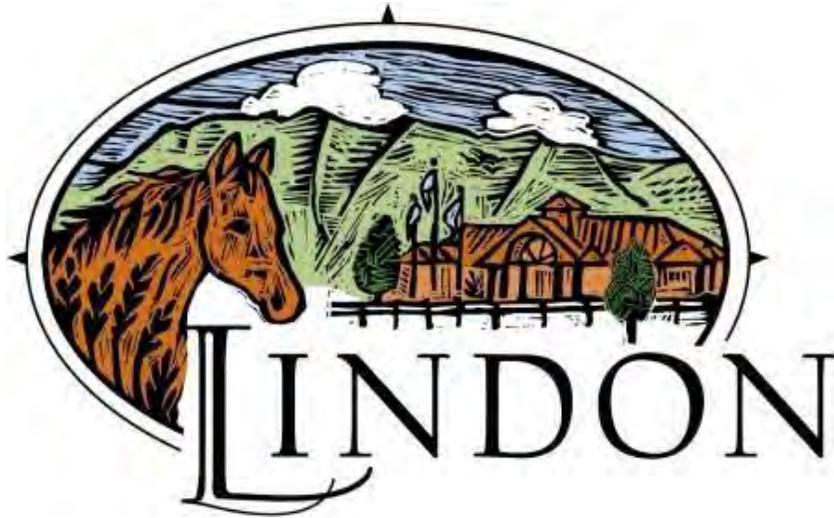


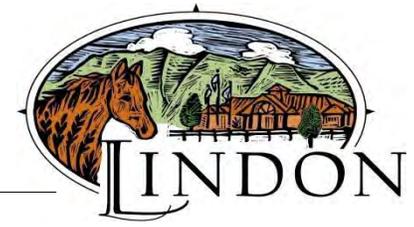
Lindon City Council Staff Report



Prepared by Lindon City
Administration

May 21, 2019

Notice of Meeting of the *Lindon City Council*



The Lindon City Council will hold a meeting beginning with a work session at 6:00 p.m. on Tuesday, May 21, 2019 in the Lindon City Center Council Chambers, 100 North State Street, Lindon, Utah. The agenda will consist of the following:

Scan or click here for link to
download agenda & staff
report materials:



WORK SESSION – 6:00 P.M. - Conducting: Matt Bean, Mayor pro tem
I. Discussion on FY 2020 Proposed Budget (60 minutes)
Lindon City Council will review and discuss the proposed Fiscal Year 2020 budget. The Council will provide direction on specific items.

REGULAR SESSION – 7:00 P.M. - Conducting: Matt Bean, Mayor pro tem
Pledge of Allegiance: By Invitation
Invocation: Matt Bean

(Review times are estimates only)

1. **Call to Order / Roll Call** (2 minutes)
2. **Presentations and Announcements** (5 minutes)
 - a) Comments / Announcements from Mayor and Council members.
 - b) Presentation: Pleasant Grove Strawberry Days, June 15th-22nd. The Miss PG Royalty & PG Rodeo Royalty will present information on upcoming Strawberry Days events.
3. **Approval of minutes:** May 7, 2019 (5 minutes)
4. **Open Session for Public Comment** *(For items not on the agenda)* (10 minutes)
5. **Consent Agenda –** *(Items do not require public comment or discussion and can all be approved by a single motion.)* (5 minutes)
 - a) Change Order #3 on the 2017 Street Maintenance Projects for Staker Parsons to complete additional street maintenance work on 200 South between 2000 West and 1250 West and elimination of street maintenance work on Locust Avenue, 1200 West, 135 South, and 1060 West.
 - b) Reimbursement agreement. The Council will review and consider approval of a reimbursement agreement with the City of Vineyard for their portion of 200 South road improvements being completed by Lindon City.
6. **Review & Action — Maxfield Hollow Major Subdivision; Jake Davis** (20 minutes)

The City Council will review and consider a request for major subdivision approval of a seven-lot single family residential subdivision located at approximately 800 West and Lakeview Road. (Utah County Parcel #'s 14:067:0162; 14:067:0164; 14:067:0178; 14:067:0181; 14:067:0177), in the Lindon City R1-20 zone. The planning commission recommended approval.
7. **Public Hearing — Amendment to Sign Ordinance; Ordinance #2019-8-O** (20 minutes)

The City Council will accept public comment as it reviews and considers approval of Ordinance amendment #2019-8-o amending Lindon City Sign Code Chapter 18.03 to modify the allowable square footage for directional signs. Application is made by Phil Haderlie on behalf of doTerra.
8. **Public Hearing — FY 2020 Proposed Budget; Resolution #2019-14-R** (45 minutes)

The City Council will accept public comment as it reviews and considers adoption of its FY 2020 Proposed Budget. The Council will give direction on major budget issues and other city-wide budgetary issues. A public hearing will be held on June 18, 2019, to amend the FY2019 budget and to adopt the FY2020 Final Budget.
9. **Recess to Lindon City Redevelopment Agency Meeting (RDA)** (10 minutes)
10. **Review & Action — Lifeguard Compensation Amendments** (10 minutes)

Parks & Recreation Director, Heath Bateman, is requesting compensation amendments for lifeguard positions.

11. Review & Action — Municipal Wastewater Planning Program (MWPP) 2018 Annual Report; Resolution # 2019-15-R (20 minutes)

The City Council will review and consider approval the Municipal Wastewater Planning Program (MWPP) 2018 Annual Report which has been submitted to the state Division of Water Quality. The Public Works Director, Brad Jorgensen, City Engineer, Noah Gordon, and Wastewater Supervisor, Kevin Muhlstein will present.

12. Discussion Item — Secondary Water Metering Requirements (20 minutes)

The City Council will be presented with information about the future of secondary water metering and discuss the implications of SB 52 passed in the last legislative session.

Council Reports:

(20 minutes)

- | | |
|---|--------------------|
| A) MAG, COG, UIA, Utah Lake Commission, ULCT, NUVAS, IHC Outreach, Budget Committee | - Jeff Acerson |
| B) Public Works, Irrigation water/canal company boards, City Buildings | - Van Broderick |
| C) Planning Commission, Board of Adjustments, General Plan, Budget Committee | - Matt Bean |
| D) Public Safety, Emergency Management, Economic Development, Tree Board | - Carolyn Lundberg |
| E) Parks & Recreation, Lindon Days, Transfer Station/Solid Waste, Cemetery | - Mike Vanchiere |
| F) Admin., Historic Commission, PG/Lindon Chamber, Budget Committee | - Jake Hoyt |

Administrator's Report

(10 minutes)

Adjourn

All or a portion of this meeting may be held electronically to allow a council member to participate by video conference or teleconference. Staff Reports and application materials for the agenda items above are available for review at the Lindon City Offices, located at 100 N. State Street, Lindon, UT. For specific questions on agenda items our staff may be contacted directly at (801)785-5043. City Codes and ordinances are available on the City web site found at www.lindoncity.org. The City of Lindon, in compliance with the Americans with Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for city-sponsored public meetings, services programs or events should call Kathy Moosman at 801-785-5043, giving at least 24 hours-notice.

CERTIFICATE OF POSTING:

I certify that the above notice and agenda was posted in three public places within the Lindon City limits and on the State (<http://pmn.utah.gov>) and City (www.lindoncity.org) websites.

Posted by: /s/ Kathryn A. Moosman, City Recorder

Date: May 17, 2019; Time: 11:30 a.m.; Place: Lindon City Center, Lindon Police Dept., Lindon Community Center

WORK SESSION – 6:00 P.M. - Conducting: Matt Bean, Mayor pro tem

I. Discussion on FY 2020 Proposed Budget

(60 minutes)

Lindon City Council will review and discuss the proposed Fiscal Year 2020 budget. The Council will provide direction on specific items.

This is a work session for general discussion on budgetary matters for the upcoming FY2020 budget. No public comment is required at this specific meeting.

AQUATICS CENTER PASSES / FITNESS ROOM ACCESS

Employees may receive Aquatics Center passes and/or discounted Aquatics Center fees as described in Resolution No. 2015-3-R. Full and permanent part-time employees and their current spouse or partner are also able to use the police & fire department weight room equipment at the Community Center without charge.

FACILITY RENTALS

Employees are entitled to four (4) free rentals of city facilities per calendar year, excluding the Aquatics Center facilities. Facilities able to be rented include park pavilions, Veterans Hall, and Community Center rooms. Use of free rentals of City facilities is subject to availability. Free rentals are primarily intended for family or social purposes and shall not be used for profit generating business ventures.

EMPLOYEE SALARY RANGE

Employee positions are classified on ranges as listed on the following page. The table with pay ranges and steps follows. Job position pay ranges on the Position Schedule marked with (*) are compensated in accordance with minimum wage standards or as otherwise listed in annually updated job postings and job descriptions.

LINDON CITY POSITION SCHEDULE

Department	Position	Range	Status	# Emp.
Administration & Finance	Accounts Payable Clerk	11	FT	1
Administration & Finance	Assistant Treasurer	14	FT	0
Administration & Finance	City Administrator	31	FT	1
Administration & Finance	Clerk I	8	PT	1
Administration & Finance	Facilities Manager	16	FT	1
Administration & Finance	Finance Director	26	FT	1
Administration & Finance	Management Intern	5	Temp	1
Administration & Finance	Recorder	21	FT	1
Administration & Finance	Treasurer	20	FT	1
Administration & Finance	Utilities Clerk	11	FT	1
Building	Building Inspector	17	FT	1
Building	Building Insp/Code Enforcement	17	FT	0
Building	Chief Building Official	21	FT	1
Court	Clerk I	8	PT	1
Court	Court Clerk	13	FT	1
Court	Municipal Court Judge	26	PT	1
Parks & Recreation	Aquatics Center Assistant Manager	3	Temp	1
Parks & Recreation	Aquatics Center Cashier	A	Temp	12
Parks & Recreation	Aquatics Center Lifeguard	A	Temp	130
Parks & Recreation	Aquatics Center Manager	5	Temp	1

APPROVED BUDGET COMPENSATION PROGRAMS

Department	Position	Range	Status	# Emp.
Parks & Recreation	Aquatics Center Supervisor	1	Temp	6
Parks & Recreation	Aquatics Center Swim Team Coach	5	Temp	1
Parks & Recreation	Aquatics Center Swim Instructor	1	Temp	30
Parks & Recreation	Aquatics Center Water Safety Instr.	5	Temp	1
Parks & Recreation	Comm. Ctr. Front Desk Attendant	1	PT	3
Parks & Recreation	Comm. Ctr. Instructor	*	PT	1
Parks & Recreation	Kitchen Aide	A	PT	1
Parks & Recreation	Parks & Recreation Director	25	FT	1
Parks & Recreation	Parks Superintendent	17	FT	1
Parks & Recreation	Parks Maintenance Tech.	13	FT	1
Parks & Recreation	Program Coordinator	13	FT	1
Parks & Recreation	Program Coordinator	9	PT	2
Parks & Recreation	Seasonal Laborer	1	Temp	2
Parks & Recreation	Youth Sports Referee	1	Temp	4
Parks & Recreation	Youth Sports Site Supervisor	1	Temp	1
Planning	Assistant Planner	16	FT	0
Planning	Associate Planner	17	FT	1
Planning	Comm. Development Clerk II	11	FT	1
Planning	Comm. Development Clerk I	8	PT	1
Planning	Planning & Economic Development Director	26	FT	1
Planning	Planning Intern	5	Temp	1
Police	Administrative Professional	14	FT	1
Police	Corporal	18	FT	2
Police	Crossing Guard	1	PT	3
Police	Patrol Officer	17	FT	12
Police	Police Chief	27	FT	1
Police	Police Sergeant	21	FT	2
Police	Police Secretary	9	FT	2
Public Works	Administrative Secretary	11	FT	1
Public Works	Clerk I	8	PT	1
Public Works	Director of Public Works	27	FT	1
Public Works	Engineer	26	FT	1
Public Works	Equipment Operator	12	FT	1
Public Works	Public Works Inspector	17	FT	2
Public Works	Seasonal Laborer	1	Temp	3
Public Works	Storm Water Superintendent	18	FT	1
Public Works	Storm Water Maintenance Tech.	13	FT	1
Public Works	Streets Superintendent	20	FT	1
Public Works	Utilities Technician	13	PT	0
Public Works	Waste Water Superintendent	20	FT	1
Public Works	Waste Water Maintenance Tech.	13	FT	2
Public Works	Water Superintendent	20	FT	1
Public Works	Water System Maintenance Tech.	13	FT	3

**APPROVED BUDGET
COMPENSATION PROGRAMS**

LINDON CITY PAY RANGES FY 2018-2019

2.1% Increase

Range	Step 1	Step 2	Step 3	Step 4	Step 5
A	7.25	7.59	7.95	8.33	8.72

Range	Step 1	Step 2	Step 3	Step 4	Mid	High	Range
1	9.07	9.58	10.10	10.65	11.31	13.58	1
2	9.58	10.10	10.65	11.24	11.94	14.32	2
3	10.10	10.65	11.24	11.86	12.61	15.11	3
4	10.65	11.24	11.86	12.52	13.30	15.96	4
5	11.24	11.86	12.52	13.21	14.04	16.83	5
6	11.86	12.52	13.21	13.94	14.81	17.78	6
7	12.52	13.21	13.94	14.71	15.64	18.76	7
8	13.21	13.94	14.71	15.52	16.50	19.80	8
9	13.94	14.71	15.52	16.40	17.40	20.87	9
10	14.71	15.52	16.40	17.30	18.37	22.02	10
11	15.52	16.40	17.30	18.25	19.39	23.26	11
12	16.40	17.30	18.25	19.28	20.47	24.56	12
13	17.30	18.25	19.28	20.32	21.59	25.88	13
14	18.25	19.28	20.32	21.43	22.80	27.33	14
15	19.28	20.32	21.43	22.65	24.05	28.84	15
16	20.32	21.43	22.65	23.89	25.38	30.45	16
17	21.43	22.65	23.89	25.20	26.79	32.13	17
18	22.65	23.89	25.20	26.61	28.27	33.90	18
19	23.89	25.20	26.61	28.08	29.83	35.79	19
20	25.20	26.61	28.08	29.64	31.49	37.77	20
21	26.61	28.08	29.64	31.28	33.23	39.86	21
22	28.08	29.64	31.28	33.02	35.07	42.05	22
23	29.64	31.28	33.02	34.83	37.02	44.38	23
24	31.28	33.02	34.83	36.77	39.06	46.85	24
25	33.02	34.83	36.77	38.80	41.23	49.44	25
26	34.83	36.77	38.80	40.94	43.50	52.17	26
27	36.77	38.80	40.94	43.20	45.90	55.06	27
28	38.80	40.94	43.20	45.61	48.45	58.11	28
29	40.94	43.20	45.61	48.12	51.13	61.32	29
30	43.20	45.61	48.12	50.79	53.97	64.73	30
31	45.61	48.12	50.79	53.60	56.94	68.29	31
32	48.12	50.79	53.60	56.56	60.10	72.08	32
33	50.79	53.60	56.56	59.68	63.43	76.07	33
34	53.60	56.56	59.68	63.01	66.94	80.28	34
35	56.56	59.68	63.01	66.48	70.63	84.72	35
Range	Step 1	Step 2	Step 3	Step 4	Mid	High	Range

For employees who are between Steps 1 through 4 on the pay scale: if they score a 6.0 average or better on their performance evaluations they will be moved to the next step in the pay scale. For employees who are between Mid and High steps on the pay scale: they will be eligible to receive the full merit percentage increase approved by the City Council if they score an average of 8.0 or higher on their performance evaluation. Scoring less than 8.0 allows them to obtain a percentage of the merit increase as follows in the table below:

Table of Evaluation Scores and Merit Percent	
Final Score	Merit Percent
8 or higher	100%
7 - 7.9	90%
*6 - 6.9	70%
4 - 5.9	No Merit
1 - 3.9	Probation
*Range steps 1-5 must score 6.0 or higher for full merit.	

As an **EXAMPLE** of how the merit increase will apply for those above the Mid-point, but below the High-point in their range, the following will occur:

Range	Step 1	Step 2	Step 3	Step 4	Mid	High	Range
10	13.96	14.73	15.55	16.41	17.43	20.90	10

Example employee job position is in Range 10, and who's current pay is \$18.28 (between Mid-point and High-point), and who scored 7.6 on their performance evaluation. Based on the table above this score will enable the employee to be eligible for 90% of the merit increase approved by the City Council (example assumes a 1.6% merit increase). This is calculated as follows:

City Council Approved Merit Percentage multiplied by Merit Percent Evaluation Score, equals Merit Performance Increase Percentage:

$$1.6 \times 90\% = 1.44$$

Current hourly wage multiplied by Merit Performance Increase Percentage, equals amount of hourly increase to wage:

$$\$18.28 \times 1.44\% = \$0.26$$

Current hourly wage plus hourly increase to wage, equals new hourly wage:

$$\$18.28 + \$0.26 = \$18.54$$

With the new hourly wage of \$18.54 the employee will continue to be eligible for future merit performance increases until reaching the top of Range 10 (\$20.90). Once at the top of the range the employee will be eligible only for one-time merit pay bonuses based upon the same formulas above, but the hourly increase will be calculated for the entire year and paid in one lump sum. This one-time merit pay bonus is not added to the future annual salary for the employee and must be earned each year. The bonus pay is also subject to annual City Council approval based on budget constraints.

Annual Performance Evaluation Scores - Dept & Total City Average Scores

DEPARTMENT	2014	2015	2016	2017	2018	2019	2020	2021
Admin	9.03	8.97	8.68	8.64	8.71			
Parks and Rec	6.72	7.64	7.98	8.08	8.14			
Police	8.57	8.11	8.54	8.78	8.70			
Public Works	8.18	8.27	8.19	8.44	8.29			
Comm. Dev.	8.28	8.38	8.72	8.78	9.37			
City Average	8.25	8.23	8.37	8.53	8.52			

2017 = 18 different supervisors scoring subordinate employees. 57 total FT/perm PT

2018 = 21 supervisors scoring subordinate employees. 64 total FT/perm PT (excluding judge)

Proposed COLA/MERIT increases for FY2020 budgets.May 2019

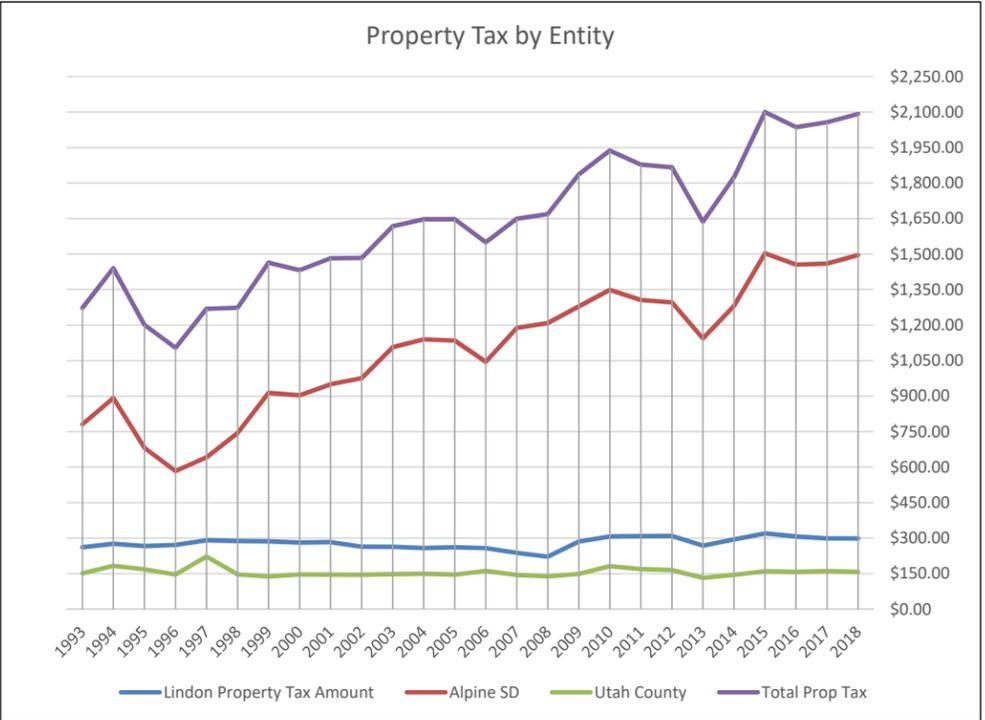
CITY OR COUNTY	COLA/market%	MERIT%	TOTAL %	COMMENTS
Park City	-	2.00	2.00	2% increase (split between merit/cola not identified so listed as Merit on this chart)
Sevier County	2.00	-	2.00	
Sunset	2.00	-	2.00	
Brigham City	-	2.40	2.40	
Provo	-	2.50	2.50	
Roosevelt	2.50	-	2.50	1% market increase for some positions based on job comps
State of Utah	2.50	-	2.50	
West Valley	-	2.50	2.50	2.75% market adjustment if +/- 5% on job comps.
American Fork	-	3.00	3.00	
Alpine	3.00	-	3.00	
Draper	2.00	1.00	3.00	
Eagle Mountain	-	3.00	3.00	Merit pay is also based on market comp increases
Emery County	3.00	-	3.00	
Enoch	3.00	-	3.00	
Highland	-	3.00	3.00	
Layton	1.00	2.00	3.00	Merit will depend upon performance
Lehi	-	3.00	3.00	and 1% market on job comps needing adjustment
Mapleton	-	3.00	3.00	
Naples	-	3.00	3.00	
Payson	-	3.00	3.00	
Pleasant Grove	1.50	1.50	3.00	
South Jordan	3.00	-	3.00	Fire - 3% Cola and 2.75% step increase; Police upgraded pay plan
South Salt Lake	3.00	-	3.00	Proposed prop tax increase for 15% market adj. for public safety
South Weber	-	3.00	3.00	
Tremonton	2.00	1.00	3.00	
Vineyard	-	3.00	3.00	
Cedar Hills	-	3.50	3.50	combined cola/merit; listed as Merit on this chart
Syracuse	3.51	-	3.51	4.02% for public safety
Clinton	2.00	2.00	4.00	adding 10% increase opportunity for 'Master Police Officer' program
Herriman	-	4.00	4.00	Plus market adjustments for labor positions
Holladay	-	4.00	4.00	Proposing overall 3.5% or 4%
Midvale	-	4.00	4.00	Ave 4%, w/possible 0-5%. + market adjustment if +/- 4% on job comps
Millcreek	1.50	2.50	4.00	
North Ogden	-	4.00	4.00	
Ogden	-	4.00	4.00	
Orem	1.00	3.00	4.00	Pay for Performance - merit
Taylorsville	-	4.00	4.00	6-10% public safety increase (combined merit/cola/market)
Tooele City	2.50	1.50	4.00	Across board 50 cent increase.
West Point	2.00	2.00	4.00	
Clearfield	3.00	1.50	4.50	
Davis	1.00	3.50	4.50	Merit is based on performance
Morgan	2.00	2.70	4.70	2.7% merit increase is difference between steps, but depends on tenure if getting merit
Bluffdale	3.90	1.00	4.90	
Heber	3.00	2.00	5.00	Merit maybe raised to 3%
La Verkin	3.00	2.00	5.00	
Lindon	2.00	3.00	5.00	Merit based on performance
North Salt Lake	3.00	2.00	5.00	Police = 5-8% depending on position
Santa Clara	-	5.00	5.00	2 yrs w/city = 3% merit; 1 yr w/city = 1% merit
Saratoga Springs	-	5.00	5.00	Up to 5% merit until salary mid-point; up to 3% merit after mid-point + 2% one-time bonus
South Ogden	-	5.00	5.00	5% average adjustment across the city
Beaver	2.40	2.74	5.14	2.5% merit grade/step scale for employees (6+ years of employment)
Murray	2.70	2.50	5.20	steps 0-5 = 5% , steps 6-12 = 2.5% , Move one step on anniversary date
Riverdale	2.33	3.00	5.33	5.33% combined merit/cola (didn't have details on merit/cola split - so divided as shown)
Blanding	2.40	3.00	5.40	1-3% merit (listed as 3% on this chart)
Cottonwood Heights	1.90	3.70	5.60	
Alpine School District	5.80	yes*	5.80	5.8% COLA + *various merit increases depending on position, tenure, etc.
West Jordan	3.10	2.75	5.85	5% public safety
Bountiful	2.00	5.00	7.00	Merits for those still climbing the salary scale.
Cedar City	4.50	2.50	7.00	
Sandy	4.00	3.00	7.00	2-4% COLA depending on position (listed as 4% on this chart)

	COLA / Market %	Merit %	Total %
Average	1.58	2.39	3.94

Example: PD Officer, Range 17, \$21.43 to \$32.13

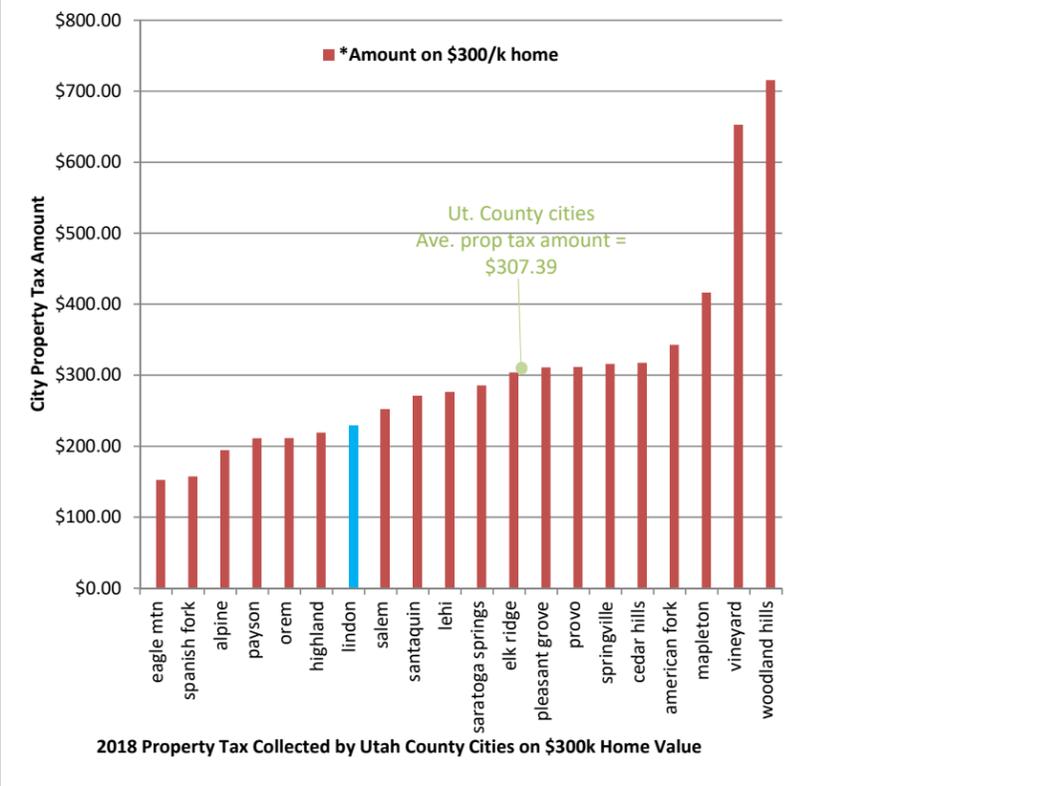
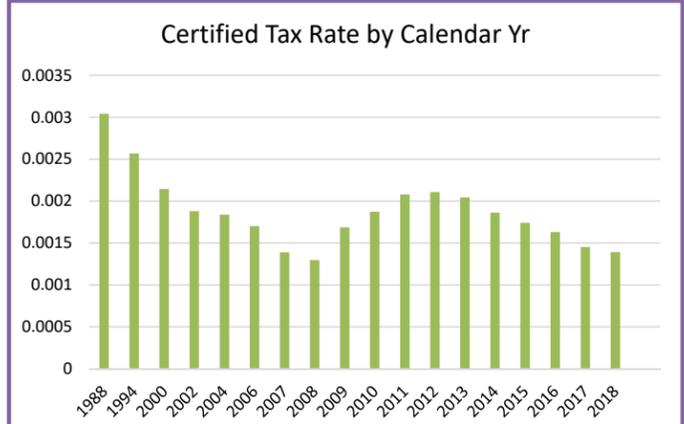
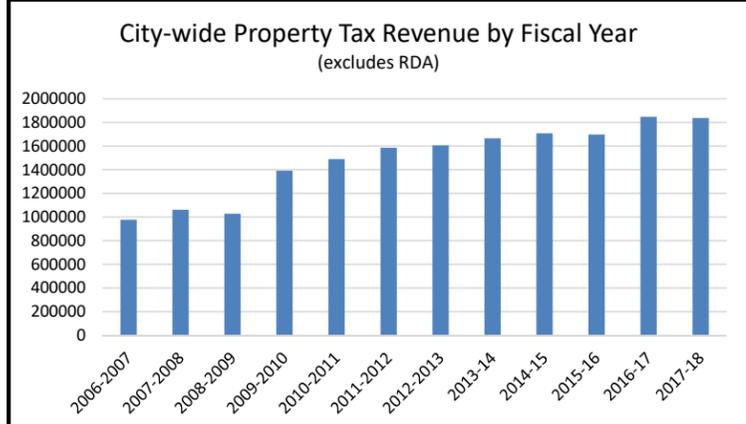
step (year)						
1	21.43					
2	22.65					
3	23.89					
4	25.20					
5	26.79	26.79	26.79	26.79	26.79	26.79
(merit %)	3%	2.50%	2%	1.50%	1%	0.50%
6	27.59	27.46	27.33	27.19	27.06	26.92
7	28.42	28.15	27.87	27.60	27.33	27.06
8	29.27	28.85	28.43	28.01	27.60	27.19
9	30.15	29.57	29.00	28.43	27.88	27.33
10	31.06	30.31	29.58	28.86	28.16	27.47
11	31.99	31.07	30.17	29.29	28.44	27.60
12	32.95	31.84	30.77	29.73	28.72	27.74
13		32.64	31.39	30.18	29.01	27.88
14			32.02	30.63	29.30	28.02
15			32.66	31.09	29.59	28.16
16				31.56	29.89	28.30
17				32.03	30.19	28.44
18				32.51	30.49	28.58
19					30.79	28.73
PD 1: 20					31.10	28.87
21					31.41	29.02
22					31.73	29.16
23					32.04	29.31
24					32.37	29.45
PD 2: 25						29.60
26						29.75
27						29.90
28						30.05
29						30.20
Pre-2011: 30						30.35
31						30.50
32						30.65
33						30.81
34						30.96
Post-2011: 35						31.11
36						31.27
37						31.43
38						31.58
39						31.74
40						31.90
41						32.06
42						32.22

Tax Year	Market Value	Taxable Value (55%)	Improvem. Value	City Tax Rate	Lindon Property Tax Amount	% of Total Prop Tax	Alpine SD	Utah County	Total Prop Tax
2018	\$ 390,700	\$ 214,885	\$ 199,600	0.001392	\$299.12	14.30%	\$1,496.46	\$157.30	\$2,092.12
2017	\$ 374,500	\$ 205,975	\$ 192,300	0.001451	\$298.87	14.53%	\$1,459.74	\$160.45	\$2,057.07
2016	\$ 342,900	\$ 188,595	\$ 192,300	0.00163	\$307.41	15.10%	\$1,455.58	\$157.29	\$2,036.26
2015	\$ 334,300	\$ 183,865	\$ 192,300	0.001741	\$320.11	15.24%	\$1,503.46	\$159.96	\$2,099.92
2014	\$ 287,800	\$ 158,290	\$ 172,000	0.001862	\$294.74	16.15%	\$1,281.52	\$144.99	\$1,824.93
2013	\$ 239,100	\$ 131,505	\$ 149,700	0.002043	\$268.66	16.41%	\$1,143.96	\$132.29	\$1,636.84
2012	\$ 266,900	\$ 146,795	\$ 166,300	0.002107	\$309.30	16.57%	\$1,295.91	\$165.44	\$1,866.35
2011	\$ 269,500	\$ 148,225	\$ 164,100	0.00208	\$308.31	16.42%	\$1,306.16	\$169.42	\$1,878.01
2010	\$ 298,377	\$ 164,107	\$ 188,813	0.001873	\$307.37	15.86%	\$1,348.96	\$181.83	\$1,937.78
2009	\$ 308,400	\$ 169,620	\$ 179,500	0.001686	\$285.98	15.57%	\$1,279.10	\$148.93	\$1,836.98
2008	\$ 311,500	\$ 171,325	\$ 151,600	0.001296	\$222.04	13.30%	\$1,209.04	\$138.60	\$1,669.39
2007	\$ 311,500	\$ 171,325	\$ 222,900	0.00139	\$238.14	14.44%	\$1,188.48	\$144.43	\$1,649.69
2006	\$ 276,100	\$ 151,855	\$ 187,500	0.001702	\$258.46	16.68%	\$1,045.22	\$162.18	\$1,549.53
2005	\$ 255,222	\$ 140,372	\$ 202,665	0.001862	\$261.37	15.87%	\$1,134.49	\$145.99	\$1,647.27
2004	\$ 255,222	\$ 140,372	\$ 202,665	0.001837	\$257.86	15.66%	\$1,139.68	\$149.50	\$1,647.13
2003	\$ 255,222	\$ 140,372	\$ 202,665	0.001874	\$263.06	16.26%	\$1,106.69	\$147.81	\$1,618.07
2002	\$ 255,222	\$ 140,372	\$ 202,665	0.00188	\$263.90	17.78%	\$976.00	\$145.14	\$1,484.15
2001	\$ 255,222	\$ 140,372	\$ 202,665	0.002018	\$283.27	19.11%	\$950.18	\$145.71	\$1,482.33
2000	\$ 238,614	\$ 131,237	\$ 189,495	0.002144	\$281.37	19.65%	\$903.44	\$146.46	\$1,431.93
1999	\$ 238,614	\$ 131,237	\$ 189,495	0.002186	\$286.88	19.60%	\$913.67	\$137.80	\$1,463.95
1998	\$ 211,163	\$ 116,139	\$ 167,695	0.002476	\$287.56	22.58%	\$744.45	\$147.26	\$1,273.46
1997	\$ 211,163	\$ 116,139	\$ 167,695	0.002506	\$291.04	22.94%	\$641.55	\$222.41	\$1,268.93
1996	\$ 194,477	\$ 106,962	\$ 154,444	0.002539	\$271.58	24.60%	\$583.69	\$146.43	\$1,104.17
1995	\$ 190,838	\$ 104,961	\$ 154,444	0.00254	\$266.60	22.19%	\$681.41	\$168.46	\$1,201.28
1994	\$ 145,835	\$ 99,167	\$ 124,552	0.002787	\$276.38	19.18%	\$892.01	\$183.56	\$1,440.80
1993	\$ 145,835	\$ 97,673	\$ 124,552	0.002678	\$261.57	20.56%	\$781.19	\$151.49	\$1,272.19
				Average	\$279.65				



Year	% change in tax rate by yr
2018	-4.24
2017	-12.34
2016	-6.81
2015	-6.95
2014	-9.72
2013	-3.13
2012	1.28
2011	9.95
2010	9.98
2009	23.13
2008	-7.25
2007	-22.45
2006	-9.40
2005	1.34
2004	-2.01
2003	-0.32
2002	-7.34
2001	-6.24
2000	-1.96
1999	-13.27
1998	-1.21
1997	-1.32
1996	-0.04
1995	-9.72
1994	

1993 Population = 5,276 (Inflation: a good costing \$1 in 1993 costs \$1.74 in 2018. Prices in 2018 are 74% higher than in 1993.)
 2018 Population = 10,968 (new facilities; FT public safety; 39 acres new parks; Rec programs; Aquatics; Com Center; Senior programs; cemetery; PI system; I-15 interchange; library card reimb.; Chamber; 40+ new FT employees/120+ seasonal)



Ave. residential property tax in Lindon for 2018 = \$229.68 (on \$300,000 value home)

REGULAR SESSION – 7:00 P.M. - Conducting: Matt Bean, Mayor pro tem

Pledge of Allegiance: By Invitation

Invocation: Matt Bean

Item 1 – Call to Order / Roll Call

May 21, 2019 Lindon City Council meeting.

Jeff Acerson - absent

Matt Bean

Van Broderick

Jake Hoyt

Carolyn Lundberg

Mike Vanchiere

Staff present: _____

Item 2 – Presentations and Announcements

- a) Comments / Announcements from Mayor and Council members.
- b) Presentation: Pleasant Grove Strawberry Days, June 15th-22nd. The Miss PG Royalty & PG Rodeo Royalty will present information on upcoming Strawberry Days events.

Item 3 – Approval of Minutes

- Review and approval of City Council minutes: **May 7, 2019**

2 The Lindon City Council held a regularly scheduled meeting on **Tuesday, May 7, 2019,**
4 **beginning with a work session at 6:00 p.m.** in the Lindon City Center, City Council
Chambers, 100 North State Street, Lindon, Utah.

6 **WORK SESSION** – 6:00 P.M.

8 Conducting: Jeff Acerson, Mayor

10 **COUNCILMEMBERS PRESENT**

Jeff Acerson, Mayor
12 Carolyn Lundberg, Councilmember
Van Broderick, Councilmember
14 Jacob Hoyt, Councilmember
Mike Vanchiere, Councilmember

ABSENT

Matt Bean, Councilmember

16 **STAFF PRESENT**

18 Adam Cowie, City Administrator
Kristen Colson, Finance Director
20 Kathryn Moosman, City Recorder

22 **DISCUSSION: Discussion on FY 2020 Proposed Budget:** The Lindon City Council
will review and discuss the proposed Fiscal Year 2020 budget. The Council will provide
24 direction on specific items.

26 Kristen Colson, Finance Director, opened the work session by explaining she will
be covering the items on the budget agenda including the Fund Balance of the General
28 Fund, Interfund Transfers, COLA & Merit Increases, Employee Health Insurance, Debt
Overview, Police Lieutenant Position and any other budget items. She then went over the
30 budget calendar noting the at the May 7th City Council meeting a work session was held
where the 1st draft of the Proposed Budget was discussed; tonight in the work session we
32 will discuss the proposed budget with a public hearing to adopt the Proposed Budget and
a presentation of the 2019FY Amended Budget, 2020FY Proposed Budget, Budget Issues
34 and the Fee Schedule Changes. On June 18th there will be Public Hearings to approve the
Enterprise Transfers and to adopt the Final Budget where Staff will present the 2020FY
36 Enterprise Transfers, 2019FY Amended Budget and 2020FY Final Budget. The Council
will vote on Budget Issues, set the Certified Tax Rate, and adopt the Final Budget which
38 also contains the Fee Schedule, Compensation Programs and Financial Policies.

Ms. Colson then went over Projections as follows:

- 40 • 2018-2019 Ending Fund Balance of \$2,493,680
 - 42 ○ This is 23.2% of 2019FY projected revenues.
 - The maximum state limit is 25%, which would be a balance of
\$2,684,500.
- 44 • 2019-2020 Ending Fund Balance of \$2,565,350
 - 46 ○ This is 24.5% of 2020FY projected revenues.
 - The maximum state limit is 25%, which would be a balance of
\$2,615,001.

- Changes we make in the 2019FY Budget will also affect the 2020FY fund balance.

Ms. Colson stated the Budget Committee previously discussed a CPI increase of 2.3% and a merit increase of 3.0%. The Budget Committee also recommended that a cap of 5% total be put on a combination of COLA and merit increase and that the merit be weighted more so that employees can continue to progress within their pay range. They also recommended that the COLA increase be the difference between the cap and the Merit increase. She noted the COLA increase would be 2.0% and effective July 1, 2019 and the merit increase would be 3.0% for employees in the mid-high range, effective January 1, 2020.

There was then some discussion on the COLA (cost of living allowance) and merit increases. Ms. Colson explained the Cost of Living Allowance (COLA) increase would be effective July 1, 2019. The COLA increase has historically been based on the average annual increase of the Consumer Price Index (CPI) from March-February. The average annual increase of the CPI from March 2018 to February 2019 was 2.3%. She noted merit increases are awarded based on employee evaluation scores and would be effective January 1, 2020. In the past, the merit increase has been based on the unreserved General Fund balance as a percentage of revenue. Ms. Colson stated with the healthy General Fund reserves of over 20% anticipated for 2020FY, the recommended Merit Increase would be 3.0%.

Councilmember Broderick stated he likes the concept of the one-time lump sum payout. Councilmember Vanchiere stated he doesn't have a problem with the lump sum payout. Mr. Cowie pointed out the hard thing with the one-time payout is that employees are not moving through their pay scale and it does not go towards state retirement. If it is a dollar concern staff would ask that the council give a cap on the dollar and let staff determine how to apply the merit and cola. Following discussion, Mr. Cowie made a recommendation to come back with more information for further discussion.

Councilmember Broderick stated he would be open to suggestions on how to structure and determine that so people move up and feel motivated yet be fair to the taxpayer. Councilmember Lundberg stated she can see we need to provide something that attracts talented employees and to keep them motivated and feeling appreciated. She added the economy is doing fantastic and she is not sure she wants to totally institutionalize. Councilmember Broderick stated he is not suggesting institutionalizing and agreed the nation's overall percentage is doing better this year.

Councilmember Vanchiere pointed out the difference between 5% and 4% is that 5% there is room to play but not with 4%. Following discussion, the council agreed this is a good year and the employees have performed well. Councilmember Broderick would encourage that all the information comes out in the packet on Friday so there is time to review it prior to the meeting. He also wants to reward and incentivize employees to feel valued and motivated to stay long term. Mr. Cowie stated they will bring back some numbers for discussion at the next meeting.

Mr. Cowie stated these are recommendations from the Budget Committee. Councilmember Hoyt stated he voiced his concerns at the budget committee as well, noting anytime we go over 4% he gets a little nervous. The problem with the budget committee is that everyone is going to have strong opinions and it is good to flesh it out

2 now. Mayor Acerson commented there are differing of opinions but we can work
4 towards some kind of a balance (and believes Councilmember Bean agrees) to have more
of a merit and if we can get to that point we will come to a consensus.

6 Ms. Colson reported that health care costs are going down and we are saving
money. She noted staff met with employees and discussed the health care proposal and
8 they understand this is an opportunity to save the city a lot of money but will require
some to switch providers.

10 Ms. Colson also reported we are switching to a different plan with the current
provider for medical insurance (PEHP)Non-IHC providers with a 2.7% decrease in
12 premium costs. We are also switching dental providers from PEHP to UNUM with the
same coverage with more providers available at an 8.8% decrease in premium costs.

14 Ms. Colson stated we are also switching Life/AD&D and LTD providers in order
to save money with a total savings of over \$24,400 in premiums. Switching dental from
PEHP to UNUM is a total savings of \$24,000.

16 Mayor Acerson commented the message clearly sent is we are buying time and
trying to maintain a level of coverage with the amount of money spent on health care. He
18 added it is multiple faceted as employees take care of our own healthcare. He noted there
will be a point in time when there will be greater participation by employees.

20 Ms. Colson then went over the Annual debt payment by obligation charts and the
tentative budget draft items including the police lieutenant position indicating it is new
22 but not a new employee. There is an increased cost for the position of about \$32,000 total
including salary and benefits.

24 Ms. Colson noted this draft of the Tentative Budget also includes an extra debt
service payment for the Public Safety building of \$180,000, \$1,300,000 for road
26 improvement projects, a new fleet of trucks for Public Works (2) and Parks (2).
Creekside Park improvements of \$314,300 with a grant to offset in the amount of
28 \$142,860. City Center playground replacement for \$250,000 paid for with PARC Tax, A
new slide at the Aquatics Center for \$150,000 with funding available from the General
30 Fund, State Street RDA, and/or PARC Tax. \$150,000 for pickleball courts at Pheasant
Brook Park paid for with impact fees. Restrooms and drinking fountain at Fryer Park for
32 \$100,000 paid for with impact fees.

34 Following some additional discussion on the Tentative Budget draft, the Mayor
and Council thanked Ms. Colson and Mr. Cowie for the good information and for their
hard work on the budget.

36

REGULAR SESSION – 7:00 P.M.

38

Conducting: Jeff Acerson, Mayor
40 Pledge of Allegiance: Madeleine Brown
Invocation: Carolyn Lundberg

42

PRESENT

44 Jeff Acerson, Mayor
Carolyn Lundberg, Councilmember
46 Van Broderick, Councilmember
Jacob Hoyt, Councilmember

EXCUSED

Matt Bean, Councilmember

2 Mike Vanchiere, Councilmember
Adam Cowie, City Administrator
4 Brian Haws, City Attorney
Josh Adams, Chief of Police
6 Mike Florence, Planning Director
Kathryn Moosman, City Recorder

- 8
1. **Call to Order/Roll Call** – The meeting was called to order at 7:00 p.m.
 - 10 2. **Presentations/Announcements** –
 - 12 a) **Comments/Announcements from Mayor and Council** – There were no
announcements at this time.
 - 14
 - 16 3. **Approval of Minutes** – The minutes of the regular meeting of the City Council
meeting of April 16, 2019 were reviewed.

18 COUNCILMEMBER HOYT MOVED TO APPROVE THE MINUTES OF THE
REGULAR CITY COUNCIL MEETING OF APRIL 16, 2019 AS PRESENTED.
20 COUNCILMEMBER BRODERICK SECONDED THE MOTION. THE VOTE WAS
RECORDED AS FOLLOWS:

22 COUNCILMEMBER LUNDBERG AYE
COUNCILMEMBER BRODERICK AYE
24 COUNCILMEMBER HOYT AYE
COUNCILMEMBER VANCHIERE AYE
26 THE MOTION CARRIED UNANIMOUSLY.

- 28 4. **Open Session for Public Comment** – Mayor Acerson called for any public
comment not listed as an agenda item. There were no public comments.
30
- 32 5. **Consent Agenda Items** – There were no consent agenda items for approval.

CURRENT BUSINESS

- 34
6. **Public Hearing – Urban Deer Hunt Program Evaluation; Resolution #2019-12-R.** The Lindon City Council will review and consider whether or not to declare urban deer a nuisance through Resolution#2019-12-R which, if passed, will begin the process to create an Urban Deer Hunt Program within Lindon City. Presented by Lindon City Chief of Police Josh Adams.

40 COUNCILMEMBER BRODERICK MOVED TO OPEN THE PUBLIC
42 HEARING. COUNCILMEMBER HOYT SECONDED THE MOTION. ALL
PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

44

46 Adam Cowie, City Administrator, led this discussion by explaining this item was requested to be discussed further by the City Council after a prior meeting where residents expressed concerns over deer within Lindon City and their desire that an urban

2 deer hunt program be implemented in the city. If the City Council determines deer within
the City constitute a nuisance and/or hazard, and that the deer should be euthanized, the
4 Council can begin the process of creating an urban deer removal program by adopting the
Resolution #2019-12-R.

6 Mr. Cowie then gave some additional background stating in October 2018 the
Lindon City Council held a public meeting with representatives from the Utah Division
8 of Wildlife Resources (DWR) to discuss the details of an urban deer hunt program and
whether or not to pursue a hunt program with a lengthy discussion. The Council decided
10 they were not ready to implement or pursue an urban hunt at that time.

12 Mr. Cowie noted the City Council updated its newest Council member on this
topic at the February 19, 2019 council meeting, and also had prior discussions in public
meetings in 2016, and several years before that as well, with decisions not to pursue an
14 urban deer hunt at those times. He noted factors used as a basis for those decisions
included damages to property that deer may be causing, potential liability placed upon the
16 City, public safety concerns (both from allowing a hunt or not allowing a hunt program),
financial costs of creating and implementing a program, effectiveness of an urban hunt
18 program, general community attitudes towards such a program, and other factors.

20 Mr. Cowie indicated the DWR is aware of urban deer concerns in Utah County
and several cities have chosen to implement urban deer hunt programs. In addition to
meeting with the Council last fall their staff met with the Lindon City Police Chief and
22 City Administrator to discuss options for implementing a deer removal program. In
addition to a city-implemented program, the Utah Wildlife Board approved new for this
24 year (2019) an extended archery hunt and increased hunting area for deer along the west
slopes of the Wasatch mountains between AF Canyon and Hobble Creek Canyon
26 (includes Lindon foothills), and also extended areas around Utah Lake.

28 Chief Adams then presented the Urban Deer Summary Report, a review of state
statute, DWR rules related to urban deer removal, a report on potential resolutions to the
urban deer issue and the police department report of total calls for service, animal calls,
30 and deer calls.

32 Chief Adams then spoke on the 'call report' related to deer and animal control
complaints received by the Police Department. He noted the report shows tracking of 911
calls about animal concerns in Lindon City over the last five years. It's based on fiscal
34 year (July 1-June 30th) with some more recent data showing just the last few months in
2019. He noted the data shows a decline in deer related incidents over the last four years
36 in Lindon with very few 911 calls in five years related to deer being a nuisance or hazard
(this is for nonvehicular related deer incidents; i.e. aggressive deer in someone's yard).
38 Most vehicle/deer related incidents are along State Street (identified in the graph as
'Accident'). Chief Adams noted with the program the harvested meat is made available to
40 those in need (per state code) and the deer are checked for chronic wasting disease (\$25
per animal). Mr. Cowie then showed a video of the trapping/cage method with the
42 collapsible trap; he advised that the video is graphic and may be disturbing.

44 Councilmember Hoyt asked Chief Adams for his recommendation on this subject.
Chief Adams replied he thinks we have to come up with a non-divisive solution. He
pointed out the mission of the police department is to try to demographically prevent
46 crime, but he needs to look at everyone's point of view and the potential concerns from

2 outside/activist groups etc. as these are legitimate issues. He believes the safest option is
4 the trapping/cage and euthanizing method to be most effective with the targeting ability.

6 Mayor Acerson called for any public comment at this time. There were several
8 residents in attendance who addressed the council as follows:

10 **Mark Davis:** Mr. Davis stated he lives on 900 East in Lindon. He pointed out they have
12 not placed any calls because they know the police won't do anything, so he believes the
14 chart is not accurate. The deer pose a danger and nuisance and there are a lot of accidents
16 due to the deer and this is a significant problem. He added the price of the traps seems
18 very high.

20 Chief Adams pointed out the charts and data just presents the facts.

22 **Sharon Jarman:** Ms. Jarman spoke on a deer accident she had and didn't call the police
24 to report it. She noted it used to be if they put plants close to house, they wouldn't get
26 them but not anymore, they are fearless and are right next to the house and on the porch
28 now; there are more closer encounters and the deer are becoming more brazen.

30 Councilmember Broderick pointed out the council has monitored this issue for
32 years and have reviewed the data. He noted this is the first time they have seen the cage
34 option presented. He pointed out this is a complicated issue and the effectiveness of it is a
36 concern. The question is what is the long-term solution noting there is not a solution that
38 will make everyone happy.

40 Councilmember Vanchiere agreed there have been many hours spent looking at
42 this issue and there is not a simple solution. There are costs involved and logistics and
44 safety and so the many factors involved that makes it very difficult. He encouraged
46 residents to let their friends and neighbors know the council is not ignoring the issue and
we want to do the right thing.

48 **Melinda Bullock:** Ms. Bullock stated she can see the complexity of this issue. She
50 personally has had a buck charge her and also her husband, but they didn't report it.
52 They have planted deer resistant plants and they have a dog, but the deer are coming
54 closer and are less afraid; she personally knows that she has had issues with safety posed
56 by the deer.

58 Councilmember Broderick pointed out the city needs to demonstrate there is a
60 safety issue to the DWR before being approved for the program.

62 **Tammy Asay:** Ms. Asay pointed out there are people in the city who have the deer. She
64 has a 6 ft. fence and the deer can jump higher than 8 ft. so they can get over it. She
66 mentioned the cage option and her concerns with safety if a deer is trapped and it goes
berserk and there is a child nearby. She has lived in Lindon for 26 years and the problem
is getting bigger. She has seven deer that basically live in her yard year-round. They
have destroyed her yard and they have had three ticks brought in by her cat from the deer

2 which poses a definite health issue. She agrees it is a difficult issue and does not know
4 what the solution is, but something needs to be done.

6 **Doug Cannon:** Mr. Cannon commented the deer don't bother him personally, but he
8 feels the trap option would be a great option to pursue as they are bothering a lot of
10 people. He would also like to see what the numbers are of urban deer in the city. He
12 noted it appears the council is well educated on this issue and agreed some type of
14 abatement is needed.

16 Mayor Acerson stated this will be challenge whatever we do and there will not be
18 a perfect solution and the council understands the concerns of the citizens. Mr. Cowie
20 made it clear that the deer will not be eradicated, noting this program has only been in
22 place for three years statewide. He added this program can always be discontinued if it is
24 not working.

26 Mayor Acerson called for any further public comments. Hearing none he called
28 for a motion to close the public hearing.

30 **COUNCILMEMBER BRODERICK MOVED TO CLOSE THE PUBLIC
32 HEARING. COUNCILMEMBER HOYT SECONDED THE MOTION. ALL
34 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.**

36 Councilmember Broderick stated he is in agreement to the resolution declaring
38 the deer a nuisance and will ban the feeding of deer. Councilmember Lundberg stated this
40 has been researched and she is willing to move forward to position ourselves to help
42 residents noting there is a process involved. Councilmember Vanchiere agreed it is a
44 good faith effort on the part of the council to proceed.

46 Councilmember Hoyt commented for him it comes down to a safety issue as there
are accidents and this urban deer problem is a definite issue with real concerns.
Councilmember Hoyt stated is not ready for a lethal option in the city right now but is
willing to support the resolution in order to find a solution.

Mr. Cowie said if the council approves the resolution tonight, he will bring an
ordinance and a plan back for approval in two weeks. He then gave a time line of the
process noting the program could realistically be in place by August.

Mayor Acerson called for any further comments or discussion from the Council.
Hearing none he called for a motion.

**COUNCILMEMBER VANCHIERE MOVED TO APPROVE RESOLUTION
2019-12-R AS PRESENTED. COUNCILMEMBER LUNDBERG SECONDED THE
MOTION. THE VOTE WAS RECORDED AS FOLLOWS:**

COUNCILMEMBER LUNDBERG	AYE
COUNCILMEMBER BRODERICK	AYE
COUNCILMEMBER HOYT	AYE
COUNCILMEMBER VANCHIERE	AYE

THE MOTION CARRIED UNANIMOUSLY.

7. Review & Action — 2019 PARC Tax Mini-Grant Funding Recommendation.

2 The City Council allocated a portion of 2019 PARC (Parks, Arts, Recreation, and
4 Culture) tax funds to be set aside for funding of mini-grants for non-profit cultural
6 arts organizations with a heavy presence in Lindon. After advertising the grant
8 opportunity, the City received three applications. For the 2019 funding cycle it is
recommended that the Council approve two of the three grant application requests
in the total amount of \$9,750.00.

10 Heath Bateman, Parks and Recreation Director, led this discussion by stating the
12 application deadline for the 2019-20 PARC Mini Grants application closed on April 9,
2019 at 5:00 pm. He noted he received three complete applications for consideration for
14 funding. He then presented a brief description of each request followed by his
recommendation for funding as follows:

16 **1. Lindon Elementary PTA:**

18 The PTA for Lindon Elementary requests funds to purchase and subscribe to an arts
20 software program to help enhance the arts classes at the school. The program is year to
22 year based but they are asking for a 4-year commitment to save money on the
24 subscription price. There is a question about the PTA as a qualifying organization. In
PARC Tax Policies 1.5.3 prohibits the use of funds for Public Schools and /or school
programs. The PTA however is a separate 501c3 organization. The PTA was funded in
2017, 2018, 2019.

26 Mr. Bateman stated they have requested \$6,750 for the following:

- 28 • Provide and enrich the art curriculum at Lindon Elementary by providing an art
curriculum call the Great Artist Program for the next 4 years.
- 30 • 4-year curriculum for the Great Artist Program \$5,300
- 32 • Kindergarten Art Program \$250
- 34 • Art Supplies for support curriculum \$450 first year and \$250 for the 3
following years.

36 TOTAL REQUEST \$6,750

38 **Recommend City Award \$6,750**

40 **2. Timpanogos Storytelling Institute:**

42 The Timpanogos Storytelling Institute is dedicated to establishing and embracing
44 programs, festivals, events, organizations and products that use the power of story to
strengthen individuals, families and communities. The Timpanogos Storytelling Institute
was funded in 2018, 2019. The institute would like funding to support a free public
performance by a national professional storyteller Tim Lowry at the Lindon Community
Center in January 2020 as well as two performance assemblies at local Lindon
Elementary Schools for students. \$500 is requested for Mr. Lowry's traveling fees.

46 They have requested the following:

- \$1,000 performance fee for Tim Lowry free public performance at the Lindon

- Community center.
- \$1,500 for Tim to perform at two Lindon elementary schools.
- \$500 for travel costs.

TOTAL REQUEST \$3,000
Recommend City Award \$3,000

3. Timpanogos Academy PTA

The Timpanogos PTA is applying this year for funding for the first time. They have not been funded previously. The Timpanogos PTA organization’s purpose is to support the education of our children by providing worthwhile experiences and equipment and by coordinating the efforts of the families involved with the staff of the school. They have requested funds to help install a sound system in one of the school buildings that currently does not have sound.

TOTAL REQUEST \$1,800

This type of funding request is not allowed by parc tax policy: 1.1 PARC *funds granted to cultural organizations may not be used for capital construction expenses.*

Recommend City Denies Request

In Summary

- PARC Tax budget allocation \$15,000
- Total Grants recommended \$9,750
 - Difference: \$5,250

Following some general discussion regarding the recommendations from Mr. Bateman, the Council was in support of the two grant application requests in the total amount of \$9,750.00.

Mayor Acerson called for any further comments or discussion from the Council. Hearing none he called for a motion.

COUNCILMEMBER BRODERICK MOVED TO APPROVE THE 2019 PARC TAX MINI-GRANT FUNDING AS PRESENTED. COUNCILMEMBER HOYT SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

COUNCILMEMBER LUNDBERG AYE
COUNCILMEMBER BRODERICK AYE
COUNCILMEMBER HOYT AYE
COUNCILMEMBER VANCHIERE AYE

THE MOTION CARRIED UNANIMOUSLY.

8. **Discussion Item — Pickle Ball Sound Meter Report.** Lindon City Parks & Recreation Director, Heath Bateman will report to the council the findings from the pickleball sound meter at Hollow Park and also discuss possible future pickleball court locations.

2 Mr. Bateman explained on April 19, 2019, the Parks & Recreation staff did a
4 sound study at Hollow Park Pickleball Courts in response from Councilmember
6 Broadrick’s request to measure sound levels and investigate sound mitigation options for
8 the courts at that location. He noted two staff members played pickleball on the courts
10 (there were others playing there as well) while the other staff members walked or drove
12 to the various locations he had specified and took sound readings of the pickleball play.

8 Mr. Bateman explained they used the exact same sound decibel meter and took
10 readings from those spots. There were no sound readings in the annoying or dangerous
12 range according to the CDC sound level guide. He indicated there does however, seem to
14 be a phenomenon with “the hollow” as the pickleball sounds in the park only drop a few
decibels all the way across the hollow, even at large distances. Sounds from everyday life
seem to be in the same sound range as the park activities i.e., cars, birds, dogs and other
sounds spiked the sound higher than game play.

16 Mr. Bateman pointed out that mitigation options lead to only one option and that
18 is fencing. A company exists in Florida that sells “Acoustifence” which is a sound
20 reduction fabric that is made to lower the sound levels at many different locations and
22 applications. The material has a STC value of 28, which represents over an 80%
24 reduction in sound to the human ear and works extraordinarily well at blocking direct line
of sight sound. The material is heavy and does require more heavy-duty fence poles and
equipment to tolerate the weight, but installation is quick and easy. He noted in some
applications the sound reduction can be as high as 10 dB which would be a 50%
reduction of sound experience by nearby homeowners.

Level Change	Volume Loudness
+40 dB	16
+30 dB	8
+20 dB	4
+10 dB	2.0 = double
+6 dB	1.52 times
+3 dB	1.23 times
0 dB	1.0

26 Mr. Bateman then referenced the curtain panel prices as follows:

28 Curtain panels 6’ wide – Black (all prices shown are for material only. Shipping is FOB
Tampa) as follows:

- 30 • 8’ high - \$296
- 9’ high - \$333
- 32 • 10’ high - \$370
- 12’ high - \$444

34 Curtain panels 6’ wide – Green (all prices shown are for material only. Shipping is FOB
36 Tampa) as follows:

- 38 • 8’ high - \$320
- 9’ high - \$360
- 10’ high - \$400

2 • 12' high - \$480

4 Mr. Bateman indicated they were also asked to play with quieter paddles and
6 balls. He noted they purchased three paddles recommended as noise reduction paddles
and foam balls and there was no perceivable difference in which paddle was used.

8 Following some general discussion, the council agreed we need to do what we can
and make an investment to mitigate some of these issues.

10 Mayor Acerson called for any further comments or discussion from the Council.
Hearing none he moved on to the next agenda item.

12 **9. Review & Action — Cooperative Agreement between UDOT and Lindon**
14 **City.** The City Council will review and consider approval of a Cooperative
16 Agreement between UDOT and Lindon City outlining Lindon’s financial
participation in the Central Corridor Transit Study Alternatives analysis in the
amount of \$6,000.

18 Mr. Cowie led this discussion by stating Mountainland Association of
20 Governments (MAG), Utah Transit Authority (UTA), Provo, Orem, Lindon, Pleasant
22 Grove, American Fork, Lehi and the Utah Department of Transportation (UDOT) intend
to develop and evaluate transit alternatives on a limited number of corridors within Utah
24 County generally along the I-15 and US-89 corridors as identified in Figure 1: “Study
Area”. He noted it is assumed that the selected Locally Preferred Alternative (LPA) will
26 consist of a north/south transit line between the Provo FrontRunner Station and Lehi at an
estimated study cost of \$500K, with MAG contribution of \$300k.

28 Mr. Cowie stated Lindon has been asked to participate in a portion of the cost for
this study in the amount of \$6,000. He noted staff recommends approval of this
30 agreement as the transit options will benefit the public and assist the city by improving
long-term planning for future developments and helping to secure public transportation
options near Lindon’s citizens and businesses. Following a brief discussion, the council
32 agreed to approve the Cooperative Agreement between UDOT and Lindon City.

34 Mayor Acerson called for any further comments or discussion from the Council.
Hearing none he called for a motion.

36 COUNCILMEMBER BRODERICK MOVED TO APPROVE THE
COOPERATIVE AGREEMENT BETWEEN UDOT AND LINDON CITY
38 OUTLINING LINDON’S FINANCIAL PARTICIPATION IN THE CENTRAL
CORRIDOR TRANSIT STUDY ALTERNATIVES ANALYSIS IN THE AMOUNT OF
\$6,000. COUNCILMEMBER LUNDBERG SECONDED THE MOTION. THE VOTE
40 WAS RECORDED AS FOLLOWS:

42 COUNCILMEMBER LUNDBERG AYE
COUNCILMEMBER BRODERICK AYE
COUNCILMEMBER HOYT AYE
44 COUNCILMEMBER VANCHIERE AYE
46 THE MOTION CARRIED UNANIMOUSLY.

10. Review & Action — Lindon City Policy and Procedures Manual Updates;

2 **Resolution #2019-13-R.** The City Council will review and consider Resolution
4 #2019-13-R approving miscellaneous updates to the Lindon City Policies and
 Procedures Manual.

6 Mr. Cowie led this discussion by stating changes to the Lindon City Policy and
8 Procedures Manual periodically come before the council for tweaks and updates. He then
 presented the miscellaneous updates for discussion as follows:

- 10 2.10 Drivers License Verification
- 5.7.1 Exempt Employees
- 12 5.21.3 Procedure
- 6.7.1 Annual Vacation Leave
- 14 6.7.2 Exempt Employees
- 6.8.4 Sick Leave Records
- 16 6.8.5 Conversion for Retiring Employees
- 5.17.2 Subsistence and Other Costs

18 Following some general discussion regarding the updates presented, Mayor
20 Acerson called for any further comments or discussion from the Council. Hearing none
 he called for a motion.

22 COUNCILMEMBER HOYT MOVED TO APPROVE RESOLUTION #2019-
24 13-R UPDATING THE LINDON CITY POLICY AND PROCEDURES MANUAL.
 COUNCILMEMBER BRODERICK SECONDED THE MOTION. THE VOTE WAS
26 RECORDED AS FOLLOWS:
 COUNCILMEMBER LUNDBERG AYE
28 COUNCILMEMBER BRODERICK AYE
 COUNCILMEMBER HOYT AYE
30 COUNCILMEMBER VANCHIERE AYE
 THE MOTION CARRIED UNANIMOUSLY.

32 **11. Discussion Item —700 North Corridor Development Concepts.** The Council
34 will discuss possible development options for projects along the 700 North
 corridor.

36 Mr. Cowie gave a brief overview of this agenda item stating Councilmember
38 Lundberg will be presenting for discussion tonight the possible development options for
 projects along the 700 North corridor. Mr. Cowie then showed a proposed site plan of the
40 area for discussion. He noted he has a letter prepared that indicates the council is in favor
 of the proposal.

42 Councilmember Lundberg began by giving a quick background of the proposal.
44 She pointed out that retail has changed with the advent of online sales and that perhaps
 brick and mortar is on its way out, but research is showing that is not the case when there
46 is a lot of support and participation from the community with the myriad of food, fitness,
 entertainment and service providers in the mix. The challenge is how you create an ideal
 layout where everyone feels like an “A” tenant and are part of the success of the

2 gathering place. She pointed out this proposal does not introduce any housing as to not
4 compete with the Ivory Development. She noted they ran the numbers and demographics
6 to what they feel will be supported. This will create a warm, inviting gathering place
8 with a sense of community. She then presented some layouts of similar developments that
have been successful. She pointed out that other locations have had no vacancies and are
in high demand. She added the parking does not feel like a concrete jungle but will have a
lot of beautiful trees, fountains and landscaping.

Councilmember Lundberg stated the next steps will be to notify the property
owners, who are very excited as this is conceptual, and they want to see if this is the
direction Lindon wants to go. There will be further discussion on setbacks etc. and once
they have the confidence from the council, they will crunch the numbers and will go into
more detail and negotiations with acquisition of land etc.

Following some general discussion, the council was in agreement that this
proposal is phenomenal and with the possibility of BRT in the future this will bring so
much to the city. The council thanked Councilmember Lundberg for her efforts and hard
work on this proposal.

Mayor Acerson called for any further comments or discussion from the Council.
Hearing none he moved on to the next agenda item.

COUNCIL REPORTS:

Councilmember Hoyt – Councilmember Hoyt reported he attended the Utah
Leadership Council noting there was good information presented. They will be holding
them on a quarterly basis and everyone is invited. He also reported the Lindon Spike 150
Celebration will be held on May 10th at Pioneer Park. The Historic Preservation
Commission is hosting the event.

Councilmember Broderick – Councilmember Broderick had nothing further to report.

Councilmember Bean – Councilmember Bean was absent.

Councilmember Lundberg – Councilmember Lundberg had nothing further to report.

Councilmember Vanchiere – Councilmember Vanchiere reported they opened the bid at
the transfer station and they are ready for the new loader. He also talked to Roger Harper
about the expansion of the roads going in to the landfill as to ensure they are kept clear
and Mr. Harper committed to call Mr. Cowie. He also met with Heath Bateman and they
are ready to form the Parks and Trails committee and it is coming along quite well.

Mayor Acerson – Mayor Acerson had nothing further to report.

Administrator's Report: Mr. Cowie reported on the following items followed by
discussion.

- May City newsletter
- June newsletter article: Brad Jorgensen - Article due to Kathy Moosman by end of May.

- 2 • UTOPIA update: Growing customer base; good financial outlook; OpEx being repaid to cities that participated; estimated build-out of all member cities within
- 4 next 2-5 years.
- 6 • Upcoming Discussion Item: Secondary water metering bill (SB 52) and its implications to Lindon City.
- 8 • City Center elevator construction is continuing. Completion in approx. 10 weeks.
- 8 • Mayor out of town Wed, May 8th – Sat, June 8th. Mayor pro tem is Matt Bean.
- 10 • Employee changes:
 - 10 ○ Matt Winward hired as Water Superintendent. Zack Dalley hired to fill Public Works inspector position. Openings in Water & Sewer divisions.
 - 12 ○ Part-time front desk attendants/clerk positions available.
 - 14 ○ Still have openings for seasonal / summer help. Please help spread the word to your local neighborhoods & apply for summer jobs ASAP.
 - 16 ○ See full job announcement on the city website
- 16 • 2019 Important Election Dates (see list below)
- 18 • Property Reserve Inc (PRI) storm drainage easement agreement for DoTerra project – Brian Haws presented.
- 20 • Misc. Items

Upcoming Meetings & Events:

- 22 • May 10th – Lindon Spike 150 Commemoration Celebration – Pioneer Park 6-8 pm (Historical Preservation Commission hosting)
- 24 • Joint city council social postponed (previously announced for May 14th)
- 26 • May 15th, 6:00pm at Community Center – Police Dept. Recognition Dinner for National Police Week
- 28 • Memorial Day Ceremony – May 27th at 9:00 am at the City Cemetery.
- 30 • May 24th - June 2nd: grave decorations will be allowed anywhere on burial lots, including grass.

32 Mayor Acerson called for any further comments or discussion from the Council. Hearing none he called for a motion to adjourn.

34 **Adjourn** –

36 COUNCILMEMBER BRODERICK MOVED TO ADJOURN THE MEETING
 38 AT 10:00 PM. COUNCILMEMBER HOYT SECONDED THE MOTION. ALL
 40 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

42 Approved – May 21, 2019

44 _____
 46 Kathryn Moosman, City Recorder

46 _____
 Jeff Acerson, Mayor
 Lindon City Council
 May 7, 2019

Item 4 – Open Session for Public Comment *(For items not on the agenda - 10 minutes)*

Item 5 – Consent Agenda – *Consent agenda may contain items which have been discussed beforehand and/or do not require significant discussion, or are administrative in nature, or do not require public comment. The Council may approve all Consent Agenda items in one motion, or may discuss individual items as needed and act on them separately.*

- a) Change Order #3 on the 2017 Street Maintenance Projects for Staker Parsons to complete additional street maintenance work on 200 South between 2000 West and 1250 West and elimination of street maintenance work on Locust Avenue, 1200 West, 135 South, and 1060 West.
- b) Reimbursement agreement. The Council will review and consider approval of a reimbursement agreement with the City of Vineyard for their portion of 200 South road improvements being completed by Lindon City.

Sample Motion: I move to (approve, deny, continue) the consent agenda items as presented.



J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

May 8, 2019

Mr. Adam Cowie
Lindon City Administrator
100 North State Street
Lindon, UT 84042

RE: 2017 Street Maintenance Projects
Change Order No. 3

Dear Adam:

Change Order No. 3 accompanies this letter. Change Order No. 3 includes additional street maintenance work on 200 South between 2000 West and 1250 West and elimination of street maintenance work on Locust Avenue, 1200 West, 135 South, and 1060 West.

This work is being done by change order under this contract with Staker Parsons, as it was anticipated to be done shortly after the bulk of the project work. The work has expanded due to availability of additional funding, the extension of the project to 2000 West, and inclusion of work for Vineyard along the south side of the road west of Pioneer Lane. Despite the passage of time, Staker-Parsons has agreed to hold the prices they bid two years ago for this work. Additional pay items are added to account for work not covered under pay items in the original contract.

The total change in contract price is \$255,147.45, and 766 days of contract time. Of this total construction cost, about 20% will be paid by Vineyard for their portion of work on 200 South. This extends the contract time to have the work substantially complete by September 15th.

After reviewing the change order attachments, please contact us if you have any questions. If the City Council approves the change order, please sign three copies and return them to us. After the Contractor has accepted the change order, we will return your copy to you.

Sincerely,
J-U-B ENGINEERS, Inc.

Mark Christensen, P.E.
Project Manager

Enclosures

Change Order No.3

Date of Issuance: _____

Effective Date: _____

Project: Lindon City 2017 Street Maintenance Projects	Owner: Lindon City Corporation	Owner's Contract No.:
Engineer: J-U-B Engineers, Inc.		Date of Contract: 3/21/2017
Contractor: Staker & Parson Companies		Engineer's Project No.: 50-16-061

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Additional street maintenance work on 200 South; removal of some surface treatments quantities from the original bid that were not needed (which only changes contract price).

Attachments: (List documents supporting change): Summary, Attachments A and B

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$770,337.14	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): <u>75</u> Ready for final payment (days or date): <u>90</u>
Increase from previously approved Change Orders No. <u>1</u> to No. <u>2</u> : \$252,362.42	Increase from previously approved Change Orders No. <u>1</u> to No. <u>2</u> : Substantial completion (days): <u>26</u> Ready for final payment (days): <u>26</u>
Contract Price prior to this Change Order: \$1,022,699.56	Contract Times prior to this Change Order: Substantial completion (days or date): <u>101</u> Ready for final payment (days or date): <u>116</u>
Increase of this Change Order: Approximately \$255,147.45	Increase of this Change Order: Substantial completion (days or date): <u>766</u> Ready for final payment (days or date): <u>766</u>
Contract Price incorporating this Change Order: Approximately \$1,277,847.01	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>867</u> Ready for final payment (days or date): <u>882</u>

RECOMMENDED: By: <u>Mark L Christ</u> Engineer (Authorized Signature)	ACCEPTED: By: _____ Owner (Authorized Signature)	ACCEPTED: By: _____ Contractor (Authorized Signature)
---	--	---

Date: 5/8/2019 Date: _____ Date: _____

Approved by Funding Agency (if applicable): _____ Date: _____

Change Order

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

Summary of Change Order 3 Attachments

Item in Change Order 3	Estimated Underruns or Overruns –No Change in Contract Price	Unit Price Work - Estimated Change in Contract Price	Change in Contract Time (days)
Attachment A (Additional street maintenance work on 200 South)	---	Pay Items Total \$396,358.89	766
Attachment B (Elimination of Crack Seal, Type II Micro-Surface Seal, and Frictional Mastic Surface Treatment)	---	Pay Items Total - \$141,211.44	---
Total Change in Contract Price and Time by Change Order 3:	---	\$255,147.45	766

Attachment A
(Additional street maintenance work on 200 South)

Description:

Overlay and place microsurface seal treatment on 200 South as shown as work to be done in the plans included in Change Order 3 on sheets: V-100, C-100, C-114 through C-117, C-120 through C-123, C-303, C-304, and C-728 through C-735.

Reason:

Lindon City desires to perform additional street maintenance work on 200 South.

Basis of change in contract price:

The total for pay item 1 (Mobilization) will be increased. It is a percentage of the total project and with the increase in the contract the total for pay item 1 will increase by \$26,100.29.

The total for pay item 2 (Traffic Control) will be increased. It is a percentage of the total project and with the increase in the contract the total for pay item 2 will increase by \$27,577.66.

The quantity of pay item 7 (Sawcut existing asphalt) will increase by 1,324 feet, resulting in this item increasing by \$1,324.00.

The quantity of pay item 9 (Mill 7' wide strip along asphalt edge (partial depth) and deliver milled material to Lindon City) will increase by 4,912 feet, resulting in this item increasing by \$25,296.80.

The quantity of pay item 10 (Roadway excavation) will increase by 300 cubic yards, resulting in this item increasing by \$5,250.00.

The quantity of pay item 16 (Install 12" concrete storm drain pipe) will increase by 9 feet, resulting in this item increasing by \$801.00.

The quantity of pay item 17 (Place single curb face inlet box) will increase by 1, resulting in this item increasing by \$3,400.00.

The quantity of pay item 29 (Install 24" curb and gutter) will increase by 925 feet, resulting in this item increasing by \$18,500.00.

The quantity of pay item 32 (Furnish, place, shape, and compact untreated base course) will increase by 359 tons of material, resulting in this item increasing by \$5,887.60.

The quantity of pay item 33 (Furnish, place, and compact asphalt leveling course) will increase by 591 tons of material, resulting in this item increasing by \$47,280.00.

The quantity of pay item 34 (Furnish, place, and compact asphalt pavement) will increase by 2,235 tons of material, resulting in this item increasing by \$134,100.00.

The quantity of pay item 35 (Furnish and place asphalt cement sealant and fabric membrane) will increase by 19,440 square yards, resulting in this item being increased by \$32,659.20.

The quantity of pay item 36 (Fill and seal cracks) will increase by 5 tons of material, resulting in this item being increased by \$9,150.00.

The quantity of pay item 40 (Adjust valve box to grade) will be increased by 25, resulting in this item being increased by \$1,250.00.

The quantity of pay item 42 (Place concrete collar around valve box) will be increased by 25, resulting in this item being increased by \$8,125.00.

The quantity of pay item 43 (Adjust manhole to grade) will be increased by 18, resulting in this item being increased by \$900.00.

The quantity of pay item 44 (Place concrete collar around manhole) will be increased by 15, resulting in this item being increased by \$6,750.00.

The quantity of pay item 45 (Place single 4" traffic stripe) will be increased by 7,821 feet of striping, resulting in this item being increased by \$703.89.

The quantity of pay item 46 (Place double 4" traffic stripe) will be increased by 3,178 feet of striping, resulting in this item being increased by \$572.04.

The quantity of pay item 48 (Place 12" white stripe) will be increased by 43 feet of striping, resulting in this item being increased by \$37.41.

The quantity of pay item 55 (Remove existing asphalt and furnish, place, and compact asphalt patch) will be increased by 75 tons of asphalt, resulting in this item being increased by \$13,800.00.

Pay item 57 (Remove existing curb and gutter) will be created for the additional street maintenance work on 200 South. The pay item will contain 40 feet of existing curb and gutter, resulting in an increase of \$774.80.

Pay item 58 (Driveway curb cut (in addition to curb and gutter payment)) will be created for the additional street maintenance work on 200 South. The pay item

will contain 148 feet of driveway curb cutting, resulting in an increase of \$3,108.00.

Pay Item 59 (Remove and dispose of existing asphalt) will be created for the additional street maintenance work on 200 South. The pay item will contain 767 square feet of asphalt, resulting in an increase of \$613.60.

Pay Item 60 (Furnish, place & compact 8" thick granular borrow) will be created for the additional street maintenance work on 200 South. The pay item will contain 312 tons of granular borrow, resulting in an increase of \$5,397.60.

Pay Item 61 (Additional scope change – mobilization and traffic control cost) will be created for the street maintenance work on 200 South, in addition to that included in Pay Items 1 and 2. The pay item will not be included in the total cost of the project that is used to calculate pay items 1 and 2. The pay item will be lump sum and will result in an increase of \$17,000.

The increases created by this change will result in an increase of cost of \$396,358.89.

Basis of change in contract time:

The contract time is extended 766 days for this portion of the work.

Measurement and Payment:

Pay Item 57: Remove existing curb and gutter

Measurement shall be made in units of linear feet. Payment shall be full compensation for all labor and equipment to remove and dispose of the existing curb and gutter.

Pay Item 58: Driveway curb cut (in addition to curb and gutter payment)

Measurement shall be made in units of linear feet. Payment shall be full compensation for all labor and equipment for cutting the driveway curb and removing and disposing of the cut material.

Pay Item 59: Remove and dispose of existing asphalt

Measurement shall be made in units of square feet. Payment shall be full compensation for all labor and equipment to remove and dispose of the asphalt and sub-materials.

Pay Item 60: Furnish, place & compact 8" thick granular borrow

Measurement shall be made in units of tons of material delivered to the site and incorporated into the work, as documented by weigh tickets. Payment shall be full compensation for all labor and equipment to furnish, place, and compact the new granular borrow.

Pay Item 61: Additional scope change mobilization & traffic control cost
Measurement shall be made in units of lump sum. Payment shall be at the unit price listed above. This Pay Item, with Pay Items 1 and 2, shall be full compensation for mobilization and traffic control.

Attachment B
(Elimination of Crack Seal, Type II Micro-Surface Seal, and Frictional Mastic Surface Treatment)

Description:

Reduction of the quantity of Crack Seal, Type II Micro-Surface Seal and Frictional Mastic Surface Treatment.

Reason:

Locust Avenue, 1200 West, 135 South, and 1060 West were removed from the original contract.

Basis of change in contract price:

The total for pay item 36 (Fill and seal cracks) will be decreased by 33 tons of material. The unit price is \$1,830.00 per ton, resulting in a decrease in contract price of \$60,390.00.

The total for pay item 37 (Furnish and place Type II Micro-Surface seal) will be decreased by 308.62 tons of material. The unit price is \$160.00 per ton, resulting in a decrease in contract price of \$49,379.20.

The total for pay item 38 (Furnish and place Frictional Mastic Surface Treatment) will be decreased by 196,514 SF. The unit price is \$0.16 per SF, resulting in a decrease in contract price of \$31,442.24.

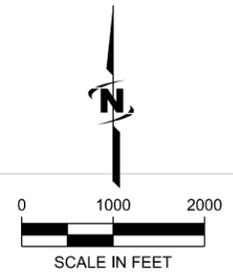
The total decrease in the contract is \$141,211.44.

Basis of change in contract time:

There is no change to the contract time.

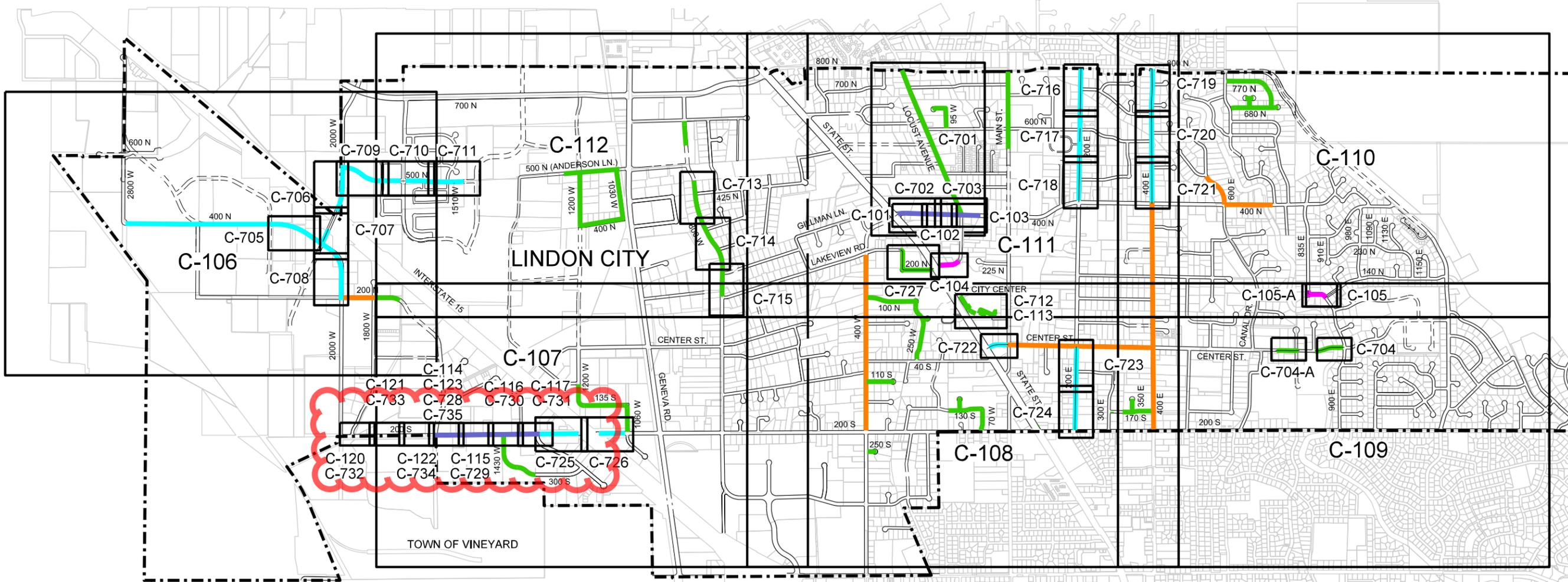
Measurement and Payment:

Measurement and payment shall be as indicated in the contract documents.



AMERICAN FORK CITY

PLEASANT GROVE CITY



LEGEND	
	CRACK SEAL
	CRACK SEAL & FRICTIONAL MASTIC SURFACE TREATMENT
	CRACK SEAL & MICROSURFACE SEAL TREATMENT
	OVERLAY AND/OR RECONSTRUCTION FRICTIONAL MASTIC SURFACE TREATMENT
	OVERLAY AND/OR RECONSTRUCTION MICROSURFACE SEAL TREATMENT

Plot Date: --- Plotted By: Sumal Powell
 Date Created: 11/27/2015 10:05:15 AM
 File Path: \\JUB\Projects\2017 STREET MAINTENANCE PROJECTS\CAD SHEETS\50-16-061-C-100-SHEETS.DGN

REUSE OF DRAWINGS	
THIS DOCUMENT AND THE IDEAS AND DESIGNS INCORPORATED HEREIN ARE THE PROPERTY OF JUB ENGINEERS, INC. AND IS NOT TO BE USED IN WHOLE OR PART FOR ANY OTHER PROJECT WITHOUT THE EXPRESS WRITTEN AUTHORIZATION OF JUB ENGINEERS, INC.	
REVISION	DATE
4	ADDED STRIPING SHEETS C-728 THROUGH C-731, ADDED 200 S. ROAD OVERLAY WITH MICROSURFACE TREATMENT, ADDED SHEETS C-114 TO C-117, ADDED PLAN DESCRIPTION
BY:	DATE

LINDON CITY 2017 STREET MAINTENANCE PROJECTS
SHEET LOCATION SHEET
LINDON CITY CORPORATION
LINDON, UTAH

FILE: 50-16-061-C-100-SHEETS
JUB PROJ. #: 50-16-061
DRAWN BY: EEA
DESIGN BY: JMC
CHECKED BY: MLC
SCALE: ONE INCH = AT FULL SIZE, IF NOT ONE INCH, SCALE ACCORDINGLY
LAST UPDATED: 2/22/2015

SHEET NUMBER:
C-100

AGREEMENT

This Agreement (which may be executed in duplicate) Dated this ____ day of _____ 2019, by and between Lindon City, a municipal corporation and political subdivision of the State of Utah, (Lindon), and Vineyard City, a municipal corporation and political subdivision of the State of Utah (Vineyard).

RECITALS

WHEREAS, the Parties share a common road on their boundary located on 200 South in Lindon and west of Pioneer Lane in Vineyard; and

WHEREAS, both Parties agree that it is necessary to do repairs/improvement (Roadwork) on this common roadway and that it is mutually beneficial for Parties to cooperate in completing such Roadwork; and

WHEREAS, JUB Engineering has completed a review of the proposed Roadwork and has identified the work which is attributable to each Parties' portion of the roadway and have broken out the costs associated with the respective work for both Parties; and

WHEREAS, the Parties have reviewed the findings of JUB Engineering and agree that it accurately reflects the respective obligations of the Parties and agree to be responsible for such costs and expenses as identified in the Exhibits attached hereto.

NOW, THEREFORE, in consideration of the mutual covenants of the Parties as set forth below, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

COVENANTS

1. Vineyard and Lindon agree to the pay costs and expenses as identified in Exhibit A for the Roadwork (identified in Exhibit B). Lindon City shall be responsible for making payments to contractors and service providers and Vineyard will reimburse Lindon according to its share identified in Exhibit A.
2. The parties agree to coordinate all construction activities with one another in order to facilitate a timely completion of the Roadwork. No change orders or modifications of the Roadwork will be approved without the consent of both Parties if such change order or modification impacts or increases the costs and expenses of both Parties. A change order or modification of Roadwork may be approved without the consent of a Party if said Party's costs or expenses will not be increased by such the change order in question.
3. No Party may refuse to pay any contractor or providers for services and materials in the amounts set forth in this Agreement and exhibits, or any authorized changer order, without the written consent of the other Party. In the event that either Party elects to withhold

payment for any reason without the consent of the other Party, said Party refusing payment agrees to defend, indemnify, and hold the other Party harmless against any demand, suit, or claim from a third party which may arise from, or relate to, said refusal to pay.

GENERAL PROVISIONS

4. Lawful Agreement. The Parties represent that they have lawfully entered into this Agreement, having complied with all relevant statutes, ordinances, resolutions, bylaws, and other legal requirements applicable to their municipality.
5. Utah Law. This Agreement shall be interpreted pursuant to Utah law.
6. Attorney Fees. If any Party retains, uses or consults an attorney because of the default, breach or failure to perform of any other Party to the Agreement, then the non-breaching or non-defaulting Party shall be entitled to recover reasonable attorney fees.
7. Interpretation of Agreement. Whenever the context of any provision shall require it, the singular number shall be held to include the plural number, and vice versa, and the use of any gender shall include any other and all genders. The paragraph and section headings in this Agreement are for convenience only and do not constitute a part of the provisions hereof.
8. No Presumption. All parties have participated in preparing this Agreement. Therefore, the parties stipulate that any court interpreting or construing the agreement shall not apply the rule of construction that the Agreement should be more strictly construed against the drafting party.
9. Amendments. This Agreement may be modified or amended by written agreement only. No oral modifications or amendments shall be effective.
10. Binding Agreement. This Agreement shall be binding on the heirs, successors, administrators and assigns of each of the parties.

(Signatures follow on consecutively numbered page)

SIGNED and ENTERED INTO this ____ day of _____ 2019.

LINDON CITY

Jeff Acerson,
Mayor

ATTEST:

Kathy Moosman
City Recorder

VINEYARD CITY

Julie Fullmer
Mayor

ATTEST:

Pamela Spencer
City Recorder

6. **Review & Action — Maxfield Hollow Major Subdivision; Jake Davis** (20 minutes)

The City Council will review and consider the request for major subdivision approval of a seven-lot single family residential subdivision located at approximately 800 West and Lakeview Road. (Utah County Parcel #'s 14:067:0162; 14:067:0164; 14:067:0178; 14:067:0181; 14:067:0177), in the Lindon City R1-20 zone.

See attached materials from the Planning Department.

Sample Motion: I move to recommend (*approval, denial, or continue*) of the applicant's request for seven lot major subdivision approval with the following conditions:

1. The applicant will continue to work with the City Engineer to make all final corrections to the engineering documents and plat; 2. The plans and plat will meet relevant specifications as found in the Lindon City Development Manual; 3. The applicant will comply with all bonding requirements; 4. 250 W. will be dedicated to the City as a public street; 5. All items of the staff report

Major Subdivision Approval – Maxfield Hollow Approximately 800 W and Lakeview rd.

Date: May 21, 2019

Project Address: ~ 800 W &
Lakeview rd.

Applicant: Jake Davis

Property Owner: Patti & Thomas
Maxfield

General Plan: Residential Low

Current Zone: R1-20

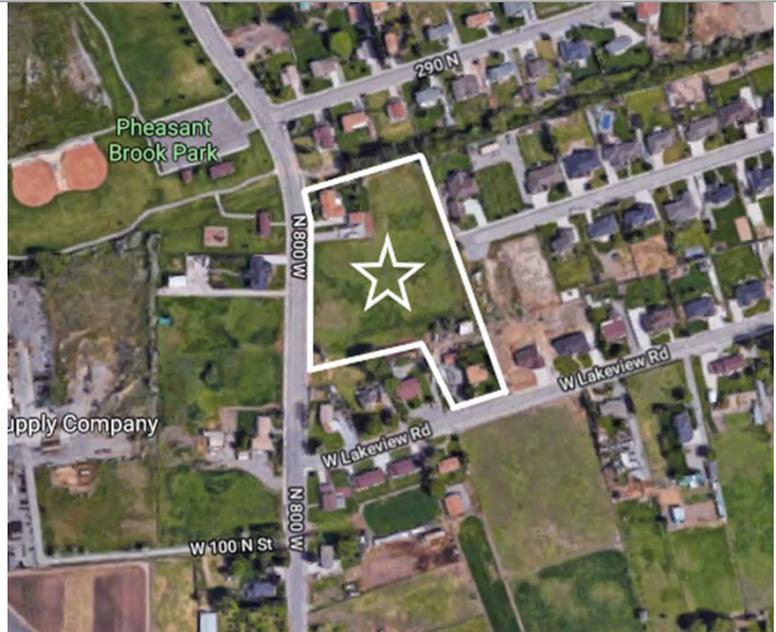
Parcel IDs: 14:067:0162;

14:067:0164; 14:067:0178;

14:067:0181; 14:067:0177

Size: 4.51 acres

Type of Decision: Administrative



Summary of Key Issues

1. The applicant is seeking Major subdivision approval for a seven-lot residential subdivision.

Overview

1. Maxfield Hollow Subdivision will reconfigure five existing lots into seven. The subdivision plan also includes the extension of 250 N to 800 W., which will be a public street.
2. The Planning Commission Recommended approval for this item on May 14th, 2019
3. The City Council is the Land Use Authority for a Major Subdivision of four lots or more.

Motion

I move to recommend (*approval, denial, or continue*) of **the applicant's request** for seven lot major subdivision approval with the following conditions:

1. The applicant will continue to work with the City Engineer to make all final corrections to the engineering documents and plat;
2. The plans and plat will meet relevant specifications as found in the Lindon City Development Manual;
3. The applicant will comply with all bonding requirements;
4. 250 W. will be dedicated to the City as a public street;
5. All items of the staff report

Surrounding Zoning & Land Use

North: R1-20 - Residential

South: R1-20 - Residential

East: R1-20 - Residential

West: R1-20 – Residential

Lot Size Requirements (Residential)

Lot number	Minimum Lot Size: 20,000 square feet	Minimum public street frontage: 50 feet	Minimum lot width and depth: 100 feet	Compliant with City Standards
Lot 1	32,118 sq. ft.	142 feet	Over 100 feet	Yes
Lot 2	24,708 sq. ft.	394 feet	Over 100 feet	Yes
Lot 3	22,390 sq. ft.	107 feet	Over 100 feet	Yes
Lot 4	20,759 sq. ft.	122 feet	Over 100 feet	Yes
Lot 5	20,676 sq. ft.	138 feet	Over 100 feet	Yes
Lot 6	21,383 sq. ft.	264 feet	Over 100 feet	Yes
Lot 7	35,939 sq. ft.	169 feet	Over 100 feet	Yes

Subdivision Requirements

Required	Compliant
No single lot shall be divided by municipal or county boundary lines, roads, alleys, or other lots.	Yes
All residential lots shall front on a public street. Side lot lines shall be at right angles to street lines.	Yes
The street layout shall conform to the master plan	Yes – The proposed street matches the future planned continuation of 250 N as indicated on the Streets Master Plan.
Minimum right-of-way width for Minor streets: fifty feet	Yes – A fifty-foot right-of-way will be dedicated as a public street.
Minor streets maximum grade: 12%	Yes – The maximum proposed slope for 250 N is 5.06%
Sidewalks, curbs and gutters shall be provided on both sides of all streets to be dedicated to the public	Yes – Lot 1 is currently compliant. Sidewalk, curb, and gutter will be installed along the 250 N extension serving lots 2 through 6. Lot 7 is currently not compliant but public works has determined that improvements will not be necessary along existing home that fronts Lakeview dr.
Easements shall follow rear and side lot lines whenever practical and shall have a minimum total width of 15 feet apportioned equally in abutting properties.	Yes – 10-foot Public Utility Easements are indicated along all boundary lines.
Underground utilities and piped sanitary sewerage shall be provided by the subdivider.	Yes – provided as shown in engineering plans.
An Esplanade Street light is required at the intersection of 250 N and 800 W because it is the intersection of a collector street in a residential zone. A mid-bloc Granville Street light is required where a street exceeds 650 feet.	Yes – updated on Engineering plans.

Other Requirements

1. Staff has determined that the proposed subdivision complies, or will be able to comply before final plat approval, with all remaining land use standards.
2. The City Engineer is addressing engineering standards. All engineering issues will be resolved before final plat approval is granted.

Exhibits

1. Aerial Image
2. Plat Map



MAXFIELD HOLLOW SUBDIVISION

PLAT "A"

LOCATED IN NW 1/4 SECTION 33, TOWNSHIP 5 SOUTH, RANGE 2 EAST, SLB&M
LINDON CITY, UT

SURVEYOR'S CERTIFICATE

I, KEVIN S BISHOP, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NO. 6508652 AS PRESCRIBED UNDER THE LAWS OF THE STATE OF UTAH. I FURTHER DECLARE BY AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED BELOW, AND HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS, BLOCKS, STREETS AND EASEMENTS AND THE SAME HAS BEEN SURVEYED AND STAKED ON THE GROUND AS SHOWN ON THIS PLAT.

BOUNDARY DESCRIPTION

BEGINNING AT A POINT ON THE EAST LINE OF 800 WEST STREET, SAID POINT BEING LOCATED N00°06'25"W 118.76 FEET ALONG THE SECTION LINE AND EAST 37.52 FEET FROM THE WEST QUARTER CORNER OF SECTION 33, TOWNSHIP 5 SOUTH, RANGE 2 EAST, SLB&M; THENCE ALONG EAST LINE OF ROAD N01°07'48"E 271.76 FEET; THENCE 155.28 FEET ALONG THE ARC OF A 684.07 FOOT RADIUS CURVE TO THE LEFT (CHORD BEARS N04°53'59"W 154.95 FEET); THENCE N84°43'01"E 117.10 FEET; THENCE ALONG THE PHEASANT BROOK PLAT "D" SUBDIVISION N72°51'19"E 193.76 FEET TO THE GILLMAN FARM PLAT "A" SUBDIVISION; THENCE ALONG SUBDIVISION S21°55'20"E 90.30 FEET; THENCE S21°05'21"E 116.18 FEET; THENCE S20°29'12"E 203.70 FEET; THENCE CONTINUE ALONG SUBDIVISION S17°35'48"E 41.75 FEET; THENCE ALONG SUBDIVISION S19°36'34"E 185.95 FEET TO LAKEVIEW ROAD; THENCE ALONG ROAD S72°05'16"W 169.20 FEET; THENCE N20°22'07"W 213.41 FEET; THENCE ALONG A DECADES OLD WIRE FENCE LINE S73°49'00"W 88.54 FEET; THENCE CONTINUE ALONG WIRE FENCE S81°00'00"W 114.91 FEET; THENCE S89°00'00"W 81.92 FEET TO THE POINT OF BEGINNING. AREA OF ABOVE DESCRIBED PARCEL CONTAINS 4.551 ACRES.

BASIS OF BEARINGS IS N00°06'25"W ALONG THE SECTION LINE FROM THE WEST QUARTER CORNER OF SECTION 33 TO THE NORTHWEST CORNER OF SECTION 33.

PRELIMINARY PLAT

SURVEYOR

FEBRUARY 9, 2019
DATE

OWNER'S DEDICATION

KNOWN ALL BY THESE PRESENTS THAT WE THE UNDERSIGNED OWNERS OF THE DESCRIBED TRACT OF LAND SHOWN HEREON, HAVING CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS TO BE KNOWN AS NICK'S PLACE PLAT "B" SUBDIVISION, DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE, AND DO FURTHER DEDICATE THE EASEMENTS AS SHOWN FOR THE USE BY ALL SUPPLIERS OF UTILITY OR OTHER NECESSARY SERVICES.

IN WITNESS WHEREOF, WE HAVE HERETO SET OUR HANDS THIS ____ DAY OF _____ A.D. 2018.

ACKNOWLEDGEMENT

STATE OF UTAH
COUNTY OF UTAH

ON THE ____ DAY OF _____ A.D. 2018 PERSONALLY APPEARED BEFORE ME THE SIGNERS OF THE FOREGOING DEDICATION WHO DULY ACKNOWLEDGE TO ME THAT THEY DID EXECUTE THE SAME.

MY COMMISSION EXPIRES: _____ NOTARY PUBLIC: _____
PRINT NAME

A NOTARY PUBLIC COMMISSIONED IN UTAH COMMISSION NUMBER: _____

ACCEPTANCE BY LEGISLATIVE BODY

THE CITY ENGINEER OF LINDON CITY, COUNTY OF UTAH, APPROVES THIS SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL STREETS, EASEMENTS, AND OTHER PARCELS OF LAND INTENDED FOR PUBLIC PURPOSES FOR THE PERPETUAL USE OF THE PUBLIC THIS ____ DAY OF _____ A.D. 2018.

CITY ENGINEER (SEE SEAL BELOW) CLERK/RECORDER (SEE SEAL BELOW)

PLANNING COMMISSION APPROVAL

APPROVED THIS ____ DAY OF _____ A.D. 2018 BY THE LINDON CITY PLANNING COMMISSION.

DIRECTOR CHAIRMAN, PLANNING COMMISSION

OCCUPANCY RESTRICTION NOTICE

IT IS UNLAWFUL TO OCCUPY ANY BUILDING LOCATED WITHIN THIS SUBDIVISION WITHOUT HAVING FIRST OBTAINED A CERTIFICATE OF OCCUPANCY ISSUED BY LINDON CITY.

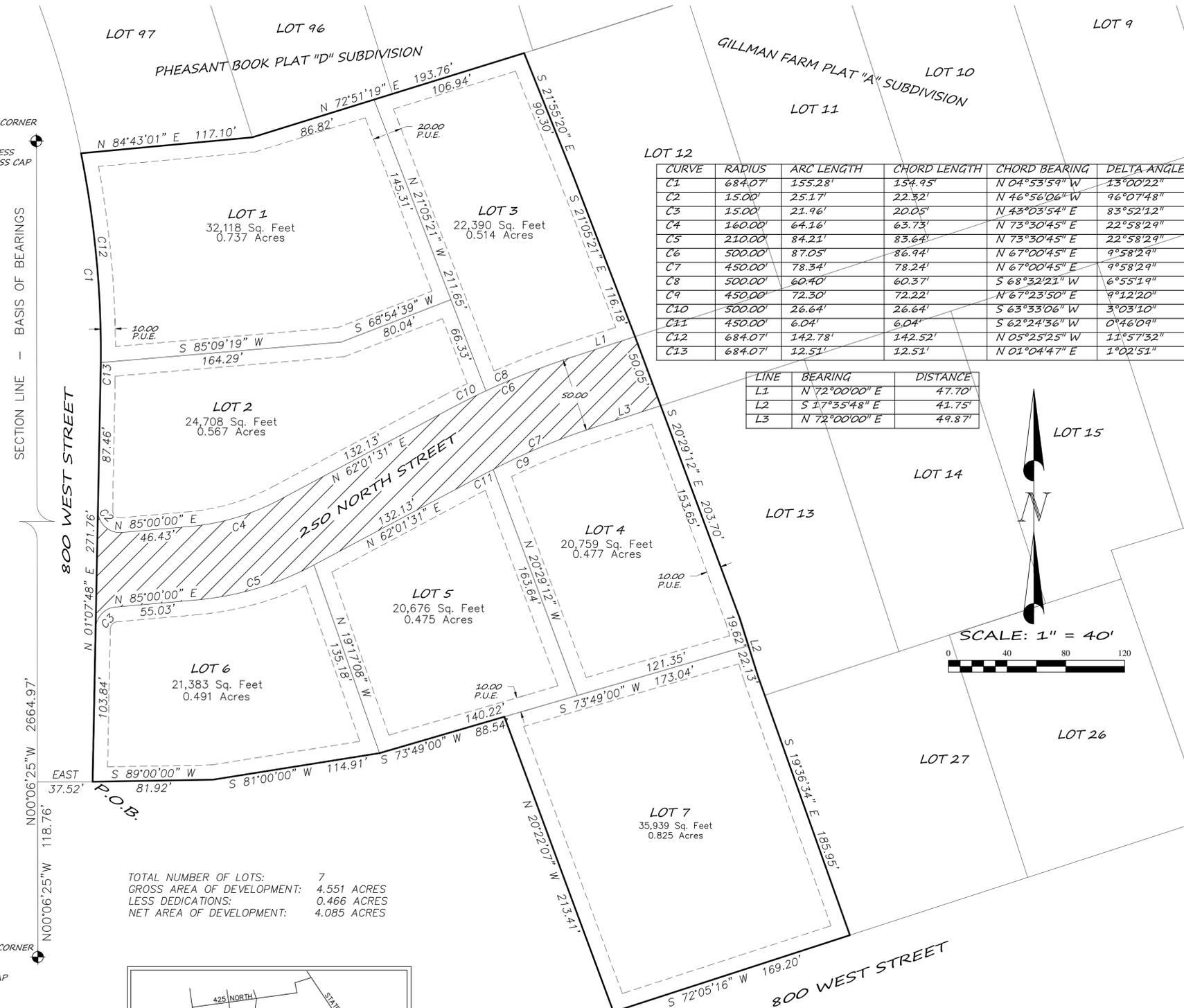
MAXFIELD HOLLOW SUBDIVISION PLAT "A"

LOCATED IN NW 1/4 SECTION 33, TOWNSHIP 5 SOUTH, RANGE 2 EAST, SLB&M
LINDON CITY, UTAH, COUNTY OF UTAH SCALE: 1" = 40'

SURVEYOR SEAL CLERK / RECORDER SEAL ENGINEER SEAL UTAH COUNTY RECORDER

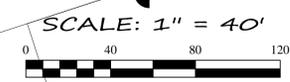


PRELIMINARY PLAT

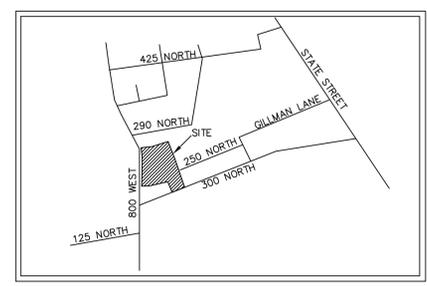


CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	684.07'	155.28'	154.95'	N 04°53'59" W	13°00'22"
C2	15.00'	25.17'	22.32'	N 46°56'06" W	96°07'48"
C3	15.00'	21.96'	20.05'	N 43°03'54" E	83°52'12"
C4	160.00'	64.16'	63.73'	N 73°30'45" E	22°58'29"
C5	210.00'	84.21'	83.64'	N 73°30'45" E	22°58'29"
C6	500.00'	87.05'	86.94'	N 67°00'45" E	9°58'29"
C7	450.00'	78.34'	78.24'	N 67°00'45" E	9°58'29"
C8	500.00'	60.40'	60.37'	S 68°32'21" W	6°55'19"
C9	450.00'	72.30'	72.22'	N 67°23'50" E	9°12'20"
C10	500.00'	26.64'	26.64'	S 63°33'06" W	3°03'10"
C11	450.00'	6.04'	6.04'	S 62°24'36" W	0°46'09"
C12	684.07'	142.78'	142.52'	N 05°25'25" W	11°57'32"
C13	684.07'	12.51'	12.51'	N 01°04'47" E	1°02'51"

LINE	BEARING	DISTANCE
L1	N 72°00'00" E	47.70'
L2	S 17°35'48" E	41.75'
L3	N 72°00'00" E	49.87'



TOTAL NUMBER OF LOTS: 7
GROSS AREA OF DEVELOPMENT: 4.551 ACRES
LESS DEDICATIONS: 0.466 ACRES
NET AREA OF DEVELOPMENT: 4.085 ACRES



VICINITY MAP - NO SCALE

NORTHWEST CORNER SECTION 33
T5S, R2E
FOUND WITNESS CORNER BRASS CAP

SECTION LINE - BASIS OF BEARINGS

800 WEST STREET
N00°06'25"W 2664.97'
EAST 37.52'
N00°06'25"W 118.76'

WEST QUARTER CORNER SECTION 33
T5S, R2E
FOUND BRASS CAP

- ### LEGEND
- UTAH COUNTY SURVEY MONUMENT
 - SET REBAR AND CAP
 - SUBDIVISION MONUMENT
 - AREA DEDICATED TO LINDON CITY FOR ROADWAY PURPOSES

Office location: Springville, UT
American Fork, UT
PH: (801) 796-8828
kevin@oakhillsurveying.com
oakhillsurveying.com
Member UCLNS/NSPS

7. **Public Hearing — Amendment to Sign Ordinance; Ordinance #2019-8-O** (20 minutes)

The City Council will accept public comment as it reviews and considers approval of Ordinance amendment #2019-8-o amending Lindon City Sign Code Chapter 18.03 to modify the allowable square footage for directional signs. Application is made by Phil Haderlie on behalf of doTerra.

See attached materials from the Planning Department.

Sample Motion: I move to (*approve, deny, continue*) ordinance amendment 2019-8-O (or *as presented, with changes*).

Ordinance Amendment – Sign Code

Lindon City Code 18.03.030

Date: May 21, 2019
Applicant: Phil Haderlie, on behalf of doTerra
Presenting Staff: Michael Florence

Type of Decision: Legislative

Council Action Required: Yes, the **Planning Commission** gave a **unanimous recommendation** to the City Council to approve the ordinance amendment.

MOTION

I move to (*approve, deny, continue*) ordinance amendment 2019-8-O (or *as presented, with changes*).

Overview:

Phil Haderlie made application on behalf of doTerra to amend Title 18.03.030 to allow for increased directional signage in the Regional Commercial Zone. Staff and the planning commission felt that if the City decides to amend the sign code to allow for increased sign area for directional signs then the City should consider, as well, allowing increased signage for the Heavy and Light Industrial zones due to sign visibility for delivery trucks.

- The representative for doTerra explains that the purpose of the request for increased directional sign area is to allow larger font size for ease of readability for large delivery vehicles;
- A Directional Sign, as defined in Lindon City Code 18.03.020 means: any sign used to direct traffic flow into or out of a parking lot through a City approved drive approach;
- The sign code currently allows a maximum height of three feet and a maximum sign area of 6 feet;
- The applicants request is to allow a maximum height of 3 feet and a maximum sign area of 12 square feet. These dimensions would allow for a 3' x 4' directional sign.

Typical Directional Signs



Proposed Ordinance Language

Directional Signs.

1. Directional signs require a sign permit from the City
2. Only one (1) Directional sign is allowed for each City approved drive approach.
3. Directional signs shall meet the following requirements:
 - a. ~~Not exceed three feet (3') in height; and b. Not exceed six (6) square feet in area.~~
 - a. In the Regional Commercial, Heavy Industrial and Light Industrial zones, a maximum of three feet in height and twelve (12) square feet in area. The Maximum letter height is nine (9) inches for each sign face;
 - b. In all other commercial land use districts, a maximum of three feet (3') in height and six (6) square feet in area.
4. Directional signs are permitted in all zones.

Analysis

Staff reviewed a number of codes from different municipalities to analyze how other communities address allowable square footage for directional signs. Below is a list of the findings.

City	Allowable Square Footage	City	Allowable Square Footage
Provo	6	American Fork	As per development
Orem	4	Salt Lake City	8
Pleasant Grove	4	West Valley	16
Lehi	6	Sandy	4

The applicant provided some detailed information on their site plan from the United States Sign Council Foundation (USSCF) and the Federal Highway Administration sign manual. Staff reviewed USSCF material and it appears that the 360-foot visibility recommendation provided by the applicant is consistent with USSCF data calculations. USSCF recommends that with any signage the viewer reaction time, viewer reaction distance, letter height, copy area and negative space be considered. One thing that staff did notice was that while USSCF did recommend a 360' distance for readability for a road like 400 N. and with speeds at 30 MPH, their model sign code had a recommended directional sign area of six square feet. The applicant also provided information from the Federal Highway Administration (FHA) sign manual. FHA recommend "a minimum specific ratio of 1 inch of letter height per 30 feet of legibility distance." While the FHA standards are designed for such signs as "railroad crossing", "road closed," and "stop" signs to name a few, they act as a good reference for determining appropriate letter height. Staff measured a number of "public" warning and information signs around Lindon, and for example, a "stop" sign has 9" lettering, a "dead-end" sign has 5" lettering and an "address street sign" has 6" lettering.

Staff also evaluated a few existing directional signs at different businesses in the area. The below Comcast sign is 4'10" tall by 3' wide sign (12 sq ft) with 2.5" lettering. The lettering could not be seen visibly from 360 feet but an adjacent "dead end" sign with 5" letter could be seen just fine. Along with the size of the letter, as per USSCF, the copy area and negative space have a lot to do with the visibility of the sign. "Dead end" and "stop" signs work well because of the contrasting colors and dark lettering. Staff also evaluated the existing delivery sign at doTerra in Pleasant Grove. That sign is 4.5' tall and 3' wide with 4-inch lettering. The doTerra sign was somewhat easier to see at a distance under 300 feet but the lettering was still difficult to read.

Comcast Sign - Lindon



Existing doTerra Sign in Pleasant Grove



An additional item for the planning commission to consider is that directional signs are allowed for each drive approach and in addition to other allowable monument signs. Monument signs, at a minimum, are allowed to be at least 36 square feet and 6 feet in height. As staff evaluated different directional signs around Lindon, they were difficult to find and there was generally a lack of such signs installed by businesses. The purpose in providing the above measurements is that the square footage may need to be increased for business areas with large delivery trucks so drivers can safely see the signs at a distance of at approximately 360'. The main increase that the applicant is requesting would be increasing the width from approximately two feet to four feet to allow a 3'x4' directional sign.

DoTerra has provided some examples of the types of signage they are looking to install. See attachments. While the sign measurements on their proposal are not compliant with their ordinance amendment proposals, the commission can evaluate the type of sign they are considering.

The General Plan has a land use goal to “build upon existing commercial site design and development standards, including architectural design guidelines and guidelines for landscaping and signage, to express the desired overall image and identity as outlined in the Community Vision Statement.

Exhibits

- Site Plan
- doTerra sign examples
- Proposed Ordinance

ORDINANCE NO. 2019-8-O

AN ORDINANCE OF THE CITY COUNCIL OF LINDON CITY, UTAH COUNTY, UTAH, AMENDING TITLE 18.03.030 AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council is authorized by state law to enact and amend ordinances establishing land use regulations; and

WHEREAS, the proposed amendment is consistent with the goals of the Lindon City General Plan; and

WHEREAS, on May 14, 2019, the Planning Commission held a properly noticed public hearing to hear testimony regarding the ordinance amendment; and

WHEREAS, after the public hearing, the Planning Commission further considered the proposed ordinance and recommended that the Council adopt the attached ordinance;

WHEREAS, the Council held a public hearing on May 21, 2019, to consider the recommendation and the Council received and considered all public comments that were made therein.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Lindon, Utah County, State of Utah, as follows:

SECTION I: Amendment. Amend Lindon City Code Section 18.03.030 as follows:

18.03.030 Specific regulations by sign type.

Directional Signs.

1. Directional signs require a sign permit from the City
2. Only one (1) Directional sign is allowed for each City approved drive approach.
3. Directional signs shall meet the following requirements:
 - a. ~~Not exceed three feet (3') in height; and b. Not exceed six (6) square feet in area.~~
 - a. In the Regional Commercial, Heavy Industrial and Light Industrial zones, a maximum of three feet in height and twelve (12) square feet in area;
 - b. In all other commercial land use districts, a maximum of three feet (3') in height and six (6) square feet in area.
4. Directional signs are permitted in all zones.

SECTION II: The provisions of this ordinance and the provisions adopted or incorporated by reference are severable. If any provision of this ordinance is found to be invalid, unlawful, or unconstitutional by a court of competent jurisdiction, the balance of the ordinance shall nevertheless be unaffected and continue in full force and effect.

SECTION III: Provisions of other ordinances in conflict with this ordinance and the provisions adopted or incorporated by reference are hereby repealed or amended as provided herein.

SECTION IV: This ordinance shall take effect immediately upon its passage and posting as provide by law.

PASSED and ADOPTED and made EFFECTIVE by the City Council of Lindon City, Utah, this _____ day of _____, 2019.

Jeff Acerson, Mayor

ATTEST:

Kathryn A. Moosman,
Lindon City Recorder

SEAL

8. **Public Hearing — FY 2020 Proposed Budget; Resolution #2019-14-R** *(45 minutes)*

The City Council will accept public comment as it reviews and considers adoption of its FY 2020 Proposed Budget. The Council will give direction on major budget issues and other city-wide budgetary issues. A public hearing will be held on June 18, 2019, to amend the FY2019 budget and to adopt the FY2020 Final Budget.

Lindon City Finance Director, Kristen Colson, will present the Proposed Budget and review significant budget items for FY2020. See attached materials.

THIS IS THE MEETING THAT CITY COUNCIL MEMBERS SHOULD PROVIDE FIRM DIRECTION ON FY2020 BUDGETARY MATTERS OR BRING UP CONCERNS AND PROPOSED CHANGES PRIOR TO FINAL BUDGET ADOPTION IN JUNE.

Sample Motion: I move to (approve, deny, continue) Resolution #2019-14-R approving the FY2020 Proposed Budget and amend the FY 2019 budget.

RESOLUTION NO. 2019-14-R

A RESOLUTION ADOPTING THE 2019-20 (FY2020) LINDON CITY PROPOSED BUDGET AND SETTING AN EFFECTIVE DATE.

WHEREAS, the Municipal Council of Lindon City is required by Utah State Code to adopt a Proposed Budget to identify proposed revenues and expenditures anticipated in the fiscal year (FY) 2020 budget; and

WHEREAS, the City Council held a public hearing on April 2, 2019 to receive public comment on the Tentative Budget for FY 2020 prior to adoption, and

WHEREAS, the City Council desires public input on the Proposed Budget and proposed revenues and expenditures; and

WHEREAS, the Proposed Budget will continue to be refined and discussed in additional hearings prior to adoption of the final FY 2020 budget.

THEREFORE, BE IT RESOLVED by the Lindon City Council as follows:

Section 1. The Lindon City FY 2020 Proposed Budget is adopted as shown in the attached Exhibit A.

(See attached Exhibit A)

Section 2. This resolution shall take effect immediately upon passage.

Adopted and approved this _____ day of _____, 2019.

By _____
Matt Bean, Mayor pro tem

Attest:

By _____
Kathryn A. Moosman, City Recorder

SEAL:

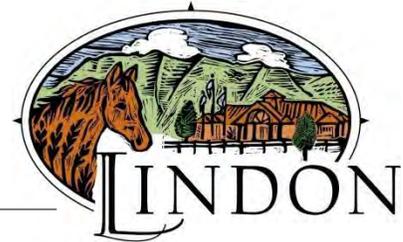
9. **Recess to Lindon City Redevelopment Agency Meeting (RDA)**

(10 minutes)

Sample Motion: I move to recess the Lindon City Council meeting and convene as the Lindon City RDA.

Call Lindon City RDA to order, then review RDA minutes & agenda items.

Notice of Meeting of the ***Lindon City Redevelopment Agency***



The Lindon City Redevelopment Agency (RDA) will hold a meeting beginning at 7:00 p.m., or as soon thereafter as possible, on Tuesday, May 21, 2019 in the Lindon City Center Council Chambers, 100 North State Street, Lindon, Utah. The agenda will consist of the following:

Conducting: Matt Bean, Mayor pro tem

- (Review times are estimates only)*
1. **Call to Order / Roll Call** *(5 minutes)*
 2. **Approval of minutes from April 2, 2019** *(5 minutes)*
 3. **Public Hearing — FY2020 Proposed Budget (Resolution #2019-2-RDA)** *(10 minutes)*
The Board of Directors will receive public comment and review and consider Resolution #2019-2-RDA adopting the FY2020 Proposed Budget for the RDA. The RDA will hold a public hearing to amend the FY2019 budget and adopt the FY2020 Final Budget on June 18, 2019.

Adjourn and reconvene the Lindon City Council meeting.

This meeting may be held electronically to allow a council member to participate by video conference or teleconference.

Staff Reports and application materials for the agenda items above are available for review at the Lindon City Offices, located at 100 N. State Street, Lindon, UT. For specific questions on agenda items our staff may be contacted directly at (801)785-5043. City Codes and ordinances are available on the City web site found at www.lindoncity.org. The City of Lindon, in compliance with the Americans with Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for city-sponsored public meetings, services programs or events should call Kathy Moosman at 801-785-5043, giving at least 24 hours notice.

CERTIFICATE OF POSTING:

I certify that the above notice and agenda was posted in three public places within the Lindon City limits and on the State (<http://pmn.utah.gov>) and City (www.lindoncity.org) websites.

Posted by: /s/ Kathryn A. Moosman, City Recorder

Date: May 17, 2019; Time: 11:30 p.m.; Place: Lindon City Center, Lindon Police Dept., Lindon Community Center

The Lindon City Redevelopment Agency held a meeting on **Tuesday, April 2, 2019** beginning at approximately 8:07 pm in the Lindon City Center, City Council Chambers, 100 North State Street, Lindon, Utah.

Conducting: Jeff Acerson, Chairman

PRESENT

Jeff Acerson, Chairman
Carolyn Lundberg, Boardmember
Jake Hoyt, Boardmember
Mike Vanchiere, Boardmember
Adam Cowie, Executive Secretary
Kathryn Moosman, City Recorder

ABSENT

Matt Bean, Boardmember
Van Broderick, Boardmember

COUNCILMEMBER VANCHIERE MOVED TO RECESS THE MEETING OF THE LINDON CITY COUNCIL MEETING AND CONVENE THE MEETING OF THE LINDON CITY REDEVELOPMENT AGENCY AT 8:07 P.M. COUNCILMEMBER HOYT SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

1. **Call to Order/Roll Call**
2. **Review of Minutes** – The minutes of the RDA meeting of June 19, 2018 were reviewed.

BOARDMEMBER HOYT MOVED TO APPROVE THE MINUTES OF THE LINDON CITY RDA MEETING OF JUNE 19, 2018 AS PRESENTED.

BOARDMEMBER LUNDBERG SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

BOARDMEMBER LUNDBERG	AYE
BOARDMEMBER HOYT	AYE
BOARDMEMBER VANCHIERE	AYE

THE MOTION CARRIED UNANIMOUSLY.

CURRENT BUSINESS –

3. **Public Hearing — Amend FY2019 Budget; Adopt FY2020 Tentative Budget (Resolution #2019-1-RDA).** *(10 minutes)*

The Board of Directors will receive public comment and review and consider Resolution #2019-1-RDA amending the FY2019 budget and adopting the FY2020 Tentative Budget for the RDA. The RDA budget will be discussed in additional Lindon City Council public meetings on May 7, 2019 and May 21, 2019. The RDA will hold a public hearing to adopt the Proposed Budget on May 21, 2019 and a public hearing to amend the FY2019 budget and adopt the FY2020 Final Budget on June 18, 2019.

BOARDMEMBER LUNDBERG MOVED TO OPEN THE PUBLIC HEARING. BOARDMEMBER VANCHIERE SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

2 Kristen Colson, Lindon City Finance Director, referenced the Resolution and
4 budget documents noting it includes the amendments to the FY2019 RDA budget and the
6 FY2020 Tentative Budget as previously discussed in the regularly scheduled city council
meeting. Mr. Cowie noted there will be additional public meetings and public hearings to
review the RDA budget.

8 Chairman Acerson called for any public comments. Hearing none he called for a
motion to close the public hearing.

10 BOARDMEMBER HOYT MOVED TO CLOSE THE PUBLIC HEARING.
12 BOARDMEMBER LUNDBERG SECONDED THE MOTION. ALL PRESENT
VOTED IN FAVOR. THE MOTION CARRIED.

14 Chairman Acerson called for any further comments or discussion from the Board.
Hearing no further comments, he called for a motion.

16 BOARDMEMBER HOYT MOVED TO APPROVE RESOLUTION #2019-1-
18 RDA AMENDING THE CURRENT FY2019 RDA BUDGET AND ADOPTING THE
FY2020 TENTATIVE RDA BUDGET. BOARDMEMBER VANCHIERE SECONDED
20 THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

22 BOARDMEMBER LUNDBERG AYE

24 BOARDMEMBER HOYT AYE

26 BOARDMEMBER VANCHIERE AYE

28 THE MOTION CARRIED UNANIMOUSLY.

30 **ADJOURN -**

32 BOARDMEMBER VANCHIERE MOVED TO ADJOURN THE MEETING OF
34 THE LINDON CITY RDA AND RE-CONVENE THE MEETING OF THE LINDON
36 CITY COUNCIL MEETING AT 8:10 P.M. BOARDMEMBER LUNDBERG
38 SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION
CARRIED.

40 Approved –

42 _____
Adam Cowie, Executive Secretary

Jeff Acerson, Chairman

RDA Agenda Item #3.

3. Public Hearing — FY2020 Proposed Budget (Resolution #2019-2-RDA) (10 minutes)

The Board of Directors will receive public comment and review and consider Resolution #2019-2-RDA adopting the FY2020 Proposed Budget for the RDA. The RDA will hold a public hearing to amend the FY2019 budget and adopt the FY2020 Final Budget on June 18, 2019.

See attached Resolution and budget document for FY2020 Proposed Budget. Additional public meeting and public hearing dates to review the budget are listed above.

Sample Motion: I move to (approve, continued, deny) Resolution #2019-2-RDA adopting the FY2020 Proposed Budget.

Sample Motion: I move to adjourn the Lindon RDA meeting and reconvene the Lindon City Council meeting.

RESOLUTION NO. 2019-2-RDA

A RESOLUTION ADOPTING THE 2019-20 (FY2020) LINDON CITY REDEVELOPMENT AGENCY (RDA) PROPOSED BUDGET AND SETTING AN EFFECTIVE DATE.

WHEREAS, the Redevelopment Agency (RDA) of Lindon City is required by Utah State Code to adopt a Proposed Budget to identify proposed revenues and expenditures anticipated in the fiscal year (FY) 2020 budget; and

WHEREAS, the Board of Directors held a public hearing on April 2, 2019 to receive public comment on the Tentative Budget for FY2020; and

WHEREAS, the Board of Directors desires public input on the Proposed Budget; and

WHEREAS, the Proposed Budget will continue to be refined and discussed in additional public hearings prior to adoption of the final FY2020 budget.

THEREFORE, BE IT RESOLVED by the Lindon City RDA as follows:

Section 1. The Lindon City RDA FY2020 Proposed Budget is adopted as shown in the attached Exhibit A.

(See attached Exhibit A)

Section 2. This resolution shall take effect immediately upon passage.

Adopted and approved this _____ day of _____, 2019.

By _____
Jeff Acerson, Chair

Attest:

By _____
Adam M. Cowie, Executive Secretary

10. **Review & Action — Lifeguard Compensation Amendments**

(10 minutes)

Parks & Recreation Director, Heath Bateman, is requesting compensation amendments for lifeguard positions.

See memo provided from Parks & Recreation Director, Heath Bateman

Sample Motion: I move to (approve, deny, continue) the request for compensation amendments for lifeguard positions.

Parks & Recreation

To: Adam Cowie
From: Heath Bateman
Date: May 16, 2019
Re: 15-Year-Old Guards and Evening Differential Pay

Message:

Adam, for Council consideration:

We rely heavily on 15-year-old employees at the Aquatics Center as our need for staff numbers are so high. Because of the Fair Labor Standards Act (FLSA), we are limited on how many hours and when 15-year-old employees can work. Therefore, we will not be allowing 15-year-old employees to work earlier than 7:15AM and/or later than 8:45PM. This could put our evening rental parties as risk of not having enough staff as our employees older than 15 years old is very limited. Therefore, we request a differential pay increase for those employees 16 years and older whom are scheduled to work the rental party shifts of \$1.00 per hour as an incentive for them to accept and work their shifts.

Ex. Johnny's rate is \$7.25 p/h. Party rental rate \$8.25 p/h.

Total cost for staff per party = \$100.50

52 parties = \$5,226 per year (+/- more or less reservations)

Because of the staff issues, on Mondays and Thursdays, we will be closing the pool earlier this year at 8:45 PM (45 minutes earlier than last year)

Thanks,

Heath Bateman
Parks & Recreation Director

11. **Review & Action — Municipal Wastewater Planning Program (MWPP) 2018 Annual Report; Resolution # 2019-15-R** (20 minutes)

The City Council will review and consider approval the Municipal Wastewater Planning Program (MWPP) 2018 Annual Report which has been submitted to the state Division of Water Quality. The Public Works Director, Brad Jorgensen, City Engineer, Noah Gordon, and Wastewater Supervisor, Kevin Muhlstein will present.

See materials from the Public Works Department

Sample Motion: *I move to (approve, not approve) Resolution #2019-15-R approving the 2018 Municipal Wastewater Planning Program (MWPP) Annual Report.*

RESOLUTION NO. 2019-15-R

RESOLUTION APPROVING THE MUNICIPAL WASTEWATER PLANNING PROGRAM (MWPP) ANNUAL REPORT FOR 2018

WHEREAS, Lindon City has reviewed the attached Municipal Wastewater Planning Program (MWPP) Annual Report for 2018; and

WHEREAS, Lindon City has taken all appropriate actions necessary to maintain safe and effective collection of its waste water and plan for future improvements to its waste water collection system; and

WHEREAS, Lindon City Council has been presented with the MWPP in a public meeting and finds the Report to accurately reflect the City's efforts in planning effectively for its waste water collection program.

NOW THEREFORE, BE IT RESOLVED BY THE LINDON CITY COUNCIL, that Lindon City informs the Utah State Division of Water Quality that Lindon City has reviewed the attached Municipal Wastewater Planning Program (MWPP) Annual Report for 2018 and Lindon City has taken all appropriate actions necessary to maintain safe and effective collection of its waste water in conformance with State and local requirements.

This Resolution shall take effect immediately upon its passage by the Lindon City Council.

Passed by the Lindon City Council this _____ day of _____, 20____.

Mayor, Jeff Acerson

Attest:

Kathryn A. Moosman, City Recorder

Municipal Wastewater Planning Program (MWPP)
Annual Report
for the year ending 2018
LINDON CITY

Thank you for filling out the requested information. Please let DWQ know when it is approved by the Council.

Below is a summary of your responses

[Download PDF](#)

SUBMIT BY MAY 31, 2019

Are you the person responsible for completing this report for your organization?

- Yes**
 No

This is the current information recorded for your facility:

Facility Name:	LINDON CITY
Contact - First Name:	Kevin
Contact - Last Name:	Muhlestein

Contact - Title	Wastewater Supervisor
Contact - Phone:	801-796-7954
Contact - Email:	kmuhlestein@lindoncity.org

Is this information above complete and correct?

Yes

No

Please enter in the correct information

WARNING: If you change Facility Name, you will no longer have access to this form upon clicking Save & Continue. DWQ will resend link with updated Facility Name to person indicated below.

Facility Name	<input type="text" value="LINDON CITY"/>
Contact - First Name	<input type="text" value="Kevin"/>
Contact - Last Name	<input type="text" value="Muhlestein"/>
Contact Person's Title	<input type="text" value="Wastewatater Supervisor"/>
Phone	<input type="text" value="801-796-7954"/>
Email	<input type="text" value="kmuhlestein@lindoncity.org"/>

Your wastewater system is described as Collection & Financial:

Classification: COLLECTION

Grade: II

(if applicable)

Classification: -

Grade: -

Is this correct?

WARNING: If you select 'no', you will no longer have access to this form upon clicking Save & Continue. DWQ will update the information and contact you again.

Yes

No

Click on a link below to view examples of sections in the survey:
(Your wastewater system is described as Collection & Financial)

[MWPP Collection System.pdf](#)

[MWPP Discharging Lagoon.pdf](#)

[MWPP Financial Evaluation.pdf](#)

[MWPP Mechanical Plant.pdf](#)

[MWPP Non-Discharging Lagoon.pdf](#)

Will multiple people be required to fill out this form?

Yes

No

Please update the information for the person in charge of filling out each section.

	Email	Name	Notes
	ex. john@email.com	(first and last)	These notes will be sent in the invite email
Financial Evaluation	<input type="text" value="bjorgensen@lindonciy.org"/>	<input type="text" value="Brad Jorgensen"/>	<input type="text" value="Please fill our financial evaluation"/>
Collection System	<input type="text" value="kmuhlestein@lindoncity.org"/>	<input type="text" value="Kevin Muhlestein"/>	<input type="text"/>
Review, sign and submit	<input type="text" value="kmuhlestein@lindoncity.org"/>	<input type="text" value="Kevin Muhlestein"/>	<input type="text"/>

Click 'Yes' to send an email to each responsible person with the notes you've included (if any) with a link to the forms and to receive updates

- Yes, send the link to this form for the next person to fill out.
- Continue filling out the form myself and send the link to others later.**

Financial Evaluation Section

Form completed by:

What was the User Charge¹⁶ for 2018?

Part 1: OPERATION AND MAINTENANCE

	Yes	No
Are property taxes or other assessments applied to the sewer systems ¹⁵ ?	<input type="radio"/>	<input checked="" type="radio"/>
Are sewer revenues ¹⁴ sufficient to cover operations & maintenance costs ⁹ , and repair & replacement costs ¹² (OM&R) at this time?	<input checked="" type="radio"/>	<input type="radio"/>
Are projected sewer revenues sufficient to cover OM&R costs for the <i>next five years</i> ?	<input checked="" type="radio"/>	<input type="radio"/>
Does the sewer system have sufficient staff to provide proper OM&R?	<input type="radio"/>	<input checked="" type="radio"/>
Has a repair and replacement sinking fund ¹³ been established for the sewer system?	<input checked="" type="radio"/>	<input type="radio"/>
Is the repair & replacement sinking fund sufficient to meet anticipated needs?	<input type="radio"/>	<input checked="" type="radio"/>

Part II: CAPITAL IMPROVEMENTS

	Yes	No
Are sewer revenues sufficient to cover all costs of current capital improvements ³ projects?	<input checked="" type="radio"/>	<input type="radio"/>
Has a Capital Improvements Reserve Fund ⁴ been established to provide for anticipated capital improvement projects?	<input type="radio"/>	<input checked="" type="radio"/>
Are projected Capital Improvements Reserve Funds sufficient for the <i>next five years</i> ?	<input type="radio"/>	<input checked="" type="radio"/>
Are projected Capital Improvements Reserve Funds sufficient for the <i>next ten years</i> ?	<input type="radio"/>	<input checked="" type="radio"/>

Are projected Capital Improvements Reserve Funds sufficient for the *next twenty years*?

Yes

No

Part III: GENERAL QUESTIONS

Yes

No

Are sewer revenues maintained in a dedicated purpose enterprise/district account?

Are you collecting 95% or more of your anticipated sewer revenue?

Are Debt Service Reserve Fund⁶ requirements being met?

Part IV: FISCAL SUSTAINABILITY REVIEW

Yes

No

Have you completed a Rate Study¹¹ within the last five years?

Do you charge Impact fees⁸?

Have you completed an Impact Fee Study in accordance with UCA 11-36a-3 within the last five years?

Do you maintain a Plan of Operations¹⁰?

Have you updated your Capital Facility Plan² within the last five years?

Do you use an Asset Management¹ system for your sewer systems?

Do you know the total replacement cost of your sewer system capital assets?

Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?

Yes

No

Part IV: PROJECTED NEEDS

Cost of projected capital improvements

Please enter a valid numerical value.

2019

50000

2020

50000

2021

146000

2022

0

2023

0

2024

0

This is the end of the Financial questions

To the best of my knowledge, the Financial section is completed and accurate.

Yes

This is the end of the Financial section. What would you like to do next?

- This entire section is complete. Send the link to the next person in charge.
- (Once you Save & Continue, you will no longer be able to use the same link to view/edit your responses).*
 - I will continue to fill out/review the next section myself.**

Collection System Section

Form completed by:

May Receive Continuing Education /units (CEUs)

Kevin Muhlestein

Part I: SYSTEM AGE

What year was your collection system first constructed (approximately)?

1974

What year was the the oldest part of your collection system constructed, replaced, or renewed?

PART II: DISCHARGES

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure (except plugged laterals)?

0

The Utah Sewer Management Program defines two classes of sanitary sewer overflows (SSOs):

Class 1- a Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that:

- (a) affects more than five private structures;*
- (b) affects one or more public, commercial or industrial structure(s);*
- (c) may result in a public health risk to the general public;*
- (d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or*
- (e) discharges to Waters of the state.*

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.

Class 1 SSO criteria.

Below include the number of SSOs that occurred in year: 2018

	Number
Number of Class 1 SSOs in Calendar year	1
Number of Class 2 SSOs in Calendar year	1

Please indicate what caused the SSO(s) in the previous question.

SSO 1 - The Hollow off site easement - Vandalism - an obstruction was purposely placed in a manhole causing the overflow. This sewer line is located outside of a street and not easily observed or accessed. SSO 2 - single residence - hanging gasket in sewer main line caused an obstruction.

Please specify whether the SSOs were caused by contract or tributary community, etc.

Not applicable.

Part III: NEW DEVELOPMENT

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

Yes

No

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

Yes

No

Number of new commercial/industrial connections in the last year

11

Number of new residential sewer connections added in the last year

69

Equivalent residential connections⁷ served

5417

Part IV: OPERATOR CERTIFICATION

How many collection system operators do you employ?

3

Approximate population served

10900

State of Utah Administrative Rules requires all public system operators considered to be in Direct-Responsible-Charge (DRC) to be appropriately certified at least at the Facility's Grade.

List the designated Chief Operator/DRC for the Collection System below:

	Name First and Last Name	Grade	Email Please enter full email address
Chief Operator/DRC	Kevin Muhlestein	II	kmuhlestein@lindoncity.org

List all other Collection System operators with DRC responsibilities in the field, by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	None
Collection Grade I:	None
Collection Grade II:	Chad Hendrickson
Collection Grade III:	None

Collection Grade III:
Collection Grade IV:

None
Name
None
separate by comma

List all other Collection System operators by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	none
Collection Grade I:	none
Collection Grade II:	Paul Miller, Matt Winward
Collection Grade III:	none
Collection Grade IV:	none

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

- Yes
- No

Part V: FACILITY MAINTENANCE

	Yes	No
Have you implemented a preventative maintenance program for your collection system?	<input checked="" type="radio"/>	<input type="radio"/>
Have you updated the collection system operations and maintenance manual within the past 5 years?	<input checked="" type="radio"/>	<input type="radio"/>

Do you have a written emergency response plan for sewer systems?

Yes

No

Do you have a written safety plan for sewer systems?

Part VI: SSMP EVALUATION

Has your system completed a Sewer System Management Plan (SSMP)?

Yes

No

Has the SSMP been adopted by the permittee's governing body at a public meeting?

Has the completed SSMP been public noticed?

During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?

During 2018, was any part of the SSMP audited as part of the five year audit?

Yes

No

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Program?

Yes

No

Part VII: NARRATIVE EVALUATION

This section should be completed with the system operators.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

Currently system has 4 lift stations that are in good condition. (2 were taken off line during the last few years). Recently a large lift station was constructed allowing for the removal of 2 old lift stations. The distribution system was originally constructed in 1974. We are evaluating areas that need to be rehabilitated.

What sewerage system capital improvements³ does the utility need to implement in the next 10 years?

Abandon 2 additional lift stations and CIPP or replace areas of the system that are in need of routine maintenance. Conduct extensive flow metering study to identify areas that need to be upsized. Address security areas.

What sewerage system problems, other than plugging, have you had over the last year?

Some minor inflow / infiltration issues. Issues with lift stations (these have been resolved by construction of new the lift station resulting in abandonment of problematic lift stations).

Is your utility currently preparing or updating its capital facility plan²?

Yes

No

Does the municipality/district pay for the continuing education expenses of operators?

100% Covered

Partially cover

Does not pay

Is there a written policy regarding continuing education and training for wastewater operators?

Yes

No

Any additional comments?

Our city policy is to compensate for certifications as well as provide opportunities for continuing education and training.

This is the end of the Collection System questions

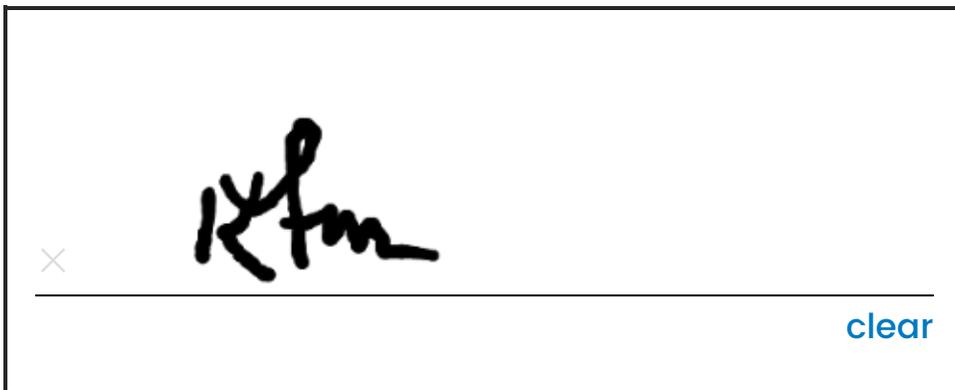
To the best of my knowledge, the Collection System section is completed and accurate.

Yes

This is the end of the Collection System section, what would you like to do next?

- This entire section is complete. Send the link to the next person in charge.
- (Once you Save & Continue, you will no longer be able to use the same link to view/edit your responses).*
- I will continue to fill out/review out the next section myself.**

I have reviewed this report and to the best of my knowledge the information provided in this report is correct.



A digital signature box containing a handwritten signature that reads "K. Tom". The signature is in black ink on a white background. To the left of the signature is a small grey 'x' icon. Below the signature is a horizontal line, and to the right of the line is the word "clear" in blue text.

Has this been adopted by the council? If no, what date will it be presented to the council?

- Yes
- No**

What date will it be presented to the council?

05/21/2019

Please log in.

Email

kmuhlestein@lindoncity.org

PIN

....

NOTE: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of that assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance, please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our [Frequently Asked Questions](#) page.

12. **Discussion Item — Secondary Water Metering Requirements**

(20 minutes)

The City Council will be presented with information about the future of secondary water metering and discuss the implications of SB 52 passed in the last legislative session.

Discussion Item only. No motion required.

SECONDARY WATER REQUIREMENTS

2019 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Jacob L. Anderegg

House Sponsor: Timothy D. Hawkes

LONG TITLE

General Description:

This bill addresses the metering of pressurized secondary water.

Highlighted Provisions:

This bill:

▶ defines terms;

▶ requires a secondary water provider that begins design work for new secondary

water services to certain users on or after April 1, 2020, to meter the use of water;

▶ requires a secondary water supplier to develop a plan related to metering for

submission to the Division of Water Resources;

▶ requires reporting;

▶ requires a study of issues related to metering secondary water by a task force within

the Department of Natural Resources and reporting its findings; and

▶ permits loans to fund metering of secondary water.

Money Appropriated in this Bill:

None

Other Special Clauses:

None

Utah Code Sections Affected:

ENACTS:

73-10-34, Utah Code Annotated 1953

29 *Be it enacted by the Legislature of the state of Utah:*

30 Section 1. Section **73-10-34** is enacted to read:

31 **73-10-34. Secondary water metering.**

32 (1) As used in this section:

33 (a) (i) "Commercial user" means a secondary water user that is a place of business.

34 (ii) "Commercial user" does not include a multi-family residence, an agricultural user,
35 or a customer that falls within the industrial or institutional classification.

36 (b) (i) "Industrial user" means a secondary water user that manufactures or produces
37 materials.

38 (ii) "Industrial user" includes a manufacturing plant, an oil and gas producer, and a
39 mining company.

40 (c) (i) "Institutional user" means a secondary water user that is dedicated to public
41 service, regardless of ownership.

42 (ii) "Institutional user" includes a school, church, hospital, park, golf course, and
43 government facility.

44 (d) (i) "Residential user" means a secondary water user in a residence.

45 (ii) "Residential user" includes a single-family or multi-family home, apartment,
46 duplex, twin home, condominium, or planned community.

47 (e) "Secondary water" means water that is:

48 (i) not culinary or water used on land assessed under Title 59, Chapter 2, Part 5,
49 Farmland Assessment Act; and

50 (ii) delivered to and used by an end consumer for the irrigation of landscaping or a
51 garden.

52 (f) "Secondary water supplier" means an entity that supplies pressurized secondary
53 water.

54 **(2)** A secondary water supplier that begins design work for new service on or after
55 April 1, 2020, to a commercial, industrial, institutional, or residential user shall meter the use

56 of pressurized secondary water by the users receiving that new service.

57 (3) (a) A secondary water provider that provides pressurized secondary water to a
58 commercial, industrial, institutional, or residential user shall develop a plan for metering the
59 use of the pressurized water in accordance with this Subsection (3).

60 (b) The plan required by this Subsection (3) shall be filed with the Division of Water
61 Resources by no later than December 31, 2019, and address the process the secondary water
62 supplier will follow to implement metering, including:

63 (i) the costs of full metering by the secondary water provider;

64 (ii) how long it would take the secondary water provider to complete full metering,
65 including an anticipated begin date and completion date; and

66 (iii) how the secondary water supplier will finance metering.

67 (4) (a) The Department of Natural Resources shall oversee a study by the Utah Water
68 Task Force within the Department of Natural Resources of issues related to metering secondary
69 water in the state including cost, timing, the need for exemptions, resources to pay the cost of
70 metering, and any other issues the Department of Natural Resources finds relevant.

71 (b) The Department of Natural Resources shall report the results of the study to the
72 Natural Resources, Agriculture, and Environment Interim Committee by no later than the
73 November interim meeting of 2019.

74 (5) A secondary water supplier shall on or before March 31 of each year, report to the
75 Division of Water Rights:

76 (a) for commercial, industrial, institutional, and residential users whose pressurized
77 secondary water use is metered, the number of acre feet of pressurized secondary water the
78 secondary water supplier supplied to the commercial, industrial, institutional, and residential
79 users during the preceding 12-month period;

80 (b) the number of secondary water meters within the secondary water supplier's service
81 boundary;

82 (c) a description of the secondary water supplier's service boundary;

83 (d) the number of connections in each of the following categories through which the
84 secondary water supplier supplies pressurized secondary water:

85 (i) commercial;

86 (ii) industrial;

87 (iii) institutional; and

88 (iv) residential;

89 (e) the total volume of water that the secondary water supplier receives from its
90 sources; and

91 (f) the dates of service during the preceding 12-month period in which the secondary
92 water supplier supplied pressurized secondary water.

93 **(6)** (a) Beginning July 1, 2019, the Board of Water Resources may make up to
94 \$10,000,000 in low-interest loans available each year:

95 (i) from the Water Resources Conservation and Development Fund, created in Section
96 73-10-24; and

97 (ii) for financing the cost of secondary water metering.

98 (b) The Division of Water Resources and the Board of Water Resources shall make
99 rules in accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act,
100 establishing the criteria and process for receiving a loan described in this Subsection (6), except
101 the rules may not include prepayment penalties.

Council Reports:

- A) MAG, COG, UIA, Utah Lake Commission, ULCT, NUVAS, IHC Outreach, Budget Committee
- B) Public Works, Irrigation water/canal company boards, City Buildings
- C) Planning Commission, Board of Adjustments, General Plan, Budget Committee
- D) Public Safety, Emergency Management, Economic Development, Tree Board
- E) Parks & Recreation, Lindon Days, Transfer Station/Solid Waste, Cemetery
- F) Admin., Historic Commission, PG/Lindon Chamber, Budget Committee

(20 minutes)

- Jeff Acerson
- Van Broderick
- Matt Bean
- Carolyn Lundberg
- Mike Vanchiere
- Jake Hoyt

Misc. Updates:

- May City newsletter: https://media.rainpos.com/442/may19final_20190501095230.pdf
- June newsletter article: **Brad Jorgensen** - Article due to Kathy by end of May.
- Parks vehicle accident w/summer help driving.
- Mayor out of town Wed, May 8th – Sat, June 8th. Mayor pro tem is Matt Bean.
- Update on UDOT Vineyard Connector right-of-way and Mountain Tech development
- Misc. Items:

Upcoming Meetings & Events:

- City Emergency Planning - May 23rd, 7-8pm in the City Council Chambers
- May 24th - June 2nd: grave decorations will be allowed anywhere on burial lots, including grass
- Memorial Day Ceremony – May 27th at 9:00 am at the City Cemetery.
- May 28th at 6pm - Joint meeting with the City Council and Planning Commission
- Candidate Filing Period: Begins June 3rd and ends June 7th at 5:00 pm
- Employee Summer Party – Wednesday, July 17th at 6:30 pm at the Aquatics Center

Adjourn