guarantee and 10% warranty bond must be posted for all required public improvements before any plats will be recorded.**

WATER SHARE DEDICATION

Water shares must be dedicated to the City at the rate of one share of North Union Canal Water (or its equivalent) per acre of land developed and/or subdivided (See LCC Section 17.32.270 and Chapter 17.66). **Water shares must be turned in before any plats are recorded.**

TRAFFIC SIGNS AND STREET SIGNS

The developer is responsible to purchase all street and traffic signs for all streets constructed and dedicated to the City.

STREET LIGHTING

The applicant is responsible for costs associated with the purchase and installation of all street lighting that may be required by their development. (Monthly electric bill will be paid by Lindon City)

FINALIZING PROJECTS

Planning commission and/or City Council approval does not constitute final approval of development projects. After Planning Commission and/or City Council approval, please plan on 3 to 4 additional weeks to finalize engineered site plans, finalize engineered improvement drawings, and/or prepare final subdivision plats for recording. **Engineering site plans, improvement drawings, and subdivision plats must be finalized and/or recorded before building permits can be issued.** The City recommends that all applicants regularly contact the City after Planning Commission and/or City Council approval to verify the status of their project.

I certify that I have read and understand the information above and am qualified to initiate this application, and to the best of my knowledge all information attached hereto is true and correct and meets the submittal requirements of Lindon City.

Applicant Signature

Date

Exhibit A

doTERRA files this application seeking reimbursement from the neighboring property owners, WICP Mt Tech 1, LLC, WICP Mt Tech 2, LLC, WICP Mt Tech 3, LLC, WICP West Mountain Tech South, LLC (collectively "Weldon") for constructing the 400 North storm drain which benefits Weldon's properties.

1. Attached as Exhibit 1 is the breakdown of the proposed storm drain cost sharing, respective property water flow calculations, diagrams of storm drain, bid (actual cost) for work, and engineering plans detailing the storm drain.
2. Based on the detailed Cost Sharing proposal attached as Exhibit 2, doTERRA believes Weldon cost share of the storm drain is \$84,828.40, plus fees and costs associated with this Application.
3. The respective owners of the Weldon adjoining properties that benefit from the storm drain are as follows:

WICP Mt Tech 1, LLC
 523 E RED MOUNTAIN COURT
 HEBER CITY, UT 84032
mweldon@wicp-commercial.com

WICP Mt Tech 2, LLC
 523 E RED MOUNTAIN COURT
 HEBER CITY, UT 84032
mweldon@wicp-commercial.com

WICP Mt Tech 3, LLC
 523 E RED MOUNTAIN COURT
 HEBER CITY, UT 84032
mweldon@wicp-commercial.com

WICP West Mountain Tech South, LLC
 NINE EXCHANGE PLACE STE 600
 SALT LAKE CITY, UT 84111
mweldon@wicp-commercial.com

4. The parcel number and legal description of the Weldon properties benefiting from the storm drain are as follows:

Parcel Numbers: 67:056:0001,67:056:0002, 67:056:0003, 67:056:0004
 See Exhibit 2

5. The contact for doTERRA relative to this application is:

doTERRA
 Attn: Mark Ringger and Rich Doxey
 389 South 1300 West
 Pleasant Grove, Utah 84042
 801-342-4256
rdoxey@doterra.com

Exhibit 1

COST SHARING

ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL COST	doTERRA %	MTN TECH %	FUTURE %	doTERRA COST	MTN TECH COST	FUTURE COST
36" RCP and Access Road										
Clear & Grub	130.00	CY	\$ 39.29	\$ 5,107.70	27%	38%	34%	\$ 1,392.50	\$ 1,966.34	\$ 1,748.86
Subgrade Preparation	5,500.00	SF	\$ 0.48	\$ 2,640.00	27%	38%	34%	\$ 719.74	\$ 1,016.34	\$ 903.93
Import and Place 12" Granular Borrow for Access Road	385.00	TON	\$ 18.00	\$ 6,930.00	27%	38%	34%	\$ 1,889.31	\$ 2,667.88	\$ 2,372.81
Import and Place 8" Base Course for Access Road	250.00	TON	\$ 30.44	\$ 7,610.00	27%	38%	34%	\$ 2,074.70	\$ 2,929.66	\$ 2,605.64
36" Storm Drain										
Pipe 16	33.00	LF	\$ 161.76	\$ 5,338.08	27%	38%	34%	\$ 1,455.31	\$ 2,055.03	\$ 1,827.74
Pipe 17	342.00	LF	\$ 161.76	\$ 55,321.92	27%	38%	34%	\$ 15,082.31	\$ 21,297.59	\$ 18,942.02
Pipe 18	15.30	LF	\$ 161.76	\$ 2,474.93	27%	38%	34%	\$ 674.73	\$ 952.79	\$ 847.41
6' Manhole	2.00	EA	\$ 5,147.31	\$ 10,294.62	27%	38%	34%	\$ 2,806.60	\$ 3,968.18	\$ 3,524.84
6' Junction Box	1.00	EA	\$ 7,784.88	\$ 7,784.88	18%	59%	23%	\$ 1,403.30	\$ 4,619.16	\$ 1,762.42
Flowable Fill Over Gas Line	12.00	CY	\$ 179.22	\$ 2,150.64	27%	38%	34%	\$ 586.32	\$ 827.94	\$ 736.37
				36" RCP and Access Road Sub-Total				\$ 28,084.84	\$ 42,295.90	\$ 35,272.02
400 North Storm Drain and Manholes										
Stub Storm Pipe Out of Manhole for Future Connection	4.00	EA	\$ 900.00	\$ 3,600.00	0%	100%	0%	\$ -	\$ 3,600.00	\$ -
30" Storm Drain Along 400 North										
Pipe 10	231.00	LF	\$ 100.00	\$ 23,100.00	50%	0%	50%	\$ 11,611.18	\$ -	\$ 11,488.82
Pipe 11	231.00	LF	\$ 100.00	\$ 23,100.00	50%	0%	50%	\$ 11,611.18	\$ -	\$ 11,488.82
Pipe 12	213.50	LF	\$ 100.00	\$ 21,350.00	48%	4%	48%	\$ 10,265.71	\$ 926.76	\$ 10,157.53
Pipe 13	193.00	LF	\$ 100.00	\$ 19,300.00	47%	6%	47%	\$ 9,114.63	\$ 1,166.78	\$ 9,018.59
Pipe 14	228.50	LF	\$ 100.00	\$ 22,850.00	46%	8%	46%	\$ 10,595.82	\$ 1,770.01	\$ 10,484.17
Pipe 15	253.50	LF	\$ 100.00	\$ 25,350.00	46%	9%	45%	\$ 11,611.66	\$ 2,249.03	\$ 11,489.30
5' Storm Drain Manhole										
Required due to change in pipeline alignment	1.00	EA	\$ 4,200.00	\$ 4,200.00	50%	0%	50%	\$ 2,111.12	\$ -	\$ 2,088.88
Required per City manhole spacing requirements	3.00	EA	\$ 4,200.00	\$ 12,600.00	46%	8%	46%	\$ 5,842.77	\$ 976.03	\$ 5,781.20
Required to accommodate street drainage low spots	2.00	EA	\$ 4,200.00	\$ 8,400.00	0%	100%	0%	\$ -	\$ 8,400.00	\$ -
Pothole Existing Utilities	10.00	HR	\$ 298.70	\$ 2,987.00	46%	8%	46%	\$ 1,385.11	\$ 231.38	\$ 1,370.51
				400 North Storm Drain and Manholes Sub-Total				\$ 74,149.17	\$ 19,319.99	\$ 73,367.84
Easement for 400 N Storm Drain Line from PRI										
Easement for Storm Drain Along 400 North										
Pipe 10	5,840.00	SF	\$ 3.75	\$ 21,900.00	50%	0%	50%	\$ 10,950.00	\$ -	\$ 10,950.00
Pipe 11	5,190.00	SF	\$ 3.75	\$ 19,462.50	50%	0%	50%	\$ 9,731.25	\$ -	\$ 9,731.25
Pipe 12	4,780.00	SF	\$ 3.75	\$ 17,925.00	33%	33%	33%	\$ 5,975.00	\$ 5,975.00	\$ 5,975.00
Pipe 13	4,286.00	SF	\$ 3.75	\$ 16,072.50	33%	33%	33%	\$ 5,357.50	\$ 5,357.50	\$ 5,357.50
Pipe 14	5,036.00	SF	\$ 3.75	\$ 18,885.00	33%	33%	33%	\$ 6,295.00	\$ 6,295.00	\$ 6,295.00
Pipe 15	4,468.00	SF	\$ 3.75	\$ 16,755.00	33%	33%	33%	\$ 5,585.00	\$ 5,585.00	\$ 5,585.00
				Easement for 400 N Storm Drain Line from PRI Sub-Total				\$ 43,893.75	\$ 23,212.50	\$ 43,893.75
				TOTAL				\$ 146,127.76	\$ 84,828.40	\$ 152,533.61

These quantities were taken from the plans. Total = 390.3 LF.
Reynolds estimate had 380.0 LF

Reynolds estimate \$103,986.64

Mtn Tech required a square box instead of manhole due to size, type (squash) and angle of pipe. Mtn Tech should pay the extra cost for a box above the cost of a manhole. This figure reflects that.

Based on plans Mtn Tech only connected at 4 locations.
Reynolds estimate had 5

These quantities were taken from the plans. Total = 1350.5 LF.
Reynolds estimate had 1420 LF

These quantities were taken from the plans. Total = 5
Reynolds estimate had 7

Reynolds estimate \$175,900.00

Proportionate share % of easement determined based on understanding that purchase of an easement, unlike sizing of storm drainage pipe, is an "all or nothing" proposition, and is not determined based on flow rate. Share, therefore, was divided equally between those who require each pipe segment and associated required easement.

APPENDIX

SUB-BASIN FLOWS

RATIONAL FORMULA

$$Q = C * i * A$$

Where

- Q = Peak Flowrate (cfs)
- C = Runoff Coefficient
- i = Rainfall Intensity (in/hr)
- A = Area (acres)

"A" is the contributing area of each sub-basin

C VALUES

Streets	0.95
Landscaping	0.15

A. Design Storm

- i. Frequency
 - a. Design piping system and detention for a 10 year storm
 - b. Control the point of discharge and the flooding hazard of a 100 year storm
- ii. Intensity—per the following table:

Rainfall Intensities (inches/hour)

Duration	2 Year	5 Year	10 Year	25 Year	50 Year	100 Year
5 min	1.80	2.52	3.12	3.84	4.20	4.68
10 min	1.38	1.98	2.40	2.94	3.30	3.66
15 min	1.20	1.68	2.04	2.48	2.80	3.12
30 min	0.82	1.16	1.40	1.72	1.92	2.14
60 min	0.52	0.74	0.89	1.09	1.22	1.36
2 hours	0.31	0.43	0.52	0.62	0.70	0.77
3 hours	0.23	0.32	0.40	0.45	0.50	0.56
6 hours	0.14	0.19	0.23	0.26	0.30	0.33
12 hours	0.09	0.12	0.14	0.16	0.18	0.20
24 hours	0.05	0.07	0.08	0.10	0.11	0.12

RAINFALL INTENSITIES

"i" is for a 10 year storm per City requirements

Duration (min)	i (in/hr)
5	3.12
10	2.40
15	2.04
30	1.40
60	0.89
120	0.52
180	0.40
360	0.23
720	0.14
1440	0.08

DEVELOPMENT	SUB-BASIN ID	DOWN STATION	UP STATION	STREET LENGTH (ft)	STREET WIDTH (ft)	AREA (sq. ft.)	AREA = "A" (acre)	C	i	Q
doTERRA	A	19+00.00	20+56.10	156.10	27	4215	0.097	0.95	2.04	0.19
doTERRA	B	16+50.00	19+00.00	250.00	27	6750	0.155	0.95	2.04	0.30
doTERRA	C	15+50.00	16+50.00	100.00	27	2700	0.062	0.95	2.04	0.12
doTERRA	D	14+00.00	15+50.00	150.00	27	4050	0.093	0.95	2.04	0.18
doTERRA	E	11+60.00	14+00.00	240.00	27	6480	0.149	0.95	2.04	0.29
doTERRA	F	10+50.00	11+60.00	110.00	27	2970	0.068	0.95	2.04	0.13
doTERRA	G	8+27.24	10+50.00	222.76	27	6015	0.138	0.95	2.04	0.27
doTERRA	H	7+31.19	8+27.24	96.05	27	2593	0.060	0.95	2.04	0.12
				1,324.91		35,772.57	0.82			1.59
Mtn Tech South	I	1+00.00	3+51.00	251.00	27	6777	0.156	0.95	2.04	0.30
Mtn Tech South	J	3+51.00	5+19.78	168.78	27	4557	0.105	0.95	2.04	0.20
Mtn Tech South	K	5+19.78	6+30.70	110.92	27	2995	0.069	0.95	2.04	0.13
Mtn Tech South	L	6+30.70	7+42.47	111.77	27	3018	0.069	0.95	2.04	0.13
Mtn Tech South	M	7+42.47	8+52.52	110.05	27	2971	0.068	0.95	2.04	0.13
Mtn Tech South	N	8+52.52	9+50.96	98.44	27	2658	0.061	0.95	2.04	0.12
Mtn Tech South	O	9+50.96	10+82.00	131.04	27	3538	0.081	0.95	2.04	0.16
Mtn Tech South	P	10+82.00	11+78.70	96.70	27	2611	0.060	0.95	2.04	0.12
Mtn Tech South	Q	11+78.70	12+38.60	59.90	27	1617	0.037	0.95	2.04	0.07
Mtn Tech South	R	12+38.60	14+89.04	250.44	27	6762	0.155	0.95	2.04	0.30
Mtn Tech South	S	14+89.04	16+66.32	177.28	27	4787	0.110	0.95	2.04	0.21
				1,566.32		42,290.64	0.97			1.88

PROPORTIONATE SHARE CALCS

Manning Equation

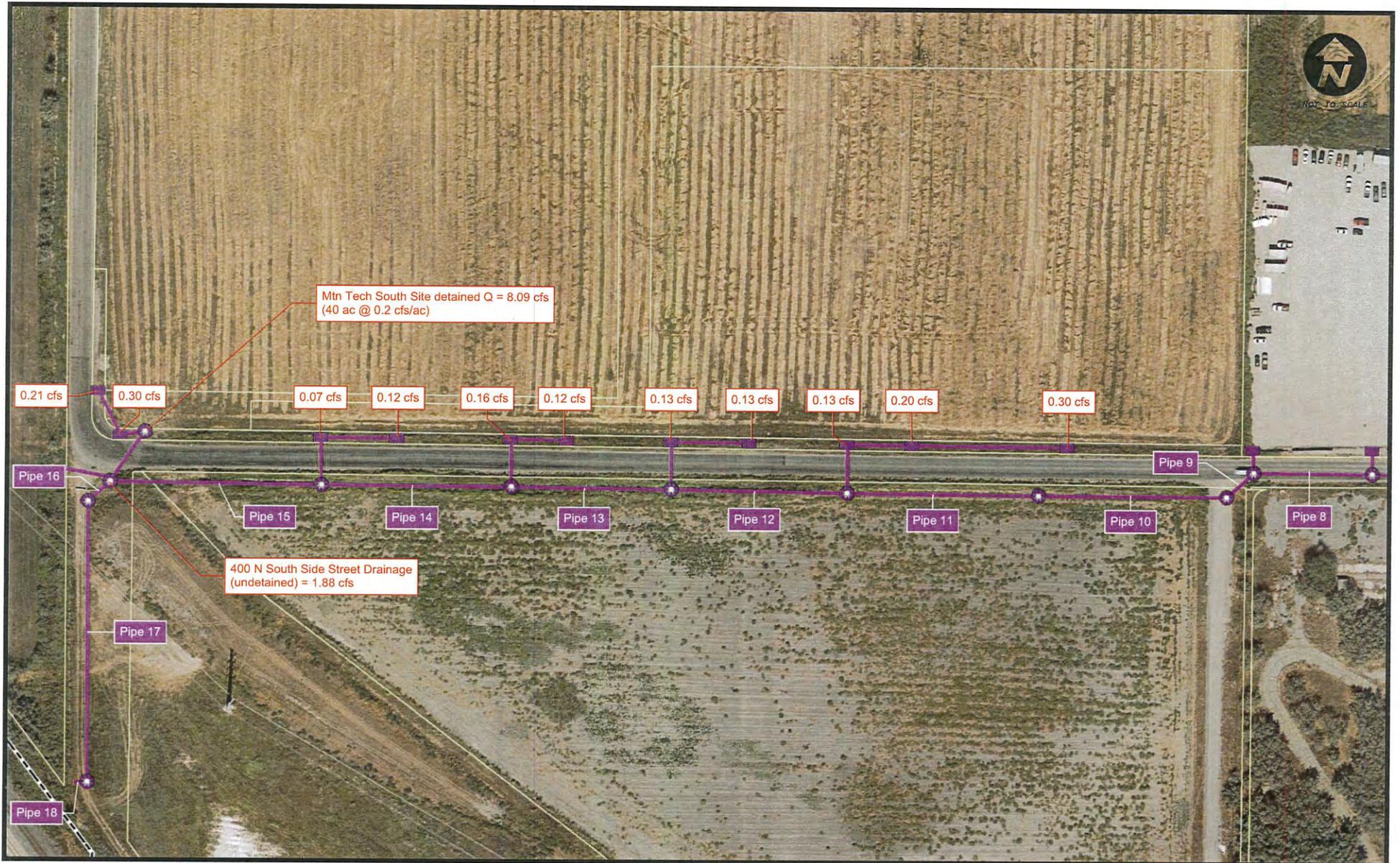
$$Q = (Cm/n) * A * R^{2/3} * S^{1/2}$$

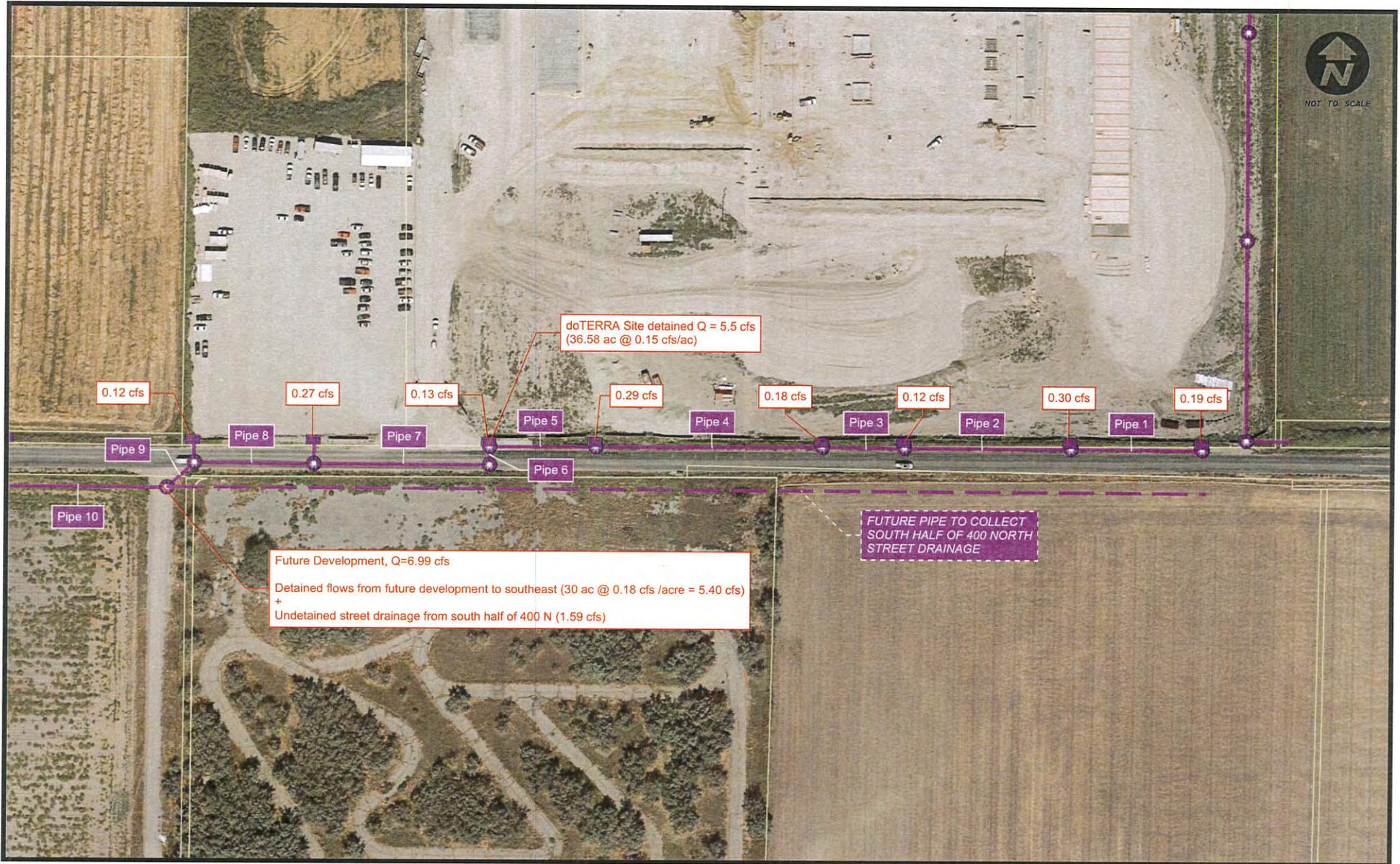
WHERE

- Q = Pipe capacity (CFS)
- Cm = unit conversion factor--1.49 in English units (dimensionless)
- n = Manning roughness coefficient (dimensionless)
- A = Cross sectional area of pipe--calc. from pipe dia. (sq. ft.)
- R = Hydraulic radius of pipe--calc. from pipe dia. (sq. ft.)
- S = Slope of hydraulic grade line (ft/ft)

Cm = 1.49
n = 0.013 RCP

PIPE ID	doTERRA			Mtn Tech South			Future Development			CUMULATIVE FLOW = PIPE CAPACITY NEEDED (CFS)	PIPE DIA. (IN.)	PIPE LENGTH (FT)	MINIMUM REQ'D HGL SLOPE (%)	ACTUAL SLOPE OF PIPE (%)	ACTUAL PIPE CAPACITY (CFS)	EXCESS CAPACITY (CFS)	PROPORTIONATE SHARE		
	Street Flow (CFS)	Detained Flow (CFS)	Total Flow (CFS)	Street Flow (CFS)	Detained Flow (CFS)	Total Flow (CFS)	Street Flow (CFS)	Detained Flow (CFS)	Total Flow (CFS)								doTERRA %	MTN TECH %	FUTURE %
1	0.19		0.19			-			-	0.19	12	150	0.003%	0.15%	1.38	1.20	100%	0%	0%
2	0.49		0.49			-			-	0.49	12	200	0.019%	0.15%	1.38	0.90	100%	0%	0%
3	0.61		0.61			-			-	0.61	15	100	0.009%	0.15%	2.51	1.90	100%	0%	0%
4	0.79		0.79			-			-	0.79	15	272.6	0.015%	0.15%	2.51	1.72	100%	0%	0%
5	1.08		1.08			-			-	1.08	15	127.4	0.028%	0.15%	2.51	1.43	100%	0%	0%
6	1.21	5.47	6.68			-			-	6.68	24	27.7	0.087%	0.12%	7.86	1.18	100%	0%	0%
7	1.21	5.47	6.68			-			-	6.68	24	210	0.087%	0.18%	9.62	2.95	100%	0%	0%
8	1.48	5.47	6.95			-			-	6.95	24	145	0.094%	0.18%	9.62	2.68	100%	0%	0%
9	1.59	5.47	7.06			-			-	7.06	24	38.7	0.097%	0.18%	9.62	2.56	100%	0%	0%
10	1.59	5.47	7.06			-			-	7.06	30	231	0.117%	0.15%	15.93	1.88	50%	0%	50%
11	1.59	5.47	7.06			-	1.59	5.40	6.99	14.05	30	231	0.117%	0.15%	15.93	1.88	50%	0%	50%
12	1.59	5.47	7.06	0.64		0.64	1.59	5.40	6.99	14.05	30	213.5	0.128%	0.15%	15.93	1.24	48%	4%	48%
13	1.59	5.47	7.06	0.90		0.90	1.59	5.40	6.99	14.95	30	193	0.132%	0.15%	15.93	0.98	47%	6%	47%
14	1.59	5.47	7.06	1.18		1.18	1.59	5.40	6.99	15.23	30	228.5	0.137%	0.15%	15.93	0.70	46%	8%	46%
15	1.59	5.47	7.06	1.37		1.37	1.59	5.40	6.99	15.42	30	253.5	0.141%	0.15%	15.93	0.51	46%	9%	45%
16	1.59	5.47	7.06	1.88	8.09	9.97	3.47	5.40	8.87	25.90	36	33	0.150%	0.15%	25.90	0.00	27%	38%	34%
17	1.59	5.47	7.06	1.88	8.09	9.97	3.47	5.40	8.87	25.90	36	342	0.150%	0.15%	25.90	0.00	27%	38%	34%
18	1.59	5.47	7.06	1.88	8.09	9.97	3.47	5.40	8.87	25.90	36	15.3	0.150%	0.15%	25.90	0.00	27%	38%	34%







REYNOLDS EXCAVATION
DEMOLITION & UTILITIES
A CRH COMPANY

To:	Jacobsen Construction	Contact:	
Address:	3131 West 2210 South Salt Lake City, UT 84119	Phone:	(801) 973-0500
		Fax:	(801) 973-7496
Project Name:	DoTerra 400 North Access Road And 36" RCP	Bid Number:	
Project Location:		Bid Date:	6/25/2019

Staker & Parson Companies may withdraw this proposal, unless written acceptance is received from Buyer within 30 days of Bid Date above.

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
36" RCP And Access Road				
Clear & Grub	130.00	CY	\$39.29	\$5,107.70
Subgrade Preparation	5,500.00	SF	\$0.48	\$2,640.00
Import And Place 12" Granular Borrow For Access Road	385.00	TON	\$18.00	\$6,930.00
Import And Place 8" Base Course For Access Road	250.00	TON	\$30.44	\$7,610.00
36" Storm Drain	380.00	LF	\$161.76	\$61,468.80
6' Manhole	2.00	EACH	\$5,147.31	\$10,294.62
6' Junction Box	1.00	EACH	\$7,784.88	\$7,784.88
Flowable Fill Over Gas Line	12.00	CY	\$179.22	\$2,150.64
Total Price for above 36" RCP And Access Road Items:				\$103,986.64
400 North Storm Drain And Manhole Costs				
Stub Storm Pipe Out Of Manhole For Future Connection	5.00	EACH	\$900.00	\$4,500.00
30" Storm Drain Along 400 North	1,420.00	LF	\$100.00	\$142,000.00
5' Storm Drain Manholes	7.00	EACH	\$4,200.00	\$29,400.00
Total Price for above 400 North Storm Drain And Manhole Costs Items:				\$175,900.00
Pipe Delta And Additional Costs				
Delta From 24" Pipe To 36" Pipe (Access Road)	300.00	LF	\$20.00	\$7,800.00
Delta From 24" Pipe To 36" Pipe (100' Manhole)	1,100.00	LF	\$18.00	\$19,800.00
Pothole Existing Utilities	10.00	HR	\$298.70	\$2,987.00
Total Price for above Pipe Delta And Additional Costs Items:				\$21,797.00

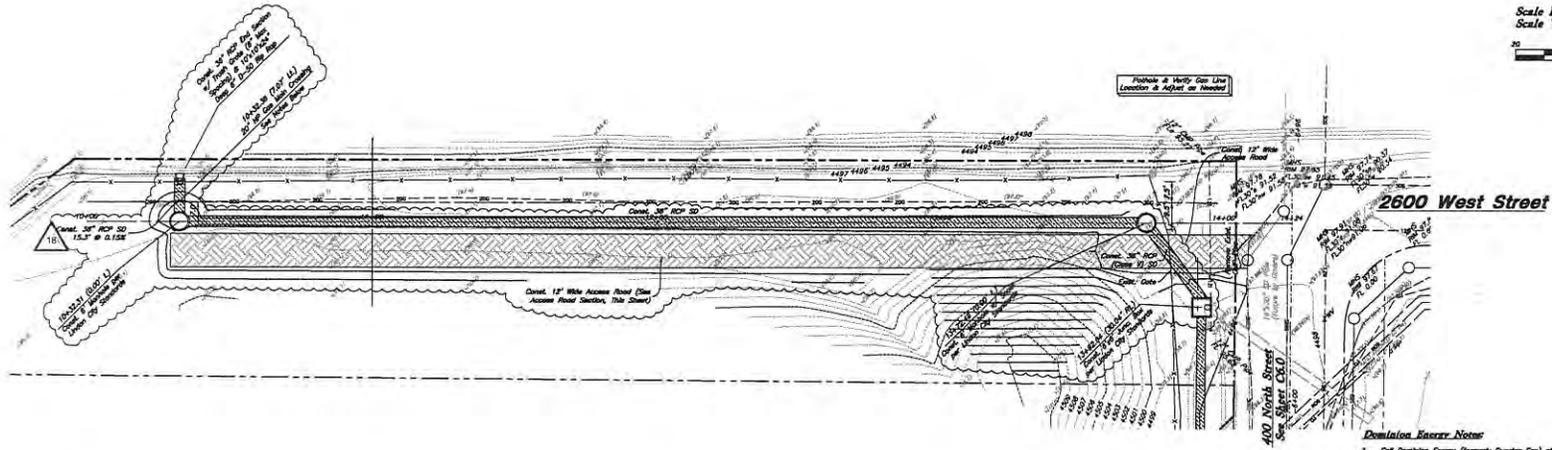
Notes:

- Addendum:
- Includes: Dust Control and Road Cleaning for Reynolds Brothers work only. Water to be supplied by others.
- Excludes: All over excavation or structural fill under footings and parking lot, All Trench Drains and any Related Work with Trench Drains, Seeding including any involved with Erosion Control, Saw Cutting, Vapor Barrier, Permits, Bonds, Engineering, Surveying and Layout, Fees (connection, impact etc.), Compaction Testing, or Dewatering, Traffic Control and Supply/Placement of Topsoil. Flood and Erosion Control by others. Light poles, electrical trenches, and bollard excavation/backfill are not included. No inclement weather work; including frost protection, snow removal and/or the excavation of muddy or frozen materials or the replacement with dry materials. Any insurance requirements over \$2,000,000.00 will be extra and are not included in the price of this bid unless noted above as a line item in the scope of work.
- This bid based on drawings by _____ dated _____. This bid has been prepared according to plans and specifications and limited to the scope listed and exclusions stated. This bid is only valid for 30 DAYS after bid date.
- Utilities to be stubbed to within 5' of building if utility work is listed above. All backfill material for trenches will be native material.
- This bid proposal is based on the acceptance of all items detailed above. This proposal is strictly limited to the scope of work outlined above, and defined by this proposal. If accepted, this proposal will be included in, and become part of any subcontract.
- Delay Charges stemming from lost time & production, due to time - waiting for answers, work area not ready when promised or other contractors encroaching into our assigned area will be billed at a rate of \$700.00 per hour for each crew idled.



Scale Hor.: 1" = 20'

Scale Vert.: 1" = 2'

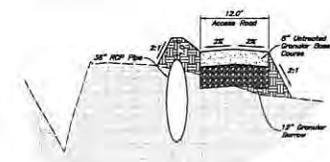


Domestic Energy Notes

1. Call Dominion Energy (Formerly Constellation Gas) at 801-524-5370, 48 hours prior to working within 10 feet of any high pressure gas line. This will schedule a Company High Pressure Inspector to be present during construction activities near the HP gas pipelines.
2. All high pressure gas pipelines shall be protected in place.
3. Install at least 3 feet horizontal and 1 foot vertical clearance, (notable to existing high pressure gas pipelines and other utility pipes, lines, manholes, etc.).
4. No inventory on construction equipment allowed within 5 feet of the outside of the high pressure gas line. If HPC rating of the road (see notes) require minimum compaction specifications, flow fill will need to be used over the HP gas pipelines. Inventory parking equipment is ok to use over the HP gas pipelines.
5. Flow fill will also need to be used to install proposed utility crossings with the high pressure gas line, when the vertical clearance is less than 5 feet from outside of pipe to outside of pipe. At least 12" minimum flow sand needs to be installed directly over the high pressure gas line, under the flow fill. Minimum plastic needs to be laid over the sand to prevent migration of the flow fill into the sand.
6. Contractor to provide Dominion Energy HP Engineer with a list of construction equipment that will be crossing and working over the high pressure gas pipelines. Loading angles needs to be performed prior to the start of construction to determine if the equipment is safe to cross the HP gas pipelines.
7. Pot holes of the high pressure gas pipelines shall be done at points where sewer manholes are located, equidistant of proposed utility crossings, so that the above requirements can be followed.
8. Street construction vehicles shall not drop their beds to cut directly over the high pressure gas lines, where the cover depth is less than 12 feet. Carefully dig with a pointed excavator below the high pressure gas, with a Company High Pressure Inspector observing.

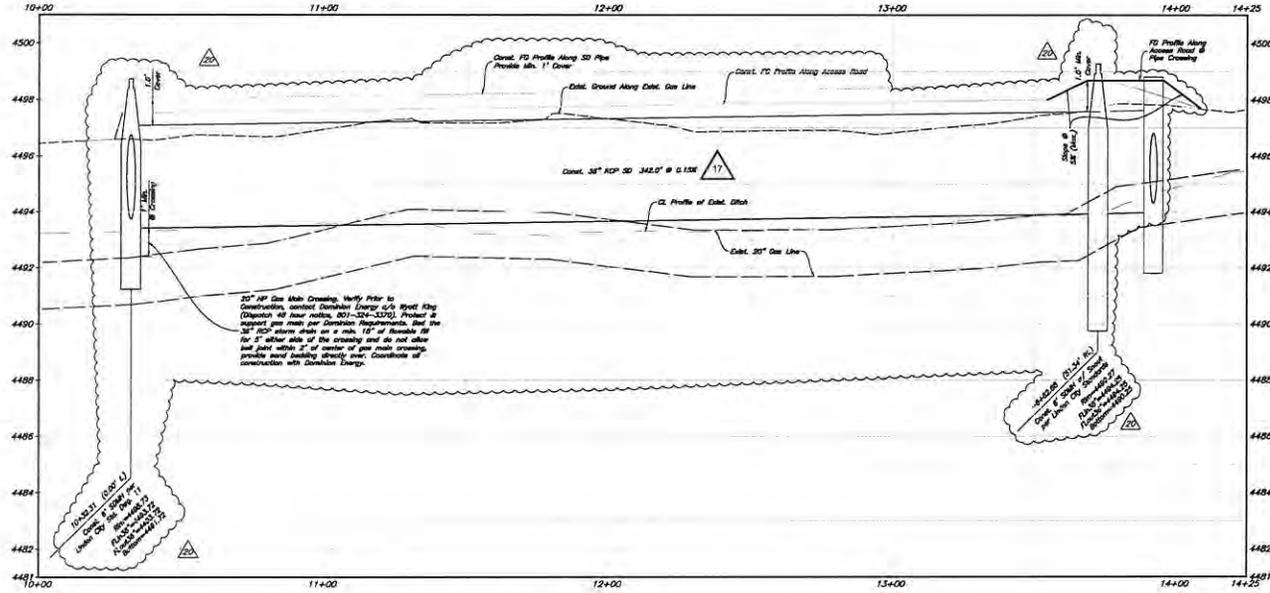
Storm Drain Note:

All Storm Drainage Pipe Lengths and Slopes are from Center of Box to Center of Box.



Access Road Section

Contract Bill Payment, w/ CUMCO
 431-288-1111
 431-283-1174
 @ Dominion Construction Inspection
 # Pot Holes Requirements Prior to Construction



REV	DATE	DESCRIPTION
△	04-25-2019	REV APR 18
△	04-11-2018	REV 8031
△	04-11-2018	REV 8031
△	04-29-2019	ADD 8047
△	04-29-2019	REV 8010
△	04-29-2019	REV 8010
△	05-08-2019	REV APR 17
△	05-14-2019	REV 8022
△	05-13-2019	REV APR 823
△	05-28-2019	REV 8023
△	05-30-2019	REV 8023

VCBO NUMBER: 1720
 CLIENT NUMBER: 05000
 DATE: 12 MAY 2019

doTERRA DISTRIBUTION CENTER
 doTERRA CORPORATION
 LONDON, UT 84042
 BID PACKAGE #1

PLAN 5 FROM E-W 100 NORTH

C6.00

REV	DATE	DESCRIPTION
△	04-25-2019	REVISED PER
△	04-11-2019	PER #010
△	04-17-2019	PER #013
△	04-25-2019	ASB #047
△	04-28-2019	PER #010
△	04-28-2019	PER #015
△	05-08-2019	REVISED PER
△	05-14-2019	PER #022
△	05-13-2019	REVISED PER
△	06-26-2019	PER #020,2
△	06-03-2019	PER #020,3

VCBO NUMBER: 1700
CLIENT NUMBER: 00010
DATE: 17 MAY 2019

doTERRA DISTRIBUTION CENTER

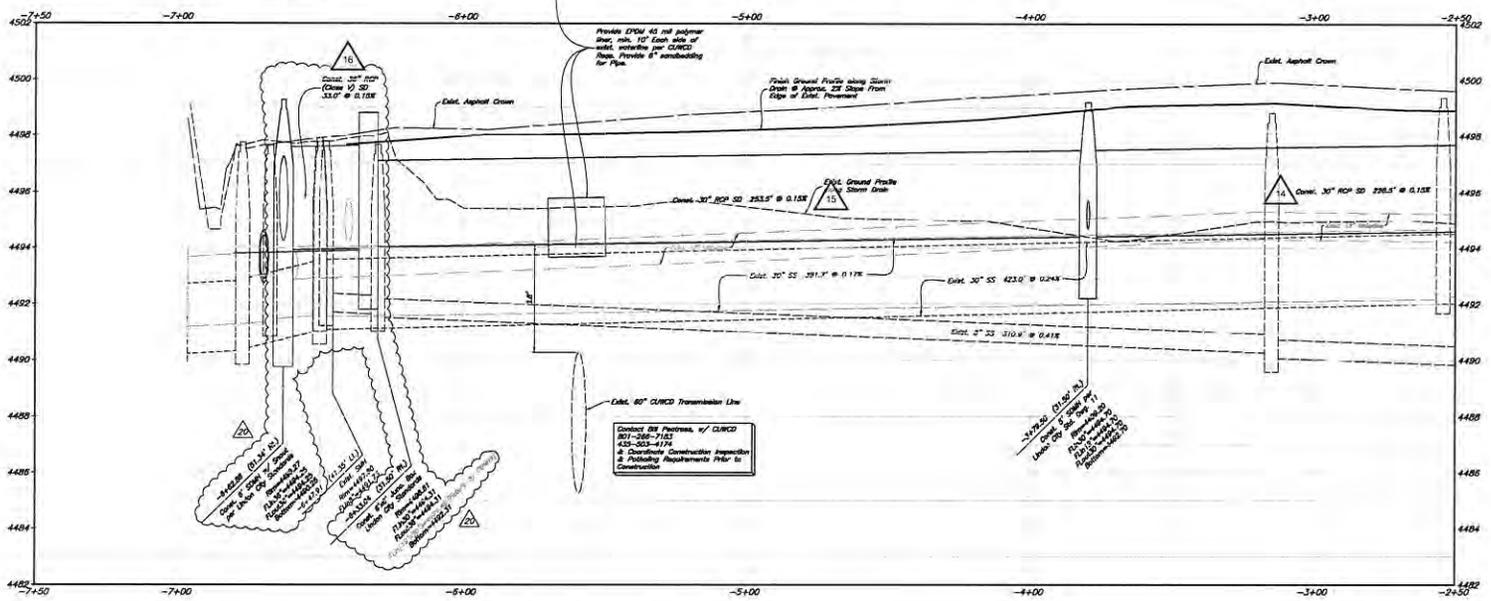
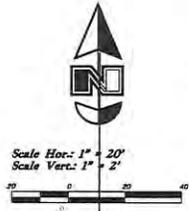
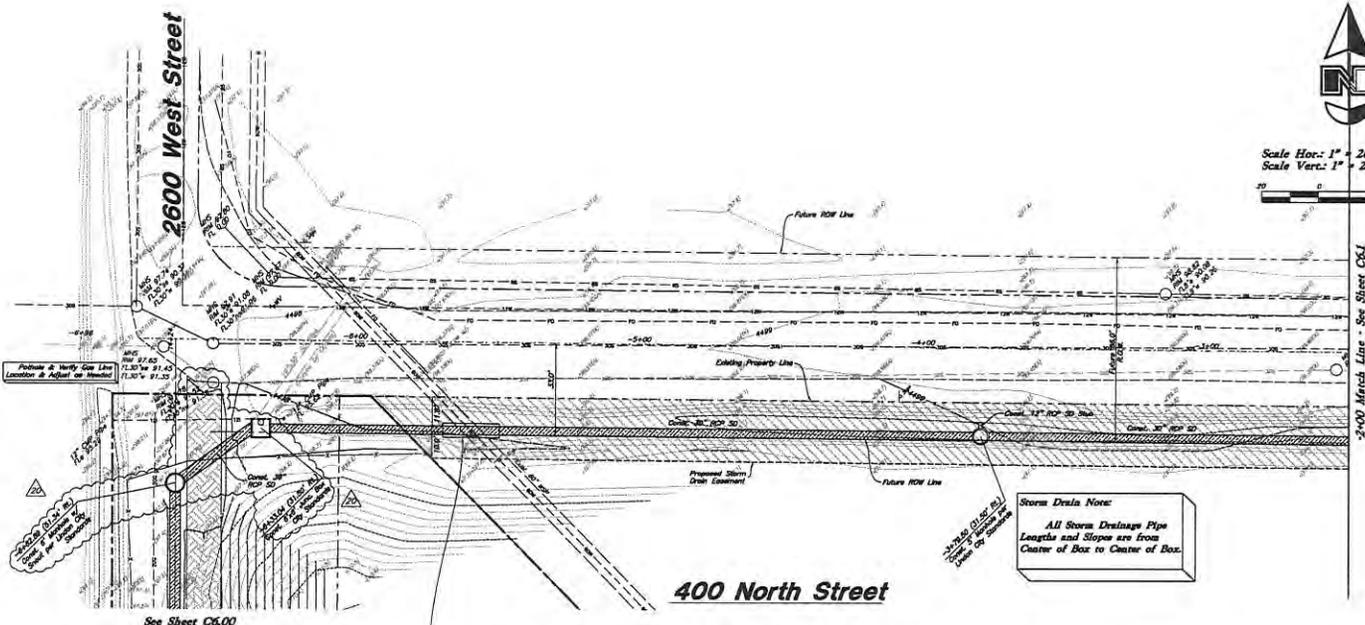
doTERRA CORPORATION
LINDON, UT 84042
BD PACKAGE #1

PLAN & PROFILE - 400 NORTH

C6.0

Dominion Energy Notes

1. Call Dominion Energy (Formerly Questar Gas) at 801-224-3370, 48 hours prior to working within 10 feet of any high pressure gas line. This will schedule a Certified High Pressure Inspector to be present during construction activities near the HP gas pipelines.
2. All high pressure gas pipelines shall be protected in place.
3. Maintain at least 3 feet horizontal and 1 foot vertical clearance, (outside to outside) between high pressure gas pipelines and other utility pipes, lines, manholes, etc.
4. No laboratory or construction equipment allowed within 5 feet of the outside of the high pressure gas line if earth raking of the road does occur? active minimum compaction specifications, flow fill will need to be used over the HP gas pipelines. Mandatory safety equipment is all to use over the HP gas pipelines.
5. Flow fill will also need to be used to backfill proposed utility trenching with the high pressure gas line, when the vertical clearance is less than 3 feet from outside of pipe to outside of pipe. At least 12" minimum flow sand needs to be installed directly over the high pressure gas line, under the flow fill. Minimum plastic needs to be laid over the sand to prevent migration of the flow fill into the sand.
6. Contractor to provide Dominion Energy HP Engineer with a list of construction equipment that will be directly and working over the high pressure gas pipelines. Loading/unloading needs to be performed prior to the start of construction to determine if the equipment is safe to cross the HP gas pipelines.
7. Protection of the high pressure gas pipelines shall be done at public works cover depths are unknown, especially at proposed utility crossings, so that the above requirements can be followed.
8. Shield sensitive vehicles and not drop their loads in or directly over the high pressure gas lines, where the cover depth is less than 3 feet. Carefully dig with a trencher excavator above the high pressure gas, with a Certified High Pressure Inspector observing.



Consult SW Profiles, w/ CURCO
821-280-7122
435-503-4174
4 Coordinate Construction Inspection
& Utility Requirements Prior to Construction

1796-20 (01/26/19)
Under the terms of the
contract, the contractor shall
provide the following:
1. All utility lines shall be
protected in place.

1796-20 (01/26/19)
Under the terms of the
contract, the contractor shall
provide the following:
1. All utility lines shall be
protected in place.

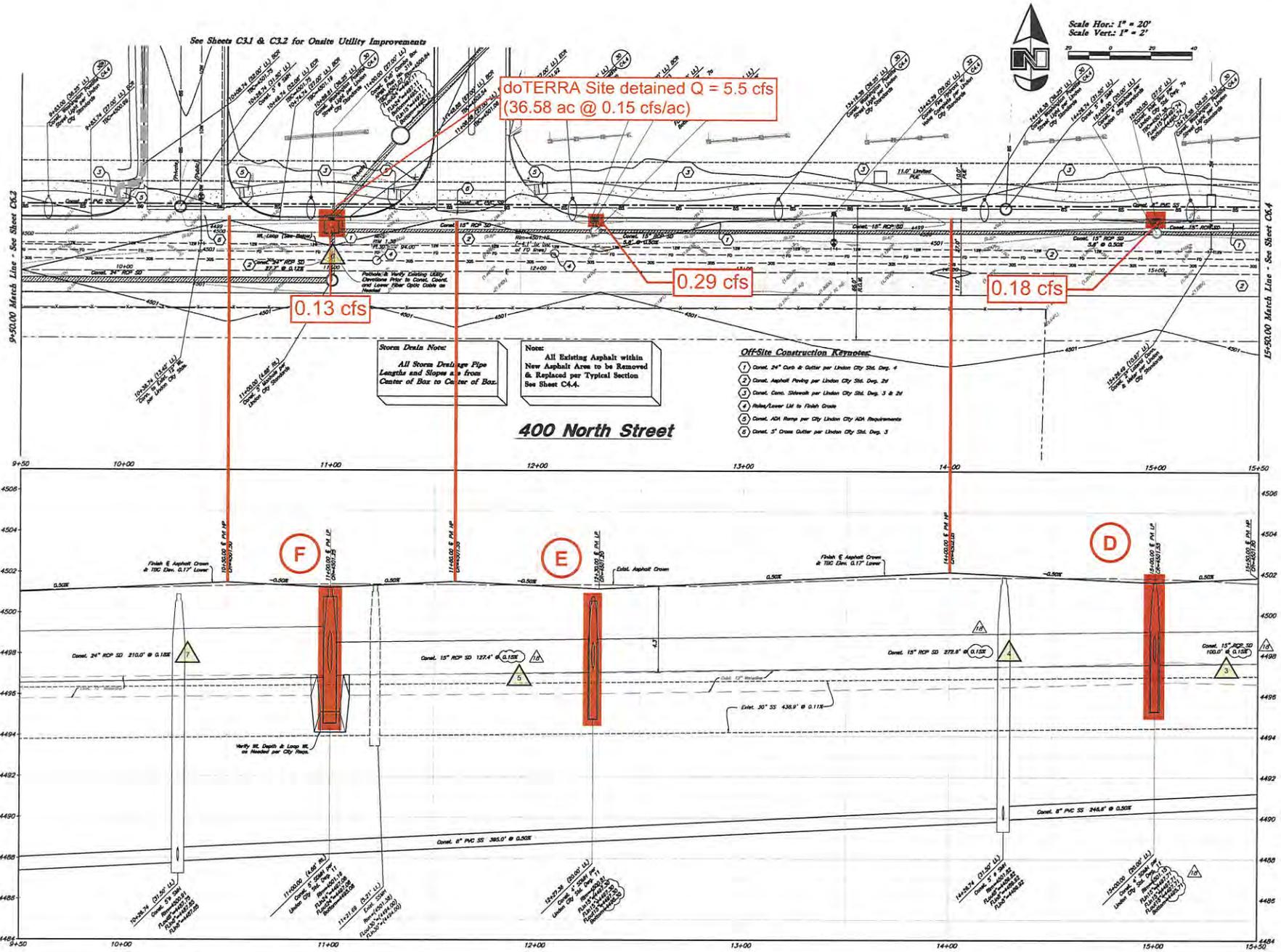


REV	DATE	DESCRIPTION
04-25-2019	REV APT 100	
04-11-2019	REV 0015	
04-17-2019	REV 0013	
04-25-2019	REV 0047	
04-25-2019	REV 1010	
04-25-2019	REV 0016	
05-08-2019	REV 0017	
05-14-2019	REV 0022	
06-13-2019	REV 0025	

VCBO NUMBER: 11725
 CLIENT NUMBER: 00000
 DATE: 12 MAR 2019

doTERRA DISTRIBUTION CENTER
 doTERRA CORPORATION
 LINDON, UT 84042
 BID PACKAGE #1

PLAN & PROFILE - 400 NORTH
C6.3



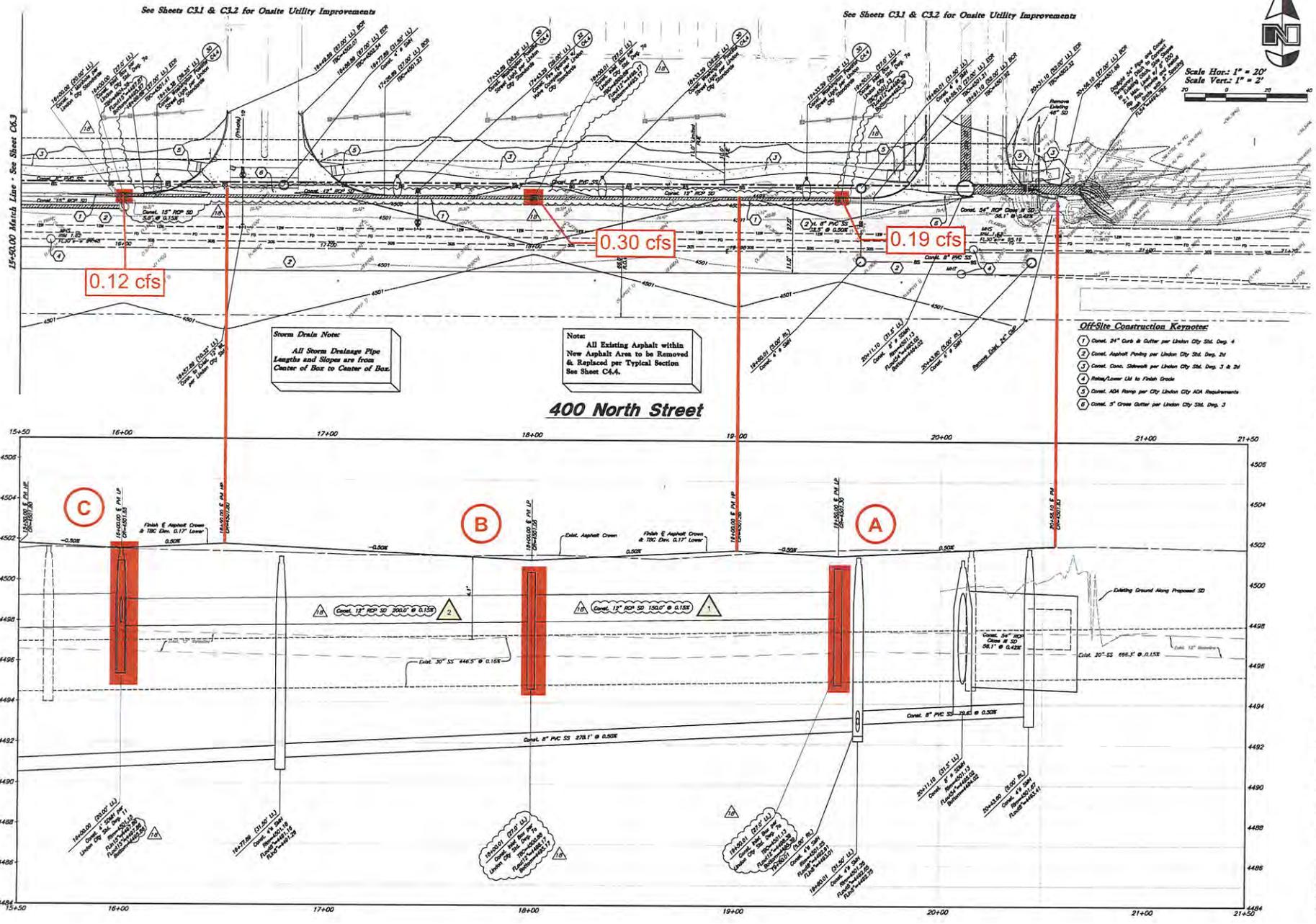
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REV	DATE	DESCRIPTION
1	04-25-2019	REV A/R 100
2	04-11-2019	PR 8010
3	04-17-2019	PR 8013
4	04-25-2019	ASJ 8047
5	04-25-2019	PR 8010
6	04-29-2019	PR 8036
7	05-08-2019	REV A/R 217
8	05-14-2019	PR 8222
9	06-13-2019	REV A/R 4025

VCBO NUMBER: 17050
 CLIENT NUMBER: 05053
 DATE: 13 MAR 2018

doTERRA DISTRIBUTION CENTER
 doTERRA CORPORATION
 LINDON, UT 84042
 BID PACKAGE #1
C6.4



See Sheets C3.1 & C3.2 for Onsite Utility Improvements

See Sheets C3.1 & C3.2 for Onsite Utility Improvements

Scale Hor: 1" = 20'
Scale Vert: 1" = 2'

0.12 cfs

0.30 cfs

0.19 cfs

400 North Street

C

B

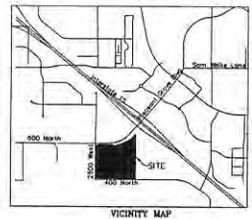
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Exhibit 2

MOUNTAIN TECH SOUTH PLAT A

LOCATED IN THE NORTHWEST QUARTER OF SECTION 31, TOWNSHIP 5 SOUTH, RANGE 2 EAST AND THE NORTHEAST QUARTER OF SECTION 36, TOWNSHIP 5 SOUTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN LINDON, UTAH COUNTY, UTAH



SHARED ACCESS EASEMENT NO. 1 (IN FAVOR OF LOT 1 AND 2)
BEGINNING AT A POINT BEING THE POINT OF BEGINNING OF THE SECTION LINE AND MEASURING 40 FEET FROM THE INTERSECTION OF THE SECTION LINE AND THE SECTION LINE TO THE POINT OF BEGINNING OF THE SECTION LINE...

SHARED ACCESS EASEMENT NO. 2 (IN FAVOR OF LOTS 1, 2 AND 3)
BEGINNING AT A POINT BEING THE POINT OF BEGINNING OF THE SECTION LINE AND MEASURING 40 FEET FROM THE INTERSECTION OF THE SECTION LINE AND THE SECTION LINE TO THE POINT OF BEGINNING OF THE SECTION LINE...

SHARED ACCESS EASEMENT NO. 3 (IN FAVOR OF LOTS 1 AND 2)
BEGINNING AT A POINT BEING THE POINT OF BEGINNING OF THE SECTION LINE AND MEASURING 40 FEET FROM THE INTERSECTION OF THE SECTION LINE AND THE SECTION LINE TO THE POINT OF BEGINNING OF THE SECTION LINE...

PRIVATE STORM DRAIN EASEMENT (IN FAVOR OF LOTS 1 AND 2)
BEGINNING AT A POINT BEING THE POINT OF BEGINNING OF THE SECTION LINE AND MEASURING 40 FEET FROM THE INTERSECTION OF THE SECTION LINE AND THE SECTION LINE TO THE POINT OF BEGINNING OF THE SECTION LINE...

PRIVATE SEWER EASEMENT (IN FAVOR OF LOTS 1 AND 2)
BEGINNING AT A POINT BEING THE POINT OF BEGINNING OF THE SECTION LINE AND MEASURING 40 FEET FROM THE INTERSECTION OF THE SECTION LINE AND THE SECTION LINE TO THE POINT OF BEGINNING OF THE SECTION LINE...

PUBLIC WATER EASEMENT (IN FAVOR OF LOTS 1 AND 2)
BEGINNING AT A POINT BEING THE POINT OF BEGINNING OF THE SECTION LINE AND MEASURING 40 FEET FROM THE INTERSECTION OF THE SECTION LINE AND THE SECTION LINE TO THE POINT OF BEGINNING OF THE SECTION LINE...

PRIVATE WATER EASEMENT (IN FAVOR OF LOTS 1 AND 2)
BEGINNING AT A POINT BEING THE POINT OF BEGINNING OF THE SECTION LINE AND MEASURING 40 FEET FROM THE INTERSECTION OF THE SECTION LINE AND THE SECTION LINE TO THE POINT OF BEGINNING OF THE SECTION LINE...

PRIVATE WATER EASEMENT (IN FAVOR OF LOTS 1 AND 2)
BEGINNING AT A POINT BEING THE POINT OF BEGINNING OF THE SECTION LINE AND MEASURING 40 FEET FROM THE INTERSECTION OF THE SECTION LINE AND THE SECTION LINE TO THE POINT OF BEGINNING OF THE SECTION LINE...

PRIVATE WATER EASEMENT (IN FAVOR OF LOTS 1 AND 2)
BEGINNING AT A POINT BEING THE POINT OF BEGINNING OF THE SECTION LINE AND MEASURING 40 FEET FROM THE INTERSECTION OF THE SECTION LINE AND THE SECTION LINE TO THE POINT OF BEGINNING OF THE SECTION LINE...

PRIVATE WATER EASEMENT (IN FAVOR OF LOTS 1 AND 2)
BEGINNING AT A POINT BEING THE POINT OF BEGINNING OF THE SECTION LINE AND MEASURING 40 FEET FROM THE INTERSECTION OF THE SECTION LINE AND THE SECTION LINE TO THE POINT OF BEGINNING OF THE SECTION LINE...

PRIVATE WATER EASEMENT (IN FAVOR OF LOTS 1 AND 2)
BEGINNING AT A POINT BEING THE POINT OF BEGINNING OF THE SECTION LINE AND MEASURING 40 FEET FROM THE INTERSECTION OF THE SECTION LINE AND THE SECTION LINE TO THE POINT OF BEGINNING OF THE SECTION LINE...

PRIVATE WATER EASEMENT (IN FAVOR OF LOTS 1 AND 2)
BEGINNING AT A POINT BEING THE POINT OF BEGINNING OF THE SECTION LINE AND MEASURING 40 FEET FROM THE INTERSECTION OF THE SECTION LINE AND THE SECTION LINE TO THE POINT OF BEGINNING OF THE SECTION LINE...

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE WEST QUARTER CORNER, SECTION 36, T5S, R1E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE NORTH QUARTER CORNER, SECTION 36, T5S, R1E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE WEST QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE NORTH QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE WEST QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE NORTH QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE WEST QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE NORTH QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE WEST QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

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FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE WEST QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE NORTH QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE WEST QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE NORTH QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE WEST QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE NORTH QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

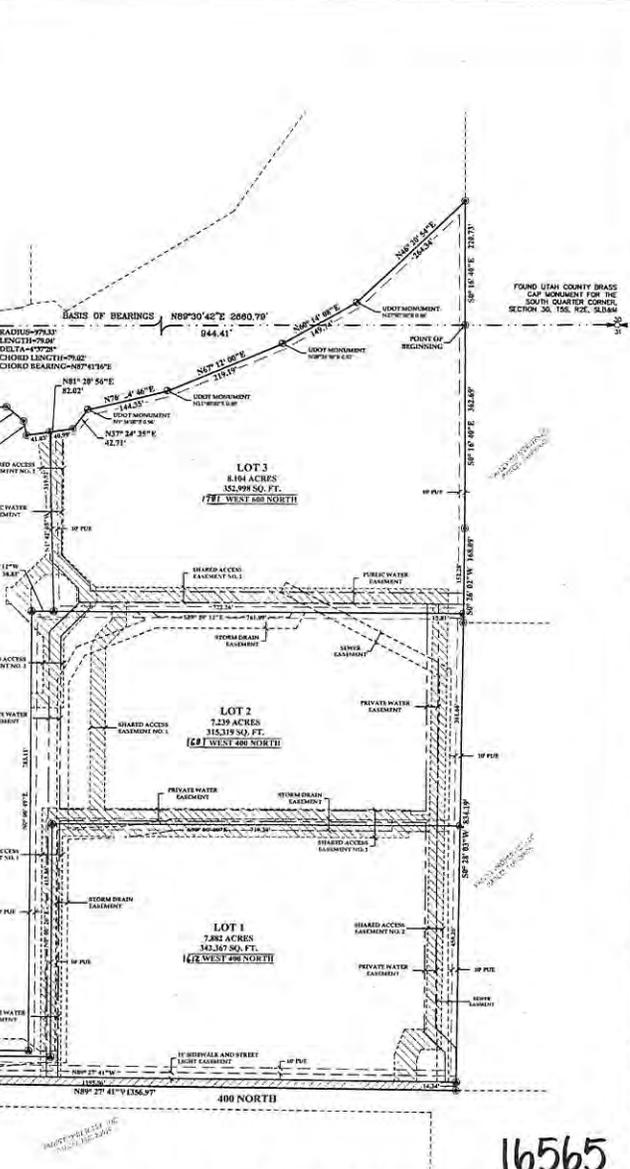
FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE WEST QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE NORTH QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE WEST QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE NORTH QUARTER CORNER, SECTION 31, T5S, R2E, SLSM

FOUND UTAH COUNTY BRASS CAP MONUMENT FOR THE WEST QUARTER CORNER, SECTION 31, T5S, R2E, SLSM



LEGEND

- Overall Property Corner (Set Resub/C&M '08 Engineering PLS 5183762)
- Lot Corner (Set Resub/C&M '08 Engineering PLS 5183762)
- Found Right of Way Monument
- Boundary Line
- Title Lines
- Public Utility Easement

CURVE TABLE

Curve #	Radius (Feet)	Delta (Degrees)	Chord Length (Feet)	Chord Bearing
1	17.24	49.47	13.97	N49°47'00" E
2	17.24	49.47	13.97	N49°47'00" E

SUBDIVISION NOTES
1. THE MONUMENTS ARE SET BY THE SURVEYOR AND ARE SUBJECT TO THE UTAH SURVEYING ACT AND THE UTAH COUNTY BRASS CAP MONUMENTS ACT.

SURVEYOR'S CERTIFICATE
I, CORY B. NEHRING, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR AND THAT I HAVE EXERCISED THE BEST OF MY SKILL AND CONSCIENCE IN THE PERFORMANCE OF THE DUTIES AND OBLIGATIONS OF A PROFESSIONAL LAND SURVEYOR UNDER THE UTAH SURVEYING ACT. FURTHER CERTIFY THAT BY THE AUTHORITY OF THE COURTS I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND RECORDED BELOW AND HAVE COMPILED A PLAN AND THAT THE SAME HAS BEEN CORRECTLY SURVEYED AND STAKED ON THE GROUND AS SHOWN ON THIS PLAT.

COPY B. NEHRING
PLS No. 5183762
(SEE SEAL BELOW)

BOUNDARY DESCRIPTION
BEGINNING AT A POINT BEING THE POINT OF BEGINNING OF THE SECTION LINE FROM THE NORTHWEST CORNER OF SECTION 31, TOWNSHIP 5 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN... (Detailed description of the boundary lines and easements follows.)

OWNER'S DEDICATION
KNOW ALL MEN BY THESE PRESENTS THAT I, THE UNDERSIGNED OWNER OF THE ABOVE DESCRIBED TRACT OF LAND, HAVING CALLED THE NAME TO BE SURVEYED, HERETOBY DEDICATE TO THE PUBLIC THE MOUNTAIN TECH SOUTH PLAT A FOR THE PURPOSE OF PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS IN WITNESS WHEREOF I HAVE HEREUNTO SET MY HAND AND SEAL THIS 2nd day of May 2019.

Mark Wilden
Mark Wilden
PLS No. 5183762
South

ACKNOWLEDGEMENT
STATE OF UTAH
COUNTY OF GARFIELD
ON the 2nd day of May 2019, AD and PERSONALLY APPEARED BEFORE ME, the undersigned Notary Public, Cory B. Nehring, Notary Public for Garfield County, Utah, Mark Wilden, the owner of the above described premises, who acknowledged to me that they did freely and voluntarily execute the same for the purposes therein mentioned.

NOTARY PUBLIC
Cory B. Nehring
RESIDING IN Garfield COUNTY, UTAH

ACCEPTANCE BY LEGISLATIVE BODY
ON the 13th day of May 2019, THE CITY COUNCIL OF LINDON CITY, COUNTY OF UTAH, APPROVES THE SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL EASEMENTS AND OTHER RIGHTS OF LAND INTENDED FOR PUBLIC PURPOSES AS SET FORTH ON THIS PLAT.

Sharon Hill
PLANNING COMMISSION CHAIR

Sharon Hill
CITY ATTORNEY

CITY APPROVALS
APPROVED AS TO FORM: *Sharon Hill*
APPROVED THIS 13th day of May 2019: *Sharon Hill*
LINDON CITY COUNCIL
PLANNING DIRECTOR

MOUNTAIN TECH SOUTH PLAT A
LOCATED IN THE NORTHWEST QUARTER OF SECTION 31, TOWNSHIP 5 SOUTH, RANGE 2 EAST AND THE NORTHEAST QUARTER OF SECTION 36, TOWNSHIP 5 SOUTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN LINDON, UTAH COUNTY, UTAH

PREPARED BY: **CIR ENGINEERING, L.L.C.**
3032 SOUTH 1030 WEST, SUITE 202
S.C. Utah 84119 - 801-949-6296

UTAH COUNTY RECORDS
RECORDED FOR LINDON CITY COMMISSION

SURVEYOR SEAL (Cory B. Nehring)
NOTARY PUBLIC SEAL (Cory B. Nehring)
CITY ENGINEER SEAL (Sharon Hill)
CLERK/RECORDER SEAL (Lindon City)

Recorder
STATE OF UTAH, COUNTY OF UTAH, RECORDED AND FILED AT THE OFFICE OF THE CLERK OF THE COUNTY OF UTAH.
DATE: ENTRY NO. BOOK PAGE

CONDITIONS OF APPROVAL

OWNER/DEVELOPER CONTACT:
WCT, LLC
MARK WILDEN
494 JOANNE KENNEDY BLVD
TAMPA, FL 33610

DATE: 5/11/19
SCALE: 1"=100'
PAGE: 1 OF 1
PROJECT: S18-063

16565

PLS 5183762 REC 5/11/19

Lindon City
100 North State Street
Lindon, UT 84042-1808



TEL 801-785-7687
FAX 801-785-4510
www.lindoncity.org

April 3, 2020

WICP Commercial
PO Box 631
Pleasant Grove, UT
84062

RE: Reimbursement Agreement and Notice of Hearing

Dear Mr. Weldon:

doTerra (Valley Properties, LLC) has filed a reimbursement application with Lindon City for the public utility improvements along 400 N. in Lindon City. Attached is a copy of the reimbursement application and accompanying breakdown of utility costs that doTerra seeks for partial reimbursement.

This letter is notice that you are entitled to submit information or documents relevant to determining the developer's reimbursement amount, if any, to the City offices within thirty (30) days after receipt of this notice at the below address. In addition, below is the amount of reimbursement WICP will be required to pay if the application is approved as submitted.

Lindon City
C/O Community Development Department
100 N. State Street
Lindon City, 84042

WICP Commercial: \$84,828.40

The Lindon City Council will hold a public hearing on this reimbursement application on **May 18, 2020 at 5:15 p.m.** where the city council will make a decision on the application. The city council in its decision may grant the reimbursement requested in whole or in part, or may deny reimbursement.

Please feel free to contact me at anytime concerning this notice and the reimbursement process.

Sincerely,

A handwritten signature in cursive script that reads "Michael Florence".

Michael Florence
Planning & Economic Development Director
Lindon City
mflorence@lindoncity.org



201 South Main Street, Suite 1800
 Salt Lake City, Utah 84111
 Main 801.532.1234
 Fax 801.536.6111

A Professional
 Law Corporation

Alex B. Leeman
 Attorney at Law
 Direct 801.536.6775
 ALeeman@parsonsbehle.com

April 28, 2020

VIA U.S. MAIL and E-MAIL

Michael Florence
 Planning & Economic Development Director
 LINDON CITY
 100 North State Street
 Lindon, Utah 84042
 Email: mflorence@lindoncity.org

Re: doTerra Reimbursement Application

Dear Mr. Florence:

This law firm acts as legal counsel for WICP MT Tech 1, LLC; WICP MT Tech 2, LLC; WICP MT Tech 3, LLC; and WICP West Mountain Tech South, LLC (collectively "WICP"), owners of real property located in the area of 2612 West 400 North in Lindon, Utah (the "Property"), just north of 400 North. We have received a copy of a Reimbursement Application submitted by Valley Properties, LLC ("doTerra") asking the City to order WICP to reimburse \$84,828.40, purportedly for storm sewer improvements installed by doTerra along 400 North. For the reasons stated herein, we strongly oppose the Reimbursement Application.

Overview:

As you are aware, the Reimbursement Application is governed by Chapter 17.68 of the Lindon City Code. This chapter allows a developer to seek reimbursement from neighboring property owners for public improvements installed "for the benefit of the city, residents of the city, or the general public." See Lindon Code § 17.68.010(2). The City Council has the discretion approve, partially approve, or deny an application. See Lindon Code § 17.68.070.

In deciding whether to approve, partially approve, or deny a reimbursement application, the City Council is required to consider the reasonableness of the reimbursement and corresponding fees which will be imposed upon other property owners. See Lindon Code § 17.68.080. The City Council is required to evaluate factors such as "the relative extent to which [WICP has] already contributed to the cost of existing

April 28, 2020
Page Two

capital facilities” in Lindon (including by user charges, special assessments, or general taxes), and “the relative extent to which [WICP] will contribute to the cost of existing capital facilities in the future.” See Lindon Code § 17.68.080(3) and (4). The City Council may also consider other factors that bear on the fairness of the proposed reimbursement. See Lindon Code § 17.68.080(8).

For the following reasons, the Reimbursement Application is unreasonable and unfair to WICP, and should be denied by the City Council

I. WICP has already paid and will continue to pay significant assessments, fees, and taxes to Lindon City to cover its use of public facilities.

The City Council is required to consider the extent to which WICP “already contributed to the cost of existing capital facilities” in Lindon, and the extent to which WICP “will contribute to the cost of existing capital facilities in the future” through taxes, fees, and assessments. See Lindon Code § 17.68.080(3) and (4). When amounts already paid by WICP in taxes, fees, and assessments are considered, it is clear that WICP has already paid its fair share towards public improvements in west Lindon. When future tax revenue to the City is considered, the unreasonableness of doTerra’s proposed \$85,000 assessment is even more pronounced.

WICP is an important participant in Lindon’s economy and tax base. In approximately 2015, WICP began developing commercial properties in west Lindon, including the subject development on 400 North. Through these various projects, WICP has paid hundreds of thousands of dollars in impact fees, special assessments, and other fees. For the Mountain Tech South project, WICP estimates it has paid more than \$500,000 in fees and assessments. For the Mountain Tech North project, WICP estimates it has paid form that \$650,000 in fees and assessments. For the Lindon Tech project east of the freeway, WICP estimates it has paid approximately \$750,000 in fees and assessments.

In addition, WICP’s projects (including the projects on 400 North) generate substantial property tax revenue for the City. In 2019 alone, WICP’s properties were assessed property taxes as follows:

Parcel No.	Total Property Tax	Lindon City Share
14:059:0040 (predecessor to 67:056:0001, :0002, :0003, and :0004)	\$98,139.05	\$13,251.15
46:960:0001	\$99,608.31	\$13,442.14

April 28, 2020
Page Three

46:960:0002	\$153,026.96	\$20,650.98
67:013:0003	\$107,335.71	\$14,484.95
67:013:0004	\$18,345.10	\$2,475.67
45:563:0001	\$66,895.38	\$9,027.53
45:563:0002	\$66,303.16	\$8,947.61
45:563:0003	\$62,865.70	\$8,483.72
45:618:0004	\$83,810.50	\$11,310.23
45:618:0005	\$15,485.14	\$2,089.72
TOTAL <u>2019</u> Taxes:	\$756,329.87	\$102,073.98

Several of WICP's properties are newly-improved and have not been assessed at their full value or are still unimproved and will be developed soon. Thus, the amount of property taxes paid by WICP to Lindon City will only increase in the coming years.

As part of its projects, WICP has expended approximately \$3 million constructing and improving City streets, sidewalks, street lights, and other amenities. WICP has planted hundreds of trees and created hubs of commerce and tax revenue for the City. Over the coming years, WICP will inject millions of additional dollars into the City coffers. Considering the amounts "already contributed to the cost of existing capital facilities" by WICP and the extent to which WICP "will contribute to the cost of existing capital facilities in the future," it is unreasonable to impose an additional \$85,000 assessment on WICP for storm sewer upgrades on 400 North.

II. doTerra has received substantial benefits from WICP that make its reimbursement application unreasonable and unfair.

According to Lindon City Code § 17.68.020, a reimbursement application should only be submitted to the City after "every effort has been made by the applicant to negotiate with neighboring and/or adjacent property owners regarding reimbursement of costs associated with the applicable development." In this case, doTerra made no effort to negotiate reimbursement with WICP. The reason is clear—doTerra knows how unreasonable and unfair its request is in light of benefits WICP bestowed on doTerra in order to facilitate its doTerra's development.

In early 2019, doTerra approached WICP seeking to have an easement dedicated along the north and east property lines of WICP's property in favor of Rocky Mountain Power so power could be run to doTerra's buildings. If WICP refused to dedicate an

April 28, 2020
Page Four

easement, doTerra would have been forced to bore under Pleasant Grove Blvd. at substantial cost.

WICP agreed to dedicate the requested easement free of charge for doTerra's benefit to facilitate power to doTerra's property. This easement likely saved doTerra a half million dollars in costs to run power via a different route. The easement is a significant benefit to doTerra and future property owners to the east and south.

Over the past few years, WICP has installed roads, stormwater lines, and other public improvements associated with its projects, and has never sought or received reimbursement from the City or other property owners. Given the substantial benefits WICP had provided to neighboring property owners—including doTerra—it is unreasonable and unfair to assess WICP for doTerra's stormwater line.

III. The upgraded storm sewer was not necessary for WICP's development.

Finally, doTerra's Reimbursement Application is particularly frustrating because WICP's original storm sewer discharge plan did not require a new stormwater line along 400 North. WICP's original discharge plan called for runoff to collect in a detention basin that runs along the south edge of the property, which would then drain from the southwest corner of the property into a ditch on the other side of 2600 West. This plan received preliminary approval from the City. The stormwater line installed by doTerra was necessary for doTerra's project, regardless of whether WICP discharged into it. doTerra should not be permitted to pawn off their own project costs to neighboring property owners.

Summary:

In summary, the City Council has the discretion to assess reimbursement of costs if it determines it is reasonable and fair to require WICP to shoulder the cost of the stormwater line doTerra installed for its development. In weighing such a request, the City Council is required to consider the extent to which WICP has already contributed to the cost of capital facilities in Lindon and the extent to which WICP will contribute to these costs in the future, through user charges, special assessments, impact fees, and property taxes. *See* Lindon Code § 17.68.080.

WICP has already paid millions of dollars towards capital improvements in Lindon, and will continue to pay hundreds of thousands of dollars in property taxes in the coming years. WICP has benefitted the City and surrounding property owners by constructing and installing City streets, sidewalks, street lights, and other amenities. WICP granted an easement across its land for free to save doTerra a half-million dollars

April 28, 2020
Page Five

in costs to run power to its development. Under the circumstances, it would be unreasonable to assess WICP \$84,828.40 for doTerra's storm water line.

Based on the foregoing, WICP respectfully requests that the City Council deny doTerra's application. Because of the importance of these issues to WICP, we ask that the hearing on this matter be postponed until the City can accommodate an in-person hearing where Mr. Weldon can address the Council.

Sincerely,

A handwritten signature in blue ink, appearing to read "A. B. Leeman", is positioned above the typed name.

Alex B. Leeman, Esq.
PARSONS BEHLE & LATIMER

Attorney for the WICP parties

Chapter 17.68 REIMBURSEMENT FEES

Sections:

- 17.68.010 Definitions.**
- 17.68.020 Application for Reimbursement Permitted.**
- 17.68.030 Time for Making Application.**
- 17.68.040 Contents of Reimbursement Application.**
- 17.68.050 Notice to Other Property Owners.**
- 17.68.060 Other Required Information.**
- 17.68.070 Hearing and Decision on Application.**
- 17.68.080 Basis for Decision on Application.**
- 17.68.090 Assessment of Fees.**
- 17.68.100 Interest on Assessments and Fee.**
- 17.68.110 Payment of Fees.**
- 17.68.120 Payment of Cost to Lindon City.**
- 17.68.130 Adjustments in Reimbursements and Fees.**
- 17.68.140 Reimbursement Agreement.**
- 17.68.150 Recoupment of costs by the city for improvements.**

17.68.010 Definitions.

As used in this chapter, the following words have the following meanings:

“Developer” means any person or entity which makes application for a building permit, subdivision plat approval, or similar construction or improvement approval.

“Public Improvements” means all construction work which is for the benefit of the city, residents of the city, or the general public. It includes, but is not limited to, water lines, sewage disposal lines and structures, storm sewers, debris basins, water tanks, holding ponds, street grading and surfacing, curbs and gutters, street drainage and drainage structures, sidewalks, irrigation systems, monuments, street trees, fire hydrants, secondary water system lines, and related public improvements. Land dedication shall not be considered a “public improvement.” (Ord. 2003-2, amended, 2003; Ord. 10-82, amended, 1992)

17.68.020 Application for Reimbursement Permitted.

Any Developer of real property within the limits of Lindon City may make application, with the associated fee, to the City Council for reimbursement from neighboring and/or adjacent properties of a portion of the cost of

constructing public improvements required by the Lindon City Code. Applications for reimbursement agreements should only be submitted after every effort has been made by the applicant to negotiate with neighboring and/or adjacent property owners regarding reimbursement of costs associated with the applicable development. (Ord. 2003-2, amended, 2003; Ord. 10-82, amended, 1992)

17.68.030 Time for Making Application.

Applications for reimbursement under this chapter shall be made in writing and submitted to the city council within ninety (90) days after official acceptance of constructed public improvements by the public works director or other authorized city representative. The application shall be accompanied with a nonrefundable application review fee in such sum as shall be established by the city. (Ord. 2016-19 §1, amended, 2016; Ord. 2003-2, amended, 2003; Ord. 10-82, amended, 1992)

17.68.040 Contents of Reimbursement Application.

Applications for reimbursement under this chapter shall contain the following information:

1. the name, address, and daytime telephone number of the Developer;
2. a specific list of all Public Improvements which the Developer proposes to construct or install on the Developer's property or on surrounding properties, for which the Developer seeks partial reimbursement;
3. the expected actual cost to the Developer of constructing such Public Improvements;
4. the basis for calculating the expected actual cost of constructing such Public Improvements;
5. the names of all owners of properties, other than those owned by the Developer, which Developer asserts will benefit directly from the installation or construction of the Public Improvements by the Developer;
6. the legal description of all properties which Developer asserts will benefit directly from the installation or construction of the Public Improvements by the Developer; the value of the benefit to be conferred on each; the basis for calculating the benefit to be conferred on each other property owner; and
7. a statement as to the amount of reimbursement the Developer believes he/she is entitled to receive from each other property owner (Ord. 2003-2, amended, 2003; Ord. 10-82, amended, 1992)

17.68.050 Notice to Other Property Owners.

The City shall mail a copy of the application required under Section [17.68.040](#). Said copies shall be mailed within 10 days after items required under [17.68.040](#) have been reviewed and the application is deemed complete and correct by the City Engineer. Each copy of the reimbursement application sent to other property owners shall be accompanied by a letter which shall:

1. contain a statement notifying the other property owners that they are entitled to submit information or documents relevant to determining the Developer's reimbursement amount, if any, to the City offices within thirty (30) days after receipt;
2. state the name and address of the City offices where information and documents may be sent; and
3. state the amount of reimbursement each individual property owner will be required to pay if the application is approved as submitted. (Ord. 2008-1, amended, 2008; Ord. 2003-2, amended, 2003; Ord. 10-82, amended, 1992)

17.68.060 Other Required Information.

Any developer seeking reimbursement under this chapter shall also provide the City Council with any other information requested by the City Council and helpful to the City Council in determining the reasonableness of the proposed reimbursement request. (Ord. 2003-2, amended, 2003; Ord. 10-82, amended, 1992)

17.68.070 Hearing and Decision on Application.

Within ninety (90) days after the reimbursement application is deemed complete and correct by the City Engineer, the City Council shall hold a public hearing on the application, after giving ten (10) days prior notice to all affected property owners. After the public meeting is held, and after making its decision on the application, the City Council shall send notice of its decision regarding the reimbursement application to the Developer and all property owners affected. The decision may grant the reimbursement requested in whole or in part, or may deny reimbursement. (Ord. 2008-1, amended, 2008; Ord. 2003-2, amended, 2003; Ord. 10-82, amended, 1992)

17.68.080 Basis for Decision on Application.

In deciding whether to grant or deny reimbursement, the City Council shall consider the reasonableness of the reimbursement and corresponding fees which will be imposed on other property owners. In determining the reasonableness of such reimbursement and fees, the City Council shall evaluate each of the following factors:

1. the cost of existing portions of the capital facilities;
2. the manner of financing existing capital facilities (such as user charges, special assessments, bonded indebtedness, general taxes, or federal grants);
3. the relative extent to which the properties to be developed and the other properties in the municipality have already contributed to the cost of existing capital facilities (by such means as user charges, special assessments, or payment from the proceeds of general taxes);
4. the relative extent to which the properties to be developed and the other properties in the municipality will contribute to the cost of existing capital facilities in the future;

5. the extent to which the properties to be developed are entitled to a credit because the City is requiring their developers or owners (by contractual arrangement or otherwise) to provide common facilities (inside or outside the proposed development) that have been provided by the municipality and financed through general taxation or other means (apart from user charges) in other parts of the municipality;
6. extraordinary costs, if any, in servicing the properties to be developed;
7. the time-price differential inherent in fair comparisons of amounts paid at different times; and
8. such other factors as may impact on the reasonableness of the proposed reimbursement. (Ord. 2003-2, amended, 2003; Ord. 10-82, amended, 1992)

17.68.090 Assessment of Fees.

Upon final determination of a reimbursement request which grants reimbursement, fees equal to the amount, in the aggregate, of the reimbursement granted, shall be assessed by the City Council against the other properties which benefit from the proposed construction according to the respective benefit which each such property derives from the proposed construction in accordance with the reasonableness requirements of Section [17.68.080](#). (Ord. 2003-2, amended, 2003; Ord. 10-82, amended, 1992)

17.68.100 Interest on Assessments and Fee.

Any final assessment of fees may include a requirement for the payment of interest on the principal amount of the fee to compensate the Developer for the time value of money given current and expected levels of inflation or deflation. However, in including such a requirement, the City Council may consider the probable deterioration in the public improvements over time which may reduce the value of the public improvements to the assessed property. The City Council may reduce, or eliminate any requirement for the payment of interest, as compensation for expected deterioration in the public improvements over time or as reasonableness, determined under Section [17.68.080](#), requires. Normally interest is offset by the depreciation of improvements. (Ord. 2003-2, amended, 2003; Ord. 10-82, amended, 1992)

17.68.110 Payment of Fees.

Fees assessed under Section [17.68.090](#) shall be payable to the City at such time as the owner of the property against which the fee has been assessed makes application with the City for a building permit, subdivision plat approval, or similar construction approval (whichever happens first); and the owner of the property against which the fee has been assessed, plans to make use of or commences to utilize improvements installed, and paid for by the reimbursement applicant. Payment of fees shall be required as a condition of approval on any development application. (Ord. 2003-2, amended, 2003; Ord. 10-82, amended, 1992)

17.68.120 Payment of Cost to Lindon City.

The Developer shall pay all expenses, attorney's fees, City overhead costs, and related expenses incurred by the City in assisting in the evaluation of the fees and application, and/or resolving any disputes over the validity of assessments or reimbursement amounts. This fee, less the amount of the reimbursement agreement application fee, shall be paid to Lindon City before the reimbursement agreement is signed, executed, and recorded. (Ord. 2003-2, amended, 2003; Ord. 10-82, amended, 1992)

17.68.130 Adjustments in Reimbursements and Fees.

Reimbursements awarded or fees assessed may be adjusted at any time by the City Council for any of the following reasons:

1. Developer's failure to adequately document its actual costs and expenses incurred in constructing the Public Improvements which will benefit other property owners;
2. Fraudulent misrepresentation or non-disclosure of relevant facts known to the Developer at the time of application for reimbursement or thereafter;
3. Developer's failure to complete the required Public Improvements;
4. A subsequent and substantial change in circumstances which reasonably justifies modification of the original reimbursement or fees. (Ord. 2003-2, amended, 2003; Ord. 10-82, amended, 1992)

17.68.140 Reimbursement Agreement.

Any Developer who has applied for and been granted reimbursement under this chapter shall execute a reimbursement agreement with the City. (Ord. 2003-2, amended, 2003; Ord. 10-82, amended, 1992)

17.68.150 Recoupment of costs by the city for improvements.

The City shall be entitled to collect from new development, prior to the issuance of any permit or approval, the cost of any improvements for which the City has paid for and constructed, that would constitute a project improvement to the development activity. The project improvements shall include any improvement constructed and paid for by Lindon City that specifically benefits the development activity by providing improvements that are required to be installed by the developer or property owner prior to development. The costs shall be calculated by the City Engineer based on the City's costs of design and construction. The City shall then, by resolution of the City Council, require that those costs be paid by the development. The City may withhold the issuance of a permit for final approval, until such time as the costs are paid. (Ord. 2003-13, amended, 2003)

The Lindon City Code is current through Ordinance 2020-1, passed February 4, 2020.

Disclaimer: The city recorder's office has the official version of the Lindon City Code. Users should contact the city recorder's office for ordinances passed subsequent to the ordinance cited above.

[City Website: www.lindoncity.org](http://www.lindoncity.org)

City Telephone: (801) 785-5043

[Code Publishing Company](#)

10. Public Hearing — Ordinance # 2020-10-O; Amendment to the Lindon City Appendix A Standard Land Use Table to allow Medical, Dental, & Health Clinic Services/small, outpatient type services as a permitted use the Light Industrial zone. Application is made by ALX Family Health. Following review, the planning commission recommended approval.

Sample Motion: I move to (approve, deny, continue) Ordinance #2020-10-O (as presented, or with changes).

Ordinance Amendment – ALX Family Health Lindon City Standard Land Use Table

Date: May 18, 2020
Applicant: ALX Family Health, Blake Rapier
Presenting Staff: Anders Bake

Type of Decision: Legislative

MOTION

I move to (*approve, deny, continue*) ordinance amendment 2020-10-O (*as presented, with changes*).

Overview:

- Blake Rapier on behalf of ALX Family Health is proposing an amendment to Appendix A **Standard Land Use Table** to make “**Medical, Dental, & Health Clinic Services / small outpatient type services**” a permitted use in the **Light Industrial** zone.
- “**Medical, Dental, & Health Clinic Services / small outpatient type services**” are currently permitted in the Mixed Commercial, Research and Business, and General Commercial Zones. They are not permitted in the Residential, Recreational Mixed Use, Planned Commercial, and Industrial Zones.

Lindon City

STANDARD LAND USE TABLE BY ZONE

Appendix A

Parking Group	Permitted Primary Uses	Residential	Mixed Rec.		Commercial*							Industrial			R&B
		(R1-12, R1-20, R3)	RMU-W	RMU-E	PC-1	PC-2	CG	CG-A	CG-A8	CG-S	MC	HI	LI	LI-W	
6400	Small Engine, Appliance, Electrical, & Machine Repair	N	N	N	N	N	C	C	C	C	C	N	C	C	N
6400	Watch, Clock, & Jewelry Repair	N	N	N	N	N	P	P	P	P	P	N	P	P	N
6400	Re-Upholstery & Furniture Repair	N	N	N	N	N	P	P	P	P	P	N	P	P	N
6513	Medical, Dental, & Health Clinic Services / small, outpatient type services	N	N	N	N	N	P	P	P	P	P	N	N P	N	P
6513	Hospital Services	N	N	N	N	N	C	C	C	C	C	N	N	N	N
6500	Medical & Dental Laboratories	N	N	N	N	N	P	P	P	P	P	N	P	P	P
6500	Veterinarian Services, Animal Hospitals - small animals only	N	C	N	N	N	C	C	C	C	C	N	C	C	N
6500	Veterinarian Services, Animal Hospitals - large animals	N	C	N	N	N	N	N	N	N	N	N	C	C	N

- The applicant is proposing this amendment in order to receive a business license to operate his Family health business at 245 South 1060 West in Lindon’s Light Industrial zone. The applicant has provided a business description that is attached to this report. (see exhibit 1)
- The Planning Commission unanimously recommended approval of this ordinance amendment to the City Council on May 12th 2020.

Staff Analysis:

- After reviewing the Standard Land Use Table, city staff has found that there are uses similar in impact to a medical, dental, or health clinic and permitted in the Light Industrial zone. These include professional office uses, massage therapy/personal care health spas, and veterinarian services. Staff feels that a medical, dental, or health clinic will not cause a negative impact on surrounding light industrial properties and that the uses permitted in the light industrial zone will not cause a negative impact to a clinics business or its customers. Staff recommends approving the proposed change to the Standard Land Use Table.

Exhibits

1. ALX Family Health Business Description
2. Map of ALX Family Health location
3. Ordinance

ALX Family Health.

We are a family clinic owned by family! We are a small clinic with just 2-3 medical providers. We will not be growing larger than this. We practice Family Medicine. I have been practicing since 2006. The other provider has been practicing since 1998.

We focus on taking care of the family's medical and health needs. We have had multiple practices and have learned how to streamline the business side of medicine but instead of lining a CEO's pockets we pass this on to the patient.

We take Medicare and Medicaid. We also have the lowest cash pay price around for those families with no insurance or with high deductible insurance plans.

We also understand the times and offer telemedicine for a lower price than insurance companies charge for their own telemedicine services.

It is easy to lose sight of why one would get into medicine and thus we see many roadblocks for patients in health care. We remember we got into medicine for the patient and for people. We are removing the roadblocks and making sure families get the care they need.

We see, and take care of, pediatrics all the way through to geriatrics. This will all be on an outpatient basis. We will obviously be on call but office visits will be between 9am-5pm Monday through Friday. Only minor procedures will take place at the office. We do not deliver babies, but we do all other General Medical practices.

We will not store any pharmaceuticals onsite. All laboratory specimens are run off site through labcorp. There will be no onsite laboratory work.

We feel that we would add a great benefit to the Lindon area.



ORDINANCE NO. 2020-10-O

AN ORDINANCE OF THE CITY COUNCIL OF LINDON CITY, UTAH COUNTY, UTAH, AMENDING APPENDIX A STANDARD LAND USE TABLE AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council is authorized by state law to enact and amend ordinances establishing land use regulations; and

WHEREAS, the proposed amendment is consistent with the goal of the general plan for commercial and industrial development to promote employment opportunities, quality businesses, and environmentally clean industrial and technology development which will provide a diversified economic base; and

WHEREAS, the proposed amendment is consistent with the goal of the general plan to provide a variety of goods and services to people who visit, live, and work in Lindon; and

WHEREAS, on May 12, 2020, the Planning Commission held a properly noticed public hearing to hear testimony regarding the ordinance amendment; and

WHEREAS, after the public hearing, the Planning Commission further considered the proposed ordinance and recommended that the Council adopt the attached ordinance;

WHEREAS, the Council held a public hearing on May 18, 2020, to consider the recommendation and the Council received and considered all public comments that were made therein.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Lindon, Utah County, State of Utah, as follows:

SECTION I: Amend Lindon City Code Appendix A Standard Land Use Table as follows:

Lindon City

STANDARD LAND USE TABLE BY ZONE

Appendix A

Parking Group	Permitted Primary Uses	Residential	Mixed Rec.		Commercial*							Industrial			R&B
		(R1-12, R1-20, R3)	RMU-W	RMU-E	PC-1	PC-2	CG	CG-A	CG-AB	CG-S	MC	HI	LI	LI-W	
6400	Small Engine, Appliance, Electrical, & Machine Repair	N	N	N	N	N	C	C	C	C	C	N	C	C	N
6400	Watch, Clock, & Jewelry Repair	N	N	N	N	N	P	P	P	P	P	N	P	P	N
6400	Re-Upholstery & Furniture Repair	N	N	N	N	N	P	P	P	P	P	N	P	P	N
6513	Medical, Dental, & Health Clinic Services / small, outpatient type services	N	N	N	N	N	P	P	P	P	P	N	N	N	P
6513	Hospital Services	N	N	N	N	N	C	C	C	C	C	N	N	N	N
6500	Medical & Dental Laboratories	N	N	N	N	N	P	P	P	P	P	N	P	P	P
6500	Veterinarian Services, Animal Hospitals - small animals only	N	C	N	N	N	C	C	C	C	C	N	C	C	N
6500	Veterinarian Services, Animal Hospitals - large animals	N	C	N	N	N	N	N	N	N	N	N	C	C	N

SECTION II: The provisions of this ordinance and the provisions adopted or incorporated by reference are severable. If any provision of this ordinance is found to be invalid, unlawful, or unconstitutional by a court of competent jurisdiction, the balance of the ordinance shall nevertheless be unaffected and continue in full force and effect.

SECTION III: Provisions of other ordinances in conflict with this ordinance and the provisions adopted or incorporated by reference are hereby repealed or amended as provided herein.

SECTION IV: This ordinance shall take effect immediately upon its passage and posting as provide by law.

PASSED and ADOPTED and made EFFECTIVE by the City Council of Lindon City, Utah, this _____ day of _____, 2020.

Jeff Acerson, Mayor

ATTEST:

Kathryn A. Moosman,
Lindon City Recorder

SEAL

II. Public Hearing — FY-2021 Proposed Budget; Resolution #2020-11-R. The City Council will accept public comment as it reviews and considers adoption of its FY 2021 Proposed Budget. The Council will give direction on major budget issues and other city-wide budgetary issues. A public hearing will be held on June 15, 2020, to amend the FY2020 budget and to adopt the FY2021 Final Budget.
(45 Minutes)

Sample Motion: I move to (approve, deny, continue) Resolution #2020-11-R (as presented, or with changes).

RESOLUTION NO. 2020-11-R

A RESOLUTION ADOPTING THE 2020-21 (FY2021) LINDON CITY PROPOSED BUDGET AND SETTING AN EFFECTIVE DATE.

WHEREAS, the Municipal Council of Lindon City is required by Utah State Code to adopt a Proposed Budget to identify proposed revenues and expenditures anticipated in the fiscal year (FY) 2021 budget; and

WHEREAS, the City Council held a public hearing on April 13, 2020 to receive public comment on the Tentative Budget for FY 2021 prior to adoption, and

WHEREAS, the City Council desires public input on the Proposed Budget and proposed revenues and expenditures; and

WHEREAS, the Proposed Budget will continue to be refined and discussed in additional hearings prior to adoption of the final FY 2021 budget.

THEREFORE, BE IT RESOLVED by the Lindon City Council as follows:

Section 1. The Lindon City FY 2021 Proposed Budget is adopted as shown in the attached Exhibit A.

(See attached Exhibit A)

Section 2. This resolution shall take effect immediately upon passage.

Adopted and approved this _____ day of _____, 2020.

By _____
Jeff Acerson, Mayor

Attest:

By _____
Kathryn A. Moosman, City Recorder

SEAL:

Budget Issue

This is a brief review of the budget issue for the 2020-2021 fiscal year. This budget issue is still in the discussion phase.

Should Lindon City increase Water, Sewer, Storm Water, Garbage and Recycling utility rates?

JUB Engineers is doing their utility rate study for water and sewer utility rates as well as analyzing water pumping costs for the zones above the North Union Canal. Their recommendations are not yet available, however, their utility rate study from last year proposed that this year's increases would be 9% for culinary water rates, 4% for sewer rates and 13% for storm water rates.

These proposed increases would result in the following changes.

Culinary Water Utility Fee

Base Rate

ZONES	METER SIZE						
	1"	1 ½"	2"	3"	4"	6"	8"
Below North Union Canal	\$24.90 \$27.14	\$48.64 \$53.02	\$77.14 \$84.08	\$167.37 \$182.43	\$300.34 \$327.37	\$618.54 \$674.21	\$761.01 \$829.50
Above North Union Canal	\$29.35 \$31.99	\$53.09 \$57.87	\$81.59 \$88.93	\$171.82 \$187.28	\$304.79 \$332.22	\$622.99 \$679.06	\$765.46 \$834.35
Upper Foothills	\$46.54 \$50.73	\$70.28 \$76.61	\$98.78 \$107.67	\$189.01 \$206.02	\$321.98 \$350.96	\$640.18 \$697.80	\$782.65 \$853.09

Usage Rate per 1,000 gallons

ZONES	BLOCK			
	1	2	3	4
Below North Union Canal	\$1.48 \$1.61	\$1.92 \$2.09	\$2.59 \$2.82	\$3.55 \$3.87
Above North Union Canal	\$1.81 \$1.97	\$2.35 \$2.56	\$3.17 \$3.46	\$4.34 \$4.73
Upper Foothills	\$1.81 \$1.97	\$2.35 \$2.56	\$3.17 \$3.46	\$4.34 \$4.73

Sewer Utility Fee

Base charge - Based on Table 403.1 in 2015 International Plumbing Code as currently adopted or as may be amended.

- Single Family Residential (R-3, R-4) ~~\$20.22~~ **\$21.03**
 - 1 base rate fee covers up to 2 units (home + accessory apartment)
- Multi-family Residential (R-2), per unit ~~\$10.11~~ **\$10.52**
(½ base rate fee for Single Family Residential)
- Other Residential (R-1, R-2 [dormitories], Institutional), per unit ~~\$5.06~~ **\$5.26**
(¼ base rate fee for Single Family Residential)
- Non-Residential, per water meter ~~\$20.22~~ **\$21.03**

Usage rate per 1000 gallons

~~\$2.67~~ **\$2.78****Storm Water Utility Fee**~~\$10.08~~ **\$10.38**

Lindon City contracts with Republic Services for garbage and recycling collection. The current contract has an annual 3% increase in their collection fees. This results in the following rate increases for our customers.

Garbage (Residential Only)

First garbage can

~~\$10.30~~ **\$10.61**

Each additional garbage can

~~\$8.76~~ **\$9.02****Recycling, per can**~~\$3.71~~ **\$3.82**

The monthly change on a resident's utility bill who lives below North Union Canal, has unmetered pressurized irrigation, uses 8,000 gallons with their 1" culinary water meter, has one garbage can and one recycling can, would be:

Water	\$3.39
Sewer	\$1.66
Storm	\$1.31
Garbage	\$0.31
Recycling	\$0.11
add'l tax	<u>\$0.41</u>
Total	\$7.19

PROPOSED FEE SCHEDULE CHANGES

May 18, 2020

CHANGES

Miscellaneous

- **Property Tax Rate**
 - Property Tax Certified Tax Rate (CTR) 0.1392%
 - New tax rate not available yet

Utilities

- **Culinary Water** - Tentative 9% increase, still waiting for utility rate study, see Budget Issue
- **Garbage (Residential Only)**
 - First garbage can \$~~10.30~~ \$10.61
 - Each additional garbage can \$~~8.76~~ \$9.02
- **Recycling**, per can \$~~3.74~~ \$3.82
- **Sewer** - Tentative 4% increase, still waiting for utility rate study, see Budget Issue
- **Storm Water Utility Fee** \$~~10.08~~ \$10.38

COMPARISON OF ORIGINAL AND AMENDED 2019-2020 BUDGETS

	ORIGINAL BUDGET	AMENDED 4/13/2020	AMENDED 5/18/2020	VARIANCE 4/13/2020 TO 5/18/2020
GENERAL FUND REVENUES				
Taxes				
Property Taxes	2,160,069	2,234,000	2,246,655	12,655
General Sales & Use Tax	4,555,600	4,202,000	4,202,275	275
Other Taxes	1,594,000	1,539,000	1,539,000	0
Licenses & Permits	589,600	469,600	469,550	(50)
Grants & Intergovernmental	174,360	171,155	227,155	56,000
Charges for Services	240,000	112,300	126,400	14,100
Fines & Forfeitures	597,000	522,000	492,000	(30,000)
Miscellaneous Revenue	744,295	697,335	697,335	0
Cemetery	58,000	78,140	79,340	1,200
Transfers & Contributions	1,068,799	1,124,199	1,124,199	0
Use of Fund Balance, General Fund	-	1,405,496	902,541	(502,955)
TOTAL GENERAL FUND REVENUES	11,781,723	12,555,225	12,106,450	(448,775)
GENERAL FUND EXPENDITURES				
Legislative	106,315	102,820	102,820	0
Judicial	560,940	533,640	495,840	(37,800)
Administrative	981,850	974,925	974,325	(600)
Legal Services	130,975	130,975	119,425	(11,550)
Engineering	150,000	75,000	50,000	(25,000)
Elections	25,000	25,000	10,700	(14,300)
Government Buildings	386,260	343,010	338,730	(4,280)
Police Services	2,708,631	2,741,376	2,639,281	(102,095)
Fire Protection Services	1,508,762	1,508,762	1,508,762	0
Protective Inspections	303,945	291,945	285,370	(6,575)
Animal Control Services	24,900	29,900	23,225	(6,675)
Streets	450,080	453,780	458,330	4,550
Public Works Administration	776,470	862,320	784,620	(77,700)
Parks	950,575	1,113,460	1,067,310	(46,150)
Library Services	16,000	15,000	15,000	0
Cemetery	16,850	15,525	35,525	20,000
Planning & Economic Developmnt	407,385	407,385	366,735	(40,650)
Transfers	2,188,100	2,917,402	2,817,452	(99,950)
Contributions	13,000	13,000	13,000	0
Appropriation, General Fund Bal.	75,685	0	0	0
TOTAL GENERAL FUND EXPENDITURES	11,781,723	12,555,225	12,106,450	(448,775)
REDEVELOPMENT AGENCY FUND				
STATE STREET DISTRICT REVENUES				
Tax Increment	190,000	209,000	209,000	0
Other	7,000	10,000	10,000	0
Use of Fund Balance	15,535	0	0	0
TOTAL STATE STREET DISTRICT REVENUES	212,535	219,000	219,000	0
STATE ST DISTRICT EXPENDITURES				
Operations	182,535	32,200	32,200	0
Capital	30,000	30,000	30,000	0
Appropriation to Fund Balance	0	156,800	156,800	0
TOTAL STATE ST DISTRICT EXPENDITURES	212,535	219,000	219,000	0

COMPARISON OF ORIGINAL AND AMENDED 2019-2020 BUDGETS

	ORIGINAL BUDGET	AMENDED 4/13/2020	AMENDED 5/18/2020	VARIANCE 4/13/2020 TO 5/18/2020
WEST SIDE DISTRICT REVENUES				
Other	500	500	375	(125)
Use of Fund Balance	1,335	0	0	0
TOTAL WEST SIDE DISTRICT REVENUES	1,835	500	375	(125)
WEST SIDE DISTRICT EXPENDITURES				
Operations	1,835	0	0	0
Capital	0	0	0	0
Appropriation to Fund Balance	0	500	375	(125)
TOTAL WEST SIDE DISTRICT EXPENDITURES	1,835	500	375	(125)
DISTRICT #3 REVENUES				
Tax Increment	0	0	0	0
Other	10,000	8,000	8,000	0
Use of Fund Balance	0	0	0	0
TOTAL DISTRICT #3 REVENUES	10,000	8,000	8,000	0
DISTRICT #3 EXPENDITURES				
Operations	7,000	7,000	7,000	0
Capital	0	0	0	0
Appropriation to Fund Balance	3,000	1,000	1,000	0
TOTAL DISTRICT #3 EXPENDITURES	10,000	8,000	8,000	0
700 NORTH CDA REVENUES				
Tax Increment	105,000	118,120	118,010	(110)
Other	1,800	3,000	3,000	0
Use of Fund Balance	0	0	0	0
TOTAL 700 NORTH CDA REVENUES	106,800	121,120	121,010	(110)
700 NORTH CDA EXPENDITURES				
Operations	19,700	19,700	19,700	0
Capital	0	0	0	0
Appropriation to Fund Balance	87,100	101,420	101,310	(110)
TOTAL 700 NORTH CDA EXPENDITURES	106,800	121,120	121,010	(110)
PARC TAX FUND REVENUES				
PARC Tax	630,000	600,000	550,000	(50,000)
Other	15,000	15,000	15,000	0
Use of Fund Balance	212,290	376,190	415,305	39,115
TOTAL PARC TAX FUND REVENUES	857,290	991,190	980,305	(10,885)
PARC TAX FUND EXPENDITURES				
Operations	607,290	741,190	730,305	(10,885)
Capital	250,000	250,000	250,000	0
Appropriation to Fund Balance	0	0	0	0
TOTAL PARC TAX FUND EXPENDITURES	857,290	991,190	980,305	(10,885)
DEBT SERVICE REVENUES - transfers	1,145,200	1,174,502	1,174,552	50
DEBT SERVICE EXPENDITURES				
Principal	1,120,876	1,149,876	1,149,876	0
Interest	22,724	23,026	23,026	0
Paying Agent Fees	1,600	1,600	1,650	50
TOTAL DEBT SERVICE EXPENDITURES	1,145,200	1,174,502	1,174,552	50

COMPARISON OF ORIGINAL AND AMENDED 2019-2020 BUDGETS

	ORIGINAL BUDGET	AMENDED 4/13/2020	AMENDED 5/18/2020	VARIANCE 4/13/2020 TO 5/18/2020
CLASS C ROADS C.I.P. REVENUES				
Taxes	450,000	820,000	750,000	(70,000)
Impact Fees	60,000	5,000	5,000	0
Transfers In	300,000	800,000	800,000	0
Other	10,000	25,000	24,000	(1,000)
Use of Fund Balance	664,000	0	47,400	47,400
TOTAL CLASS C ROADS C.I.P. REVENUES	1,484,000	1,650,000	1,626,400	(23,600)
CLASS C ROADS C.I.P. EXPENDITURES				
Operations	184,000	421,400	426,400	5,000
Capital	1,300,000	1,200,000	1,200,000	0
Appropriation to Fund Balance	0	28,600	0	(28,600)
TOTAL CLASS C ROADS C.I.P. EXPENDITURES	1,484,000	1,650,000	1,626,400	(23,600)
PARKS C.I.P. REVENUES				
Impact Fees	260,000	392,000	424,500	32,500
Transfers In	11,000	11,000	11,000	0
Use of Fund Balance	34,200	0	0	0
TOTAL PARKS C.I.P. REVENUES	305,200	403,000	435,500	32,500
PARKS C.I.P. EXPENDITURES				
Operations	20,000	20,000	20,000	0
Capital	285,200	332,300	332,300	0
Appropriation to Fund Balance	0	50,700	83,200	32,500
TOTAL PARKS C.I.P. EXPENDITURES	305,200	403,000	435,500	32,500
WATER FUND REVENUES				
Utility Fees	2,598,200	2,598,200	2,598,200	0
Impact Fees	132,000	142,000	156,000	14,000
Other	409,100	414,125	421,400	7,275
Use of Fund Balance	0	0	0	0
TOTAL WATER FUND REVENUES	3,139,300	3,154,325	3,175,600	21,275
WATER FUND EXPENDITURES				
Personnel	292,010	308,390	308,390	0
Operations	1,310,838	1,317,638	1,231,138	(86,500)
Capital	1,022,000	1,313,500	963,500	(350,000)
Appropriation to Fund Balance	514,452	214,797	672,572	457,775
TOTAL WATER FUND EXPENDITURES	3,139,300	3,154,325	3,175,600	21,275
SEWER FUND REVENUES				
Utility Fees	1,647,360	1,647,360	1,647,360	0
Impact Fees	90,000	90,000	98,000	8,000
Other	49,000	38,600	40,100	1,500
Use of Fund Balance	21,966	25,966	0	(25,966)
TOTAL SEWER FUND REVENUES	1,808,326	1,801,926	1,785,460	(16,466)
SEWER FUND EXPENDITURES				
Personnel	256,950	256,950	227,220	(29,730)
Operations	1,501,376	1,459,976	1,486,393	26,417
Capital	50,000	85,000	35,000	(50,000)
Appropriation to Fund Balance	0	0	36,847	36,847
TOTAL SEWER FUND EXPENDITURES	1,808,326	1,801,926	1,785,460	(16,466)

COMPARISON OF ORIGINAL AND AMENDED 2019-2020 BUDGETS

	ORIGINAL BUDGET	AMENDED 4/13/2020	AMENDED 5/18/2020	VARIANCE 4/13/2020 TO 5/18/2020
WASTE COLLECTION REVENUES				
Utility Fees	510,000	510,000	510,000	0
Use of Fund Balance	550	550	9,900	9,350
TOTAL WASTE COLLECTION REVENUES	510,550	510,550	519,900	9,350
WASTE COLLECTION EXPENDITURES				
Operations	510,550	510,550	519,900	9,350
Appropriation to Fund Balance	0	0	0	0
TOTAL WASTE COLLECTION EXPENDITURES	510,550	510,550	519,900	9,350
STORM WATER DRAINAGE REV.				
Utility Fees	1,030,000	1,030,000	1,030,000	0
Impact Fees	95,000	95,000	75,000	(20,000)
Other	10,200	16,000	16,000	0
Use of Fund Balance	0	0	0	0
TOTAL STORM WATER DRAINAGE REV.	1,135,200	1,141,000	1,121,000	(20,000)
STORM WATER DRAINAGE EXP.				
Personnel	190,375	196,025	199,565	3,540
Operations	399,578	402,223	455,823	53,600
Capital	165,000	183,000	183,000	0
Appropriation to Fund Balance	380,247	359,752	282,612	(77,140)
TOTAL STORM WATER DRAINAGE EXP.	1,135,200	1,141,000	1,121,000	(20,000)
RECREATION FUND REVENUES				
Interest Earnings	4,500	3,800	3,800	0
Admission	425,500	426,600	344,100	(82,500)
Lessons/Programs	187,650	174,460	74,710	(99,750)
Rentals	142,800	142,800	121,480	(21,320)
Grants and Contributions	6,300	6,300	11,475	5,175
Transfers In	1,137,900	1,262,900	1,162,900	(100,000)
Use of Fund Balance	319,905	275,540	370,255	94,715
TOTAL RECREATION FUND REVENUES	2,224,555	2,292,400	2,088,720	(203,680)
RECREATION FUND EXPENDITURES				
Personnel	703,455	731,455	731,455	0
Operations	1,111,100	1,125,090	1,071,410	(53,680)
Capital	410,000	435,855	285,855	(150,000)
Appropriation to Fund Balance	0	0	0	0
TOTAL RECREATION FUND EXPENDITURES	2,224,555	2,292,400	2,088,720	(203,680)
TELECOMMUNICATIONS FUND REV.				
Customer Connection Fee	54,000	54,000	54,000	0
Other	-	0	-	0
Use of Fund Balance	-	0	-	0
TOTAL TELECOMMUNICATIONS FUND REV.	54,000	54,000	54,000	0
TELECOMMUNICATIONS FUND EXP.				
Operations	54,000	54,000	54,000	0
Appropriation to Fund Balance	-	0	-	0
TOTAL TELECOMMUNICATIONS FUND EXP.	54,000	54,000	54,000	0
TOTAL CITY BUDGET	24,776,514	26,076,738	25,416,272	(660,466)

BUDGET SUMMARY

DESCRIPTION	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ORIGINAL	2019-2020 AMENDED	2020-2021 REQUESTED
GENERAL FUND REVENUES					
Taxes					
Property Taxes	2,282,186	2,231,416	2,160,069	2,246,655	2,177,500
General Sales & Use Tax	4,244,129	4,359,858	4,555,600	4,202,275	3,361,500
Other Taxes	1,605,530	1,556,259	1,594,000	1,539,000	1,487,000
Licenses & Permits	531,076	1,113,012	589,600	469,550	366,250
Grants & Intergovernmental	45,928	169,608	174,360	227,155	18,200
Charges for Services	278,986	485,719	240,000	126,400	87,700
Fines & Forfeitures	523,011	607,173	597,000	492,000	333,000
Miscellaneous Revenue	516,784	3,287,213	744,295	697,335	1,594,720
Cemetery	49,025	75,390	58,000	79,340	58,000
Transfers & Contributions	1,084,407	973,298	1,068,799	1,124,199	987,044
Use of Fund Balance, General Fund	0	-	-	902,541	326,582
TOTAL GENERAL FUND REVENUES	11,161,063	14,858,947	11,781,723	12,106,450	10,797,496
GENERAL FUND EXPENDITURES					
Legislative	101,862	100,722	106,315	102,820	101,900
Judicial	552,216	563,662	560,940	495,840	462,420
Administrative	872,476	1,024,857	981,850	974,325	974,250
Legal Services	100,653	105,721	130,975	119,425	121,470
Engineering	147,237	76,494	150,000	50,000	50,000
Elections	8,476	89	25,000	10,700	0
Government Buildings	246,182	569,003	386,260	338,730	282,310
Police Services	2,545,668	3,330,235	2,708,631	2,639,281	3,255,446
Fire Protection Services	1,480,200	1,508,666	1,508,762	1,508,762	1,508,762
Protective Inspections	293,223	298,674	303,945	285,370	290,055
Animal Control Services	18,118	22,650	24,900	23,225	22,725
Streets	378,828	340,411	450,080	458,330	421,360
Public Works Administration	586,192	499,459	776,470	784,620	657,360
Parks	487,693	539,433	950,575	1,067,310	514,600
Library Services	13,663	14,470	16,000	15,000	15,000
Cemetery	12,912	13,293	16,850	35,525	16,200
Planning & Economic Developmnt	353,941	309,597	407,385	366,735	401,150
Transfers	2,894,025	4,790,573	2,188,100	2,817,452	1,689,488
Contributions	12,619	11,788	13,000	13,000	13,000
Appropriation, General Fund Bal.	54,878	739,151	75,685	0	0
TOTAL GENERAL FUND EXPENDITURES	11,161,063	14,858,947	11,781,723	12,106,450	10,797,496
REDEVELOPMENT AGENCY FUND					
STATE STREET DISTRICT REVENUES					
Tax Increment	202,928	254,285	190,000	209,000	0
Other	4,477	8,515	7,000	10,000	6,000
Use of Fund Balance	21,168	0	15,535	0	0
TOTAL STATE STREET DISTRICT REVENUES	228,573	262,801	212,535	219,000	6,000
STATE ST DISTRICT EXPENDITURES					
Operations	228,573	29,910	182,535	32,200	5,600
Capital	0	0	30,000	30,000	0
Appropriation to Fund Balance	0	232,891	0	156,800	400
TOTAL STATE ST DISTRICT EXPENDITURES	228,573	262,801	212,535	219,000	6,000
WEST SIDE DISTRICT REVENUES					
Other	414	513	500	375	200
Use of Fund Balance	1,420	0	1,335	0	0
TOTAL WEST SIDE DISTRICT REVENUES	1,833	513	1,835	375	200
WEST SIDE DISTRICT EXPENDITURES					
Operations	1,833	0	1,835	0	0
Appropriation to Fund Balance	0	513	0	375	200
TOTAL WEST SIDE DISTRICT EXPENDITURES	1,833	513	1,835	375	200

BUDGET SUMMARY

DESCRIPTION	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ORIGINAL	2019-2020 AMENDED	2020-2021 REQUESTED
DISTRICT #3 REVENUES					
Tax Increment	0	0	0	0	0
Other	6,295	10,324	10,000	8,000	4,800
Use of Fund Balance	687	0	0	0	2,200
TOTAL DISTRICT #3 REVENUES	6,982	10,324	10,000	8,000	7,000
DISTRICT #3 EXPENDITURES					
Operations	6,982	5,148	7,000	7,000	7,000
Capital	0	0	0	0	0
Appropriation to Fund Balance	0	5,176	3,000	1,000	0
TOTAL DISTRICT #3 EXPENDITURES	6,982	10,324	10,000	8,000	7,000
700 NORTH CDA REVENUES					
Tax Increment	72,958	102,228	105,000	118,010	120,000
Other	201	1,823	1,800	3,000	1,800
Use of Fund Balance	0	0	0	0	0
TOTAL 700 NORTH CDA REVENUES	73,159	104,051	106,800	121,010	121,800
700 NORTH CDA EXPENDITURES					
Operations	49,510	16,614	19,700	19,700	21,800
Appropriation to Fund Balance	23,650	87,437	87,100	101,310	100,000
TOTAL 700 NORTH CDA EXPENDITURES	73,159	104,051	106,800	121,010	121,800
PARC TAX FUND REVENUES					
PARC Tax	595,280	610,362	630,000	550,000	412,500
Other	10,839	20,081	15,000	15,000	10,000
Use of Fund Balance	0	0	212,290	415,305	92,400
TOTAL PARC TAX FUND REVENUES	606,119	630,443	857,290	980,305	514,900
PARC TAX FUND EXPENDITURES					
Operations	468,294	427,014	607,290	730,305	514,900
Capital	56,975	0	250,000	250,000	0
Appropriation to Fund Balance	80,851	203,429	0	0	0
TOTAL PARC TAX FUND EXPENDITURES	606,119	630,443	857,290	980,305	514,900
DEBT SERVICE REVENUES - transfers					
	858,371	2,946,429	1,145,200	1,174,552	646,113
DEBT SERVICE EXPENDITURES					
Principal	760,998	2,844,850	1,120,876	1,149,876	635,953
Interest	94,260	98,386	22,724	23,026	8,510
Paying Agent Fees	3,114	3,193	1,600	1,650	1,650
TOTAL DEBT SERVICE EXPENDITURES	858,371	2,946,429	1,145,200	1,174,552	646,113
CLASS C ROADS C.I.P. REVENUES					
Taxes	444,465	474,449	450,000	750,000	562,500
Impact Fees	65,711	181,412	60,000	5,000	5,000
Transfers In	1,700,000	1,000,000	300,000	800,000	0
Other	255,235	164,508	10,000	24,000	12,000
Use of Fund Balance	0	0	664,000	47,400	1,931,500
TOTAL CLASS C ROADS C.I.P. REVENUES	2,465,410	1,820,369	1,484,000	1,626,400	2,511,000
CLASS C ROADS C.I.P. EXPENDITURES					
Operations	367,901	333,229	184,000	426,400	411,000
Capital	565,144	128,526	1,300,000	1,200,000	2,100,000
Appropriation to Fund Balance	1,532,365	1,358,615	0	0	0
TOTAL CLASS C ROADS C.I.P. EXPENDITURES	2,465,410	1,820,369	1,484,000	1,626,400	2,511,000
PARKS C.I.P. REVENUES					
Impact Fees	399,508	475,543	260,000	424,500	220,000
Transfers In	0	10,593	11,000	11,000	10,000
Use of Fund Balance	0	0	34,200	0	0
TOTAL PARKS C.I.P. REVENUES	399,508	486,136	305,200	435,500	230,000

BUDGET SUMMARY

DESCRIPTION	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ORIGINAL	2019-2020 AMENDED	2020-2021 REQUESTED
PARKS C.I.P. EXPENDITURES					
Operations	10,000	10,000	20,000	20,000	20,000
Capital	1,785	60,045	285,200	332,300	130,000
Appropriation to Fund Balance	387,723	416,091	0	83,200	80,000
TOTAL PARKS C.I.P. EXPENDITURES	399,508	486,136	305,200	435,500	230,000
WATER FUND REVENUES					
Utility Fees	2,233,925	2,408,750	2,598,200	2,598,200	2,794,200
Impact Fees	156,506	221,425	132,000	156,000	78,000
Other	1,931,594	710,242	409,100	421,400	74,300
Use of Fund Balance	0	0	0	0	122,000
TOTAL WATER FUND REVENUES	4,322,025	3,340,417	3,139,300	3,175,600	3,068,500
WATER FUND EXPENDITURES					
Personnel	290,910	335,892	292,010	308,390	353,900
Operations	1,166,785	1,061,655	1,310,838	1,231,138	1,337,440
Capital	365,686	501,933	1,022,000	963,500	1,140,000
Appropriation to Fund Balance	2,498,644	1,440,937	514,452	672,572	237,160
TOTAL WATER FUND EXPENDITURES	4,322,025	3,340,417	3,139,300	3,175,600	3,068,500
SEWER FUND REVENUES					
Utility Fees	1,773,733	1,508,923	1,647,360	1,647,360	1,713,300
Impact Fees	100,760	184,732	90,000	98,000	40,000
Other	2,005,578	105,173	49,000	40,100	31,400
Use of Fund Balance	236,442	240,011	21,966	0	159,418
TOTAL SEWER FUND REVENUES	4,116,513	2,038,840	1,808,326	1,785,460	1,944,118
SEWER FUND EXPENDITURES					
Personnel	231,623	178,592	256,950	227,220	271,350
Operations	2,051,788	1,149,051	1,501,376	1,486,393	1,483,768
Capital	902,024	413,896	50,000	35,000	189,000
Appropriation to Fund Balance	931,078	297,301	0	36,847	0
TOTAL SEWER FUND EXPENDITURES	4,116,513	2,038,840	1,808,326	1,785,460	1,944,118
WASTE COLLECTION REVENUES					
Utility Fees	415,471	479,759	510,000	510,000	525,300
Use of Fund Balance	36,178	9,195	550	9,900	7,412
TOTAL WASTE COLLECTION REVENUES	451,649	488,955	510,550	519,900	532,712
WASTE COLLECTION EXPENDITURES					
Operations	451,649	488,955	510,550	519,900	532,712
Appropriation to Fund Balance	0	0	0	0	0
TOTAL WASTE COLLECTION EXPENDITURES	451,649	488,955	510,550	519,900	532,712
STORM WATER DRAINAGE REV.					
Utility Fees	799,344	920,072	1,030,000	1,030,000	1,163,900
Impact Fees	124,858	207,429	95,000	75,000	50,000
Other	469,047	56,268	10,200	16,000	16,000
Use of Fund Balance	0	0	0	0	0
TOTAL STORM WATER DRAINAGE REV.	1,393,249	1,183,769	1,135,200	1,121,000	1,229,900
STORM WATER DRAINAGE EXP.					
Personnel	183,501	197,500	190,375	199,565	201,080
Operations	697,551	787,118	399,578	455,823	373,932
Capital	51,581	9,361	165,000	183,000	270,000
Appropriation to Fund Balance	460,617	189,789	380,247	282,612	384,888
TOTAL STORM WATER DRAINAGE EXP.	1,393,249	1,183,769	1,135,200	1,121,000	1,229,900

BUDGET SUMMARY

DESCRIPTION	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ORIGINAL	2019-2020 AMENDED	2020-2021 REQUESTED
RECREATION FUND REVENUES					
Bond Proceeds/Interest	2,069	4,896	4,500	3,800	3,000
Admission	405,834	405,022	425,500	344,100	400,000
Lessons/Programs	178,150	158,703	187,650	74,710	133,500
Rentals	150,244	127,992	142,800	121,480	153,000
Grants and Contributions	847,163	5,864	6,300	11,475	6,300
Transfers In	976,300	985,512	1,137,900	1,162,900	1,263,375
Use of Fund Balance	0	0	319,905	370,255	11,025
TOTAL RECREATION FUND REVENUES	2,559,760	1,687,988	2,224,555	2,088,720	1,970,200
RECREATION FUND EXPENDITURES					
Personnel	558,800	579,692	703,455	731,455	779,225
Operations	855,045	893,446	1,111,100	1,071,410	1,065,975
Capital	134,300	142,675	410,000	285,855	125,000
Appropriation to Fund Balance	1,011,615	72,176	0	0	0
TOTAL RECREATION FUND EXPENDITURES	2,559,760	1,687,988	2,224,555	2,088,720	1,970,200
TELECOMMUNICATIONS FUND REV.					
Customer Connection Fee	45,055	57,067	54,000	54,000	50,000
Other	21,204	2,872	-	-	-
Use of Fund Balance	0	-	-	-	-
TOTAL TELECOMMUNICATIONS FUND REV.	66,259	59,939	54,000	54,000	50,000
TELECOMMUNICATIONS FUND EXP.					
Operations	51,877	59,683	54,000	54,000	50,000
Appropriation to Fund Balance	14,383	256	-	-	-
TOTAL TELECOMMUNICATIONS FUND EXP.	66,259	59,939	54,000	54,000	50,000
TOTAL CITY BUDGET	28,710,474	29,919,921	24,776,514	25,416,272	23,629,939

SUMMARY OF CHANGES IN FUND BALANCES

	Governmental Funds						Proprietary Funds						Total All Funds
	General	RDA	PARC Tax	Roads CIP	Parks CIP	Debt Svc	Water	Sewer	Garbage	Storm	Recreation	Telecomm.	
Beginning Balances	2,407,816	1,168,362	427,464	4,187,075	1,484,955	-	7,535,836	2,716,243	31,767	1,274,094	149,913	17,864	21,401,388
Revenues													
Program revenues													
Charges for services	1,805,794						2,794,200	1,713,300	525,300	1,163,900	689,500	50,000	8,741,994
Impact Fees	26,200			5,000	220,000		78,000	40,000		50,000			419,200
Grants and contributions	18,200										6,300		24,500
General revenues													
Property taxes	2,177,500												2,177,500
Sales tax	3,361,500												3,361,500
Other taxes	1,487,000	120,000	412,500	562,500									2,582,000
Other	1,594,720	12,800	10,000	12,000	-		74,300	31,400		16,000		-	1,751,220
Total revenues	10,470,914	132,800	422,500	579,500	220,000	-	2,946,500	1,784,700	525,300	1,229,900	695,800	50,000	19,057,914
Transfers In	-	-	-	-	10,000	646,113	-	-	-	-	1,263,375	-	1,919,488
Expenses													
General government	3,385,115	34,400											3,419,515
Public safety	4,786,933												4,786,933
Streets	421,360			411,000									832,360
Parks and recreation	514,600		294,900										809,500
Capital projects	-	-		2,100,000	140,000								2,240,000
Debt Service	-					646,113							646,113
Water							2,831,340						2,831,340
Sewer								1,944,118					1,944,118
Solid Waste									532,712				532,712
Storm Water Drainage	-									845,012			845,012
Recreation Fund											1,970,200		1,970,200
Telecomm. Fund												50,000	50,000
Total expenses	9,108,008	34,400	294,900	2,511,000	140,000	646,113	2,831,340	1,944,118	532,712	845,012	1,970,200	50,000	20,907,803
Transfers Out	1,689,488	-	220,000	-	10,000	-	-	-	-	-	-	-	1,919,488
Ending Balances	2,081,234	1,266,762	335,064	2,255,575	1,564,955	-	7,650,996	2,556,825	24,355	1,658,982	138,888	17,864	19,551,499
Percent Change	-13.6%	8.4%	-21.6%	-46.1%	5.4%	0.0%	1.5%	-5.9%	-23.3%	30.2%	-7.4%	0.0%	-8.6%

GENERAL FUND:

	Fund Bal.	% of Rev.
6/30/2020	2,407,816	24.25%
6/30/2021	2,081,234	24.90%

GENERAL FUND LIMITS:

ending max	2,089,443	25.0%
ending min	417,889	5.0%

Example General Fund Balance Levels based on projected revenues for:

	2019-2020	2020-2021
25%	2,482,286	2,089,443
24%	2,382,995	2,005,865
22%	2,184,412	1,838,709
20%	1,985,829	1,671,554
18%	1,787,246	1,504,399

GENERAL FUND	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
GENERAL FUND REVENUES					
TAXES					
Gen. Property Taxes - Current	1,837,618	1,922,103	1,867,569	1,887,000	1,900,000
Fees in Lieu of Prop. Tax	129,557	130,163	125,000	125,000	125,000
Prior Year Taxes	306,665	176,620	165,000	231,500	150,000
Penalties and Interest	8,346	2,531	2,500	3,155	2,500
General Sales & Use Tax	4,242,568	4,358,567	4,554,000	4,200,000	3,360,000
Mass Transit Tax	1,000	446	1,000	500	500
Room Tax	560	845	600	1,775	1,000
Telecommunications Tax	168,720	164,613	160,000	160,000	155,000
Cable Franchise Tax	38,170	35,470	34,000	34,000	32,000
Energy Franchise Tax	1,398,641	1,356,176	1,400,000	1,345,000	1,300,000
TOTAL TAXES	8,131,845	8,147,533	8,309,669	7,987,930	7,026,000
LICENSES AND PERMITS					
Business Licenses & Permits	69,418	68,252	68,000	68,000	65,000
Home Occupancy Application	300	-	-	-	-
Alarm Permits & False Alarms	175	150	150	100	100
Building Permits	337,933	694,672	400,000	300,000	225,000
1% State Fee - Bldg Permits	690	1,033	800	800	500
Building Bonds Forfeited	8,000	-	-	-	-
Plan Check Fee	113,381	348,184	120,000	100,000	75,000
Animal License	1,180	720	650	650	650
TOTAL LICENSES AND PERMITS	531,076	1,113,012	589,600	469,550	366,250
GRANTS & INTERGOVERNMENTAL					
CDBG Grants	-	119,000	-	10,280	-
Federal Grants	-	-	-	-	-
State Liquor Fund Allotment	10,878	11,158	11,500	12,015	12,200
Police Misc. Grants	29,343	13,100	-	-	-
State IDC Grant	-	20,757	20,000	12,000	6,000
State Grants	-	-	142,860	192,860	-
County Grants	5,707	5,593	-	-	-
TOTAL GRANTS & INTERGOVERNMENTAL	45,928	169,608	174,360	227,155	18,200
CHARGES FOR SERVICES					
Zoning & Subdivision Fee	105,735	58,995	60,000	55,000	40,000
Engineering Review Fees	15,252	11,594	12,000	2,500	2,000
Planning Admin Fee	13,775	26,968	15,000	6,000	4,500
Materials Testing Fee	-	-	-	-	-
Street and Regulatory Signs	-	-	-	-	-
Construction Services Fee	59,667	211,629	61,000	13,000	5,000
Re-Inspection Fee	750	50	-	-	-
Park & Public Property Rental	15,823	20,345	18,000	15,000	10,000
Police Impact Fees	36,044	83,660	40,000	18,000	13,500
Fire Impact Fee	31,942	72,479	34,000	16,900	12,700
Weed Abatement	-	-	-	-	-
TOTAL CHARGES FOR SERVICES	278,986	485,719	240,000	126,400	87,700
FINES & FORFEITURES					
Court Fines	503,134	581,140	575,000	470,000	315,000
Traffic School Fees	19,877	26,033	22,000	22,000	18,000
TOTAL FINES & FORFEITURES	523,011	607,173	597,000	492,000	333,000
MISCELLANEOUS REVENUE					
Interest Earnings	116,977	257,057	220,000	250,000	180,000
Credit for E911 Tax to Orem	107,374	107,374	107,375	82,900	82,900
Police Misc. Fees	6,903	8,921	8,800	5,000	5,000
Lindon Youth Court	690	780	720	720	720
LD Car Show Contrib to Police	9,100	9,004	-	8,150	-
Pmt Service/Convenience Fee	3,288	4,641	60,000	20,000	20,000
Misc Attorney Fees	-	90	-	-	-
Donations	-	-	-	-	-
Fixed Asset Disposal Gain/Loss	45,898	2,152,907	84,200	65,400	476,100
Misc. Park Revenue	1,404	-	1,200	-	-
Sundry Revenue	7,881	20,790	5,000	5,000	5,000
Lease Revenue	135,924	178,669	175,000	175,000	175,000

GENERAL FUND	2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
	Actual	Actual	Original Budget	Amended Budget	Budget
Funds from Financing Sources	81,344	546,982	82,000	85,165	650,000
TOTAL MISCELLANEOUS REVENUE	516,784	3,287,213	744,295	697,335	1,594,720
CEMETERY					
Sale of Burial Plots	36,910	52,425	40,000	61,200	40,000
Transfer Fees	40	40	-	140	-
Interment Fees	12,075	21,050	16,000	16,000	16,000
Headstone Inspection Fee	-	1,875	2,000	2,000	2,000
TOTAL CEMETERY	49,025	75,390	58,000	79,340	58,000
TRANSFERS AND CONTRIBUTIONS					
Admin Costs from RDA	26,740	38,624	41,300	41,300	16,800
Transfer from PARC Tax Fund	-	-	-	55,400	-
Admin Costs from Water	266,787	265,100	207,856	207,856	223,536
PW Admin Dept cost share-Water	146,548	124,865	194,118	194,118	164,340
Admin Costs from Sewer	223,768	174,240	131,789	131,789	137,064
PW Admin Dept cost share-Sewer	146,548	124,865	194,118	194,118	164,340
Admin Costs frm Solid Waste Fd	16,240	17,940	20,400	20,400	21,012
Admin Costs from Storm Drain	108,528	100,100	82,400	82,400	93,112
PW Admin Dept cost share-Storm	146,548	124,865	194,118	194,118	164,340
Admin Costs from Telecomm Fd	2,700	2,700	2,700	2,700	2,500
Use of Fund Balance	-	-	-	902,541	326,582
TOTAL TRANSFERS AND CONTRIBUTIONS	1,084,407	973,298	1,068,799	2,026,740	1,313,626
TOTAL GENERAL FUND REVENUES	11,161,063	14,858,947	11,781,723	12,106,450	10,797,496
GENERAL FUND EXPENDITURES					
DEPT: LEGISLATIVE					
PERSONNEL					
Salaries & Wages	52,746	51,644	54,200	54,200	54,200
Planning Commission Allowance	8,700	8,300	9,600	9,600	9,600
Benefits - FICA	4,701	4,586	4,900	4,900	4,900
Benefits - Workers Comp.	1,155	726	1,200	1,200	1,200
TOTAL PERSONNEL	67,302	65,255	69,900	69,900	69,900
OPERATIONS					
Travel & Training	2,600	4,846	6,000	1,500	500
Miscellaneous Expense	4,649	2,716	2,500	2,500	2,500
Mountainland Assoc of Govt	4,508	4,508	4,510	4,480	4,500
Utah Lake Commission	3,100	3,193	3,200	3,245	3,300
Utah League of Cities & Towns	9,703	10,203	10,205	11,195	11,200
Chamber of Commerce	10,000	10,000	10,000	10,000	10,000
TOTAL OPERATIONS	34,560	35,467	36,415	32,920	32,000
TOTAL LEGISLATIVE	101,862	100,722	106,315	102,820	101,900
DEPT: JUDICIAL					
PERSONNEL					
Salaries & Wages	101,962	144,414	174,000	174,000	179,220
Salaries & Wages - Overtime	-	-	-	-	-
Benefits - FICA	7,800	11,006	13,350	13,350	13,750
Benefits - LTD	251	424	580	580	550
Benefits - Life	158	187	260	260	200
Benefits - Insurance Allowance	19,218	24,280	29,150	29,150	30,300
Benefits - Retirement	16,571	22,563	27,900	27,900	28,300
Benefits - Workers Comp.	133	476	1,400	1,400	1,400
TOTAL PERSONNEL	146,093	203,351	246,640	246,640	253,720
OPERATIONS					
Membership Dues & Subscriptions	-	315	600	400	400
Travel & Training	1,094	2,348	3,800	1,500	2,000
Office Supplies	3,002	2,754	2,750	2,750	2,750
Operating Supplies & Maint	778	531	1,000	500	500
Telephone	373	1,420	850	850	850
Gasoline	29	246	1,000	500	500
Professional & Tech Services	201,588	127,147	70,000	55,000	70,000
Insurance	1,834	1,834	2,200	2,200	2,200
Court Surcharges & Fees	186,929	209,283	220,000	175,000	120,000
Bailiff & Transport Services	10,496	9,647	9,600	8,000	8,000

GENERAL FUND	2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
	Actual	Actual	Original Budget	Amended Budget	Budget
Purchase of Equipment	-	4,788	2,500	2,500	1,500
TOTAL OPERATIONS	406,123	360,312	314,300	249,200	208,700
TOTAL JUDICIAL	552,216	563,662	560,940	495,840	462,420
DEPT: ADMINISTRATION					
PERSONNEL					
Salaries & Wages	458,577	484,520	501,650	501,650	513,500
Salaries & Wages - Overtime	240	-	-	-	-
Salaries - Temp Employees	680	252	2,000	2,000	-
Benefits - FICA	35,897	36,607	38,550	38,550	39,300
Benefits - LTD	2,367	2,322	2,350	2,350	2,250
Benefits - Life	898	823	1,000	1,000	800
Benefits - Insurance Allowance	81,878	86,163	88,500	88,500	91,650
Benefits - Retirement	93,014	96,826	101,600	101,600	104,000
Benefits - Workers Comp.	2,842	2,730	3,000	3,000	3,050
TOTAL PERSONNEL	676,392	710,243	738,650	738,650	754,550
OPERATIONS					
Membership Dues & Subscriptions	1,455	1,641	2,000	1,800	1,800
Public Notices	3,153	2,947	5,000	3,000	3,000
Clothing Allowance	-	-	700	700	700
Travel & Training	5,912	5,969	7,000	3,500	3,000
Tuition Reimbursement Program	4,000	6,000	6,000	6,000	2,000
Office Supplies	6,335	6,919	7,500	7,000	7,000
Operating Supplies & Maint	1,641	2,698	2,500	2,500	2,000
Miscellaneous Expense	260	552	500	500	500
Telephone	1,776	2,108	2,500	2,500	2,500
Gasoline	956	1,350	1,800	1,500	1,500
Employee Recognition	2,577	1,108	2,500	2,500	2,500
Professional & Tech Services	102,969	199,854	120,000	120,000	120,000
Merchant Fees	59,778	71,608	80,000	70,000	70,000
Bad Debt Expense	-	-	-	-	-
Insurance & Surety Bond	1,834	1,891	2,200	2,200	2,200
Insurance - Treasury Bond	1,415	-	-	-	-
Other Services	-	19	-	-	-
Purchase of Equipment	2,022	2,567	3,000	7,400	1,000
TOTAL OPERATIONS	196,083	307,231	243,200	231,100	219,700
CAPITAL OUTLAY					
Purchase of Capital Asset	-	7,383	-	4,575	-
TOTAL CAPITAL OUTLAY	-	7,383	-	4,575	-
TOTAL ADMINISTRATION	872,476	1,024,857	981,850	974,325	974,250
DEPT: LEGAL SERVICES					
PERSONNEL					
Salaries & Wages	-	42,089	76,400	76,400	77,800
Benefits - FICA	-	3,185	5,900	5,900	6,000
Benefits - LTD	-	181	350	350	320
Benefits - Life	-	42	150	150	125
Benefits - Insurance Allowance	-	5,776	9,750	9,750	10,100
Benefits - Retirement	-	6,712	13,000	13,000	13,200
Benefits - Workers Comp.	-	408	1,275	1,275	1,275
TOTAL PERSONNEL	-	58,393	106,825	106,825	108,820
OPERATIONS					
Membership Dues & Subscriptions	-	315	600	400	400
Travel & Training	-	634	1,800	1,800	500
Office Supplies	-	194	250	250	250
Operating Supplies & Maint	-	183	250	250	250
Telephone	-	917	250	250	250
Gasoline	-	99	500	500	500
Professional & Tech Services	94,121	36,799	10,000	-	10,000
Claims Settlement Contingencies	6,532	6,532	10,000	8,250	-
Purchase of Equipment	-	1,655	500	900	500
TOTAL OPERATIONS	100,653	47,328	24,150	12,600	12,650
TOTAL LEGAL SERVICES	100,653	105,721	130,975	119,425	121,470
DEPT: ENGINEERING					
Professional & Tech Services	147,237	76,494	150,000	50,000	50,000
TOTAL ENGINEERING	147,237	76,494	150,000	50,000	50,000

GENERAL FUND	2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
	Actual	Actual	Original Budget	Amended Budget	Budget
DEPT: ELECTIONS					
Election Judges	74	-	3,000	-	-
Special Department Supplies	-	-	-	-	-
Other Services	8,402	89	22,000	10,700	-
TOTAL ELECTIONS	8,476	89	25,000	10,700	-
DEPT: GOVERNMENT BUILDINGS					
PERSONNEL					
Salaries & Wages	39,213	54,629	58,800	63,800	64,800
Benefits - FICA	3,376	3,879	4,500	4,900	5,000
Benefits - LTD	246	224	260	260	260
Benefits - Life	145	145	120	120	100
Benefits - Insurance Allowance	22,440	18,297	19,450	19,450	20,300
Benefits - Retirement	2,592	3,236	5,080	5,450	5,500
Benefits - Workers Comp.	828	826	1,000	1,100	1,100
TOTAL PERSONNEL	68,840	81,237	89,210	95,080	97,060
OPERATIONS					
Membership Dues & Subscriptions	-	750	1,000	1,000	1,000
Uniform Expense	-	150	250	250	150
Travel & Training	-	-	1,000	1,000	1,000
Office Supplies	-	-	-	-	-
Operating Supplies & Maint	17,386	17,022	22,000	22,000	20,000
Miscellaneous Expense	11,223	13,937	15,000	15,000	15,000
Utilities	50,336	45,266	50,000	50,000	50,000
Telephone	155	572	400	400	400
Gasoline	353	1,055	1,200	1,200	1,200
Professional & Tech Services	23,447	19,817	25,000	25,000	25,000
Insurance	8,947	9,007	9,700	8,800	9,000
Other Services	38,865	51,235	50,000	50,000	45,000
Purchase of Equipment	1,085	1,831	12,500	5,000	2,500
TOTAL OPERATIONS	151,796	160,643	188,050	179,650	170,250
CAPITAL OUTLAY					
Building Improvements	-	327,123	109,000	64,000	15,000
Purchase of Capital Asset	25,546	-	-	-	-
TOTAL CAPITAL OUTLAY	25,546	327,123	109,000	64,000	15,000
TOTAL GOVERNMENT BUILDINGS	246,182	569,003	386,260	338,730	282,310
DEPT: POLICE SERVICES					
PERSONNEL					
Salaries & Wages	1,129,117	1,183,474	1,138,000	1,126,500	1,135,000
Salaries & Wages, X-ing Guard	18,643	18,551	24,000	24,000	24,000
Salaries & Wages - Overtime	76,383	87,790	75,000	75,000	75,000
Salaries - Temp Employees	965	10,649	25,000	30,000	25,000
Benefits - FICA	98,093	102,814	96,600	96,100	96,500
Benefits - LTD	6,205	5,705	5,550	5,550	5,550
Benefits - Life	2,655	2,459	2,450	2,450	1,700
Benefits - Insurance Allowance	253,817	257,418	304,500	280,000	303,500
Benefits - Retirement	375,645	365,138	400,000	370,000	400,800
Benefits - Workers Comp.	24,201	20,603	22,000	22,120	22,500
TOTAL PERSONNEL	1,985,722	2,054,601	2,093,100	2,031,720	2,089,550
OPERATIONS					
Membership Dues & Subscriptions	1,238	4,191	4,500	4,500	4,500
Uniform Expense	10,884	19,108	13,000	16,000	13,000
Travel & Training	9,379	9,560	11,000	11,000	10,000
Office Supplies	4,623	5,412	5,000	5,100	5,000
Operating Supplies & Maint	10,189	9,196	20,000	15,000	15,000
Telephone	20,776	16,919	17,000	17,000	18,000
Gasoline	30,932	33,106	36,000	30,000	33,000
Professional & Tech Services	36,851	37,277	47,000	47,000	45,000
Dispatch, Orem City	117,935	120,446	120,446	120,446	120,446
K9 Supplies and Services	869	-	-	-	-
Special Department Supplies	7,324	10,441	8,000	11,000	8,000
Insurance	4,963	3,376	4,200	5,000	5,000
Equipment Rental	600	14,759	26,300	15,000	15,000
Vehicle Lease	45,898	310,157	84,200	84,200	84,200
Other Services	-	750	750	750	750
Risk Management	-	-	1,000	-	-

GENERAL FUND	2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
	Actual	Actual	Original Budget	Amended Budget	Budget
Emergency Preparedness	5,866	10,548	1,500	9,650	1,500
Miscellaneous Expense	2,141	2,543	3,000	1,000	3,000
Youth Court Expenses	168	80	500	100	500
N.O.V.A. Expense	1,395	2,169	1,800	1,800	1,800
Use of USAAV Funds	10,878	11,158	11,500	12,015	12,200
Public Outreach	1,398	2,387	2,500	1,500	-
Purchase of Equipment	20,189	14,372	23,000	23,000	30,000
Vehicle Lease Principal	109,692	87,842	76,200	76,200	90,000
Vehicle Lease Interest	10,586	2,856	15,135	15,135	-
TOTAL OPERATIONS	464,775	728,653	533,531	522,396	515,896
CAPITAL OUTLAY					
Purchase of Capital Asset	13,741	-	-	-	-
Vehicles	81,430	546,982	82,000	85,165	650,000
TOTAL CAPITAL OUTLAY	95,171	546,982	82,000	85,165	650,000
TOTAL POLICE SERVICES	2,545,668	3,330,235	2,708,631	2,639,281	3,255,446
DEPT: FIRE PROTECTION SERVICES					
Telephone	519	503	600	600	600
Orem Fire/EMS	1,361,746	1,387,716	1,387,716	1,387,716	1,387,716
Dispatch	117,935	120,446	120,446	120,446	120,446
Weed Abatement	-	-	-	-	-
TOTAL FIRE PROTECTION SERVICES	1,480,200	1,508,666	1,508,762	1,508,762	1,508,762
DEPT: PROTECTIVE INSPECTIONS					
PERSONNEL					
Salaries & Wages	162,114	166,381	168,000	168,000	169,800
Salaries & Wages - Overtime	-	-	-	-	-
Benefits - FICA	12,564	12,935	12,875	12,875	13,000
Benefits - LTD	866	806	820	820	780
Benefits - Life	316	269	350	350	275
Benefits - Insurance Allowance	32,416	30,155	29,100	29,100	30,300
Benefits - Retirement	33,466	34,490	35,500	35,500	35,800
Benefits - Workers Comp.	3,085	2,194	3,100	3,100	3,100
TOTAL PERSONNEL	244,828	247,231	249,745	249,745	253,055
OPERATIONS					
Membership Dues & Subscriptions	837	739	700	800	800
Uniform Expense	-	300	600	600	300
Travel & Training	3,025	2,469	3,000	3,500	3,000
Office Supplies	1,813	2,089	4,000	2,000	2,000
Operating Supplies & Maint	3,565	851	4,000	1,500	1,000
Telephone	965	1,552	2,500	1,500	1,500
Gasoline	2,655	2,613	4,000	3,000	3,000
Professional & Tech Services	7,455	10,688	20,000	15,000	15,000
Insurance	1,990	2,067	2,400	2,400	2,400
Purchase of Equipment	544	645	1,000	1,175	1,000
TOTAL OPERATIONS	22,849	24,013	42,200	31,475	30,000
CAPITAL OUTLAY					
Purchase of Capital Asset	25,546	27,430	12,000	4,150	7,000
TOTAL CAPITAL OUTLAY	25,546	27,430	12,000	4,150	7,000
TOTAL PROTECTIVE INSPECTIONS	293,223	298,674	303,945	285,370	290,055
DEPT: ANIMAL CONTROL SERVICES					
Operating Supplies & Maint	26	589	1,000	1,000	500
Special Dept Supplies	-	-	250	250	250
North Ut County Animal Shelter	16,887	21,376	23,000	21,325	21,325
NUC Shelter-remit license fees	1,205	685	650	650	650
Deer Management	-	-	-	-	-
TOTAL ANIMAL CONTROL SERVICES	18,118	22,650	24,900	23,225	22,725
DEPT: STREETS					
PERSONNEL					
Salaries & Wages	127,787	134,747	137,500	137,500	143,800
Salaries & Wages - Overtime	171	233	-	-	-
Salaries - Temp Employees	136	-	4,000	4,000	5,000
Benefits - FICA	9,838	10,422	10,825	10,825	11,400
Benefits - LTD	710	728	675	675	650
Benefits - Life	316	290	300	300	230

GENERAL FUND

	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
Benefits - Insurance Allowance	33,553	20,577	20,600	33,500	35,300
Benefits - Retirement	27,473	28,569	29,150	29,150	29,800
Benefits - Workers Comp.	3,285	2,576	3,550	4,200	4,500
TOTAL PERSONNEL	203,270	198,142	206,600	220,150	230,680
OPERATIONS					
Membership Dues & Subscriptions	140	81	100	100	100
Uniform Expense	387	382	380	380	380
Travel & Training	(340)	775	1,000	1,000	1,000
Office Supplies	813	592	1,000	1,000	1,000
Operating Supplies & Maint	18,757	15,697	18,000	18,000	18,000
Miscellaneous Expense	40	-	200	3,400	200
Utilities	18,036	1,715	2,000	2,000	2,000
Telephone	943	804	1,000	1,000	1,000
Gasoline	7,654	5,101	8,000	8,000	7,000
Professional & Tech Services	47,009	5,502	30,000	30,000	10,000
Street-side Landscaping	44,845	60,548	70,000	63,000	65,000
Materials Testing	-	-	2,000	2,000	2,000
Traffic Study	-	-	2,000	2,000	2,000
Special Snow Removal	8,358	20,998	34,000	27,000	34,000
Sidewalk Maintenance	7,699	9,150	15,000	15,000	18,000
Special Dept Supplies	4,216	4,843	6,000	36,000	5,000
Insurance	5,053	7,797	8,000	8,000	8,000
UTA Tax Payment	1,000	446	1,000	500	500
Equipment Rental	1,868	1,695	3,500	3,500	3,500
Other Services	5,778	4,064	6,000	6,000	6,000
Purchase of Equipment	3,303	2,078	2,300	2,300	6,000
TOTAL OPERATIONS	175,558	142,268	211,480	230,180	190,680
CAPITAL OUTLAY					
New Sidewalks	-	-	-	-	-
ADA Ramps	-	-	10,000	-	-
Purchase of Capital Asset	-	-	-	-	-
Traffic Calming Projects	-	-	22,000	8,000	-
TOTAL CAPITAL OUTLAY	-	-	32,000	8,000	-
TOTAL STREETS	378,828	340,411	450,080	458,330	421,360
DEPT: PUBLIC WORKS ADMINISTRATION					
PERSONNEL					
Salaries & Wages	356,122	306,547	405,500	396,500	382,100
Salaries & Wages - Overtime	-	6,837	-	-	-
Salaries - Temp Employees	-	-	7,500	-	-
Benefits - FICA	27,183	23,437	31,600	30,350	29,250
Benefits - LTD	1,799	1,935	2,000	2,000	1,700
Benefits - Life	684	581	860	860	550
Benefits - Insurance Allowance	80,165	70,921	97,150	90,100	95,900
Benefits - Retirement	69,894	63,704	85,600	77,100	77,400
Benefits - Workers Comp.	6,473	3,252	7,000	7,000	6,300
TOTAL PERSONNEL	542,320	477,214	637,210	603,910	593,200
OPERATIONS					
Membership Dues & Subscriptions	85	544	800	800	500
Uniform Expense	539	641	760	760	760
Travel & Training	1,733	2,693	8,000	8,000	4,000
Office Supplies	1,204	1,244	1,000	2,000	2,000
Operating Supplies & Maint	5,945	2,985	3,500	3,500	3,500
Miscellaneous Expense	66	111	200	200	200
Telephone/Cell Phone	1,905	1,659	3,000	2,000	2,000
Gasoline	2,253	2,728	4,000	4,000	4,000
Professional & Tech Services	903	2,588	5,000	6,300	10,000
Insurance	-	-	-	150	200
Purchase of Equipment	3,695	3,588	16,000	16,000	30,000
TOTAL OPERATIONS	18,326	18,780	42,260	43,710	57,160
CAPITAL OUTLAY					
Building Improvements	-	3,465	-	40,000	-
Purchase of Capital Asset	25,546	-	97,000	97,000	7,000
TOTAL CAPITAL OUTLAY	25,546	3,465	97,000	137,000	7,000
TOTAL PUBLIC WORKS ADMINISTRATION	586,192	499,459	776,470	784,620	657,360

GENERAL FUND

	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
DEPT: PARKS					
PERSONNEL					
Salaries & Wages	140,351	148,111	147,000	152,000	158,100
Salaries & Wages - Overtime	4,019	2,578	-	-	-
Salaries - Temp Employees	11,564	17,838	19,000	19,000	19,000
Benefits - FICA	11,971	12,915	12,700	13,085	13,600
Benefits - LTD	753	726	725	725	500
Benefits - Life	369	338	350	350	200
Benefits - Insurance Allowance	30,483	27,820	27,100	21,100	20,100
Benefits - Retirement	30,523	31,513	31,000	31,000	32,100
Benefits - Workers Comp.	2,937	2,152	3,100	3,100	3,300
TOTAL PERSONNEL	232,970	243,991	240,975	240,360	246,900
OPERATIONS					
Membership Dues & Subscriptions	570	275	700	700	700
Uniform Expense	375	371	500	500	600
Travel & Training	1,738	2,664	3,000	1,735	1,500
Office Supplies	262	81	200	200	400
Operating Supplies & Maint	26,801	43,848	50,000	50,000	55,000
Miscellaneous Expense	8,879	5,793	8,000	8,000	5,000
Trails Maintenance	6,656	3,363	8,000	15,500	5,000
Utilities	5,441	4,101	8,000	6,000	6,000
Telephone	1,091	1,064	1,200	1,200	1,200
Gasoline	3,765	4,230	5,000	4,500	4,500
Professional & Tech Services	9,009	95	45,000	40,000	10,000
Parks Maintenance Contract	132,206	132,206	140,800	145,800	159,400
Special Dept Supplies	-	14,187	15,000	15,000	-
Insurance	5,686	5,497	6,400	6,400	6,400
Equipment Rental	1,176	684	2,000	3,000	3,000
Other Services	147	7,490	1,500	1,500	1,500
Tree City USA Expenses	774	1,066	2,500	1,700	1,500
Tree Purchases & Services	4,164	4,189	5,000	6,800	5,000
Purchase of Equipment	18,635	968	2,500	2,500	1,000
TOTAL OPERATIONS	227,376	232,172	305,300	311,035	267,700
CAPITAL OUTLAY					
Improvements Other than Bldgs	-	6,588	314,300	444,700	-
Purchase of Capital Asset	27,347	56,683	90,000	58,415	-
Trails Construction & Improvmt	-	-	-	12,800	-
TOTAL CAPITAL OUTLAY	27,347	63,271	404,300	515,915	-
TOTAL PARKS	487,693	539,433	950,575	1,067,310	514,600
DEPT: LIBRARY SERVICES					
Library Card Reimbursement	13,663	14,470	16,000	15,000	15,000
TOTAL LIBRARY SERVICES	13,663	14,470	16,000	15,000	15,000
DEPT: CEMETERY					
OPERATIONS					
Operating Supplies & Maint	2,042	1,638	2,000	3,000	3,000
Professional & Tech Services	527	1,915	3,000	2,000	2,000
Grounds Maintenance Contract	7,348	7,348	7,350	8,025	8,700
Special Dept Supplies	2,852	2,142	1,500	1,500	1,500
Equipment Rental	143	249	3,000	1,000	1,000
Purchase of Equipment	-	-	-	-	-
TOTAL OPERATIONS	12,912	13,293	16,850	15,525	16,200
CAPITAL OUTLAY					
Improvements Other than Bldgs	-	-	-	20,000	-
TOTAL CAPITAL OUTLAY	-	-	-	20,000	-
TOTAL CEMETERY	12,912	13,293	16,850	35,525	16,200
DEPT: PLANNING & ECONOMIC DEVELOPMENT					
PERSONNEL					
Salaries & Wages	203,083	204,545	211,700	211,700	218,600
Salaries & Wages - Overtime	-	-	-	-	-
Salaries - Interns & Temp Emp	735	1,670	3,200	3,200	3,200
Benefits - FICA	15,733	15,883	16,440	16,440	17,000
Benefits - LTD	1,041	911	950	950	900
Benefits - Life	474	383	425	425	300
Benefits - Insurance Allowance	54,173	38,671	37,600	37,600	38,900

GENERAL FUND

	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
Benefits - Retirement	39,847	36,051	40,100	40,100	41,350
Benefits - Workers Comp.	2,834	(930)	3,000	3,000	3,050
TOTAL PERSONNEL	317,919	297,184	313,415	313,415	323,300
OPERATIONS					
Membership Dues & Subscriptions	806	1,139	1,670	1,670	1,650
Uniform Expense	-	-	300	300	-
Travel & Training	2,303	1,087	4,000	4,000	4,000
Office Supplies	1,589	1,870	1,800	1,800	1,800
Operating Supplies & Maint	1,743	412	2,000	2,000	2,000
Telephone	895	2,033	2,900	2,900	2,900
Gasoline	441	271	400	400	400
Professional & Tech Services	3,517	998	60,800	28,000	50,000
Insurance	1,901	1,893	2,400	2,400	2,400
Master Plan	113	-	2,000	2,000	2,000
Miscellaneous Expense	41	15	400	400	400
Economic Development Expense	-	1,603	1,800	1,800	1,800
Purchase of Equipment	32	788	1,000	1,000	1,000
Historical Preservation Socy	525	302	500	500	500
TOTAL OPERATIONS	13,906	12,412	81,970	49,170	70,850
CAPITAL OUTLAY					
Purchase of Capital Asset	22,115	-	12,000	4,150	7,000
TOTAL CAPITAL OUTLAY	22,115	-	12,000	4,150	7,000
TOTAL PLANNING & ECON. DEVELOPMENT	353,941	309,597	407,385	366,735	401,150
DEPT: TRANSFERS AND CONTRIBUTIONS					
TRANSFERS					
Transfer to Road Fund	1,500,000	1,000,000	300,000	800,000	-
Trfr to Debt Svc-2005 Road Bnd	-	1,352,777	-	-	-
Trfr to Debt Svc - UTOPIA	436,251	444,976	453,876	453,876	462,953
Trfr to Debt Svc-Pub Sfty Bldg	198,724	1,138,676	681,324	710,676	173,160
Trfr to CIP - Parks Fd 47	-	5,593	-	-	-
Trfr to Recreation-Aquatics Bd	589,050	548,550	552,900	552,900	553,375
Trfr to Recreation Fund	170,000	300,000	200,000	300,000	500,000
TOTAL TRANSFERS	2,894,025	4,790,573	2,188,100	2,817,452	1,689,488
CONTRIBUTIONS					
Education Grants	1,000	1,000	1,000	1,000	1,000
Contrib - Miss Pleasant Grove	2,000	2,000	2,000	2,000	2,000
Little Miss Lindon Sponsorship	5,736	5,344	6,000	6,000	6,000
Parade Float Sponsorship	3,883	3,444	4,000	4,000	4,000
Appropriate to Fund Balance, General Fund	54,878	739,151	75,685	-	-
TOTAL CONTRIBUTIONS	67,497	750,939	88,685	13,000	13,000
TOTAL TRANSFERS AND CONTRIBUTIONS	2,961,523	5,541,511	2,276,785	2,830,452	1,702,488
TOTAL GENERAL FUND EXPENDITURES	11,161,063	14,858,947	11,781,723	12,106,450	10,797,496

REDEVELOPMENT AGENCY FUND

	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
STATE STREET DISTRICT					
REVENUES					
State St - Interest Earnings	4,477	8,515	7,000	10,000	6,000
State St - Tax Increment	179,220	172,929	170,000	176,600	-
State St - Prior Yr Tax Incr	23,708	81,356	20,000	32,400	-
State St - Use of Fund Balance	21,168	-	15,535	-	-
TOTAL STATE ST REVENUES	228,573	262,801	212,535	219,000	6,000
EXPENDITURES					
Miscellaneous Expense	-	-	4,100	4,100	4,100
Professional & Tech Services	1,833	1,500	1,835	1,500	1,500
Other Improvements	-	-	30,000	30,000	-
Admin Costs to General Fund	26,740	28,410	26,600	26,600	-
Trfr to Road Fund	200,000	-	-	-	-
Trfr to Rereation Fund	-	-	150,000	-	-
Appropriate to Fund Balance	-	232,891	-	156,800	400
TOTAL STATE ST EXPENDITURES	228,573	262,801	212,535	219,000	6,000
WEST SIDE DISTRICT					
REVENUES					
West Side - Interest Earnings	414	513	500	375	200
West Side - Use of Fnd Balance	1,420	-	1,335	-	-
TOTAL WEST SIDE REVENUES	1,833	513	1,835	375	200
EXPENDITURES					
Miscellaneous Expense	-	-	-	-	-
Professional & Tech Services	1,833	-	1,835	-	-
Other Improvements	-	-	-	-	-
Appropriate to Fund Balance	-	513	-	375	200
TOTAL WEST SIDE EXPENDITURES	1,833	513	1,835	375	200
DISTRICT #3					
REVENUES					
District 3 - Interest Earnings	6,295	10,324	10,000	8,000	4,800
District 3 - Sundry Revenue	-	-	-	-	-
District 3 - Use of Fund Bal	687	-	-	-	2,200
TOTAL DISTRICT #3 REVENUES	6,982	10,324	10,000	8,000	7,000
EXPENDITURES					
Miscellaneous Expense	-	-	-	-	-
Professional & Tech Services	6,982	5,148	7,000	7,000	7,000
Insurance	-	-	-	-	-
Other Improvements	-	-	-	-	-
Appropriate to Fund Balance	-	5,176	3,000	1,000	-
TOTAL DISTRICT #3 EXPENDITURES	6,982	10,324	10,000	8,000	7,000
700 NORTH CDA					
REVENUES					
700N CDA - Interest Earnings	201	1,823	1,800	3,000	1,800
700N CDA - Tax Increment	72,958	95,194	100,000	113,120	115,000
700N CDA - Prior Yr Tax Incr	-	7,034	5,000	4,890	5,000
700N CDA - Use of Fund Balance	-	-	-	-	-
TOTAL 700N CDA REVENUES	73,159	104,051	106,800	121,010	121,800
EXPENDITURES					
Miscellaneous Expense	-	-	-	-	-
Professional & Tech Services	49,510	6,400	5,000	5,000	5,000
Insurance	-	-	-	-	-
Other Services	-	-	-	-	-
Other Improvements	-	-	-	-	-
Admin Costs to General Fund	-	10,214	14,700	14,700	16,800
Appropriate to Fund Balance	23,650	87,437	87,100	101,310	100,000
TOTAL 700N CDA EXPENDITURES	73,159	104,051	106,800	121,010	121,800

PARC TAX FUND	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
REVENUES					
PARC Tax	595,280	610,362	630,000	550,000	412,500
Interest Earnings	10,839	20,081	15,000	15,000	10,000
Use of Fund Balance	-	-	212,290	415,305	92,400
TOTAL PARC TAX FUND REVENUES	606,119	630,443	857,290	980,305	514,900
PARC TAX FUND EXPENDITURES					
DEPT: AQUATICS CENTER					
Operating Supplies & Maint	7,601	2,100	20,000	20,000	20,000
Pool Chemicals	30,775	32,753	45,000	45,000	45,000
Utilities - Electricity	34,167	26,966	36,000	36,000	36,000
Utilities - Gas	16,099	12,023	16,000	16,000	16,000
Utilities - Telephone	156	151	200	200	200
Utilities - Water/Sewer	25,758	54,219	47,000	60,000	60,000
Professional & Tech Services	25,802	675	23,140	23,140	10,000
Other Services	-	-	-	-	-
Purchase of Equipment	18,649	36,895	40,000	40,000	-
Trfr to Recreation-Capital Exp	122,585	42,964	150,000	150,000	105,000
TOTAL AQUATICS CENTER	281,591	208,746	377,340	390,340	292,200
DEPT: COMMUNITY CENTER					
Operating Supplies & Maint	-	-	4,000	4,000	10,000
Utilities - Electricity	7,549	6,859	8,000	8,000	8,000
Utilities - Gas	4,506	5,749	6,000	6,000	6,000
Utilities - Telephone	381	402	1,200	1,200	1,200
Utilities - Water/Sewer	4,872	5,831	6,000	6,000	6,000
Professional & Tech Services	-	10,070	-	500	-
Other Services	-	-	-	-	-
Purchase of Equipment	-	14,712	-	-	-
Trfr to Recreation-Capital Exp	11,715	7,098	-	75,000	20,000
TOTAL COMMUNITY CENTER	29,023	50,720	25,200	100,700	51,200
DEPT: VETERANS HALL					
Operating Supplies & Maint	-	-	2,500	5,000	5,000
Utilities - Electricity	368	274	600	600	600
Utilities - Gas	537	524	600	600	600
Utilities - Water/Sewer	664	716	800	800	800
Professional & Tech Services	-	-	-	-	-
Other Services	-	-	-	-	-
Building Improvements	12,019	-	-	-	-
TOTAL VETERANS HALL	13,587	1,514	4,500	7,000	7,000
DEPT: PARKS AND TRAILS					
Operating Supplies & Maint	20,090	9,280	45,000	21,115	5,000
Utilities - Electricity	5,424	4,101	7,500	7,500	7,500
Utilities - Water/Sewer	36,409	34,660	42,000	42,000	42,000
Professional & Tech Services	-	12,840	-	500	-
Other Services	-	-	-	-	-
Improvements Other than Bldgs	44,956	-	250,000	250,000	-
Trfr to Parks CIP	-	5,000	11,000	11,000	10,000
TOTAL PARKS AND TRAILS	106,879	65,881	355,500	332,115	64,500
DEPT: GRANTS TO OTHER ENTITIES					
Grants to Other Entities	11,238	13,253	9,750	9,750	15,000
TOTAL GRANTS TO OTHER ENTITIES	11,238	13,253	9,750	9,750	15,000
DEPT: NON-DEPARTMENTAL					
Trfr to General Fund	-	-	-	55,400	-
Trfr to Recreation	82,950	86,900	85,000	85,000	85,000
Appropriate to Fund Balance	80,851	203,429	-	-	-
TOTAL NON-DEPARTMENTAL	163,801	290,329	85,000	140,400	85,000
TOTAL PARC TAX FUND EXPENDITURES	606,119	630,443	857,290	980,305	514,900

DEBT SERVICE FUND

	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
Trfr from Gen Fd-2005 Road Bnd	-	1,352,777	-	-	-
Trfr from Road Fd - 700 N Bond	213,396	-	-	-	-
Trfr from Gen Fd - UTOPIA	436,251	444,976	453,876	453,876	462,953
Trfr From Gen Fd-Pub Sfty Bldg	198,724	1,138,676	681,324	710,676	173,160
Trff from Park CIP Fund	10,000	10,000	10,000	10,000	10,000
Use of Fund Balance	-	-	-	-	-
TOTAL DEBT SERVICE REVENUES	858,371	2,946,429	1,145,200	1,174,552	646,113
EXPENDITURES					
2016 Public Safety Bldg Princ	157,000	1,104,000	657,000	686,000	163,000
2016 Public Safety Bldg Int	40,124	33,076	22,724	23,026	8,510
2016 Public Safety Bldg AgtFee	1,600	1,600	1,600	1,650	1,650
Parks Prop. Purchase Principal	10,000	10,000	10,000	10,000	10,000
UTOPIA Backstop	436,251	444,976	453,876	453,876	462,953
700 N Road Bond Principal	157,747	1,285,874	-	-	-
700 N Road Bond Interest	54,136	65,310	-	-	-
700 N Road Bond Pay Agent Fees	1,514	1,593	-	-	-
Appropriate to Fund Balance	-	-	-	-	-
TOTAL DEBT SERVICE EXPENDITURES	858,371	2,946,429	1,145,200	1,174,552	646,113

CAPITAL IMPROVEMENT PROGRAM FUNDS

	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
CIP 11 - CLASS C ROADS					
REVENUES					
Road Fund Allotment	444,465	474,449	450,000	400,000	300,000
Transit Tax	-	0	-	350,000	262,500
Road Impact Fees	65,711	181,412	60,000	5,000	5,000
Interest Earnings, Impact Fees	799	-	-	-	-
Interest Earnings PTIF Class C	8,958	29,434	10,000	24,000	12,000
Street Light Reimbursement	130,908	128,526	-	-	-
Interest, US Bank, 700 N Bond	741	261	-	-	-
Miscellaneous	113,828	6,287	-	-	-
Transfer from General Fund	1,500,000	1,000,000	300,000	800,000	-
Transfer from RDA	200,000	-	-	-	-
Use of Fund Balance	-	-	664,000	47,400	1,931,500
TOTAL ROAD FUND REVENUES	2,465,410	1,820,369	1,484,000	1,626,400	2,511,000
EXPENDITURES					
OPERATIONS					
Operating Supplies & Maint	-	27	-	-	-
Street Lights Utilities	78,083	70,228	85,000	85,000	85,000
Professional & Tech Services	38,439	86,583	50,000	50,000	150,000
Street Lights	32,308	6,076	15,000	30,000	30,000
Street Striping	5,675	-	7,000	7,000	21,000
Crack Sealing	-	170,316	27,000	254,400	125,000
Purchase of Equipment	-	-	-	-	-
Trfr to Debt Serv - 700 N Bond	213,396	-	-	-	-
Appropriate to Fund Balance	1,532,365	1,358,615	-	-	-
TOTAL OPERATIONS	1,900,266	1,691,844	184,000	426,400	411,000
CAPITAL OUTLAY					
Street Light Installation	130,908	128,526	-	-	-
Class C Capital Improvements	434,236	-	1,300,000	1,200,000	2,100,000
TOTAL CAPITAL OUTLAY	565,144	128,526	1,300,000	1,200,000	2,100,000
TOTAL ROAD FUND EXPENDITURES	2,465,410	1,820,369	1,484,000	1,626,400	2,511,000
CIP 47 - PARKS PROJECTS					
REVENUES					
City Wide Impact Fees	387,000	444,000	240,000	394,500	200,000
City Wide Interest Earned	12,508	31,543	20,000	30,000	20,000
Grant Proceeds	-	-	-	-	-
Funds from Financing Sources	-	-	-	-	-
Trfr from General Fund	-	5,593	-	-	-
Trfr from PARC Tax	-	5,000	11,000	11,000	10,000
Use of Fund Balance	-	-	34,200	-	-
TOTAL PARKS CIP REVENUES	399,508	486,136	305,200	435,500	230,000
EXPENDITURES					
OPERATIONS					
Professional & Tech Services	-	-	10,000	10,000	10,000
Trfr to Debt Service	10,000	10,000	10,000	10,000	10,000
Appropriate to Fund Bal	387,723	416,091	-	83,200	80,000
TOTAL OPERATIONS	397,723	426,091	20,000	103,200	100,000
CAPITAL OUTLAY					
Pioneer Park	-	-	1,800	17,300	-
Pheasant Brook Park	-	-	151,800	151,800	-
Meadow Park Fieldstone	-	-	1,000	1,600	30,000
Hollow Park	1,785	10,599	1,800	17,300	-
Keenland Park	-	-	-	-	-
Anderson Farms Park	-	-	-	-	-
City Center Park	-	49,446	27,800	43,300	-
Lindon View Trailhead Park	-	-	-	-	-
Fryer Park	-	-	101,000	101,000	100,000
TOTAL CAPITAL OUTLAY	1,785	60,045	285,200	332,300	130,000
TOTAL PARKS CIP EXPENDITURES	399,508	486,136	305,200	435,500	230,000

WATER FUND

	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
REVENUES					
Interest Earnings	2,785	5,884	2,500	9,000	6,000
Culinary Water Impact Fees	149,136	207,857	120,000	142,000	70,000
Interest, PTIF Cul Impact Fees	7,370	13,568	12,000	14,000	8,000
Hydrant Meter & Water Usage	8,078	23,343	15,000	15,000	10,000
Metered Water User Fees	1,830,978	1,996,828	2,180,000	2,180,000	2,376,200
Secondary Water User Fees	402,947	411,921	418,200	418,200	418,000
Water Line Inspection Fee	3,895	7,450	5,000	6,300	2,100
Water Main Line Assessment	55,794	36,858	10,000	11,350	5,000
Meter Installation, Bldg Permt	38,910	65,345	30,000	46,500	20,000
Utility Application Fee	1,810	1,660	1,600	1,350	1,200
Utility Collection Fees	48,257	45,798	45,000	31,900	30,000
Secondary Water Share Rentals	-	-	-	-	-
Fee in Lieu of Water Stock	171,570	272,895	-	-	-
Federal Capital Grant Proceeds	-	-	300,000	300,000	-
Contributions from development	1,411,617	28,390	-	-	-
Water shares received	155,230	208,971	-	-	-
Sundry Revenue	33,648	13,648	-	-	-
Funds from Other Entities	-	-	-	-	-
Use of Impact Fees	-	-	-	-	122,000
Use of Fund Balance	-	-	-	-	-
TOTAL WATER FUND REVENUES	4,322,025	3,340,417	3,139,300	3,175,600	3,068,500
EXPENDITURES					
PERSONNEL					
Salaries & Wages	182,585	206,807	181,700	194,200	210,300
Salaries & Wages - Overtime	5,839	13,530	-	-	-
Salaries - Temp Employees	136	-	4,000	4,000	5,000
Benefits - FICA	14,099	19,436	14,210	15,170	16,500
Benefits - LTD	939	848	900	900	900
Benefits - Life	501	508	400	400	400
Benefits - Insurance Allowance	35,910	43,023	49,500	49,500	75,700
Benefits - Retirement	36,582	40,192	37,750	40,435	41,000
Benefit Expense	(53,834)	(39,083)	-	-	-
Actuarial Calc'd Pension Exp	64,688	46,467	-	-	-
Benefits - Workers Comp.	3,464	4,163	3,550	3,785	4,100
TOTAL PERSONNEL	290,910	335,892	292,010	308,390	353,900
OPERATIONS					
Membership Dues & Subscriptions	1,110	1,255	1,200	1,200	1,200
Uniform Expense	762	744	760	760	760
Travel & Training	1,907	1,603	2,800	2,000	2,000
Office Supplies	21,399	23,581	20,000	20,000	20,000
Operating Supplies & Maint	82,772	79,104	80,000	90,000	100,000
Miscellaneous Expense	40	-	200	200	200
Utilities	222,960	194,476	250,000	250,000	250,000
Telephone	1,444	1,680	2,500	2,500	2,500
Gasoline	8,132	7,808	8,000	8,000	8,000
Professional & Tech Services	100,325	110,288	120,000	30,000	120,000
Services - Impact Fees	-	-	-	-	-
Bad Debt Expense	-	-	-	-	-
Special Dept Supplies	48,505	59,879	80,000	80,000	80,000
Insurance	11,853	13,109	14,000	14,000	14,000
Equipment Rental	3,831	1,785	3,000	3,500	3,500
Other Services	3,189	4,997	15,000	8,000	10,000
CUP/Alpine Reach Watr Carriage	-	-	12,000	2,300	5,000
Claims Settlement/Expense	-	-	-	-	-
CUP/Bonneville OM&R	38,191	41,490	42,000	48,000	50,000
Purchase of Equipment	465	2,078	5,000	8,245	20,000
CUWCD Power Loss Charge	-	4,648	5,000	6,055	5,000
Water Stock Assessment	89,057	102,690	105,000	112,000	115,000
Depreciation	392,808	432,595	-	-	-
CUP Water Principal	54,997	56,769	58,598	58,598	60,486
CUP Water Interest	86,669	84,897	83,806	83,806	81,918
700 N Water Bond Interest	3,717	4,919	-	-	-
700 N Water Bond Principal	10,831	88,286	-	-	-
Close Out to Balance Sheet	(431,514)	(646,988)	-	-	-
Admin Costs to General Fund	266,787	265,100	207,856	207,856	223,536

WATER FUND

	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
P.W. Admin Costs to Gen. Fund	146,548	124,865	194,118	194,118	164,340
Appropriate to Impact Fee Bal	-	-	132,000	156,000	-
Appropriate to Fund Balance	2,498,644	1,440,937	382,452	516,572	237,160
TOTAL OPERATIONS	3,665,429	2,502,592	1,825,290	1,903,710	1,574,600
CAPITAL OUTLAY					
Improvements Other than Bldgs	-	-	-	-	-
Purchase of Capital Asset	25,546	-	-	-	-
Well Reconstruction	54,178	30,555	50,000	30,000	550,000
North Union Canal Piping	-	37,577	582,000	873,500	-
Special Projects	285,962	433,801	390,000	60,000	390,000
Impact Fee Projects	-	-	-	-	200,000
TOTAL CAPITAL OUTLAY	365,686	501,933	1,022,000	963,500	1,140,000
TOTAL WATER FUND EXPENDITURES	4,322,025	3,340,417	3,139,300	3,175,600	3,068,500

SEWER FUND	2017-2018	2018-2019	2019-2020	2019-2020	2020-2021
	Actual	Actual	Original Budget	Amended Budget	Budget
REVENUES					
Sewer Charges	1,773,733	1,508,923	1,647,360	1,647,360	1,713,300
Interest Earnings	17,994	23,034	20,000	13,000	8,500
Sundry Revenue	67,583	11,052	-	-	-
Sewer Line Inspection Fee	3,895	9,787	9,000	6,300	2,100
Sewer Impact Fee	100,629	184,729	90,000	98,000	40,000
Interest PTIF Sewer Impact Fee	131	4	-	-	-
Sewer Assessment	53,655	54,575	20,000	20,800	20,800
Bond Proceeds	1,262,000	-	-	-	-
Contributions from development	600,452	6,725	-	-	-
Use of Impact Fees	236,442	240,011	-	-	-
Use of Fund Balance	-	-	21,966	-	159,418
TOTAL SEWER FUND REVENUES	4,116,513	2,038,840	1,808,326	1,785,460	1,944,118
EXPENDITURES					
PERSONNEL					
Salaries & Wages	153,257	120,193	168,500	155,000	167,500
Salaries & Wages - Overtime	108	111	-	-	-
Salaries - Temp Employees	136	-	4,000	4,000	5,000
Benefits - FICA	11,968	10,390	13,200	12,170	13,250
Benefits - LTD	807	629	850	850	750
Benefits - Life	421	290	400	400	250
Benefits - Insurance Allowance	26,619	13,444	32,500	21,800	47,700
Benefits - Retirement	30,040	26,555	34,250	30,000	33,700
Benefit Expense	(47,795)	(25,822)	-	-	-
Actuarial Calc'd Pension Exp	53,120	30,700	-	-	-
Benefits - Workers Comp.	2,941	2,103	3,250	3,000	3,200
TOTAL PERSONNEL	231,623	178,592	256,950	227,220	271,350
OPERATIONS					
Membership Dues & Subscriptions	1,105	1,059	1,000	1,000	1,000
Uniform Expense	580	396	570	570	570
Travel & Training	1,412	440	3,200	650	1,500
Office Supplies	1,037	609	1,000	1,000	1,000
Operating Supplies & Maint	34,827	29,868	40,000	40,000	40,000
Miscellaneous Expense	99	-	200	200	200
Utilities	27,843	30,541	30,000	30,000	35,000
Telephone	894	1,034	1,500	1,500	1,700
Gasoline	5,940	2,945	8,000	6,000	6,000
Professional & Tech Services	124,713	36,677	75,000	15,000	75,000
Services - Impact Fees	-	-	-	-	-
Bad Debt Expense	-	-	-	-	-
Special Dept Supplies	10,167	746	-	-	-
Insurance	8,464	8,481	8,500	9,000	9,000
Orem City Sewage Collection	464,930	475,143	520,000	520,000	520,000
Equipment Rental	1,907	1,583	3,000	3,000	3,500
Other Services	3,971	5,708	61,000	15,000	65,000
Sewer Backup Claims	-	-	-	-	-
Purchase of Equipment	465	2,968	1,000	5,100	1,000
Depreciation	542,720	559,679	-	-	-
Orem Swr Plant Expansn Princpl	125,977	125,977	125,977	125,977	125,977
Geneva Rd Proj. Bond Principal	136,000	140,000	143,000	143,000	147,000
Geneva Rd Proj Bond Interest	56,275	52,875	49,375	49,375	45,800
2017 Sewer Bond Principal	-	68,000	70,000	161,000	72,000
2017 Sewer Bond Interest	18,949	37,891	33,147	33,114	31,117
Close Out to Balance Sheet	113,198	(732,674)	-	-	-
Admin Costs to General Fund	223,768	174,240	131,789	131,789	137,064
P.W. Admin Costs to Gen. Fund	146,548	124,865	194,118	194,118	164,340
Appropriate to Impact Fee Bal	-	-	-	-	-
Appropriate to Fund Balance	931,078	297,301	-	36,847	-
TOTAL OPERATIONS	2,982,866	1,446,352	1,501,376	1,523,240	1,483,768
CAPITAL OUTLAY					
Purchase of Capital Asset	-	27,428	-	-	89,000
Special Projects	902,024	386,468	-	35,000	100,000
Infiltration Elimination	-	-	50,000	-	-
Impact Fee Projects	-	-	-	-	-
TOTAL CAPITAL OUTLAY	902,024	413,896	50,000	35,000	189,000
TOTAL SEWER FUND EXPENDITURES	4,116,513	2,038,840	1,808,326	1,785,460	1,944,118

SOLID WASTE COLLECTION FUND

	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
REVENUES					
Waste Collection Fees	371,753	425,641	450,000	450,000	463,500
Recycling Collection Fees	43,718	54,118	60,000	60,000	61,800
Use of Fund Balance	36,178	9,195	550	9,900	7,412
TOTAL SOLID WASTE REVENUES	451,649	488,955	510,550	519,900	532,712
EXPENDITURES					
Other Supplies & Services	746	-	-	-	-
Republic Collection Fees	231,787	232,306	239,850	244,000	251,300
Landfill	136,754	141,763	143,500	143,500	147,800
Republic Recycling Charges	49,195	75,924	82,800	85,000	87,600
North Pointe Punch Passes	7,632	7,123	8,000	10,000	8,000
City Wide Cleanup	6,992	12,947	14,000	14,000	14,000
Bad Debt Expense	-	-	-	-	-
Other Services	2,303	952	2,000	3,000	3,000
Admin Costs to General Fund	16,240	17,940	20,400	20,400	21,012
Appropriate to Fund Balance	-	-	-	-	-
TOTAL SOLID WASTE EXPENDITURES	451,649	488,955	510,550	519,900	532,712

**STORM WATER DRAINAGE
SYSTEM FUND**

	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
REVENUES					
Storm Water Utility	799,344	920,072	1,030,000	1,030,000	1,163,900
Storm Water Impact Fee	124,858	207,429	95,000	75,000	50,000
Sundry Revenue	-	(35)	-	-	-
Grant Proceeds	-	-	-	-	-
Interest Earned	(138)	49	-	-	-
Ground Water Pumping Utility	-	2,556	10,200	16,000	16,000
Funds from Other Sources	-	-	-	-	-
Fixed Asset Disposal Gain/Loss	-	-	-	-	-
Contributions from development	469,185	53,698	-	-	-
Use of Fund Balance	-	-	-	-	-
TOTAL STORM WATER REVENUES	1,393,249	1,183,769	1,135,200	1,121,000	1,229,900
EXPENDITURES					
PERSONNEL					
Salaries & Wages	121,330	123,186	120,600	123,500	125,300
Salaries & Wages - Overtime	638	236	-	-	-
Salaries - Temp Employees	554	7,259	6,000	11,650	10,000
Benefits - FICA	9,327	10,212	9,700	10,340	10,380
Benefits - LTD	595	639	600	600	600
Benefits - Life	316	290	275	275	200
Benefits - Insurance Allowance	25,218	24,297	25,500	25,500	26,200
Benefits - Retirement	24,327	25,073	25,350	25,350	25,900
Benefit Expense	(44,111)	(24,381)	-	-	-
Actuarial Calc'd Pension Exp	43,016	28,987	-	-	-
Benefits - Workers Comp.	2,292	1,702	2,350	2,350	2,500
TOTAL PERSONNEL	183,501	197,500	190,375	199,565	201,080
OPERATIONS					
Membership Dues & Subscriptions	1,660	1,755	2,500	2,500	2,000
Uniform Expense	387	413	380	380	380
Travel & Training	810	1,503	1,900	500	1,500
Office Supplies	890	648	1,000	1,000	1,000
Operating Supplies & Maint	19,587	23,401	20,000	20,000	20,000
Miscellaneous Expense	40	-	200	200	200
Utilities	20,873	4,464	5,000	5,000	5,000
Telephone	890	1,559	2,000	1,200	1,200
Gasoline	9,112	7,720	8,000	8,000	8,000
Professional & Tech Services	29,564	54,629	45,000	100,000	50,000
Services - Impact Fees	54,085	108,515	15,000	15,000	5,000
Claims Settlement/Expense	472	716	2,900	2,900	-
Bad Debt Expense	-	-	-	-	-
Special Dept Supplies	(115)	34	2,000	2,000	2,000
Insurance	4,879	4,221	4,880	5,325	5,500
Equipment Rental	1,868	1,583	3,000	3,000	3,500
Other Services	3,817	3,801	4,000	4,000	6,000
Storm Water Mgmt Program	1,320	1,750	3,200	3,200	3,200
Purchase of Equipment	465	2,077	2,100	5,100	2,000
Depreciation	333,029	338,109	-	-	-
700N Storm Water Bond Interest	10,097	15,370	-	-	-
700N Storm Wtr Bond Principal	29,423	239,840	-	-	-
Street Sweeper Principal	40,585	41,677	-	-	-
Street Sweeper Interest	327	(765)	-	-	-
Close out to Balance Sheet	(121,589)	(290,868)	-	-	-
Admin Costs to General Fund	108,528	100,100	82,400	82,400	93,112
P.W. Admin Costs to Gen. Fund	146,548	124,865	194,118	194,118	164,340
Appropriate to Fund Balance	460,617	189,789	380,247	282,612	384,888
TOTAL OPERATIONS	1,158,167	976,908	779,825	738,435	758,820
CAPITAL OUTLAY					
Purchase of Capital Asset	-	-	-	-	-
Special Projects	51,581	9,361	165,000	183,000	270,000
Impact Fee Projects	-	-	-	-	-
TOTAL CAPITAL OUTLAY	51,581	9,361	165,000	183,000	270,000
TOTAL STORM WATER EXPENDITURES	1,393,249	1,183,769	1,135,200	1,121,000	1,229,900

RECREATION FUND

	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
REVENUES					
Interest Earnings	2,069	4,896	4,500	3,800	3,000
Daily Admission	211,065	208,670	225,000	180,000	200,000
Resident Season Pass	8,304	6,675	7,500	2,500	7,500
Flow Rider Daily Admission	39,262	32,986	37,000	28,000	30,000
Pool Punch Pass	70,414	73,073	72,000	50,000	70,000
Water Aerobics	-	106	-	1,100	500
Concessions	75,849	81,826	82,000	82,000	90,000
Merchandise	940	1,685	2,000	500	2,000
Swim Classes	51,732	40,500	51,000	25,000	35,000
Swim Team	27,572	19,366	27,650	-	18,000
Flow Rider Lessons	155	470	4,000	-	500
Private Pool Rentals	76,630	65,610	80,000	80,000	90,000
Party Room Rentals	2,310	2,123	1,800	750	2,000
FlowTour Event	-	-	-	-	-
Recreation Center Classes	13,267	14,961	16,000	10,230	16,000
Special Event Revenue	-	1,760	2,000	-	-
Recreation Sports Fees	62,438	58,932	65,000	20,000	55,000
Lindon Days Revenue	35,357	37,787	38,000	29,710	25,000
Till Adjustments	(735)	(112)	-	-	-
Community Center Donations	1,245	864	500	500	500
MAG Senior Lunch Donations	9,472	12,220	10,000	6,500	10,000
Community Center Rental	48,565	33,078	35,000	24,000	35,000
Grant Proceeds	5,000	5,000	5,800	10,975	5,800
Capital Contrib from Gen Fd	840,918	-	-	-	-
Sundry Revenue	1,632	-	-	-	-
Transfer from PARC Tax Fund	217,250	136,962	235,000	310,000	210,000
Transfer from RDA	-	-	150,000	-	-
Trfr from GF-Aquatic Ctr Bond	589,050	548,550	552,900	552,900	553,375
Transfer from General Fund	170,000	300,000	200,000	300,000	500,000
Use of Fund Balance	-	-	319,905	370,255	11,025
TOTAL RECREATION FUND REVENUES	2,559,760	1,687,988	2,224,555	2,088,720	1,970,200
DEPT: AQUATICS FACILITY					
PERSONNEL					
Salaries & Wages	26,170	36,534	59,100	59,100	61,500
Salaries & Wages - Overtime	-	-	-	-	-
Salaries - Seasonal Help	290,412	288,264	344,000	370,000	404,000
Benefits - FICA	24,433	24,847	30,840	32,840	35,610
Benefits - LTD	160	202	290	290	280
Benefits - Life	53	59	150	150	100
Benefits - Insurance Allowance	6,405	6,138	11,200	11,200	11,600
Benefits - Retirement	6,143	7,513	12,100	12,100	12,500
Benefit Expense	-	-	-	-	-
Actuarial Calc'd Pension Exp	-	-	-	-	-
Benefits - Workers Comp.	5,029	1,138	7,600	7,600	8,750
TOTAL PERSONNEL	358,805	364,695	465,280	493,280	534,340
OPERATIONS					
Membership Dues & Subscriptions	2,801	5,696	5,000	5,000	7,500
Uniform Expense	2,267	5,998	5,500	5,500	8,500
Travel & Training	623	1,548	4,000	1,650	1,000
Licenses & Fees	3,976	8,303	6,500	6,500	6,500
Office Supplies	4,569	2,208	2,000	2,600	3,000
Operating Supplies & Maint	51,811	65,677	57,000	57,000	57,000
Parts and Supplies	-	-	1,000	-	-
Miscellaneous Expense	9,515	4,545	5,000	1,000	1,000
Concessions Expenses	41,294	48,670	55,000	55,000	65,000
Utilities	49,793	33,059	52,000	52,000	52,000
Telephone	445	710	1,300	1,300	1,300
Gasoline	36	435	200	1,000	1,000
Professional & Tech Svcs	11,244	10,364	10,000	14,375	-
Aquatics Ctr. Program Expenses	-	-	-	5,000	5,000
Insurance	8,564	7,981	9,600	9,600	9,600
Other Services	6,089	21,378	21,000	4,500	5,000
Purchase of Equipment	2,422	2,741	1,000	1,000	10,000
TOTAL OPERATIONS	195,450	219,316	236,100	223,025	233,400

RECREATION FUND

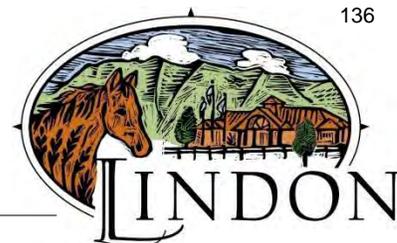
	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
CAPITAL OUTLAY					
Improvements	122,585	73,611	335,000	185,000	105,000
Purchase of Capital Asset	-	9,799	-	14,105	-
TOTAL CAPITAL OUTLAY	122,585	83,410	335,000	199,105	105,000
TOTAL AQUATICS FACILITY	676,840	667,421	1,036,380	915,410	872,740
DEPT: COMMUNITY CENTER					
PERSONNEL					
Salaries & Wages	138,159	152,787	170,200	170,200	175,310
Salaries - Temp Employees	9,653	12,546	14,000	14,000	14,000
Benefits - FICA	11,353	12,602	14,100	14,100	14,520
Benefits - LTD	417	418	650	650	650
Benefits - Life	194	177	275	275	275
Benefits - Insurance Allowance	14,261	13,592	15,900	15,900	16,380
Benefits - Retirement	15,375	16,285	19,550	19,550	20,140
Benefit Expense	(30,256)	(23,141)	-	-	-
Actuarial Calc'd Pension Exp	38,051	27,514	-	-	-
Benefits - Workers Comp.	2,787	2,215	3,500	3,500	3,610
TOTAL PERSONNEL	199,995	214,996	238,175	238,175	244,885
OPERATIONS					
Membership Dues & Subscriptions	1,001	1,240	1,000	1,000	1,000
Uniform Expense	731	186	700	700	500
Recreation Uniforms	13,415	12,668	16,000	7,650	16,000
Travel & Training	1,550	4,677	5,000	3,510	2,500
Licenses & Fees	622	-	600	600	2,000
Office Supplies	2,270	2,780	2,500	2,500	2,500
Operating Supplies & Maint	16,803	22,267	15,000	15,000	15,000
Parts and Supplies	-	-	1,500	1,500	3,000
Miscellaneous Expense	395	783	1,000	500	500
Concessions Expenses	-	-	600	-	-
Utilities	12,529	18,537	17,500	17,500	17,500
Telephone	1,493	983	2,500	2,500	2,500
Gasoline	1,636	1,907	1,500	1,500	1,500
Professional & Tech Svcs	5,200	4,392	13,500	10,000	6,500
Recreation Program Expenses	20,250	20,040	30,000	30,000	20,000
Comm. Ctr. Program Expenses	5,647	4,560	9,500	3,500	13,000
Senior Ctr. Program Expenses	5,676	6,462	5,500	5,500	8,000
Lindon Days	52,894	63,606	50,000	56,625	55,000
Other Community Events	6,674	11,514	13,000	8,100	15,000
Insurance	6,403	6,352	7,200	6,800	7,200
Other Services	14,097	25,645	23,000	15,500	5,000
Purchase of Equipment	13,182	2,999	20,000	20,000	-
TOTAL OPERATIONS	182,467	211,599	237,100	210,485	194,200
CAPITAL OUTLAY					
Building Improvements	11,715	49,265	75,000	75,000	20,000
Purchase of Capital Asset	-	10,000	-	11,750	-
TOTAL CAPITAL OUTLAY	11,715	59,265	75,000	86,750	20,000
TOTAL COMMUNITY CENTER	394,176	485,861	550,275	535,410	459,085
NON-DEPARTMENTAL					
OPERATIONS					
Depreciation Expense	317,067	322,433	-	-	-
2008 Aquatics Center Principal	310,000	320,000	-	-	-
2008 Aquatics Center Interest	19,000	6,400	-	-	-
Aquatic Ctr Paying Agent Fees	1,900	2,000	-	-	-
2015 Refunding Principal	40,000	40,000	375,000	375,000	385,000
2015 Refunding Interest	265,883	264,283	261,300	261,300	251,775
2015 Refunding Agent Fees	1,600	1,600	1,600	1,600	1,600
COI Amortization	(2,511)	-	-	-	-
Premium Amortizatrtn Series 2015	(33,734)	(33,734)	-	-	-
Loss Amortization Series 2015	42,224	42,224	-	-	-
Close Out to Balance Sheet	(484,300)	(502,675)	-	-	-
Appropriate to Fund Balance	1,011,615	72,176	-	-	-
TOTAL OPERATIONS	1,488,744	534,707	637,900	637,900	638,375
TOTAL NON-DEPARTMENTAL	1,488,744	534,707	637,900	637,900	638,375
TOTAL RECREATION FUND EXPENDITURES	2,559,760	1,687,988	2,224,555	2,088,720	1,970,200

TELECOMMUNICATIONS FUND	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
REVENUES					
Customer Connection Fee	45,055	57,067	54,000	54,000	50,000
Contributions from development	21,204	2,872	-	-	-
Sundry Revenue	-	-	-	-	-
Use of Fund Balance	-	-	-	-	-
TOTAL TELECOMMUNICATIONS REVENUES	<u>66,259</u>	<u>59,939</u>	<u>54,000</u>	<u>54,000</u>	<u>50,000</u>
EXPENDITURES					
UTOPIA Customer Services	42,749	49,495	51,300	51,300	47,500
Depreciation	6,428	7,488	-	-	-
Admin Costs to General Fund	2,700	2,700	2,700	2,700	2,500
Appropriate to Fund Balance	14,383	256	-	-	-
TOTAL TELECOMMUNICATIONS EXPENDITURES	<u>66,259</u>	<u>59,939</u>	<u>54,000</u>	<u>54,000</u>	<u>50,000</u>

I2. Recess to Lindon City Redevelopment Agency Meeting (RDA)*(10 minutes)*

Sample Motion: I move to recess the Lindon City Council meeting and convene as the Lindon City RDA.

Call Lindon City RDA to order, then review RDA minutes & agenda items.



Notice of Meeting of the Lindon City Redevelopment Agency

The Lindon City Redevelopment Agency (RDA) will hold an electronic meeting beginning at 5:15 p.m., or as soon thereafter as possible, on Monday, May 18, 2020 to be broadcast electronically from the Lindon City Center, 100 N. State Street, Lindon, UT. Due to the Coronavirus gathering restrictions no public access to the building is permitted. However, the public can view the meeting and comment electronically on a live broadcast at www.facebook.com/lindoncity. Emailed public comments on agenda items sent prior to the meeting are encouraged and can be sent to kmoosman@lindoncity.org. The agenda will consist of the following:

Conducting: Jeff Acerson, Chairman

(Review times are estimates only)

- 1. Call to Order / Roll Call** *(5 minutes)*
- 2. Approval of minutes from April 13, 2020** *(5 minutes)*
- 3. Public Hearing — FY2021 Proposed Budget (Resolution #2020-2-RDA)**
The Board of Directors will receive public comment and review and consider Resolution #2020-2-RDA adopting the FY2021 Proposed Budget for the RDA. The RDA will hold a public hearing to amend the FY2020 budget and adopt the FY2021 Final Budget on June 15, 2020. *(10 minutes)*

Adjourn and reconvene the Lindon City Council meeting.

This meeting may be held electronically to allow a council member to participate by video conference or teleconference.

Staff Reports and application materials for the agenda items above are available for review at the Lindon City Offices, located at 100 N. State Street, Lindon, UT. For specific questions on agenda items our staff may be contacted directly at (801)785-5043. City Codes and ordinances are available on the City web site found at www.lindoncity.org. The City of Lindon, in compliance with the Americans with Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for city-sponsored public meetings, services programs or events should call Kathy Moosman at 801-785-5043, giving at least 24 hours notice.

CERTIFICATE OF POSTING:

I certify that the above notice and agenda was posted in three public places within the Lindon City limits and on the State (<http://pmn.utah.gov>) and City (www.lindoncity.org) websites.

Posted by: /s/ Kathryn A. Moosman, City Recorder, MMC

Date: May 13, 2020; Time: 3:00 p.m.; Place: Lindon City Center, Lindon Police Dept., Lindon Community Development

RESOLUTION NO. 2020-2-RDA

A RESOLUTION ADOPTING THE 2020-21 (FY2021) LINDON CITY REDEVELOPMENT AGENCY (RDA) PROPOSED BUDGET AND SETTING AN EFFECTIVE DATE.

WHEREAS, the Redevelopment Agency (RDA) of Lindon City is required by Utah State Code to adopt a Proposed Budget to identify proposed revenues and expenditures anticipated in the fiscal year (FY) 2021 budget; and

WHEREAS, the Board of Directors held a public hearing on April 13, 2019 to receive public comment on the Tentative Budget for FY2021; and

WHEREAS, the Board of Directors desires public input on the Proposed Budget; and

WHEREAS, the Proposed Budget will continue to be refined and discussed in additional public hearings prior to adoption of the final FY2021 budget.

THEREFORE, BE IT RESOLVED by the Lindon City RDA as follows:

Section 1. The Lindon City RDA FY2021 Proposed Budget is adopted as shown in the attached Exhibit A.

(See attached Exhibit A)

Section 2. This resolution shall take effect immediately upon passage.

Adopted and approved this _____ day of _____, 2020.

By _____
Jeff Acerson, Chair

Attest:

By _____
Adam M. Cowie, Executive Secretary

REDEVELOPMENT AGENCY FUND

	2017-2018 Actual	2018-2019 Actual	2019-2020 Original Budget	2019-2020 Amended Budget	2020-2021 Budget
STATE STREET DISTRICT					
REVENUES					
State St - Interest Earnings	4,477	8,515	7,000	10,000	6,000
State St - Tax Increment	179,220	172,929	170,000	176,600	-
State St - Prior Yr Tax Incr	23,708	81,356	20,000	32,400	-
State St - Use of Fund Balance	21,168	-	15,535	-	-
TOTAL STATE ST REVENUES	228,573	262,801	212,535	219,000	6,000
EXPENDITURES					
Miscellaneous Expense	-	-	4,100	4,100	4,100
Professional & Tech Services	1,833	1,500	1,835	1,500	1,500
Other Improvements	-	-	30,000	30,000	-
Admin Costs to General Fund	26,740	28,410	26,600	26,600	-
Trfr to Road Fund	200,000	-	-	-	-
Trfr to Rereation Fund	-	-	150,000	-	-
Appropriate to Fund Balance	-	232,891	-	156,800	400
TOTAL STATE ST EXPENDITURES	228,573	262,801	212,535	219,000	6,000
WEST SIDE DISTRICT					
REVENUES					
West Side - Interest Earnings	414	513	500	375	200
West Side - Use of Fnd Balance	1,420	-	1,335	-	-
TOTAL WEST SIDE REVENUES	1,833	513	1,835	375	200
EXPENDITURES					
Miscellaneous Expense	-	-	-	-	-
Professional & Tech Services	1,833	-	1,835	-	-
Other Improvements	-	-	-	-	-
Appropriate to Fund Balance	-	513	-	375	200
TOTAL WEST SIDE EXPENDITURES	1,833	513	1,835	375	200
DISTRICT #3					
REVENUES					
District 3 - Interest Earnings	6,295	10,324	10,000	8,000	4,800
District 3 - Sundry Revenue	-	-	-	-	-
District 3 - Use of Fund Bal	687	-	-	-	2,200
TOTAL DISTRICT #3 REVENUES	6,982	10,324	10,000	8,000	7,000
EXPENDITURES					
Miscellaneous Expense	-	-	-	-	-
Professional & Tech Services	6,982	5,148	7,000	7,000	7,000
Insurance	-	-	-	-	-
Other Improvements	-	-	-	-	-
Appropriate to Fund Balance	-	5,176	3,000	1,000	-
TOTAL DISTRICT #3 EXPENDITURES	6,982	10,324	10,000	8,000	7,000
700 NORTH CDA					
REVENUES					
700N CDA - Interest Earnings	201	1,823	1,800	3,000	1,800
700N CDA - Tax Increment	72,958	95,194	100,000	113,120	115,000
700N CDA - Prior Yr Tax Incr	-	7,034	5,000	4,890	5,000
700N CDA - Use of Fund Balance	-	-	-	-	-
TOTAL 700N CDA REVENUES	73,159	104,051	106,800	121,010	121,800
EXPENDITURES					
Miscellaneous Expense	-	-	-	-	-
Professional & Tech Services	49,510	6,400	5,000	5,000	5,000
Insurance	-	-	-	-	-
Other Services	-	-	-	-	-
Other Improvements	-	-	-	-	-
Admin Costs to General Fund	-	10,214	14,700	14,700	16,800
Appropriate to Fund Balance	23,650	87,437	87,100	101,310	100,000
TOTAL 700N CDA EXPENDITURES	73,159	104,051	106,800	121,010	121,800

The Lindon City Redevelopment Agency held an electronic meeting on **Monday, April 13, 2020** beginning at approximately 6:42 pm in the Lindon City Center, City Council Chambers, 100 North State Street, Lindon, Utah.

Conducting: Jeff Acerson, Chairman

PRESENT

ABSENT

- Jeff Acerson, Chairman
- Carolyn Lundberg, Boardmember
- Van Broderick, Boardmember
- Jake Hoyt, Boardmember
- Randi Powell, Boardmember
- Mike Vanchiere, Boardmember
- Adam Cowie, Executive Secretary
- Kathryn Moosman, City Recorder

COUNCILMEMBER VANCHIERE MOVED TO RECESS THE MEETING OF THE LINDON CITY COUNCIL MEETING AND CONVENE THE MEETING OF THE LINDON CITY REDEVELOPMENT AGENCY AT 6:42 P.M. COUNCILMEMBER HOYT SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

1. **Call to Order/Roll Call**

2. **Review of Minutes** – The minutes of the RDA meeting of June 18, 2019 were reviewed.

BOARDMEMBER HOYT MOVED TO APPROVE THE MINUTES OF THE LINDON CITY RDA MEETING OF JUNE 18, 2019 AS PRESENTED.

BOARDMEMBER BRODERICK SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

- BOARDMEMBER LUNDBERG AYE
- BOARDMEMBER BRODERICK AYE
- BOARDMEMBER HOYT AYE
- BOARDMEMBER POWELL AYE
- BOARDMEMBER VANCHIERE AYE

THE MOTION CARRIED UNANIMOUSLY.

CURRENT BUSINESS –

3. **Public Hearing — Amend FY2020 Budget; Adopt FY2021 Tentative Budget (Resolution #2020-1-RDA).** The Board of Directors will receive public comment and review and consider Resolution #2020-1-RDA amending the FY2020 budget and adopting the FY2021 Tentative Budget for the RDA. The City will hold additional public meetings to review the budget on May 4, 2020 and May 18, 2020. The City will hold a public hearing to adopt the FY2021 Proposed Budget on May 18, 2020 and a public hearing to amend the FY2020 budget and adopt the FY2021 Final Budget on June 15, 2020.

2 BOARDMEMBER VANCHIERE MOVED TO OPEN THE PUBLIC
HEARING. BOARDMEMBER POWELL SECONDED THE MOTION. ALL
PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

4

Kristen Colson, Lindon City Finance Director, referenced the Resolution and
6 budget documents noting it includes the amendments to the FY2020 RDA budget and the
FY2021 Tentative Budget as previously discussed in the regularly scheduled city council
8 meeting. Mr. Cowie noted there will be additional public meetings and public hearings to
review the RDA budget. He indicated the active districts are the State Street District (one
10 side) and is on the final year, and the 700 North CDA is still active.

12 Chairman Acerson called for any public comments. Hearing none he called for a
motion to close the public hearing.

14 BOARDMEMBER LUNDBERG MOVED TO CLOSE THE PUBLIC
HEARING. BOARDMEMBER HOYT SECONDED THE MOTION. ALL PRESENT
16 VOTED IN FAVOR. THE MOTION CARRIED.

18 Chairman Acerson called for any further comments or discussion from the Board.
Hearing no further comments, he called for a motion.

20

BOARDMEMBER BRODERICK MOVED TO APPROVE RESOLUTION
22 #2020-1-RDA AMENDING THE CURRENT FY2020 RDA BUDGET AND
ADOPTING THE FY2021 TENTATIVE RDA BUDGET. BOARDMEMBER POWELL
24 SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

- 26 BOARDMEMBER LUNDBERG AYE
- BOARDMEMBER HOYT AYE
- BOARDMEMBER VANCHIERE AYE
- 28 BOARDMEMBER POWELL AYE
- BOARDMEMBER BRODERICK AYE

30 THE MOTION CARRIED UNANIMOUSLY.

32 **ADJOURN -**

34 BOARDMEMBER POWELL MOVED TO ADJOURN THE MEETING OF
THE LINDON CITY RDA AND RE-CONVENE THE MEETING OF THE LINDON
36 CITY COUNCIL MEETING AT 6:52 P.M. BOARDMEMBER BRODERICK
SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION
38 CARRIED.

40

Approved – May 18, 2020

42

44

Adam Cowie, Executive Secretary

46

Jeff Acerson, Chairman

13. Review & Action — Resolution #2020-12-R; Utah State Retirement System, Public Safety Tier- 2 pick-up. The Council will review and consider the proposed resolution declaring that the City will pick up the Tier 2 public safety contributions per the code references in the resolution. If approved, this will be implemented in payroll and IRS paperwork starting July 1, 2020 for any eligible public safety employee. *(15 minutes)*

Sample Motion: I move to (approve, deny, continue) Resolution #2020-12-R (as presented, or with changes).

RESOLUTION NO. 2020-12-R**A RESOLUTION OF THE CITY COUNCIL OF LINDON CITY, UTAH COUNTY, UTAH, DECLARING THAT THE CITY WILL PICK UP AND PAY A PORTION OF THE REQUIRED EMPLOYEE RETIREMENT CONTRIBUTIONS FOR ALL CITY EMPLOYEES WHO ARE MEMBERS OF THE NEW PUBLIC SAFETY AND FIREFIGHTER TIER II CONTRIBUTORY RETIREMENT SYSTEM, AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, Lindon City employees some public safety personnel who are eligible for and participate as members in the New Public Safety and Firefighter Tier II Contributory Retirement System administered by the Utah Retirement Systems; and

WHEREAS, in accordance with federal and state law, including Section 414(h)(2) of the Internal Revenue Code, employers may take formal action to pick up required employee contributions, which will be paid by the employer in lieu of employee contributions; and

WHEREAS, Lindon City desires to formally pick up a portion of the employee contributions required to be paid under Utah Code Subsection 49-23-301(2)(c), as enacted in S.B. 56, Public Safety and Firefighter Tier II Retirement Enhancements (State of Utah 2020 Legislative General Session), for all Lindon City employees participating in the New Public Safety and Firefighter Tier II Contributory Retirement System; and

WHEREAS, the Mayor and City Council are duly authorized to take this formal action on behalf of Lindon City as a participating employer with the Utah Retirement Systems.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lindon City, Utah County, State of Utah, as follows:

SECTION I.

1. That beginning July 1, 2020, Lindon City shall pick up and pay required employee contributions for all Lindon City employees who are members of the New Public Safety and Firefighter Tier II Contributory Retirement System, subject to a maximum of 2.27% of compensation for each employee; and
2. That the picked up contributions paid by the employer, even though designated as employee contributions for state law purposes, are being paid by Lindon City in lieu of the required employee contributions; and
3. That the picked up contributions will not be included in the gross income of the employees for tax reporting purposes, that is, for federal or state income tax withholding taxes, until distributed from the Utah Retirements Systems, so that the contributions are treated as employer contributions pursuant to Section 414(h)(2) of the Internal Revenue Code; and
4. That the picked up contributions are a supplement and not a salary reduction to the Lindon City employees who are eligible for and participating members in the New Public Safety and Firefighter Tier II Contributory Retirement System; and
5. That from and after the date of this pick up, a Lindon City employee may not have a cash

or deferred election right with respect to the designated employee contributions, including that the employees may not be permitted to opt out of the pick up and may not be entitled to any option of choosing to receive the contributed amount directly instead of having them paid by the state on behalf of its employees to the Utah Retirement Systems.

SECTION II.

This resolution shall take effect immediately upon passage.

PASSED AND ADOPTED by the Lindon City Council on this 18th day of May, 2020.

Jeff Acerson, Mayor

ATTEST:

Kathryn A. Moosman, City Recorder

SEAL:

I4. Discussion Item — Utility Assistance programs. The Council will review and discuss various utility assistance programs available to residents of Utah County and review other municipal utility assistance programs. *(15 minutes)*

This item is for discussion only with no motion necessary. Staff will present information at the meeting and ask for feedback from the Council.

15. Discussion Item — Lindon Days Events in Light of COVID-19. The Council will review and discuss various aspects to Lindon Days activities and events in light of the coronavirus pandemic and the changes that may pose in regards to social distancing and other recommended guidelines. *(15 minutes)*

This item is for discussion only with no motion necessary. Staff will present information at the meeting and ask for feedback from the Council.

ADJOURN