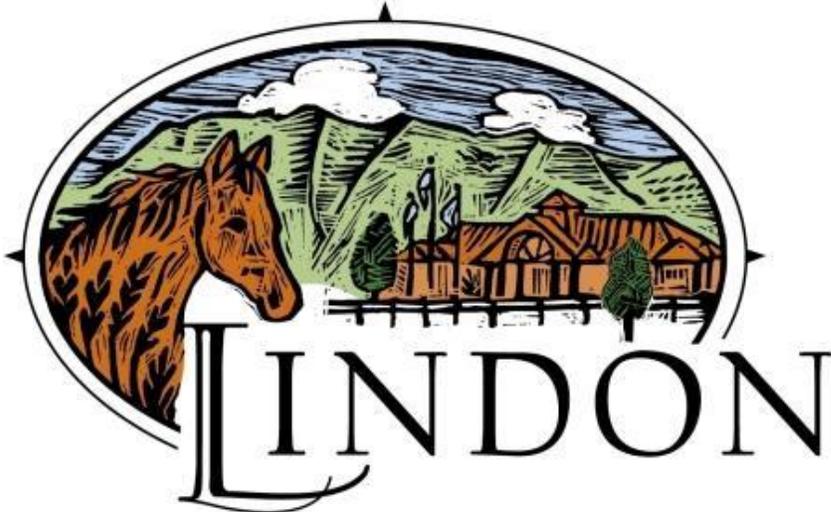
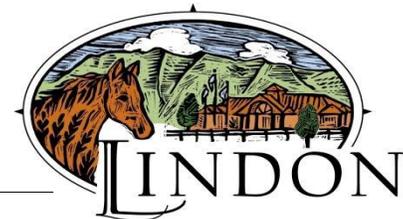


Lindon City Council Staff Report



Prepared by Lindon City
Administration

May 2, 2017



Notice of Meeting of the Lindon City Council

The Lindon City Council will hold a regularly scheduled meeting beginning at **6:00 p.m.** on **Tuesday, May 2, 2017** in the Lindon City Center council chambers, 100 North State Street, Lindon, Utah. The agenda will consist of the following:

Scan or click here for link to download agenda & staff report materials:



WORK SESSION – 6:00 P.M. - Conducting: Van Broderick, Mayor pro tem

I. Discussion on FY 2018 Proposed Budget (60 minutes)

Lindon City Council will review and discuss the proposed Fiscal Year 2018 budget. The Council will provide direction on specific items.

REGULAR SESSION – 7:00 P.M. - Conducting: Van Broderick, Mayor pro tem

Pledge of Allegiance: By Invitation

Invocation: Jake Hoyt

(Review times are estimates only)

1. Call to Order / Roll Call

(2 minutes)

2. Presentations and Announcements

(10 minutes)

- a) Comments / Announcements from Mayor and Council members
- b) Joshua T. Adams will be sworn in as Lindon City Police Chief. Chief Adams officially started April 24, 2017.

3. Approval of minutes: April 18, 2017

(5 minutes)

4. Consent Agenda – No Items

5. Open Session for Public Comment *(For items not on the agenda)*

(10 minutes)

6. Review & Action — 2017 PARC Tax Mini-Grant Funding Recommendation *(20 minutes)*

The City Council allocated a portion of 2017 PARC (Parks, Arts, Recreation, and Culture) tax funds to be set aside for funding of mini-grants for non-profit cultural arts organizations with a heavy presence in Lindon. After advertising the grant opportunity the City received four applications. For the 2017 funding cycle it is recommended that the Council approve the grant applications for three of the submitted requests in the total amount of \$11,237.60.

7. Discussion Item (as needed) — FY 2018 Budget; PARC Tax Allocation *(30 minutes)*

If needed, the City Council will continue its work session discussion and review of the FY 2018 proposed budget, including allocation and expenditure proposals for the PARC tax. The Council will direct how PARC tax funds will be allocated in the FY 2018 budget.

8. Discussion Item — 700 North Corridor Master Planning *(15 minutes)*

Planning Director, Hugh Van Wagenen, is seeking direction on whether master planning of areas along the 700 North corridor should be considered as part of the proposed Lindon City General Plan updates.

9. Closed Session *(15 minutes)*

The City Council, pursuant to Utah Code 52-4-205, may vote to go into a closed session for the purpose of discussing pending or reasonably imminent litigation. This session is closed to the public.

10. Council Reports: *(20 minutes)*

- A) MAG, COG, UIA, Utah Lake Commission, ULCT, NUVAS, IHC Outreach, Budget Committee - Jeff Acerson
- B) Public Works, Irrigation/water, City Buildings - Van Broderick
- C) Planning, BD of Adjustments, General Plan, Budget Committee - Matt Bean
- D) Parks & Recreation, Trails, Tree Board, Cemetery - Carolyn Lundberg
- E) Public Safety, Court, Lindon Days, Transfer Station/Solid Waste - Dustin Sweeten
- F) Admin., Community Center, Historic Comm., PG/Lindon Chamber, Budget Committee - Jacob Hoyt

11. Administrator's Report *(10 minutes)*

Adjourn

All or a portion of this meeting may be held electronically to allow a council member to participate by video conference or teleconference. Staff Reports and application materials for the agenda items above are available for review at the Lindon City Offices, located at 100 N. State Street, Lindon, UT. For specific questions on agenda items our staff may be contacted directly at (801)785-5043. City Codes and ordinances are available on the City web site found at www.lindoncity.org. The City of Lindon, in compliance with the Americans with Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for city-sponsored public meetings, services programs or events should call Kathy Moosman at 801-785-5043, giving at least 24 hours notice.

Amended Agenda - CERTIFICATE OF POSTING:

I certify that the above notice and agenda was posted in three public places within the Lindon City limits and on the State (<http://pmn.utah.gov>) and City (www.lindoncity.org) websites.

Posted by: /s/ Kathryn A. Moosman, City Recorder

Date: April 28, 2017

Time: 11:00 a.m.

Place: Lindon City Center, Lindon Police Dept., Lindon Community Center

WORK SESSION – 6:00 P.M. - Conducting: Van Broderick, Mayor pro tem

I. Discussion on FY 2017 Proposed Budget

(60 minutes)

Lindon City Council will review and discuss the proposed Fiscal Year 2018 budget. The Council will provide direction on specific items.

Multiple budget documents will be provided for your review and will be discussed in detail with the Finance Director and Department Heads. The budget document has been updated from the tentative budget presented two weeks ago, but left hand column numbers (ledger/account numbers) are the same as prior versions so you can compare updated budget amounts to anything you had notes on from the Tentative Budget. An updated Fund Balance sheet will be provided with changes generally reflecting the tentative/draft nature of prior versions after having tailored the budget more fully.

This is the best meeting for Council members to raise concerns or issues on the budget. Please carefully review the updated proposed budget and come with questions / suggestions at this meeting. Contact Adam and/or Kristen if you have questions prior to the meeting.

While general direction may be given, no motion will be necessary. Staff will update the final budget as directed by the Council's recommendations. The Council will vote on the final budget in June.

Finance Director, Kristen Colson, will be emailing additional budget documents to Council members separately from this staff report. Look for that info over the weekend or on Monday.

DRAFT PROPOSED BUDGET

GENERAL FUNDS	2014-2015 Actual	2015-2016 Actual	2016-2017 Original Budget	2016-2017 Amended Budget	2017-2018 Budget
GENERAL FUND REVENUES					
TAXES					
Gen. Property Taxes - Current	1,707,974	1,697,734	1,711,327	1,711,327	1,711,327
Fees in Lieu of Prop. Tax	125,902	128,156	125,000	125,000	125,000
Prior Year Taxes	240,969	181,467	180,000	185,000	180,000
Penalties and Interest	3,953	4,273	4,000	4,000	4,000
General Sales & Use Tax	3,467,260	3,611,839	3,700,000	3,700,000	3,800,000
Mass Transit Tax	364	309	500	500	500
Room Tax	-	111	-	200	200
Telecommunications Tax	202,874	185,825	205,000	205,000	205,000
Cable Franchise Tax	32,972	34,699	30,000	30,000	30,000
Energy Franchise Tax	1,259,381	1,312,423	1,275,000	1,275,000	1,275,000
911 Telephone Tax	86,915	92,499	85,000	100,000	-
TOTAL TAXES	7,128,564	7,249,335	7,315,827	7,336,027	7,331,027
LICENSES AND PERMITS					
Business Licenses & Permits	67,710	71,776	71,500	71,500	71,500
Home Occupancy Application	525	725	700	700	700
Alarm Permits & False Alarms	325	375	500	500	500
Building Permits	301,662	386,901	372,000	372,000	372,000
1% State Fee - Bldg Permits	827	777	800	800	800
Building Bonds Forfeited	-	-	-	-	-
Plan Check Fee	121,546	177,023	120,000	120,000	120,000
Animal License	1,485	1,085	1,200	1,200	1,200
TOTAL LICENSES AND PERMITS	494,081	638,662	566,700	566,700	566,700
GRANTS & INTERGOVERNMENTAL					
CDBG Grants	-	-	50,000	50,000	50,000
Federal Grants	-	-	-	-	-
State Liquor Fund Allotment	8,244	8,611	8,500	8,530	8,500
Police Misc. Grants	11,696	-	-	-	-
State Grants	-	-	-	-	-
MAG Grants	-	-	-	-	-
County Grants	-	-	-	-	-
TOTAL GRANTS & INTERGOVERNMENTAL	19,939	8,611	58,500	58,530	58,500
CHARGES FOR SERVICES					
Zoning & Subdivision Fee	105,522	115,692	80,000	80,000	80,000
Engineering Review Fees	32,786	29,480	55,000	128,500	30,000
Planning Admin Fee	10,766	14,541	13,700	13,700	13,700
Materials Testing Fee	-	-	-	-	-
Street and Regulatory Signs	620	1,460	-	-	-
Construction Services Fee	-	88,340	60,000	60,000	60,000
Re-Inspection Fee	-	-	-	-	-
Park & Public Property Rental	11,230	9,935	10,000	12,850	12,000
Police Impact Fees	-	-	8,100	24,000	24,000
Fire Impact Fee	-	-	7,600	21,000	21,000
Weed Abatement	-	3,340	-	-	-
TOTAL CHARGES FOR SERVICES	160,925	262,789	234,400	340,050	240,700
FINES & FORFEITURES					
Court Fines	335,696	347,861	320,000	440,000	450,000
Traffic School Fees	11,051	12,552	11,000	18,000	18,000
TOTAL FINES & FORFEITURES	346,747	360,413	331,000	458,000	468,000
MISCELLANEOUS REVENUE					
Interest Earnings	12,472	33,240	30,000	50,000	50,000
Police Misc. Fees	4,490	5,270	5,000	5,200	5,200
Police Training Courses	-	325	-	-	-
Lindon Youth Court	830	540	500	500	500
LD Car Show Contrib to Police	5,500	5,000	-	5,720	-
Payment Convenience Fee	1,832	2,062	2,000	2,000	2,000
Donations	-	-	-	-	-
Fixed Asset Disposal Gain/Loss	291,800	182,749	286,500	407,753	45,900
Misc. Park Revenue	3,120	2,145	3,120	3,120	3,120
Sundry Revenue	12,100	28,021	5,000	5,000	5,000
Lease Revenue	97,818	98,487	100,000	100,000	112,000

DRAFT PROPOSED BUDGET

GENERAL FUNDS	2014-2015 Actual	2015-2016 Actual	2016-2017 Original Budget	2016-2017 Amended Budget	2017-2018 Budget
Maps and Publications	650	-	-	-	-
Funds from Financing Sources	480,520	79,894	500,000	521,780	82,000
TOTAL MISCELLANEOUS REVENUE	911,132	437,731	932,120	1,101,073	305,720
CEMETERY					
Sale of Burial Plots	39,155	63,745	40,000	40,000	40,000
Transfer Fees	80	-	-	-	-
Interment Fees	17,650	16,625	12,000	16,000	16,000
TOTAL CEMETERY	56,885	80,370	52,000	56,000	56,000
TRANSFERS AND CONTRIBUTIONS					
Admin Costs from RDA	147,700	141,183	26,740	26,740	26,740
Trfr from Parks CIP 47	-	-	-	17,070	-
Admin Costs from Water	216,251	233,297	249,444	249,444	249,444
PW Admin Dept cost share-Water	90,236	87,911	76,269	76,269	93,901
Joint Capital Exp from Water	-	-	54,000	54,000	-
Admin Costs from Sewer	197,835	208,519	216,860	216,860	216,860
PW Admin Dept cost share-Sewer	90,236	87,911	76,269	76,269	93,901
Joint Capital Exp from Sewer	-	-	18,000	18,000	-
Admin Costs frm Solid Waste Fd	16,600	16,780	16,000	16,000	16,000
Admin Costs from Storm Drain	66,444	77,678	87,776	87,776	87,776
PW Admin Dept cost share-Storm	90,236	87,911	76,269	76,269	93,901
Admin Costs from Telecomm Fd	2,250	2,500	2,500	2,500	2,500
Use of Fund Balance	-	-	-	294,064	140,690
TOTAL TRANSFERS AND CONTRIBUTIONS	917,788	943,691	900,127	1,211,261	1,021,714
TOTAL GENERAL FUND REVENUES	10,036,061	9,981,602	10,390,674	11,127,641	10,048,361
GENERAL FUND EXPENDITURES					
DEPT: LEGISLATIVE					
PERSONNEL					
Salaries & Wages	49,583	51,057	51,000	52,000	52,400
Planning Commission Allowance	8,500	8,100	9,200	10,000	9,200
Benefits - FICA	4,444	4,526	4,650	4,650	4,800
Benefits - Workers Comp.	641	1,059	900	1,100	1,150
TOTAL PERSONNEL	63,167	64,742	65,750	67,750	67,550
OPERATIONS					
Travel & Training	4,710	4,026	6,000	6,000	6,000
Miscellaneous Expense	1,182	1,109	2,500	2,500	2,500
Mountainland Assoc of Govt	4,473	4,504	4,505	4,525	4,510
Utah Lake Commission	3,019	3,019	3,100	3,100	3,100
Utah League of Cities & Towns	8,040	8,609	9,260	9,260	9,705
Chamber of Commerce	1,350	499	1,350	10,000	10,000
TOTAL OPERATIONS	22,774	21,766	26,715	35,385	35,815
TOTAL LEGISLATIVE	85,941	86,508	92,465	103,135	103,365
DEPT: JUDICIAL					
PERSONNEL					
Salaries & Wages	102,346	99,527	95,500	97,840	102,732
Salaries & Wages - Overtime	-	-	-	-	-
Benefits - FICA	7,989	7,700	7,300	7,480	7,854
Benefits - LTD	186	209	250	250	250
Benefits - Life	158	167	185	185	185
Benefits - Insurance Allowance	17,338	14,700	18,000	18,000	18,900
Benefits - Retirement	17,636	17,725	16,800	17,260	18,123
Benefits - Workers Comp.	112	117	200	200	200
TOTAL PERSONNEL	145,765	140,144	138,235	141,215	148,244
OPERATIONS					
Membership Dues & Subscriptions	174	216	350	350	350
Travel & Training	1,309	1,594	2,000	2,000	2,000
Office Supplies	2,833	4,995	4,500	4,500	4,500
Operating Supplies & Maint	561	249	500	500	500
Telephone	1,442	1,260	1,500	1,500	1,500
Gasoline & Oil	22	3	-	-	-
Professional & Tech Services	150,093	147,727	180,000	205,000	210,000
Insurance	1,535	2,118	2,200	2,200	2,200

DRAFT PROPOSED BUDGET

GENERAL FUNDS

	2014-2015 Actual	2015-2016 Actual	2016-2017 Original Budget	2016-2017 Amended Budget	2017-2018 Budget
Court Surcharges & Fees	109,307	122,787	105,000	156,000	160,000
Bailiff Services	5,551	5,887	6,500	6,500	6,500
Purchase of Equipment	-	-	1,000	1,000	2,000
TOTAL OPERATIONS	<u>272,828</u>	<u>286,836</u>	<u>303,550</u>	<u>379,550</u>	<u>389,550</u>
TOTAL JUDICIAL	<u>418,593</u>	<u>426,981</u>	<u>441,785</u>	<u>520,765</u>	<u>537,794</u>
DEPT: ADMINISTRATION					
PERSONNEL					
Salaries & Wages	404,467	428,213	438,500	438,500	460,425
Salaries & Wages - Overtime	-	-	-	-	-
Salaries - Temp Employees	2,760	2,965	4,000	-	-
Benefits - FICA	32,600	34,281	33,900	33,900	35,595
Benefits - LTD	2,008	2,232	2,300	2,300	2,300
Benefits - Life	930	947	1,000	1,000	1,000
Benefits - Insurance Allowance	98,916	77,981	77,500	77,500	81,375
Benefits - Retirement	85,393	86,842	89,400	89,400	93,870
Benefits - Workers Comp.	1,633	2,508	2,000	2,000	2,000
TOTAL PERSONNEL	<u>628,708</u>	<u>635,970</u>	<u>648,600</u>	<u>644,600</u>	<u>676,565</u>
OPERATIONS					
Membership Dues & Subscriptions	1,175	1,079	1,200	1,200	1,200
Public Notices	2,887	3,248	5,000	5,000	5,000
Travel & Training	5,003	5,337	5,500	5,500	5,500
Tuition Reimbursement Program	-	-	-	-	5,500
Office Supplies	7,078	6,333	10,500	10,500	10,500
Operating Supplies & Maint	2,533	4,202	2,500	2,500	2,500
Miscellaneous Expense	179	132	300	300	300
Telephone	4,973	4,279	4,500	4,500	4,500
Gasoline & Oil	553	787	750	750	750
Employee Recognition	3,174	2,510	2,500	2,500	2,500
Professional & Tech Services	104,606	99,112	120,000	120,000	120,000
Merchant Fees	37,694	43,683	44,000	44,000	44,000
Bad Debt Expense	-	24	-	-	-
Insurance & Surety Bond	4,339	4,539	5,000	5,000	5,000
Insurance - Treasury Bond	900	1,266	1,300	1,380	1,400
Other Services	1,715	72	-	-	-
Purchase of Equipment	2,960	1,768	2,500	2,500	2,500
TOTAL OPERATIONS	<u>179,770</u>	<u>178,369</u>	<u>205,550</u>	<u>205,630</u>	<u>211,150</u>
CAPITAL OUTLAY					
Purchase of Capital Asset	-	-	-	-	-
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL ADMINISTRATION	<u>808,479</u>	<u>814,339</u>	<u>854,150</u>	<u>850,230</u>	<u>887,715</u>
DEPT: CITY ATTORNEY					
Professional & Tech Services	76,269	68,702	96,000	96,000	96,000
Claims Settlement Contingencies	5,075	8,871	20,000	20,000	20,000
TOTAL CITY ATTORNEY	<u>81,344</u>	<u>77,574</u>	<u>116,000</u>	<u>116,000</u>	<u>116,000</u>
DEPT: CITY ENGINEER					
Professional & Tech Services	190,377	227,603	200,000	200,000	125,000
TOTAL CITY ENGINEER	<u>190,377</u>	<u>227,603</u>	<u>200,000</u>	<u>200,000</u>	<u>125,000</u>
DEPT: ELECTIONS					
Election Judges	-	2,520	3,000	3,000	3,000
Special Department Supplies	26	-	750	750	750
Other Services	-	780	4,600	4,600	4,600
TOTAL ELECTIONS	<u>26</u>	<u>3,300</u>	<u>8,350</u>	<u>8,350</u>	<u>8,350</u>
DEPT: GOVERNMENT BUILDINGS					
PERSONNEL					
Salaries & Wages	5,363	2,649	-	-	45,000
Benefits - Insur, Retirement, FICA	363	250	-	-	32,600
Benefits - Workers Comp.	52	178	-	-	850
TOTAL PERSONNEL	<u>5,777</u>	<u>3,076</u>	<u>-</u>	<u>-</u>	<u>78,450</u>
OPERATIONS					
Operating Supplies & Maint	4,783	3,897	15,000	15,000	15,000
Miscellaneous Expense	14,023	12,226	15,000	15,000	20,000
Utilities	30,972	33,362	45,000	45,000	45,000

DRAFT PROPOSED BUDGET

GENERAL FUNDS	2014-2015	2015-2016	2016-2017	2016-2017	2017-2018
	Actual	Actual	Original Budget	Amended Budget	Budget
Telephone	-	748	21,000	24,000	1,000
Professional & Tech Services	485	791	500	16,000	2,000
Insurance	9,176	6,959	12,000	8,000	9,000
Other Services	17,683	36,588	45,000	30,000	50,000
TOTAL OPERATIONS	77,123	94,571	153,500	153,000	142,000
CAPITAL OUTLAY					
Building Improvements	-	-	80,000	6,000	100,000
Veterans Hall Renovation	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	80,000	6,000	100,000
TOTAL GOVERNMENT BUILDINGS	82,900	97,649	233,500	159,000	320,450
DEPT: POLICE SERVICES					
PERSONNEL					
Salaries & Wages	1,086,954	1,084,032	1,105,000	1,105,000	1,160,250
Salaries & Wages, X-ing Guard	18,554	18,214	19,150	19,150	20,108
Salaries & Wages - Overtime	45,475	52,325	55,000	55,000	55,000
Benefits - FICA	90,460	90,389	90,500	90,500	95,025
Benefits - LTD	5,625	5,826	6,100	6,100	6,100
Benefits - Life	2,708	2,721	2,800	2,800	2,800
Benefits - Insurance Allowance	273,421	232,652	292,500	292,500	307,125
Benefits - Retirement	357,829	334,243	369,100	369,100	387,555
Benefits - Workers Comp.	18,829	15,883	20,000	20,000	20,000
TOTAL PERSONNEL	1,899,855	1,836,286	1,960,150	1,960,150	2,053,963
OPERATIONS					
Membership Dues & Subscriptions	1,215	720	1,000	1,000	1,000
Uniform Expense	12,295	11,056	10,000	10,000	10,000
Travel & Training	12,384	9,121	10,000	10,000	11,000
Office Supplies	4,474	3,856	5,000	6,000	5,000
Operating Supplies & Maint	13,389	18,933	23,000	23,000	23,000
Telephone	16,929	13,663	17,000	17,000	17,000
Gasoline & Oil	42,394	31,812	36,000	36,000	36,000
Professional & Tech Services	38,228	42,963	60,000	45,000	45,000
Dispatch, Orem City	107,662	122,452	116,203	116,203	67,935
K9 Supplies and Services	-	-	-	5,000	5,000
Special Department Supplies	4,443	3,112	5,000	5,000	5,000
Insurance	8,855	6,001	11,000	11,000	11,000
Equipment Rental	-	(1)	-	-	-
Vehicle Lease	266,000	48,956	286,500	286,500	150,000
Other Services	-	-	-	-	-
Risk Management	756	408	1,000	1,000	1,000
Emergency Preparedness	4,028	7,465	1,500	7,220	1,500
Miscellaneous Exp.-Petty Cash	1,858	2,026	2,000	2,000	2,000
Youth Court Expenses	504	1,017	500	500	500
Nova/RAD Expense	1,492	1,366	1,300	1,800	1,800
Use of USAAV Funds	8,244	8,611	8,500	8,530	8,500
Purchase of Equipment	17,920	5,876	10,000	49,000	82,000
Vehicle Lease Principal	112,791	110,754	110,000	127,585	119,000
Vehicle Lease Interest	974	8,114	1,492	1,492	1,492
TOTAL OPERATIONS	676,836	458,280	716,995	770,830	604,727
CAPITAL OUTLAY					
Purchase of Capital Asset	480,520	-	-	-	84,000
Vehicles	-	79,894	500,000	521,780	82,000
TOTAL CAPITAL OUTLAY	480,520	79,894	500,000	521,780	166,000
TOTAL POLICE SERVICES	3,057,211	2,374,459	3,177,145	3,252,760	2,824,690
DEPT: FIRE PROTECTION SERVICES					
Operating Supplies & Maint	-	-	-	5,300	-
Telephone	-	-	3,600	300	600
Orem Fire/EMS	1,248,260	1,292,549	1,322,117	1,322,117	1,361,747
Dispatch	107,662	122,452	116,203	116,203	67,935
Other Services	360	326	400	-	-
Weed Abatement	-	-	-	-	-
TOTAL FIRE PROTECTION SERVICES	1,356,282	1,415,328	1,442,320	1,443,920	1,430,282
DEPT: PROTECTIVE INSPECTIONS					
PERSONNEL					
Salaries & Wages	152,358	155,874	201,150	161,150	211,208

DRAFT PROPOSED BUDGET

GENERAL FUNDS

	2014-2015 Actual	2015-2016 Actual	2016-2017 Original Budget	2016-2017 Amended Budget	2017-2018 Budget
Salaries & Wages - Overtime	-	-	-	-	-
Benefits - FICA	12,602	12,000	15,450	12,450	16,223
Benefits - LTD	785	833	1,100	1,100	1,100
Benefits - Life	316	333	480	480	480
Benefits - Insurance Allowance	32,109	28,491	50,800	35,000	53,340
Benefits - Retirement	32,742	32,188	41,750	35,750	43,838
Benefits - Workers Comp.	1,824	2,972	2,200	2,200	2,200
TOTAL PERSONNEL	232,736	232,692	312,930	248,130	328,388
OPERATIONS					
Membership Dues & Subscriptions	723	341	1,200	1,200	1,200
Travel & Training	2,074	2,380	3,000	3,000	4,500
Office Supplies	2,103	1,610	3,650	3,650	4,000
Operating Supplies & Maint	980	2,427	3,000	3,000	5,000
Telephone	2,815	2,897	3,700	3,700	3,700
Gasoline & Oil	2,868	2,271	3,600	3,600	4,000
Professional & Tech Services	7,918	20,965	10,000	10,000	10,000
Insurance	1,974	2,723	3,000	3,000	3,000
Purchase of Equipment	-	350	4,330	2,300	2,000
TOTAL OPERATIONS	21,454	35,964	35,480	33,450	37,400
CAPITAL OUTLAY					
Purchase of Capital Asset	-	-	-	-	30,000
TOTAL CAPITAL OUTLAY	-	-	-	-	30,000
TOTAL PROTECTIVE INSPECTIONS	254,190	268,656	348,410	281,580	395,788
DEPT: ANIMAL CONTROL SERVICES					
Operating Supplies & Maint	1,246	631	1,000	1,000	1,000
Special Dept Supplies	-	-	250	250	250
North Ut County Animal Shelter	21,591	16,130	17,000	23,000	23,000
NUC Shelter-remit license fees	1,485	1,095	1,200	1,200	1,200
Purchase of Equipment	-	-	-	-	-
TOTAL ANIMAL CONTROL SERVICES	24,322	17,856	19,450	25,450	25,450
DEPT: STREETS					
PERSONNEL					
Salaries & Wages	118,315	121,381	123,200	123,200	129,360
Salaries & Wages - Overtime	210	-	-	-	-
Salaries - Temp Employees	3,689	3,349	4,000	4,000	4,000
Benefits - FICA	9,017	9,567	10,100	10,100	10,605
Benefits - LTD	627	711	680	680	680
Benefits - Life	316	333	350	350	350
Benefits - Insurance Allowance	34,682	28,908	32,800	32,800	34,440
Benefits - Retirement	26,248	25,848	26,150	26,150	27,458
Benefits - Workers Comp.	938	3,450	1,050	3,200	3,400
TOTAL PERSONNEL	194,043	193,549	198,330	200,480	210,293
OPERATIONS					
Membership Dues & Subscriptions	74	-	100	100	100
Uniform Expense	150	150	300	300	300
Travel & Training	1,683	1,659	2,100	2,100	2,100
Office Supplies	439	528	500	500	500
Operating Supplies & Maint	17,485	13,846	16,000	19,500	16,000
Miscellaneous Exp	514	167	200	200	200
Utilities	25,974	31,063	30,000	30,000	30,000
Telephone	1,271	1,439	5,000	2,000	2,000
Gasoline & Oil	6,249	6,510	10,000	10,000	10,000
Professional & Tech Services	65,199	31,456	30,000	30,000	35,000
Street-side Landscaping	33,957	44,145	46,000	46,000	46,000
Materials Testing	487	-	2,000	2,000	2,000
Traffic Study	1,973	-	2,000	2,000	2,000
Special Snow Removal	8,422	28,941	34,000	34,000	34,000
Sidewalk Maintenance	13,000	24,475	15,000	15,000	15,000
Special Dept Supplies	5,070	6,637	9,000	9,000	6,000
Insurance	4,283	2,723	5,000	5,000	5,000
UTA Tax Payment	364	309	500	500	500
Equipment Rental	2,289	339	2,500	2,500	2,500
Other Services	2,844	3,892	10,000	10,000	10,000
Purchase of Equipment	560	720	1,375	2,375	1,000
Lease Principal	-	-	-	-	-

DRAFT PROPOSED BUDGET

GENERAL FUNDS	2014-2015 Actual	2015-2016 Actual	2016-2017 Original Budget	2016-2017 Amended Budget	2017-2018 Budget
TOTAL OPERATIONS	192,288	199,000	221,575	223,075	220,200
CAPITAL OUTLAY					
New Sidewalks	-	-	-	-	-
ADA Ramps	16,080	-	10,000	10,000	10,000
Improvements Other than Bldgs	-	-	-	-	-
Purchase of Capital Asset	-	-	180,000	180,760	-
Traffic Calming Projects	-	-	-	-	-
TOTAL CAPITAL OUTLAY	16,080	-	190,000	190,760	10,000
TOTAL STREETS	402,410	392,549	609,905	614,315	440,493
DEPT: PUBLIC WORKS ADMINISTRATION					
PERSONNEL					
Salaries & Wages	227,610	250,953	197,200	226,155	226,155
Salaries & Wages - Overtime	-	-	-	-	-
Benefits - FICA	18,557	19,394	15,300	17,515	17,515
Benefits - LTD	1,175	1,067	1,150	1,295	1,295
Benefits - Life	445	486	475	570	570
Benefits - Insurance Allowance	50,806	30,126	39,500	49,945	49,945
Benefits - Retirement	49,349	42,072	40,450	46,670	46,670
Benefits - Workers Comp.	2,064	3,102	2,500	2,955	2,955
TOTAL PERSONNEL	350,006	347,201	296,575	345,105	345,105
OPERATIONS					
Membership Dues & Subscriptions	-	-	-	500	500
Uniform Expense	150	148	300	450	600
Travel & Training	2,030	2,133	3,500	3,500	4,400
Office Supplies	86	27	500	1,000	1,000
Operating Supplies & Maint	17	51	500	500	500
Miscellaneous Expense	-	-	-	200	200
Telephone/Cell Phone	1,109	1,109	1,200	2,200	1,800
Gasoline & Oil	-	-	-	1,500	5,000
Professional & Tech Services	80	-	500	1,500	1,500
Purchase of Equipment	-	2,248	2,000	4,800	15,000
TOTAL OPERATIONS	3,471	5,716	8,500	16,150	30,500
TOTAL PUBLIC WORKS ADMINISTRATION	353,477	352,916	305,075	361,255	375,605
DEPT: PARKS					
PERSONNEL					
Salaries & Wages	121,502	128,750	129,200	129,200	135,660
Salaries & Wages - Overtime	1,614	2,666	2,150	2,150	2,150
Salaries - Temp Employees	13,435	17,304	15,000	15,000	15,000
Benefits - FICA	11,191	11,536	11,150	11,150	11,708
Benefits - LTD	629	686	725	725	725
Benefits - Life	364	389	370	370	370
Benefits - Insurance Allowance	34,017	28,812	26,900	26,900	28,245
Benefits - Retirement	27,269	27,715	27,350	27,350	28,718
Benefits - Workers Comp.	1,616	2,753	1,600	2,800	2,800
TOTAL PERSONNEL	211,637	220,611	214,445	215,645	225,375
OPERATIONS					
Membership Dues & Subscriptions	615	440	650	650	650
Uniform Expense	250	125	300	375	375
Travel & Training	2,248	1,509	2,555	3,000	3,000
Office Supplies	-	98	200	200	200
Operating Supplies & Maint	25,250	22,246	25,000	30,000	30,000
Other Supplies	12,099	8,544	7,000	7,000	7,000
Trails Maintenance	1,963	240	3,000	13,000	8,000
Utilities	4,094	5,866	15,000	8,000	8,000
Telephone	866	1,151	1,800	1,200	1,200
Gasoline & Oil	5,037	4,064	5,000	5,000	5,000
Professional & Tech Services	3,233	1,892	3,500	3,500	8,500
Parks Maintenance Contract	137,627	132,761	135,000	134,000	135,000
Special Dept Supplies	2,987	-	-	-	-
Insurance	2,503	2,723	3,000	4,300	4,300
Equipment Rental	81	726	1,000	1,000	1,000
Other Services	514	32	6,500	1,500	1,500
Tree City USA Expenses	662	846	750	2,000	2,000
Tree Purchases & Services	1,914	3,901	5,000	5,000	5,000
Purchase of Equipment	1,113	1,932	1,000	1,000	1,000
TOTAL OPERATIONS	203,054	189,098	216,255	220,725	221,725

DRAFT PROPOSED BUDGET

GENERAL FUNDS	2014-2015 Actual	2015-2016 Actual	2016-2017 Original Budget	2016-2017 Amended Budget	2017-2018 Budget
CAPITAL OUTLAY					
Improvements Other than Bldgs	-	-	-	-	-
Purchase of Capital Asset	-	-	20,355	22,375	39,665
Trails Construction & Improvmt	-	-	-	-	-
Lindon Heritage Trail	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	20,355	22,375	39,665
TOTAL PARKS	414,691	409,709	451,055	458,745	486,765
DEPT: LIBRARY SERVICES					
Library Card Reimbursement	15,005	13,708	16,000	16,000	16,000
TOTAL LIBRARY SERVICES	15,005	13,708	16,000	16,000	16,000
DEPT: CEMETERY					
Operating Supplies & Maint	2,769	115	2,000	5,000	2,000
Professional & Tech Services	1,392	266	2,000	3,000	3,000
Grounds Maintenance Contract	6,378	7,348	7,350	7,350	7,350
Special Dept Supplies	776	989	2,000	3,540	2,000
Equipment Rental	2,187	564	3,500	3,500	3,500
Purchase of Equipment	-	-	-	-	-
TOTAL CEMETERY	13,501	9,281	16,850	22,390	17,850
DEPT: PLANNING & ECONOMIC DEVELOPMENT					
PERSONNEL					
Salaries & Wages	168,492	181,031	190,200	190,200	195,000
Salaries & Wages - Overtime	-	-	-	-	-
Salaries - Interns & Temp Emp	-	-	1,000	2,000	4,500
Benefits - FICA	13,897	13,947	14,650	14,650	15,500
Benefits - LTD	803	886	950	950	1,020
Benefits - Life	474	486	500	500	550
Benefits - Insurance Allowance	49,446	42,496	50,750	50,750	51,250
Benefits - Retirement	32,959	33,662	36,150	36,150	38,000
Benefits - Workers Comp.	1,374	2,246	1,600	1,600	1,800
TOTAL PERSONNEL	267,445	274,755	295,800	296,800	307,620
OPERATIONS					
Membership Dues & Subscriptions	1,041	576	1,200	1,200	1,670
Travel & Training	1,295	1,607	2,500	2,500	2,700
Office Supplies	1,814	1,471	2,800	2,800	2,800
Operating Supplies & Maint	503	261	2,000	2,000	2,000
Telephone	2,994	2,423	2,900	2,900	2,900
Gasoline & Oil	455	458	800	800	800
Professional & Tech Services	232	264	1,000	1,000	5,000
Insurance	2,173	2,723	2,800	2,900	2,900
Master Plan	-	-	500	500	2,000
Miscellaneous Expense	122	32	400	400	400
Economic Development Expense	-	-	-	-	-
Purchase of Equipment	2,850	700	2,000	2,000	2,400
Historical Preservation Socy	64	-	500	500	500
Historical Fund Raiser	-	-	357	-	-
TOTAL OPERATIONS	13,543	10,516	19,757	19,500	26,070
CAPITAL OUTLAY					
Purchase of Capital Asset	-	-	-	-	20,000
TOTAL CAPITAL OUTLAY	-	-	-	-	20,000
TOTAL PLANNING & ECON. DEVELOPMENT	280,988	285,271	315,557	316,300	353,690
DEPT: TRANSFERS AND CONTRIBUTIONS					
TRANSFERS					
Transfer to Road Fund	-	500,000	150,000	650,000	200,000
Trfr to Debt Svc - UTOPIA	411,089	419,311	427,697	427,697	436,251
Trfr to Debt Svc-Pub Sfty Bldg	-	-	199,806	199,806	199,024
Trfr to Fire Station CIP Fd 49	-	1,170,748	367,010	-	-
Transfer to Storm Drain Fd 54	-	-	-	121,253	-
Trfr to Recreation-Aquatics Bd	662,941	-	219,940	219,940	589,050
Trfr to Recreation-Hogan Bond	177,376	-	-	-	-
Trfr to Recreation Fund	200,000	150,000	250,000	750,000	150,000
TOTAL TRANSFERS	1,451,406	2,240,059	1,614,453	2,368,696	1,574,325
CONTRIBUTIONS					
Education Grants	1,000	1,000	1,000	1,000	1,000

DRAFT PROPOSED BUDGET

GENERAL FUNDS	2014-2015	2015-2016	2016-2017	2016-2017	2017-2018
	Actual	Actual	Original	Amended	Budget
	Budget	Budget	Budget	Budget	Budget
Contrib - Miss Pleasant Grove	2,000	2,000	2,000	2,000	2,000
Little Miss Lindon Sponsorship	4,934	4,062	5,000	5,000	5,000
Parade Float Sponsorship	9,250	933	750	750	750
Contrib - Character Connection	-	-	-	-	-
Community Unification Programs	-	-	-	-	-
UTOPIA Assessments	-	15,084	-	-	-
UIA Assessments	-	-	-	-	-
Appropriate to Fund Balance, General Fund	<u>727,737</u>	<u>444,780</u>	<u>119,454</u>	-	-
TOTAL CONTRIBUTIONS	<u>744,921</u>	<u>467,859</u>	<u>128,204</u>	<u>8,750</u>	<u>8,750</u>
TOTAL TRANSFERS AND CONTRIBUTIONS	<u>2,196,327</u>	<u>2,707,918</u>	<u>1,742,657</u>	<u>2,377,446</u>	<u>1,583,075</u>
TOTAL GENERAL FUND EXPENDITURES	<u>10,036,061</u>	<u>9,981,602</u>	<u>10,390,674</u>	<u>11,127,641</u>	<u>10,048,361</u>

DRAFT PROPOSED BUDGET

REDEVELOPMENT AGENCY FUND	2014-2015 Actual	2015-2016 Actual	2016-2017 Original Budget	2016-2017 Amended Budget	2017-2018 Budget
STATE STREET DISTRICT					
REVENUES					
State St - Interest Earnings	6,665	9,650	2,000	3,000	3,000
State St - Tax Increment	147,454	131,959	137,000	163,500	137,000
State St - Prior Yr Tax Incr	66,344	54,309	54,000	43,000	54,000
State St - Sundry Revenue	-	-	-	-	-
State St - Use of Fund Balance	-	883,806	400,750	465,020	-
TOTAL STATE ST REVENUES	<u>220,463</u>	<u>1,079,724</u>	<u>593,750</u>	<u>674,520</u>	<u>194,000</u>
EXPENDITURES					
Miscellaneous Expense	3,745	107	-	4,100	4,100
Professional & Tech Services	2,500	1,785	-	1,670	1,670
Other Improvements	-	-	200,000	200,000	-
Admin Costs to General Fund	33,600	24,843	26,740	26,740	26,740
Trfr to CIP49-Public Safety Bg	-	462,242	-	-	-
Trfr to Rerecreation Fund	-	590,748	367,010	442,010	-
Appropriate to Fund Balance	180,618	-	-	-	161,490
TOTAL STATE ST EXPENDITURES	<u>220,463</u>	<u>1,079,724</u>	<u>593,750</u>	<u>674,520</u>	<u>194,000</u>
WEST SIDE DISTRICT					
REVENUES					
West Side - Interest Earnings	784	838	-	-	-
West Side - Use of Fnd Balance	12,476	16,150	-	92,071	-
TOTAL WEST SIDE REVENUES	<u>13,259</u>	<u>16,988</u>	<u>-</u>	<u>92,071</u>	<u>-</u>
EXPENDITURES					
Miscellaneous Expense	-	-	-	-	-
Professional & Tech Services	13,259	16,988	-	1,670	-
Other Improvements	-	-	-	90,401	-
Appropriate to Fund Balance	-	-	-	-	-
TOTAL WEST SIDE EXPENDITURES	<u>13,259</u>	<u>16,988</u>	<u>-</u>	<u>92,071</u>	<u>-</u>
DISTRICT #3					
REVENUES					
District 3 - Interest Earnings	3,660	4,521	1,000	2,000	500
District 3 - Tax Increment	831,588	850,637	-	-	-
District 3 - Prior Yr Tax Incr	7,716	2,277	-	-	-
District 3 - Sundry Revenue	-	-	-	-	-
District 3 - Use of Fund Bal	182,660	-	16,607	310,607	6,500
TOTAL DISTRICT #3 REVENUES	<u>1,025,624</u>	<u>857,435</u>	<u>17,607</u>	<u>312,607</u>	<u>7,000</u>
EXPENDITURES					
Miscellaneous Expense	-	107	107	107	-
Professional & Tech Services	10,128	52,703	15,000	25,000	7,000
Insurance	1,138	1,688	2,500	2,500	-
Tax Participation Agreements	269,841	175,743	-	-	-
Other Improvements	24,741	177,134	-	285,000	-
Trfr to Gen Fund - Admin Costs	114,100	116,340	-	-	-
Trfr to Debt Service	605,675	-	-	-	-
Appropriate to Fund Balance	-	333,720	-	-	-
TOTAL DISTRICT #3 EXPENDITURES	<u>1,025,624</u>	<u>857,435</u>	<u>17,607</u>	<u>312,607</u>	<u>7,000</u>

DRAFT PROPOSED BUDGET

PARC TAX FUND	2014-2015 Actual	2015-2016 Actual	2016-2017 Original Budget	2016-2017 Amended Budget	2017-2018 Budget
REVENUES					
PARC Tax	475,198	497,163	510,000	510,000	510,000
Interest Earnings	881	2,474	2,400	2,400	2,400
Use of Fund Balance	-	-	-	-	-
TOTAL PARC TAX FUND REVENUES	476,079	499,636	512,400	512,400	512,400
PARC TAX FUND EXPENDITURES					
DEPT: AQUATICS CENTER					
Operating Supplies & Maint	14,171	4,985	15,000	15,000	15,000
Pool Chemicals	23,022	28,096	40,000	40,000	40,000
Utilities - Electricity	32,801	35,491	42,000	42,000	42,000
Utilities - Gas	12,936	16,151	17,000	17,000	17,000
Utilities - Telephone	133	798	1,000	1,000	1,000
Utilities - Water/Sewer	3,432	3,380	3,600	3,600	3,600
Purchase of Equipment	17,359	6,163	45,000	45,000	45,000
Trfr to Recreation-Capital Exp	43,568	15,457	-	49,200	-
TOTAL AQUATICS CENTER	147,420	114,521	163,600	212,800	163,600
DEPT: COMMUNITY CENTER					
Operating Supplies & Maint	3,035	3,538	4,000	4,000	4,000
Utilities - Electricity	5,561	7,455	8,000	8,000	8,000
Utilities - Gas	4,336	4,664	6,000	6,000	6,000
Utilities - Telephone	981	1,232	1,200	1,200	1,200
Utilities - Water/Sewer	3,307	3,583	4,000	4,000	4,000
Professional & Tech Services	-	12,145	15,000	15,000	15,000
Purchase of Equipment	3,723	7,480	-	9,250	-
Trfr to Recreation-Capital Exp	-	-	-	-	-
TOTAL COMMUNITY CENTER	20,943	40,096	38,200	47,450	38,200
DEPT: VETERANS HALL					
Operating Supplies & Maint	-	-	-	-	-
Utilities - Electricity	382	285	600	600	600
Utilities - Gas	529	441	600	600	600
Utilities - Water/Sewer	492	610	650	650	650
TOTAL VETERANS HALL	1,403	1,336	1,850	1,850	1,850
DEPT: PARKS AND TRAILS					
Operating Supplies & Maint	37,822	28,590	5,000	5,000	5,000
Utilities - Electricity	3,992	5,063	7,500	7,500	7,500
Utilities - Water/Sewer	22,356	23,456	23,000	23,000	23,000
Other Services	-	1,623	-	-	-
Improvements Other than Bldgs	33,306	30,806	70,000	110,000	100,000
Trfr to Parks CIP	-	5,000	-	5,000	-
TOTAL PARKS AND TRAILS	97,476	94,538	105,500	150,500	135,500
DEPT: GRANTS TO OTHER ENTITIES					
Grants to Other Entities	3,650	6,430	15,000	15,000	15,000
TOTAL GRANTS TO OTHER ENTITIES	3,650	6,430	15,000	15,000	15,000
DEPT: NON-DEPARTMENTAL					
Trfr to Recreation	32,925	80,870	80,100	80,100	82,000
Appropriate to Fund Balance	172,261	161,844	108,150	4,700	76,250
TOTAL NON-DEPARTMENTAL	205,186	242,714	188,250	84,800	158,250
TOTAL PARC TAX FUND EXPENDITURES	476,079	499,636	512,400	512,400	512,400

DRAFT PROPOSED BUDGET

DEBT SERVICE FUND	2014-2015	2015-2016	2016-2017	2016-2017	2017-2018
	Actual	Actual	Original Budget	Amended Budget	Budget
Trfr from RDA District 3	605,675	-	-	-	-
Trfr from Road Fd - 700 N Bond	213,984	213,446	213,526	213,526	213,396
Trfr from Gen Fd - UTOPIA	411,089	419,311	427,697	427,697	436,251
Trfr From Gen Fd-Pub Sfty Bldg	-	-	199,806	199,806	199,024
Trff from Park CIP Fund	10,000	10,000	10,000	10,000	10,000
Use of Fund Balance	-	-	-	-	-
TOTAL DEBT SERVICE REVENUES	<u>1,240,748</u>	<u>642,757</u>	<u>851,029</u>	<u>851,029</u>	<u>858,671</u>
EXPENDITURES					
2016 Public Safety Bldg Princ	-	-	157,000	157,000	157,000
2016 Public Safety Bldg Int	-	-	40,906	40,906	40,124
2016 Public Safety Bldg AgtFee	-	-	1,900	1,900	1,900
RDA District 3 Principal	581,000	-	-	-	-
RDA District 3 Interest	22,775	-	-	-	-
RDA District 3 Payng Agent Fee	1,900	-	-	-	-
SID 2001 Bond Principal	-	-	-	-	-
SID 2001 Bond Interest	-	-	-	-	-
Parks Prop. Purchase Principal	10,000	10,000	10,000	10,000	10,000
UTOPIA Bond	411,089	419,311	427,697	427,697	436,251
700 N Road Bond Principal	141,813	146,593	152,170	152,170	157,747
700 N Road Bond Interest	70,657	65,339	59,842	59,842	54,136
700 N Road Bond Pay Agent Fees	1,514	1,514	1,514	1,514	1,514
Appropriate to Fund Balance	-	-	-	-	-
TOTAL DEBT SERVICE EXPENDITURES	<u>1,240,748</u>	<u>642,757</u>	<u>851,029</u>	<u>851,029</u>	<u>858,671</u>

DRAFT PROPOSED BUDGET

CAPITAL IMPROVEMENT PROGRAM FUNDS	2014-2015 Actual	2015-2016 Actual	2016-2017 Original Budget	2016-2017 Amended Budget	2017-2018 Budget
CIP 11 - CLASS C ROADS					
REVENUES					
Road Fund Allotment	362,702	386,004	415,000	415,000	415,000
Road Impact Fees	98,218	82,551	20,000	32,000	20,000
Interest Earnings, Impact Fees	126	295	300	500	300
Interest Earnings PTIF Class C	2,126	1,246	1,200	1,500	1,500
Street Light Reimbursement	-	-	-	87,730	-
Interest, US Bank, 700 N Bond	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Transfer from General Fund	-	500,000	150,000	650,000	200,000
Use of Fund Balance	239,165	-	311,326	85,796	140,596
Use of Impact Fee Fund Balance	-	-	-	-	-
TOTAL ROAD FUND REVENUES	<u>702,338</u>	<u>970,096</u>	<u>897,826</u>	<u>1,272,526</u>	<u>777,396</u>
EXPENDITURES					
OPERATIONS					
Operating Supplies & Maint	-	-	-	-	-
Street Lights Utilities	77,933	82,557	85,000	85,000	85,000
Professional & Tech Services	24,850	5,442	30,000	50,000	30,000
Street Lights	2,808	7,912	15,000	90,000	15,000
Street Striping	1,500	4,763	7,000	7,000	7,000
Crack Sealing	25,000	-	27,000	27,000	27,000
Overlays	-	-	-	-	-
Purchase of Equipment	-	-	-	-	-
Trfr to Debt Serv - 700 N Bond	213,984	213,446	213,526	213,526	213,396
Appropriate to Fund Balance	-	544,848	-	-	-
Appropriate to Impact Fee bal.	98,344	82,846	20,300	-	-
TOTAL OPERATIONS	<u>444,419</u>	<u>941,813</u>	<u>397,826</u>	<u>472,526</u>	<u>377,396</u>
CAPITAL OUTLAY					
Class C Capital Improvements	257,919	28,283	500,000	800,000	400,000
TOTAL CAPITAL OUTLAY	<u>257,919</u>	<u>28,283</u>	<u>500,000</u>	<u>800,000</u>	<u>400,000</u>
TOTAL ROAD FUND EXPENDITURES	<u>702,338</u>	<u>970,096</u>	<u>897,826</u>	<u>1,272,526</u>	<u>777,396</u>
CIP 47 - PARKS PROJECTS					
REVENUES					
City Wide Impact Fees	292,500	262,500	180,000	180,000	180,000
City Wide Interest Earned	2,307	4,415	4,000	4,000	4,000
Funds from Financing Sources	-	-	-	-	-
Trfr from PARC Tax	-	5,000	-	5,000	-
Use of Fund Balance	-	-	-	164,070	-
TOTAL PARKS CIP REVENUES	<u>294,807</u>	<u>271,915</u>	<u>184,000</u>	<u>353,070</u>	<u>184,000</u>
EXPENDITURES					
OPERATIONS					
Professional & Tech Services	-	-	5,000	-	-
Payment on Lindon View Park	-	-	-	-	-
Trfr to General Fund	-	-	-	17,070	-
Trfr to Debt Service	10,000	10,000	10,000	10,000	10,000
Appropriate to Fund Bal	190,542	157,494	19,000	-	174,000
TOTAL OPERATIONS	<u>200,542</u>	<u>167,494</u>	<u>34,000</u>	<u>27,070</u>	<u>184,000</u>
CAPITAL OUTLAY					
Pioneer Park	-	-	-	-	-
Pheasant Brook Park	-	500	-	-	-
Meadow Park Fieldstone	-	20,809	-	23,000	-
Hollow Park	-	-	50,000	175,000	-
Keenland Park	-	-	-	-	-
City Center Park	-	-	-	-	-
Lindon View Trailhead Park	6,269	-	50,000	63,000	-
Fryer Park	87,997	83,112	50,000	65,000	-
Property Purchase	-	-	-	-	-
TOTAL CAPITAL OUTLAY	<u>94,265</u>	<u>104,421</u>	<u>150,000</u>	<u>326,000</u>	<u>-</u>
TOTAL PARKS CIP EXPENDITURES	<u>294,807</u>	<u>271,915</u>	<u>184,000</u>	<u>353,070</u>	<u>184,000</u>

DRAFT PROPOSED BUDGET

CAPITAL IMPROVEMENT PROGRAM FUNDS	2014-2015 Actual	2015-2016 Actual	2016-2017 Original Budget	2016-2017 Amended Budget	2017-2018 Budget
CIP 49 - PUBLIC SAFETY					
REVENUES					
Trfr from General Fund	-	1,170,748	367,010	-	-
Transfer from RDA	-	462,242	-	-	-
Interest Earnings	-	4,582	-	4,700	-
Bond Proceeds	-	2,600,000	-	-	-
Use of Fund Balance	-	-	2,582,225	2,728,437	-
TOTAL PUBLIC SAFETY CIP REVENUES	-	4,237,572	2,949,235	2,733,137	-
EXPENDITURES					
Professional & Tech Services	-	-	32,000	32,000	-
Insurance	-	1,050	1,600	1,600	-
Construction Costs	-	1,445,885	2,585,685	2,391,031	-
Furniture, Fixtures & Equipmnt	-	-	329,950	308,506	-
Cost of Bond Issuance	-	62,200	-	-	-
Appropriate to Fund Balance	-	2,728,437	-	-	-
TOTAL PUBLIC SAFETY CIP EXPENDITURES	-	4,237,572	2,949,235	2,733,137	-

DRAFT PROPOSED BUDGET

WATER FUND	2014-2015	2015-2016	2016-2017	2016-2017	2017-2018
	Actual	Actual	Original Budget	Amended Budget	Budget
REVENUES					
Interest Earnings	548	791	650	1,200	1,200
Culinary Water Impact Fees	75,367	97,019	75,000	75,000	75,000
Interest, PTIF Cul Impact Fees	1,441	2,126	2,100	3,500	3,500
Hydrant Meter & Water Usage	5,841	6,552	4,000	12,000	5,000
Metered Water User Fees	1,143,350	1,251,579	1,396,740	1,364,200	1,486,980
Secondary Water User Fees	386,491	391,663	385,000	398,000	405,000
Water Line Inspection Fee	1,325	1,400	1,200	1,200	1,200
Water Main Line Assessment	34,852	13,536	2,000	2,000	2,000
Meter Installation, Bldg Permt	19,945	26,035	16,800	16,800	16,800
Utility Application Fee	1,550	1,620	1,000	1,000	1,000
Utility Collection Fees	47,749	50,528	45,000	45,000	45,000
Secondary Water Share Rentals	1,796	-	-	-	-
Fee in Lieu of Water Stock	82,457	199,744	-	-	-
Contributions from development	291,473	351,592	-	-	-
Water shares received	270,743	54,546	-	-	-
Sundry Revenue	2,631	165	-	-	-
Use of Impact Fees	-	-	-	-	-
Use of Fund Balance	-	-	94,155	771,905	257,912
TOTAL WATER FUND REVENUES	2,367,558	2,448,895	2,023,645	2,691,805	2,300,592
EXPENDITURES					
PERSONNEL					
Salaries & Wages	154,385	169,648	160,000	187,455	196,828
Salaries & Wages - Overtime	2,773	2,208	5,000	5,000	5,000
Salaries - Temp Employees	3,689	2,721	4,000	4,000	4,000
Benefits - FICA	12,303	13,238	13,400	15,500	16,275
Benefits - LTD	726	851	900	1,040	1,040
Benefits - Life	421	500	500	595	595
Benefits - Insurance Allowance	43,497	41,113	42,000	52,445	55,067
Benefits - Retirement	31,558	33,464	33,350	39,245	41,207
Benefit Expense	(27,794)	(32,924)	-	-	-
Actuarial Calc'd Pension Exp	18,285	24,420	-	-	-
Benefits - Workers Comp.	1,787	3,170	1,900	2,330	2,330
TOTAL PERSONNEL	241,630	258,409	261,050	307,610	322,342
OPERATIONS					
Membership Dues & Subscriptions	249	1,271	1,100	1,100	1,900
Uniform Expense	300	140	450	450	600
Travel & Training	2,463	1,296	3,500	3,500	4,400
Office Supplies	19,088	20,038	19,500	19,500	19,500
Operating Supplies & Maint	25,922	55,509	30,000	60,000	40,000
Miscellaneous Expense	-	-	-	-	-
Utilities	201,158	218,830	200,000	220,000	245,000
Telephone	6,550	6,559	9,500	6,500	6,500
Gasoline & Oil	8,251	4,558	10,000	10,000	10,000
Professional & Tech Services	117,832	89,550	50,000	142,000	105,000
Services - Impact Fees	53,089	42,545	10,000	10,000	25,000
Bad Debt Expense	-	-	-	-	-
Special Dept Supplies	38,047	56,175	52,000	52,000	80,000
Insurance	7,497	7,332	7,900	8,100	8,100
Equipment Rental	2,018	831	2,500	2,500	2,000
Other Services	3,745	2,235	7,000	7,000	7,000
CUP/Alpine Reach Watr Carriage	7,882	-	8,000	8,000	8,000
Claims Settlement/Expense	-	-	-	-	-
CUP/Bonneville OM&R	32,398	-	35,000	35,000	35,000
Purchase of Equipment	560	1,270	1,375	1,375	5,000
CUWCD Power Loss Charge	15,079	5,944	-	-	15,000
Water Stock Assessment	62,091	84,546	110,000	130,000	130,000
Depreciation	318,973	331,766	-	-	-
CUP Water Principal	-	-	53,280	53,280	54,997
CUP Water Interest	91,727	90,094	89,124	89,124	87,407
700 N Water Bond Interest	4,821	4,454	4,109	4,109	3,717
700 N Water Bond Principal	-	-	10,448	10,448	10,831
400 N Cul. Water Bond Interest	3,321	1,829	1,579	1,579	-
400 N Cul Water Bond Principal	-	-	31,574	31,574	-
2010 Wtr Meter Lease Principal	-	-	-	-	-
2010 Wtr Meter Lease Interest	3,000	120	-	-	-

DRAFT PROPOSED BUDGET

WATER FUND	2014-2015	2015-2016	2016-2017	2016-2017	2017-2018
	Actual	Actual	Original	Amended	Budget
	Actual	Actual	Budget	Budget	Budget
Amort of Cost of Issuance	-	-	-	-	-
Close Out to Balance Sheet	-	-	-	-	-
Admin Costs to General Fund	216,251	233,297	249,444	249,444	249,444
P.W. Admin Costs to Gen. Fund	90,236	87,911	76,269	76,269	93,901
Joint Capital Exp to Gen Fund	-	-	54,000	54,000	-
Joint Capital Exp to Sewer Fd	-	-	164,000	164,000	-
Appropriate to Impact Fee Bal	-	-	52,543	53,943	38,953
Appropriate to Fund Balance	769,993	804,504	-	-	-
TOTAL OPERATIONS	2,102,541	2,152,604	1,344,195	1,504,795	1,287,249
CAPITAL OUTLAY					
Improvements Other than Bldgs	-	-	-	-	-
Purchase of Capital Asset	-	-	50,000	50,000	39,000
Well Reconstruction	-	-	51,500	131,500	52,000
Special Projects	23,387	37,882	316,900	697,900	600,000
Impact Fee Projects	-	-	-	-	-
TOTAL CAPITAL OUTLAY	23,387	37,882	418,400	879,400	691,000
TOTAL WATER FUND EXPENDITURES	2,367,558	2,448,895	2,023,645	2,691,805	2,300,592

DRAFT PROPOSED BUDGET

SEWER FUND	2014-2015	2015-2016	2016-2017	2016-2017	2017-2018
	Actual	Actual	Original Budget	Amended Budget	Budget
REVENUES					
Sewer Charges	1,378,891	1,430,918	1,549,000	1,549,000	1,610,960
Interest Earnings	875	1,645	1,500	2,400	2,400
Sundry Revenue	-	-	-	-	-
Sewer Line Inspection Fee	1,325	1,375	1,200	1,200	1,200
Sewer Impact Fee	279,940	260,634	255,500	80,000	80,000
Interest PTIF Sewer Impact Fee	311	938	500	500	500
Sewer Assessment, 1900 West	11,315	18,513	9,400	9,400	9,400
Sewer Assessment, Other	8,353	10,787	2,000	2,000	2,000
Bond Proceeds	-	-	-	-	1,200,000
Contributions from development	178,217	226,341	-	-	-
Joint Capital Exp from Water	-	-	164,000	164,000	-
Use of Impact Fees	-	-	-	-	-
Use of Fund Balance	-	-	-	317,956	-
TOTAL SEWER FUND REVENUES	1,859,226	1,951,151	1,983,100	2,126,456	2,906,460
EXPENDITURES					
PERSONNEL					
Salaries & Wages	107,596	119,888	115,650	143,105	150,260
Salaries & Wages - Overtime	-	-	-	-	-
Salaries - Temp Employees	3,689	2,721	4,000	4,000	4,000
Benefits - FICA	9,024	9,548	9,600	11,700	12,285
Benefits - LTD	571	622	650	790	790
Benefits - Life	316	333	350	445	445
Benefits - Insurance Allowance	20,403	16,781	13,500	23,945	25,142
Benefits - Retirement	23,293	23,460	23,750	29,645	31,127
Benefit Expense	(20,515)	(23,082)	-	-	-
Actuarial Calc'd Pension Exp	13,497	17,120	-	-	-
Benefits - Workers Comp.	1,302	2,237	1,350	1,780	1,780
TOTAL PERSONNEL	159,176	169,629	168,850	215,410	225,830
OPERATIONS					
Membership Dues & Subscriptions	799	902	800	800	1,000
Uniform Expense	150	150	300	300	450
Travel & Training	2,040	1,742	2,100	2,100	3,200
Office Supplies	539	590	800	1,000	800
Operating Supplies & Maint	20,053	26,624	25,000	40,000	25,000
Miscellaneous Expense	-	-	-	-	-
Utilities	21,742	15,671	15,000	15,000	25,000
Telephone	1,564	1,599	5,100	2,000	2,000
Gasoline & Oil	5,177	5,218	6,000	6,000	10,000
Professional & Tech Services	73,315	26,762	60,000	175,000	165,000
Services - Impact Fees	9,803	64,228	50,000	5,000	5,000
Bad Debt Expense	-	-	-	-	-
Special Dept Supplies	3,937	5,527	5,000	5,000	20,000
Insurance	4,912	3,748	5,500	5,500	5,500
Orem City Sewage Collection	408,342	474,470	460,000	460,000	460,000
Equipment Rental	-	178	2,500	2,500	2,000
Other Services	5,229	3,700	6,000	6,000	56,000
Sewer Backup Claims	3,980	4,245	3,000	3,000	3,000
Purchase of Equipment	6,037	1,270	6,875	6,875	40,000
Depreciation	465,030	473,666	-	-	-
Orem Swr Plant Expansn Princpl	49,296	15,199	125,977	125,977	125,977
Geneva Rd Proj. Bond Principal	-	-	133,000	133,000	136,000
Geneva Rd Proj Bond Interest	65,927	62,856	59,600	59,600	56,275
Close Out to Balance Sheet	-	-	-	-	-
Admin Costs to General Fund	197,835	208,519	216,860	216,860	216,860
P.W. Admin Costs to Gen. Fund	90,236	87,911	76,269	76,269	93,901
Joint Capital Exp to Gen Fund	-	-	18,000	18,000	-
Appropriate to Impact Fee Bal	155,225	119,289	-	-	-
Appropriate to Fund Balance	108,883	177,458	80,469	-	82,667
TOTAL OPERATIONS	1,700,050	1,781,522	1,364,150	1,365,781	1,535,630
CAPITAL OUTLAY					
Purchase of Capital Asset	-	-	410,000	449,765	25,000
Special Projects	-	-	40,100	95,500	1,120,000
Impact Fee Projects	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	450,100	545,265	1,145,000
TOTAL SEWER FUND EXPENDITURES	1,859,226	1,951,151	1,983,100	2,126,456	2,906,460

DRAFT PROPOSED BUDGET

SOLID WASTE COLLECTION FUND	2014-2015	2015-2016	2016-2017	2016-2017	2017-2018
	Actual	Actual	Original	Amended	Budget
	Budget	Budget	Budget	Budget	Budget
REVENUES					
Waste Collection Fees	377,724	384,665	360,000	360,000	360,000
Recycling Collection Fees	43,082	46,529	40,000	40,000	40,000
Use of Fund Balance	-	-	26,700	26,700	26,700
TOTAL SOLID WASTE REVENUES	<u>420,806</u>	<u>431,193</u>	<u>426,700</u>	<u>426,700</u>	<u>426,700</u>
EXPENDITURES					
Other Supplies & Services	-	-	-	-	-
Republic Collection Fees	213,737	210,732	227,000	227,000	227,000
Landfill	122,501	126,235	125,000	125,000	125,000
Republic Recycling Charges	38,441	38,623	41,500	41,500	41,500
North Pointe Punch Passes	8,528	7,816	10,000	10,000	10,000
City Wide Cleanup	2,925	3,602	4,500	4,500	4,500
Insurance	827	1,141	1,200	1,200	1,200
Other Services	1,304	1,238	1,500	1,500	1,500
Admin Costs to General Fund	16,600	16,780	16,000	16,000	16,000
Appropriate to Fund Balance	15,942	25,027	-	-	-
TOTAL SOLID WASTE EXPENDITURES	<u>420,806</u>	<u>431,193</u>	<u>426,700</u>	<u>426,700</u>	<u>426,700</u>

DRAFT PROPOSED BUDGET

STORM WATER DRAINAGE SYSTEM FUND

	2014-2015 Actual	2015-2016 Actual	2016-2017 Original Budget	2016-2017 Amended Budget	2017-2018 Budget
REVENUES					
Storm Water Utility	489,158	582,672	626,970	626,970	708,480
Storm Water Impact Fee	86,702	104,829	95,000	95,000	95,000
Sundry Revenue	(35)	135	-	-	-
Grant Proceeds	-	-	-	-	-
Interest Earned	-	-	-	-	-
Funds from Other Sources	-	-	-	-	-
Fixed Asset Disposal Gain/Loss	-	-	-	-	-
Contributions from development	270,001	328,139	-	-	-
Use of Fund Balance	-	-	-	60,403	-
TOTAL STORM WATER REVENUES	845,827	1,015,775	721,970	782,373	803,480
EXPENDITURES					
PERSONNEL					
Salaries & Wages	102,128	109,337	106,900	106,900	112,245
Salaries & Wages - Overtime	-	-	-	-	-
Salaries - Temp Employees	5,469	4,767	6,000	6,000	6,000
Benefits - FICA	8,565	8,852	8,700	8,700	9,135
Benefits - LTD	528	576	600	600	600
Benefits - Life	316	333	350	350	350
Benefits - Insurance Allowance	23,411	21,213	24,100	24,100	25,305
Benefits - Retirement	22,261	22,286	22,600	22,600	23,730
Benefit Expense	(19,606)	(21,926)	-	-	-
Actuarial Calc'd Pension Exp	12,898	16,263	-	-	-
Benefits - Workers Comp.	1,243	2,236	1,250	1,250	1,250
TOTAL PERSONNEL	157,213	163,938	170,500	170,500	178,615
OPERATIONS					
Membership Dues & Subscriptions	2,252	1,478	2,500	2,500	2,500
Uniform Expense	223	123	300	300	300
Travel & Training	694	370	800	800	1,900
Office Supplies	687	636	1,000	1,000	1,000
Operating Supplies & Maint	14,925	17,634	25,000	25,000	25,000
Miscellaneous Expense	-	-	-	-	-
Utilities	1,269	1,680	2,000	2,000	2,000
Telephone	1,810	1,617	5,000	2,000	2,000
Gasoline & Oil	6,072	6,131	6,000	6,000	8,000
Professional & Tech Services	78,987	54,423	70,000	70,000	55,000
Services - Impact Fees	45,212	37,806	65,000	65,000	15,000
Claims Settlement/Expense	-	471	3,000	3,000	3,000
Bad Debt Expense	-	-	-	-	-
Special Dept Supplies	288	1,441	2,000	2,000	2,000
Insurance	4,447	2,933	4,600	4,600	4,600
Equipment Rental	-	178	2,500	2,500	2,000
Other Services	4,553	1,022	5,000	5,000	5,000
Storm Water Mgmt Program	800	800	1,000	1,000	1,000
Purchase of Equipment	1,640	1,270	1,625	1,625	1,500
Depreciation	299,503	307,391	-	-	-
700N Storm Water Bond Interest	13,096	12,101	12,187	12,187	10,097
700N Storm Wtr Bond Principal	-	-	27,342	27,342	29,423
Street Sweeper Principal	-	-	39,522	39,522	40,585
Street Sweeper Interest	7,155	3,455	3,276	3,276	2,213
Amort of Cost of Issuance	-	-	-	-	-
Close out to Balance Sheet	-	-	-	-	-
Admin Costs to General Fund	66,444	77,678	87,776	87,776	87,776
P.W. Admin Costs to Gen. Fund	90,236	87,911	76,269	76,269	93,901
Appropriate to Fund Balance	48,322	233,288	97,773	-	194,070
TOTAL OPERATIONS	688,614	851,837	541,470	440,697	589,865
CAPITAL OUTLAY					
Purchase of Capital Asset	-	-	-	-	-
Special Projects	-	-	10,000	171,176	35,000
Impact Fee Projects	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	10,000	171,176	35,000
TOTAL STORM WATER EXPENDITURES	845,827	1,015,775	721,970	782,373	803,480

DRAFT PROPOSED BUDGET

RECREATION FUND

	2014-2015 Actual	2015-2016 Actual	2016-2017 Original Budget	2016-2017 Amended Budget	2017-2018 Budget
REVENUES					
Interest Earnings	100	13	500	-	-
Daily Admission	177,195	168,558	175,000	170,000	170,000
Resident Season Pass	20,931	22,675	-	-	-
Non-Resident Season Pass	13,575	12,022	-	-	-
Flow Rider Daily Admission	19,422	23,030	22,000	28,000	28,000
Pool Punch Pass	10,508	7,537	40,000	30,000	30,000
Water Aerobics	826	633	700	700	700
Concessions	55,562	57,502	50,000	60,000	65,000
Merchandise	906	1,074	1,300	1,400	1,400
Swim Classes	42,588	45,120	40,000	40,000	40,000
Swim Team	16,715	18,255	15,000	15,000	15,000
Flow Rider Lessons	3,610	4,440	2,200	2,200	2,200
Junior Life Guard	-	-	-	-	-
Flow Rider Rentals	615	1,025	5,500	5,500	5,500
Private Pool Rentals	44,931	51,841	37,500	55,000	60,000
Party Room Rentals	1,340	2,360	1,500	1,500	1,500
FlowTour Event	1,715	2,960	2,960	2,960	2,960
Recreation Center Classes	12,954	16,290	10,300	12,200	12,500
Recreation Sports Fees	46,715	62,242	61,550	62,400	62,400
Lindon Days Revenue	19,295	23,234	20,000	33,400	20,000
Till Adjustments	87	(335)	-	-	-
Community Center Donations	7,238	2,284	2,500	2,500	2,500
MAG Senior Lunch Donations	-	-	-	8,000	8,000
Community Center Rental	7,863	13,930	7,800	15,500	16,000
Grant Proceeds	5,835	24,357	-	5,450	5,450
Sundry Revenue	134	263	-	-	-
Transfer from PARC Tax Fund	76,493	96,327	80,100	129,300	82,000
Transfer from RDA	-	590,748	367,010	442,010	-
Trfr from GF-Aquatic Ctr Bond	662,941	-	219,940	219,940	589,050
Trfr from GF-Hogan Bond	177,376	-	-	-	-
Transfer from General Fund	200,000	150,000	250,000	750,000	150,000
Use of Fund Balance	-	81,467	108,415	-	184,351
TOTAL RECREATION FUND REVENUES	<u>1,627,469</u>	<u>1,479,847</u>	<u>1,521,775</u>	<u>2,092,960</u>	<u>1,554,511</u>
DEPT: AQUATICS FACILITY					
PERSONNEL					
Salaries & Wages	23,735	27,822	26,700	26,700	28,035
Salaries & Wages - Overtime	-	-	-	-	-
Salaries - Seasonal Help	263,971	307,851	280,000	310,000	310,000
Benefits - FICA	21,676	25,101	23,500	23,500	24,675
Benefits - LTD	128	140	150	150	150
Benefits - Life	53	56	75	75	75
Benefits - Insurance Allowance	5,803	5,055	6,050	6,050	6,353
Benefits - Retirement	5,350	5,440	5,700	5,700	5,985
Benefit Expense	-	-	-	-	-
Actuarial Calc'd Pension Exp	-	-	-	-	-
Benefits - Workers Comp.	3,026	5,191	3,400	3,400	3,400
TOTAL PERSONNEL	<u>323,741</u>	<u>376,656</u>	<u>345,575</u>	<u>375,575</u>	<u>378,673</u>
OPERATIONS					
Membership Dues & Subscriptions	1,725	3,573	1,500	3,400	3,400
Uniform Expense	5,899	5,142	4,000	5,500	5,500
Travel & Training	1,376	2,415	1,500	1,500	2,000
Licenses & Fees	1,915	2,381	2,500	3,500	3,500
Office Supplies	2,074	2,260	1,500	2,000	2,000
Operating Supplies & Maint	38,934	30,500	40,000	35,000	35,000
Pool Chemicals	11,231	-	-	-	-
Parts and Supplies	-	4	1,000	1,000	1,000
Miscellaneous Expense	594	5,951	6,000	6,000	6,000
Concessions Expenses	31,252	27,525	30,000	35,000	35,000
Utilities	45,359	51,642	50,000	50,000	50,000
Telephone	382	1,258	4,300	1,300	1,300
Gasoline & Oil	323	118	-	200	200
Professional & Tech Svcs	7,627	9,583	6,000	6,000	6,000
Insurance	4,760	1,141	6,000	6,000	6,000

DRAFT PROPOSED BUDGET

RECREATION FUND	2014-2015 Actual	2015-2016 Actual	2016-2017 Original Budget	2016-2017 Amended Budget	2017-2018 Budget
Other Services	-	-	-	-	-
Purchase of Equipment	10,795	-	-	5,000	-
TOTAL OPERATIONS	<u>164,245</u>	<u>143,492</u>	<u>154,300</u>	<u>161,400</u>	<u>156,900</u>
CAPITAL OUTLAY					
Building Improvements	-	-	-	-	-
Improvements	(0)	-	30,000	145,000	-
Purchase of Capital Asset	-	-	-	-	-
TOTAL CAPITAL OUTLAY	<u>(0)</u>	<u>-</u>	<u>30,000</u>	<u>145,000</u>	<u>-</u>
TOTAL AQUATICS FACILITY	<u>487,986</u>	<u>520,148</u>	<u>529,875</u>	<u>681,975</u>	<u>535,573</u>
DEPT: COMMUNITY CENTER					
PERSONNEL					
Salaries & Wages	128,899	120,623	139,500	139,500	146,475
Salaries & Wages - Overtime	-	-	-	-	-
Salaries - Temp Employees	-	2,529	4,000	4,000	14,000
Benefits - FICA	10,812	10,356	10,750	10,750	11,288
Benefits - LTD	327	361	400	400	400
Benefits - Life	194	204	225	225	225
Benefits - Insurance Allowance	23,214	15,596	13,400	13,400	14,070
Benefits - Retirement	12,824	13,222	14,125	14,125	14,831
Benefit Expense	(16,007)	(18,362)	-	-	-
Actuarial Calc'd Pension Exp	10,531	13,618	-	-	-
Benefits - Workers Comp.	1,149	1,786	1,350	2,000	2,000
TOTAL PERSONNEL	<u>171,943</u>	<u>159,932</u>	<u>183,750</u>	<u>184,400</u>	<u>203,289</u>
OPERATIONS					
Membership Dues & Subscriptions	680	474	700	700	700
Uniform Expense	-	479	-	-	200
Recreation Uniforms	8,821	15,375	13,000	13,000	13,000
Travel & Training	591	2,225	2,300	2,300	5,000
Licenses & Fees	-	255	300	300	300
Office Supplies	3,094	3,063	3,000	3,000	3,000
Operating Supplies & Maint	11,442	14,098	10,000	10,000	9,000
Parts and Supplies	-	-	1,500	1,500	1,500
Miscellaneous Expense	246	95	500	500	500
Concessions Expenses	-	611	600	600	600
Utilities	10,898	9,522	12,500	12,500	12,500
Telephone	1,404	2,056	12,500	2,500	2,500
Gasoline & Oil	473	499	1,000	1,500	1,500
Professional & Tech Svcs	5,518	7,311	6,500	6,500	6,500
Recreation Program Expenses	13,952	25,728	32,000	32,000	32,000
Comm. Ctr. Program Expenses	5,696	5,835	7,500	8,500	9,500
Senior Ctr. Program Expenses	2,396	1,286	2,000	3,000	5,000
Lindon Days	44,423	44,404	50,300	59,130	50,300
Other Community Events	4,849	3,498	5,500	5,500	5,500
Healthy Lindon	319	80	1,000	1,000	1,000
Comm. Ctr Advisory Board	-	-	-	-	-
Insurance	1,975	-	4,500	4,500	4,500
Other Services	8,204	24,190	4,000	4,000	4,000
Purchase of Equipment	-	-	-	5,500	8,000
TOTAL OPERATIONS	<u>124,981</u>	<u>161,085</u>	<u>171,200</u>	<u>178,030</u>	<u>176,600</u>
CAPITAL OUTLAY					
Building Improvements	-	-	-	-	-
Purchase of Capital Asset	-	-	-	17,605	-
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>17,605</u>	<u>-</u>
TOTAL COMMUNITY CENTER	<u>296,924</u>	<u>321,017</u>	<u>354,950</u>	<u>380,035</u>	<u>379,889</u>
NON-DEPARTMENTAL					
OPERATIONS					
Depreciation Expense	276,368	284,051	-	-	-
2008 Aquatics Center Principal	-	-	2,515	2,515	310,000
2008 Aquatics Center Interest	322,659	73,650	363,585	363,585	19,000
Aquatic Ctr Paying Agent Fees	1,900	1,900	1,900	1,900	1,900
2009 Hogan Bond Principal	-	-	-	-	-
2009 Hogan Bond Interest	281	-	-	-	-
Hogan Bond Paying Agent Fees	-	-	-	-	-
2015 Refunding Principal	-	-	-	-	40,000
2015 Refunding Interest	30,392	266,437	267,050	267,050	266,250

DRAFT PROPOSED BUDGET

RECREATION FUND	2014-2015 Actual	2015-2016 Actual	2016-2017 Original Budget	2016-2017 Amended Budget	2017-2018 Budget
2015 Refunding Agent Fees	-	1,600	1,900	1,900	1,900
2015 Refunding Cost of Issuance	132,201	-	-	-	-
Bond Amortization	-	-	-	-	-
COI Amortization	(2,561)	(2,510)	-	-	-
Premium Amortizatn Series 2015	(20,307)	(75,755)	-	-	-
Loss Amortization Series 2015	30,927	89,311	-	-	-
Close Out to Balance Sheet	-	-	-	-	-
Appropriate to Fund Balance	70,700	-	-	394,000	-
TOTAL OPERATIONS	<u>842,560</u>	<u>638,683</u>	<u>636,950</u>	<u>1,030,950</u>	<u>639,050</u>
TOTAL NON-DEPARTMENTAL	<u>842,560</u>	<u>638,683</u>	<u>636,950</u>	<u>1,030,950</u>	<u>639,050</u>
TOTAL RECREATION FUND EXPENDITURES	<u><u>1,627,469</u></u>	<u><u>1,479,847</u></u>	<u><u>1,521,775</u></u>	<u><u>2,092,960</u></u>	<u><u>1,554,511</u></u>

DRAFT PROPOSED BUDGET

TELECOMMUNICATIONS FUND	2014-2015	2015-2016	2016-2017	2016-2017	2017-2018
	Actual	Actual	Original	Amended	Budget
	Budget	Budget	Budget	Budget	Budget
REVENUES					
Customer Connection Fee	49,052	53,817	50,000	50,000	50,000
Contributions from development	38,230	43,776	-	-	-
Sundry Revenue	-	-	-	-	-
Use of Fund Balance	-	-	-	-	-
TOTAL TELECOMMUNICATIONS REVENUES	<u>87,282</u>	<u>97,593</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
EXPENDITURES					
UTOPIA Customer Services	43,066	51,423	47,500	47,500	47,500
Depreciation	-	1,529	-	-	-
Admin Costs to General Fund	2,250	2,500	2,500	2,500	2,500
Appropriate to Fund Balance	41,967	42,141	-	-	-
TOTAL TELECOMMUNICATIONS EXPENDITURES	<u>87,282</u>	<u>97,593</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>

DRAFT PROPOSED BUDGET

SUMMARY OF CHANGES IN FUND BALANCES

	Governmental Funds						Proprietary Funds						Total All Funds
	General	RDA	PARC Tax	Roads CIP	Parks CIP	Debt Svc	Water	Sewer	Garbage	Storm	Recreation	Telecomm.	
Beginning Balances	2,118,542	311,581	448,601	209,869	542,456	-	1,306,926	1,241,540	86,582	(294,889)	193,988	3,624	6,168,819
Revenues													
Program revenues													
Charges for services	2,212,424						1,891,980	1,610,960	400,000	708,480	541,160	50,000	7,415,004
Grants and contributions	58,500									7,950			66,450
General revenues													
Property taxes	2,020,327												2,020,327
Sales tax	3,800,700												3,800,700
Other taxes	1,510,000	191,000	510,000	415,000									2,626,000
Other	305,720	3,500	2,400	21,800	184,000		150,700	1,295,500		95,000		-	2,058,620
Total revenues	9,907,671	194,500	512,400	436,800	184,000	-	2,042,680	2,906,460	400,000	803,480	549,110	50,000	17,987,101
Transfers In	-	-	-	200,000	-	858,671	-	-	-	-	821,050	-	1,879,721
Expenses													
General government	3,266,357	39,510											3,305,867
Public safety	4,280,422												4,280,422
Streets	440,493			377,396									817,889
Parks and recreation	486,765		354,150										840,915
Capital projects	-	-		400,000	-								400,000
Debt Service	-					858,671							858,671
Water							2,261,639						2,261,639
Sewer								2,823,793					2,823,793
Solid Waste									426,700				426,700
Storm Water Drainage	-									609,410			609,410
Recreation Fund										1,554,511			1,554,511
Telecomm. Fund												50,000	50,000
Total expenses	8,474,036	39,510	354,150	777,396	-	858,671	2,261,639	2,823,793	426,700	609,410	1,554,511	50,000	18,229,816
Transfers Out	1,574,325	-	82,000	-	10,000	-	-	-	-	-	-	-	1,666,325
Ending Balances	1,977,852	466,571	524,851	69,273	716,456	-	1,087,967	1,324,207	59,882	(100,820)	9,636	3,624	6,139,500
Percent Change	-6.6%	49.7%	17.0%	-67.0%	32.1%	0.0%	-16.8%	6.7%	-30.8%	65.8%	-95.0%	0.0%	-0.5%

GENERAL FUND:

	<u>Fund Bal.</u>	<u>% of Rev.</u>
6/30/2017	2,118,542	23.57%
6/30/2018	1,977,852	20.22%

GENERAL FUND LIMITS:

ending max	2,444,943	25.0%
ending min	488,989	5.0%

Example General Fund Balance Levels based on projected revenues for:

	<u>2016-2017</u>	<u>2017-2018</u>
25%	2,246,712	2,476,918
24%	2,156,843	2,377,841
22%	1,977,106	2,179,688
20%	1,797,369	1,981,534
18%	1,617,632	1,783,381

Date printed: 4/28/2017

REGULAR SESSION – 7:00 P.M. - Conducting: Jeff Acerson, Mayor

Pledge of Allegiance: By Invitation

Invocation: Jake Hoyt

Item 1 – Call to Order / Roll Call

May 2, 2017 Lindon City Council meeting.

Jeff Acerson – Absent

Matt Bean

Van Broderick

Jake Hoyt

Carolyn Lundberg

Dustin Sweeten

Staff present: _____

Item 2 – Presentations and Announcements

- a) Comments / Announcements from Mayor and Council members.
- b) Joshua T. Adams will be sworn in as Lindon City Police Chief. Chief Adams officially started April 24, 2017.

Item 3 – Approval of Minutes

- Review and approval of City Council minutes: **April 18, 2017**

2 The Lindon City Council held a regularly scheduled meeting on **Tuesday, April 18,**
4 **2017, beginning at 7:00 p.m.** in the Lindon City Center, City Council Chambers, 100
North State Street, Lindon, Utah.

6 **REGULAR SESSION** – 7:00 P.M.

8 Conducting: Jeff Acerson, Mayor
Pledge of Allegiance: Seth Maddox, Boy Scout
10 Invocation: Dustin Sweeten, Councilmember

12 **PRESENT** **EXCUSED**

Jeff Acerson, Mayor
14 Matt Bean, Councilmember
Carolyn Lundberg, Councilmember
16 Van Broderick, Councilmember
Jacob Hoyt, Councilmember
18 Dustin Sweeten, Councilmember
Adam Cowie, City Administrator
20 Hugh Van Wagenen, Planning Director
Kathryn Moosman, City Recorder

- 22 1. **Call to Order/Roll Call**– The meeting was called to order at 7:00 p.m.
- 24 2. **Presentations/Announcements** –
 - 26 a) **Mayor/Council Comments** – There were no announcements at this time.
 - 28 b) **Utah Parks and Recreation Association** – The Outstanding Young
Professional Award was presented to Hannah Silvey, Lindon City
30 Recreation Coordinator, by the Utah Recreation and Parks Association.
This award recognizes Ms. Silvey for exhibiting the drive, desire and
32 ambition for what it takes to be a future Recreation Director. Ms. Silvey
has a good mentor in Heath Bateman and she embraces what it takes to be
a recreational official.
 - 34 c) **Lindon City Employee Recognition Award** – Adam Cowie, City
Administrator, also recognized Hannah Silvey noting she was chosen by
36 her peers as outstanding employee for this quarter. Mr. Cowie then read
the comments submitted by employees stating reasons Ms. Silvey was
38 chosen for this award. He then presented Ms. Silvey with a gift card and a
plaque in recognition of her service.
- 40 3. **Approval of Minutes** – The minutes of the regular meeting of the City Council
42 meeting of March 21, 2017 and the Budget Kick off Meeting of February 9, 2017
were reviewed.

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46 COUNCILMEMBER HOYT MOVED TO APPROVE THE MINUTES OF THE
REGULAR CITY COUNCIL MEETING OF MARCH 21, 2017 AND THE BUDGET
KICK OFF MEETING OF FEBRUARY 9, 2017 AS AMENDED. COUNCILMEMBER

2 SWEETEN SECONDED THE MOTION. THE VOTE WAS RECORDED AS
FOLLOWS:

4 COUNCILMEMBER BEAN AYE
COUNCILMEMBER LUNDBERG AYE
6 COUNCILMEMBER BRODERICK AYE
COUNCILMEMBER HOYT AYE
8 COUNCILMEMBER SWEETEN AYE
THE MOTION CARRIED UNANIMOUSLY.

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4. **Consent Agenda** – No items.

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5. **Open Session for Public Comment**– Mayor Acerson called for any public
comment not listed as an agenda item. Several attendees addressed the Council at
this time as follows:

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Reece DeMille: Mr. DeMille, representing Waste Management, asked the Council if they
had any questions about garbage or recycling issues in the city. He also expressed his
appreciation for the partnership with the city. He also invited the Mayor and Council to a
golf tournament sponsored by Pleasant Grove City on May 18th at the Fox Hollow Golf
Course. He noted it is a good opportunity to network with other cities. Councilmember
Lundberg asked about green waste. Mr. DeMille stated they can do green waste, but
noted it is actually okay for the green waste to be in the garbage can as it actually helps
speed things up in the landfill. He mentioned that currently only Lehi City is doing their
own green waste within their city (opt in program), noting there is an avenue to do it
through the North Pointe Solid Waste District.

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Chylee Sweeten: Ms. Sweeten stated she is the Director for the Lindon Days Jr. Rodeo
Queen Pageant program that is coming up in May. She asked the Council if there are any
changes or additions they would like to see this year to the program. Heath Bateman,
Parks & Recreation Director, stated Chylee has done a great job with the program on a
minimal budget and it also helps out with Lindon Days; it also helps facilitate the
neighborhood riding club. Councilmember Broderick asked Ms. Sweeten if she had any
recommendations of what she would like to see happen this year. Ms. Sweeten
commented that she felt it went great last year but she would recommend that they could
use a little more funding for the rodeo. She mentioned the profit vs. non-profit aspect
noting it may bring more people in (\$20 for a family to participate and now it is \$3 a
ride). They have to rent (contract) the stock so more stock may be needed as well; there is
adequate participation. Mr. Bateman stated they took their spending allotment out of his
budget and they can put more to the rodeo from the Lindon Days budget. Councilmember
Lundberg asked what the Council can do to promote the rodeo queen pageant and the
youth riding club in Lindon and the surrounding areas. Ms. Sweeten agreed that more
promotion earlier in the season would be helpful. She noted this program is not
associated with 4H. Councilmember Lundberg pointed out the Little Miss Lindon
program is limited to young women in Lindon and with the rodeo program they are
encouraging participation throughout Utah County. She suggested that maybe the
participation should be more focused in Utah County vs. further distances. Ms. Sweeten

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2 stated one of the purposes of the program is to prepare these girls to go into the queen
program and they want to promote Utah County but if it is limited there may not be
4 enough participants, but it is something to consider. The Mayor and Council thanked Ms.
Sweeten for her good works with the program.

6 **CURRENT BUSINESS**

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10 6. **Public Hearing — FY2017 Fee Schedule Amendments; Resolution #2017-9-
R.** The Council will review and consider proposed fee schedule changes to the
12 Community Center rental fees. Lindon Parks & Recreation Director, Heath
Bateman, will present the information.

14 COUNCILMEMBER BRODERICK MOVED TO OPEN THE PUBLIC
HEARING. COUNCILMEMBER SWEETEN SECONDED THE MOTION. ALL
16 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

18 Heath Bateman, Parks & Recreation Director led this discussion by explaining in
regards to the Community Center Rental Rates and by request from Ms. Jamie Rolf, an
20 outside vendor with the Holy Cow Boutique, he has re-evaluated the 2016-17 fee
schedule and recommended the following changes:

- 22 • Kitchen Rental included with rental of the Gym if requested.
24 *The current fee schedule list the kitchen rental fee as \$20 per hour for residents,
\$30 for non-residents \$40 for commercial and \$16 for non profit. There have been
26 minimal rentals of the kitchen and the revenue from the last 5 years has been less
than \$1,000. There has been however, request for the kitchen a deal breaker for
28 some groups whom needed it but could not afford it. Including the kitchen with
the Gym rental may give some groups more options for renting the gym.*
- 30 • Full Day Rental for the Community Center.
32 *There has been a request from a perspective user of the Community Center for a
rental that has requested a center daily fee in addition to the hourly rates already
34 established. The following example will explain it further. If a commercial
business would like to rent the Lindon City Gym from 9:00 am to 10:00 PM for a
total of 13 hours, the hourly rate would be \$910 per day. If they wanted the entire
36 building (which includes the gym, cultural arts auditorium and classroom 6) for
13 hours, the cost would be \$2,340 a day. The cost is very preventative.*

38 Mr. Bateman further explained after review of past rentals, fees, and other rental
40 facilities, he believes it is in the best interest of the City to adopt a daily rate (or rental
amount cap) for renting areas in the Community Center. The current building rental rates
42 for the community center are as follows:

44 <u>Area</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Commercial</u>	<u>Non-profit</u>
46 Classroom	\$25/hr	\$35/hr	\$45/hr	\$20/hr
Gymnasium	\$50/hr	\$60/hr	\$70/hr	\$40/hr
Kitchen	\$20/hr	\$30/hr	\$40/hr	\$16/hr
48 Cultural Art Auditorium	\$45/hr	\$55/hr	\$65/hr	\$36/hr

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4 Having the hourly rate 'not to exceed' an 8 hour rate is below:
8 hr cap

Area	Resident		Non-Resident		Commercial		Non-profit	
	Per Hour	Not exceed	Per Hour	Not exceed	Per Hour	Not exceed	Per Hour	Not exceed
Classroom	\$ 25	\$ 200	\$ 35	\$ 280	\$ 45	\$ 360	\$ 20	\$ 160
Gymnasium	\$ 50	\$ 400	\$ 60	\$ 480	\$ 70	\$ 560	\$ 40	\$ 320
CCA	\$ 45	\$ 360	\$ 55	\$ 440	\$ 65	\$ 520	\$ 36	\$ 288

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12 Having the hourly rate 'not to exceed' a 7 hour rate is below:
7 hour cap

Area	Resident		Non-Resident		Commercial		Non-profit	
	Per Hour	Not exceed	Per Hour	Not exceed	Per Hour	Not exceed	Per Hour	Not exceed
Classroom	\$25	\$175	\$35	\$245	\$45	\$315	\$20	\$140
Gymnasium	\$50	\$350	\$60	\$420	\$70	\$490	\$40	\$280
CCA	\$45	\$315	\$55	\$385	\$65	\$455	\$36	\$252

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22 Having the hourly rate 'not to exceed' a 6 hour rate is below:
6 hour cap

Area	Resident		Non-Resident		Commercial		Non-profit	
	Per Hour	Not exceed	Per Hour	Not exceed	Per Hour	Not exceed	Per Hour	Not exceed
Classroom	\$25	\$150	\$35	\$210	\$45	\$270	\$20	\$120
Gymnasium	\$50	\$300	\$60	\$360	\$70	\$420	\$40	\$240
CCA	\$45	\$270	\$55	\$330	\$65	\$390	\$36	\$216

30 Mr. Bateman stated it would be his recommendation that the day rate be capped at
32 a 6 or 7 hour rental time cap as this makes it easier to attract and keep renters. He also
34 noted that most centers have a daily cap recommendation of a 7 hour cap; most vendors
36 want multiple days and hours. He also suggested that the kitchen rental be included with
38 the rental of the gym if requested. He then presented the fee schedule changes referenced
40 on the schedule and the three (3) different caps (by hour).

42 Ms. Rolf stated to have a cap would be great and would work well for them
44 noting most facilities do have a cap. She pointed out they would rent four times a year for
46 5 days which would be a lot of revenue for the city. She mentioned that she joined the
48 PG/Lindon Chamber of Commerce with the hope that they may consider that Chamber
50 members get better pricing, but this may be something they can work with. Mr. Cowie
52 stated the city should be transparent with the fee schedule and it should be consistent as
54 to apply to everyone. There was then some general discussion regarding the daily resident
56 and non-resident day rates (caps) and a discount if renting the entire building, a possible
58 discount for Chamber members and guidelines in the event of damage to the building.

Following discussion Mayor Acerson called for any public comments. Hearing none he called for a motion to close the public hearing.

48 COUNCILMEMBER LUNDBERG MOVED TO CLOSE THE PUBLIC
50 HEARING. COUNCILMEMBER BRODERICK SECONDED THE MOTION. ALL
52 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

54 Mayor Acerson then called for any further comments or discussion from the
56 Council. Hearing none he called for a motion.

58 COUNCILMEMBER SWEETEN MOVED TO APPROVE RESOLUTION
#2017-9-R AMENDING THE FY2017 FEE SCHEDULE WITH THE 6 HOUR CAP
AND A 5% DISCOUNT WHEN RENTING THE ENTIRE RENTABLE SPACE AND
ANOTHER 5% DISCOUNT IF THEY ARE A MEMBER OF THE PG/LINDON

2 CHAMBER OF COMMERCE BUT ONLY FOR COMMERCIAL.
 4 COUNCILMEMBER BRODERICK SECONDED THE MOTION. THE VOTE WAS
 RECORDED AS FOLLOWS:

COUNCILMEMBER BEAN AYE
 6 COUNCILMEMBER LUNDBERG AYE
 COUNCILMEMBER BRODERICK AYE
 8 COUNCILMEMBER HOYT AYE
 COUNCILMEMBER SWEETEN AYE

10 THE MOTION CARRIED UNANIMOUSLY.

12 7. **Public Hearing — Adopt FY2018 Tentative Budget; Resolution #2017-10-R.**

14 The Council will review and consider for adoption the FY2018 Tentative
 Budget. The City will hold additional public meetings to review the budget on
 16 May 2, 2017 and May 16, 2017. The City will hold a public hearing to adopt the
 Proposed Budget on May 16, 2017 and a public hearing to adopt the Final
 Budget on June 20, 2017.

18 COUNCILMEMBER BRODERICK MOVED TO OPEN THE PUBLIC
 20 HEARING. COUNCILMEMBER SWEETEN SECONDED THE MOTION. ALL
 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

22 Mr. Cowie explained this is the first rough draft including highlights on the
 24 budget. He then referenced the Tentative Budget documents for FY2018. He noted this
 proposed budget is required by State Code to allow the public to begin review of potential
 26 budgetary issues. He pointed out not too much time will be spent discussing this draft
 budget at this meeting as it will continue to be refined and updated throughout upcoming
 28 work sessions and public hearings. He noted the city has traditionally held three (3)
 public hearings when the state only requires one hearing.

30 Mr. Cowie then noted some highlight items to consider within the Tentative
 Budget and/or issues yet to be finalized as follows:

- 32 • Potential revenue and matching expenditure for the sale of the Geneva Resort
 34 Park property has not yet been added to the budget document. The Council will
 discuss how to allocate the revenue in upcoming budget work sessions.
- 36 • Employee Benefit cost increases have been included in Tentative Budget:
 - 38 ○ Medical insurance premium increased by 7.2%
 - Dental insurance premium increased by 4.0%
 - 40 ○ Budget Committee recommended possible removal of additional \$50
 benefit for single coverage; additional \$100 benefit for double
 coverage. Council direction needed.
- 42 • Personnel Changes: City Engineer; considering Facilities & Fleet Manager
- 44 • Proposed Utility Rate Increases (4th increase of 5-year rate increase plan):
 - 44 ■ Water 9%
 - 44 ■ Sewer 4%
 - 44 ■ Storm Water 13%
- 46 • New Sewer Lift Station:
 - 46 ■ Sewer Revenue Bond = Estimated at ~\$1.2M

2 There was then some general discussion by the Council regarding the proposed
 4 Tentative Budget highlights including personnel changes, potential revenues, utility rates,
 employee benefits, the new sewer lift station and road funding. Mr. Cowie re-iterated, for
 the record, without new revenues (new funding sources) they will continue to add to
 6 deteriorating roads. There was then some discussion of utilizing something similar to the
 Parc Tax for road funding and a utility fee option. Following discussion the Council
 8 agreed that road funding is a top priority but they are not ready to cut other areas to meet
 the road funding issue at this time. They also agreed to put out a public relations
 10 campaign to the citizens showing that we are addressing roads and include maps showing
 the areas that are of high importance. Mayor Acerson stated we have good representation
 12 and are heading down the right path and there may be some other options to generate
 funds. Mayor Acerson called for any public comments at this time.

14 Shelley Bonnett, resident in attendance, suggested sending right of way notices to
 the utility companies to let them know they can't cut or dig in particular roads for a
 16 period of time. This is something to think about when redoing a road as it would keep
 the roads nicer for longer. She also mentioned the Alpine School District gets so much of
 18 the property tax assessment. She pointed out buses cause so much wear and tear on the
 roads and she sees a huge amount of waste in the Alpine School District and they are not
 20 good stewards of tax dollars.

22 Mr. Cowie pointed out the Department Heads have gone through their changes
 and this tentative budget will be fine tuned. He also directed the Council to get any
 concerns or questions to himself or the Finance Director prior to the next hearing.

24 Mayor Acerson called for any further public comments. Hearing none he called
 for a motion to close the public hearing.

26
 28 COUNCILMEMBER BRODERICK MOVED TO CLOSE THE PUBLIC
 HEARING. COUNCILMEMBER SWEETEN SECONDED THE MOTION. ALL
 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

30
 32 Mayor Acerson called for any further comments or discussion from the Council.
 Hearing none he called for a motion.

34 COUNCILMEMBER HOYT MOVED TO APPROVE RESOLUTION #2017-
 10-R ADOPTING THE FY2018 TENTATIVE BUDGET. COUNCILMEMBER
 36 LUNDBERG SECONDED THE MOTION. THE VOTE WAS RECORDED AS
 FOLLOWS:

38 COUNCILMEMBER BEAN AYE
 COUNCILMEMBER LUNDBERG AYE
 40 COUNCILMEMBER BRODERICK AYE
 COUNCILMEMBER HOYT AYE
 42 COUNCILMEMBER SWEETEN AYE
 THE MOTION CARRIED UNANIMOUSLY.

44
 46 6. **Recess to Lindon City Redevelopment Agency Meeting (RDA).** The Council
 will call the Lindon City Redevelopment Agency to order, and review and
 approve the RDA minutes.

2 COUNCILMEMBER HOYT MOVED RECESS THE LINDON CITY
 4 COUNCIL MEETING AND CONVENE THE MEETING OF THE LINDON CITY
 REDEVELOPMENT AGENCY AT 8:36 P.M. COUNCILMEMBER BRODERICK
 6 SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION
 CARRIED.

8 BOARDMEMBER HOYT MOVED TO ADJOURN THE MEETING OF THE
 LINDON CITY RDA MEETING AND RE-CONVENE THE MEETING OF THE
 10 LINDON CITY COUNCIL MEETING AT 8:41 P.M. BOARDMEMBER SWEETEN
 SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION
 12 CARRIED.

14 *Mayor Acerson noted the agenda order was changed at this time to accommodate
 the applicant of item #11 and was moved to the next agenda item before item #10.*

16
 18 **11. Concept Review — McCann Main Street Development.** The Council will
 review a concept plan from Marc McCann who is requesting review of possible
 20 subdivision options for property located at 122 N. Main, adjacent to the Lindon
 Hollow.

22 Mr. Van Wagenen led this discussion by inviting the applicant, Marc McCann,
 forward. He began by giving some background of this application noting Mr. McCann is
 24 requesting feedback on possible subdivision options for his property located at 122 N.
 Main, adjacent to the Lindon Hollow (north of Lindon Elementary and east of the City
 26 Center Park). He noted that Mr. McCann has met with staff several times over the past
 several years regarding this issue and the City Engineer suggested that Mr. McCann come
 28 before the Commission and Council in a Concept Review.

30 Mr. Van Wagenen explained Mr. McCann is interested in developing the property
 into four buildable lots on a private lane and leaving large portions of the Hollow
 untouched. Currently, City Code requires private roads to be built to public standards
 32 (appropriate width) in the eventuality that the road is taken over by the City. He pointed
 out that this concept does not meet current City Code and a concept that has a standard
 34 local public street has also been submitted.

36 Mr. Van Wagenen further explained this proposal has six lots and two that would
 be located in directly in the Hollow. He also noted that the Hollow is designated as a
 Sensitive Area and FEMA Flood Zone within the City and is subject to additional
 38 regulations for development. He then referenced the photo showing the boundaries of the
 Hollow Sensitive Area. He noted that Mr. McCann applicant has removed portions of the
 40 property from the Flood Zone.

42 In addition to these concepts Mr. Van Wagenen also discussed information from
 the City Engineer anticipating this area of the Hollow acting as a storm water detention
 basin as indicated in the email from the City Engineer that describes some additional
 44 issues with the development proposals. He noted Lots 1 and 2 would have some
 challenges and additional reviews to make those buildable lots if that's the direction Mr.
 46 McCann chooses to go. He added the existing house is being demolished so adjustments

2 to the flood plain have been made (FEMA) to portions of the property. He reminded the
Council these issues will have to be addressed regardless of how the property develops.

4 Mr. Van Wagenen then presented for discussion an aerial showing existing lot
lines and sensitive area, the preferred concept with private lane and the alternate concept
6 with public roadway. Mr. Van Wagenen then turned the time over to the applicant for
comment.

8 Mr. McCann stated this is a dream of their family to develop the property into
something beautiful for the property and the Hollow. They are looking to clean up the
10 hollow and its image to mirror the area. They plan to take down the four old structures
and in the future develop beautiful estate lots and homes that will be in their family only.
12 He explained there are legal restrictions stating no one outside the family can build on the
property (per their family trust). He then discussed the layouts presented. He noted the
14 Hollow is a Lindon tradition and they have no plans to not make it anything but what it is
now. He stated the concept of putting in a private road is because if they put in a public
16 road it will push back the lots and encroach in on the Hollow space as it goes down the
hill and it will encourage street parking from the school.

18 Mr. McCann explained the access to lot #2 stating there will be a driveway off the
lane to the house. They don't want to overpopulate it but have the maximum number of
20 family lots without infringing on the beauty of the Hollow and to have a natural wild
environment that is peaceable and enjoyable for years to come. Mr. McCann pointed out
22 that the flood plain map he has shows the current lines that was tested by FEMA and they
decided which sections would be excluded and recorded it; this was done a year prior to
24 the concept. He commented they want to keep the hollow as a sensitive area for everyone
to enjoy.

26 Mr. Van Wagenen stated there are challenges to lots 1 and 2 with the flood zone
and they may not be viable lots. He pointed out other examples of similar situations with
28 private lanes noting whatever happens with utilities would have to be very clear. Mr.
Van Wagenen noted there would have to be changes made in the roads, frontage, utilities
30 etc., from what the current code is. Mr. Van Wagenen stated it would have to be adjusted
and if Mr. McCann is pushing for code revisions would the Council be favorable. There
32 was then some general discussion including the hammerhead, the maintenance, and the
concept and responsibility of a private road. Mr. Van Wagenen pointed out there is a
34 hammerhead detail that can be applied in certain situations. The Council asked that staff
educate them more on the historical application of the hammerhead detail. Mr. Van
36 Wagenen then read the hammerhead details for a 20 ft. asphalt road.

38 Mr. Van Wagenen stated the Planning Commission was generally in favor to the
preferred concept with the understanding that some code changes would need to be
40 initiated. Mr. Van Wagenen then presented an aerial showing existing lot lines and
sensitive area, the preferred concept with private lane, the alternate concept with public
42 roadway, the amended flood zone designation, detention basin contours and the City
Engineer email followed by some additional discussion.

44 Following discussion the majority of the Council agreed they are open minded to
the concept of a private road because of the setting of this property, as it is a unique part
of Lindon and it doesn't set itself well to other types of development, but they also want
46 to make sure they are not cutting the public standard short. There was further agreement
that they are open to more discussion and would like to find a solution to this situation.

2 Mayor Acerson called for any further comments or discussion from the Council.
Hearing none he moved on to the next agenda item.

4
10 **10. Continued Public Hearing – Commercial Design Standards; Ordinance**

6 **#2017-1-O.** This item was continued from the February 7, 2017 Council meeting.
The City Council will review and consider updates to the Commercial Design
8 Standards for buildings and site development.

10 COUNCILMEMBER BRODERICK MOVED TO OPEN THE PUBLIC
HEARING. COUNCILMEMBER SWEETEN SECONDED THE MOTION. ALL
12 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

14 Mr. Van Wagenen gave some background of this agenda item explaining this is a
continued public hearing from the February 7, 2017 City Council meeting. The item was
16 continued so that staff could gather input from architects and developers regarding cost
implications of the proposed changes. Some feedback has been received and presented
18 tonight. One of the developers they reached out to stated he liked the changes as they are
not high cost items and he was in favor. Three others reached out with feedback (one
20 developer and 2 architects). He noted these changes are meant to increase the
architectural quality of new commercial development within Lindon.

22 Mr. Van Wagenen noted these suggested Design Guideline Amendments will
break-up long monotonous rooflines (determine minimum feet) by dividing elevations
24 into smaller parts. This can be accomplished by a change of plane, projection or recess, or
by varying a cornice or roofline (ie, pitched) or require Crown-molded rooflines. Large
26 uninterrupted expanses of a single material are prohibited. The apparent mass of large
buildings shall be reduced and a varied architectural street appearance created by
28 manipulating the building form using the following:

- 30 1. Offsets
- 32 2. Recesses
- 34 3. Changes in Plane
- 36 4. Changes in Height
- 38 5. Windows
- 40 6. Trellises
- 42 7. Berming at the edge of buildings in conjunction with landscaping can
be used to reduce structure mass and height along street facades.

38 Mr. Van Wagenen also noted the requiring of screening of utility/mechanical
units stating ground mechanical units must be screened from view with wing walls,
40 landscaping, or a combination of both. Appropriate vegetative buffers shall be placed to
screen and buffer all utility boxes and pedestals.

42 Mr. Van Wagenen noted they will also require entries to have one or more of the
44 following:

- 46 1. Canopy, overhang or arch above the entrance (columns & pillars), Canopy or
awning to create visual depth and shade
2. Recesses or projections in the building facade surrounding the entrance

2 COUNCILMEMBER LUNDBERG AYE
 COUNCILMEMBER BRODERICK AYE
 4 COUNCILMEMBER HOYT AYE
 COUNCILMEMBER SWEETEN AYE
 6 THE MOTION CARRIED UNANIMOUSLY.

8 **12. Discussion Item — General Plan Update; Public Survey Questions.** The
 Council will discuss with Planning Director, Hugh Van Wagenen, possible
 10 questions and/or topics to be included in a public survey to help guide updates and
 needed changes to the Lindon City General Plan.

12
 14 Mr. Van Wagenen explained Lindon City has a ‘General Plan’ document that
 consists of goals, policies, and maps intended to help guide the future development of the
 city for the next 5 to 30 years. The document is periodically updated to ensure adequate
 16 planning for the future. A ‘General Plan Committee’, made up of citizens throughout
 Lindon, will be formed to assess the plan and the future needs/desires of the city after
 18 collecting community input.

20 Mr. Van Wagenen noted this is a draft survey intended to gauge the public
 opinion on updates to the General Plan. The Planning Commission reviewed the survey
 questions and had some suggestions which are found in the document below. He noted
 22 staff hopes to have a final version by the end of April. Mr. Van Wagenen noted there
 were approximately 740 responses from the last survey. He noted that once the survey is
 24 ready it will be open quite awhile and they will use several venues to get it out to the
 citizens to get a good cross section of feedback.

26 Mr. Van Wagenen then presented the public survey questions to the Council
 followed by some additional discussion including the suggestions from the Planning
 28 Commission. Following the review of the survey questions, the Council was in agreement
 that the survey includes some very good questions that are not too leading and will obtain
 30 a good cross section of information from residents.

32 Mayor Acerson called for any further comments or discussion from the Council.
 Hearing none he moved on to the next agenda item.

34 **12. Review & Action — Planning Commissioner Appointment.** The Council will
 consider re-appointment of Bob Wily as a member of the Planning Commission.
 36 This will be Bob’s second term which will last for three years, or until his
 respective successor has been appointed.

38
 40 Mr. Cowie explained the Council needs to re-appointment Bob Wily as a member
 of the Planning Commission. He noted this will be Mr. Wily’s second term which will
 last for a full three-year term which will expire the last day of April 2020, or until his
 42 successor has been appointed.

44 Mayor Acerson called for any comments or discussion from the Council. Hearing
 none he called for a motion.

46 COUNCILMEMBER BEAN MOVED TO APPROVE THE RE-
 APPOINTMENT OF BOB WILY AS A LINDON CITY PLANNING

2 COMMISSIONER. COUNCILMEMBER LUNDBERG SECONDED THE MOTION.
 THE VOTE WAS RECORDED AS FOLLOWS:
 4 COUNCILMEMBER BEAN AYE
 COUNCILMEMBER LUNDBERG AYE
 6 COUNCILMEMBER BRODERICK AYE
 COUNCILMEMBER HOYT AYE
 8 COUNCILMEMBER SWEETEN AYE
 THE MOTION CARRIED UNANIMOUSLY.

10

13. **Review & Action — Storm Water Piping & Street Improvements along Gillman Lane.** The Council will consider appropriating up to \$200,000 in General Fund reserve monies to install system improvements including a storm water pipe and other street improvements along portions of Gillman Lane. The developer of the Ken’s Cove Subdivision is willing to participate with installation costs of some of these improvements and upsized piping while installing other subdivision infrastructure.

18

Mr. Cowie explained this item just came up in the last few weeks. He explained there is a proposed subdivision development that will be doing work to install a smaller storm drainage pipe where the city will eventually need a much larger storm water pipe. He noted the developer (Deny Farnworth) is willing to install the up-sized materials and will contribute funds towards what would have been spent on the smaller pipe installation (along portions of Gillman Lane).

20

Mr. Cowie pointed out that Mr. Farnworth is also willing to do additional off-site work with concrete curb, gutter and sidewalk that the City is requesting be made to connect to nearby improvements and eliminate gaps in the curb/gutter/sidewalk. He noted these costs are estimates only and there are some cost variables that have not been finalized yet.

26

Mr. Cowie explained where the proposed pipe will be installed and where the storm drainage will be deferred and the long term path. He then presented photos depicting the area in question followed by some general discussion. He noted this is not on the capital facilities plan. He stated the City Engineer and Public Works Director feel this is feasible but it has not been calculated out but they feel it is an opportunity because of the offset of costs by the developer. Mr. Cowie pointed out if we don’t do this proposed project the ramifications will be that it will cost the city more later but that could be years down the road. He noted there may be some additional work that will need to be done to connect to the improvements.

30

Mr. Cowie expressed his concerns that this may be a good concept and going west is a good idea, but it is not fully engineered yet and things could change between now and six months down the road. He pointed out if this is denied it will be status quo on Mr. Farnworth’s development. Mr. Cowie stated in his opinion he feels this is a lower priority as the ditch has been there for over a hundred years and there are other things that have a higher priority in the city.

36

Mayor Acerson called for any further comments or discussion from the Council.

38

Hearing none he called for a motion.

2 *At this time Councilmember Hoyt recused himself from this item due to a conflict*
 4 *of interest and abstained from voting on this agenda item.*

6 COUNCILMEMBER SWEETEN MOVED TO DENY THE APPROPRIATION
 8 OF UP TO \$200,000 IN GENERAL FUND RESERVE MONIES TO INSTALL
 10 STORM WATER SYSTEM PIPING AND PUBLIC STREET IMPROVEMENTS
 12 ALONG PORTIONS OF GILLMAN LANE AS DISCUSSED. COUNCILMEMBER
 14 BRODERICK SECONDED THE MOTION. THE VOTE WAS RECORDED AS
 16 FOLLOWS:

12	COUNCILMEMBER BEAN	AYE
14	COUNCILMEMBER LUNDBERG	NAY
16	COUNCILMEMBER BRODERICK	AYE
18	COUNCILMEMBER HOYT	ABSTAIN
20	COUNCILMEMBER SWEETEN	AYE

22 THE MOTION CARRIED THREE TO ONE WITH ONE ABSTENTION.

24 **14. Review & Action — Lindon City Policies & Procedures Manual; Resolution**
 26 **#2017-11-R.** The Council will review and consider the updated Lindon City
 28 Policies & Procedures Manual outlining employee policies and procedures for
 30 employment with Lindon City. Some sections of this manual have previously
 32 been approved by the Council, but the entire document has been reformatted and
 34 updated and for ratification purposes is requested by Staff to be re-approved in its
 36 entirety.

38 Mr. Cowie referenced the Resolution and updated and reformatted Lindon City
 40 Policies & Procedures Manual (included in the staff report). He noted the Council has
 42 approved past changes to sections 4, 5, and 6 of the Policies & Procedures Manual (which
 44 is the majority of the document) and no material changes have been made to those
 46 sections since last being approved by the Council. He noted the other sections including
 48 the Introduction and Sections 1-3 & 7-9 have had minor updates over several years. Mr.
 50 Cowie stated this document combines all the past and current changes into this newly
 52 formatted policy manual. He stated all of the sections have been reviewed and approved
 54 by the City Attorney.

56 Mr. Cowie then referenced the sections with more significant wording changes
 58 and updates followed by some general discussion:

- 60 Introduction
- 62 Section 1.2 – City Council Agenda (added sub-sections 2a and 2b)
- 64 Section 3.5 - Surplus Property Disposal (added base dollar value limit of \$100
 66 before needing Council approval for disposal)
- 68 Appendix A (added tuition reimbursement form; performance evaluation forms)

70 Mayor Acerson called for any further comments or discussion from the Council.
 72 Hearing none he called for a motion.

2 COUNCILMEMBER BRODERICK MOVED TO APPROVE THE UPDATED
 4 LINDON CITY POLICIES AND PROCEDURES MANUAL. COUNCILMEMBER
 4 SWEETEN SECONDED THE MOTION. THE VOTE WAS RECORDED AS
 6 FOLLOWS:

6 COUNCILMEMBER BEAN AYE
 COUNCILMEMBER LUNDBERG AYE
 8 COUNCILMEMBER BRODERICK AYE
 COUNCILMEMBER HOYT AYE
 10 COUNCILMEMBER SWEETEN AYE
 THE MOTION CARRIED UNANIMOUSLY.

12 **COUNCIL REPORTS:**

14
 16 **Councilmember Hoyt** – Councilmember Hoyt reported he has a possible new member
 16 for the CCAB and will get the name to the Mayor for him to contact. He also reported the
 18 PG/Lindon Chamber of Commerce event (luncheon) was well attended. He noted the
 18 Easter Egg Hunt was a great event and well attended. He was also introduced to the new
 20 Little Miss Lindon Royalty stating they will do a great job representing the city.

22 **Councilmember Broderick** – Councilmember Broderick reported he attended the Utah
 22 League of Cities and Towns (ULCT) conference where they reviewed statutes and best
 24 practices policies and he realizes that Lindon City does things in the appropriate manner
 24 as required. The conference was very beneficial and was a complement to the city.

26 **Councilmember Bean** – Councilmember Bean reported that he appreciates the hiring
 28 process of the Chief of Police position and those involved in making the decision.

30 **Councilmember Lundberg** – Councilmember Lundberg reported the Tree Board Arbor
 30 Day celebration will be held on Saturday, April 22nd at 9 am at Lindon View Park where
 32 they will be planting shrubs. She also mentioned the ULCT conferences where there
 32 were vendors promoting the 311 non-emergency number. She questioned if the city
 34 should have something similar for non emergency issues. She also reported on the ULCT
 34 conference noting there was a lot of good information presented.

36 **Councilmember Sweeten**– Councilmember Sweeten reported the landfill is running
 38 well. He also reported the new Police Chief starts Monday and he discussed the hiring
 38 process; he feels Mr. Adams is a good fit for the position and will be great for Lindon.

40 **Mayor Acerson** – Mayor Acerson reported the ULCT Conference was beneficial where
 42 he had the opportunity to have some good conversations with several Mayors. He also
 42 attended the grand opening of Aquatherm that was a nice event and well attended. He
 44 also reported the animal shelter is trying to give direction regarding animal activists.

44 **Administrator's Report:**

46 Mr. Cowie reported on the following items followed by discussion.

2 **Misc. Updates:**

- 4 • April newsletter
- 4 • May newsletter article: Hugh Van Wagenen - Article due to Kathy Moosman last week in April
- 6 • Police Chief Josh Adams will start Monday, April 24th.
- 6 • Misc. Items

8

Upcoming Meetings & Events:

- 10 • April 15th at 9:00 am - Easter Egg Hunt at Pheasant Brook Park
- 10 • April 8th - 15th – Spring Clean-up dumpsters available
- 12 • May 29th (Memorial Day) – Aquatics Center opens to the public
- 12 • May 29th Memorial Day service at cemetery
- 14 • August 7th -12th – Lindon Days
- 14 • Heirloom clothing grand opening.

16

Mayor Acerson called for any further comments or discussion from the Council. Hearing none he called for a motion to adjourn.

18

20 **Adjourn –**

22 COUNCILMEMBER BRODERICK MOVED TO ADJOURN THE MEETING
24 AT 11:57 PM. COUNCILMEMBER SWEETEN SECONDED THE MOTION. ALL
24 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

26

Approved – May 2, 2017

28

30

Kathryn Moosman, City Recorder

32

34

Jeff Acerson, Mayor

Item 4 – Consent Agenda – *(Consent agenda items are only those which have been discussed beforehand and do not require further discussion)*

- No Items.

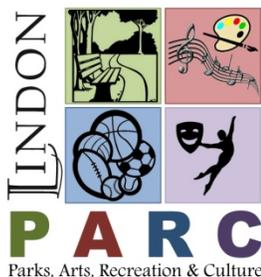
Item 5 – Open Session for Public Comment *(For items not on the agenda - 10 minutes)*

6. Review & Action — 2017 PARC Tax Mini-Grant Funding Recommendation (20 minutes)

The City Council allocated a portion of 2017 PARC (Parks, Arts, Recreation, and Culture) tax funds to be set aside for funding of mini-grants for non-profit cultural arts organizations with a heavy presence in Lindon. After advertising the grant opportunity the City received four applications. For the 2017 funding cycle it is recommended that the Council approve the grant applications for three of the submitted requests in the total amount of \$11,237.60.

See attached PARC tax mini-grant applications and memo from Parks & Recreation Director, Heath Bateman.

Sample Motion: I move to (approve, deny, continue) the 2017 PARC tax mini-grant funding as follows: Lindon Chamber Music Society to receive \$7,500 (\$5,000 cash award; \$2,500 in-kind for building rental space); Lindon Elementary PTA to receive \$2,987.60; Timpanogos Storytelling Institute to receive \$750 for storytelling event in Lindon City.



LINDON PARC TAX MINI GRANT RECIPIENTS

Dear Mayor and City Council,

The application Deadline for the 2017-18 PARC Mini Grants application closed on April 11, 2017 at 5:00 PM. I received 4 complete applications for consideration for funding. Below will be a brief description of each request followed by my recommendation for funding.

1. Lindon Chamber Music Society.

The Lindon Chamber Music Society strives to bring quality instrumental and vocal music into Lindon. They are a qualifying organization as per the PARC Tax Grant Policies. The Chamber Music Society request funding for contracting professional performers and instructors, marketing and advertising, administrative salaries and rental space at the community center.

The Chamber received funding in 2015, 2016, and 2017.

The Chamber currently uses the Lindon Community Center as a practice and performance venue.

They have requested \$7,500 for the following:

- \$2,500 for Contract Services
- \$500 for Marketing and Advertising
- \$2,500 for Administrative Salaries
- \$2,500 for Space Rental (Community Center)
 - TOTAL REQUEST \$7,500

Recommend Award \$7,500 (\$5,000 cash award; \$2,500 in kind for building rental space)

2. Lindon Elementary PTA

The PTA for Lindon Elementary requests funds to purchase musical instruments the District and School cannot purchase to enhance the music learning program at the school.

They were funded in 2015 for \$2,500 for a classroom set of Ukulele's

There is a question about the PTA as a qualifying organization. In PARC Tax Policies 1.5.3 prohibits the use of funds for Public Schools and /or school programs. The PTA however is a separate 501c3 organization.

They have requested \$2,987.60 for the following:

- 2 studio 49 1600 Soprano diatonic Xylophone \$381.80
- 2 studio 49 1600 alto Diatonic Xylophones \$544.50
- 1 studio 49 1600 Bass Diatonic Xylophone \$985.00
 - Shipping \$150
 - TOTAL REQUEST \$2,987.60

Recommend Award \$2,987.60

3. Timpanogos Storytelling Institute

The Timpanogos Storytelling Institute is dedicated to establishing and embracing programs, festivals, events, organizations and products that use the power of story to strengthen individuals, families and communities.

This is the first time application from the Storytelling Institute.

The institute would like funding to support a free public performance by a national professional storyteller in Lindon, buses to help Lindon Schools attend the 2017 Storytelling Festival, and Free Tickets for Lindon Seniors to attend the Festival.

There is a question on school outreach and tickets for the seniors as the PARC Tax policy states grand funding for cultural organizations may not be used for: *1.5.8 Performances, events and activities that take place outside of Lindon City.*

They have requested \$1,500 for the following:

- \$750 family-friendly concert with a nationally recognized story teller in Lindon
- \$250 for 25 free tickets for Lindon Senior Center Participants to attend the festival.
- \$500 for five buses for Lindon schools to attend the festival.

○ TOTAL REQUEST \$1,500

Recommend Award \$750

4. Utah Metropolitan Ballet

The Utah Metropolitan Ballet's mission is to bring world-class ballet to Utah County Communities, establish and professional environment to develop local artists, to educate school children and our community on the value of dance art, and to provide opportunities for all ages to participate in the art of dance. They are requesting funds to update Nutcracker scenery and costuming for 2017 performances

This is the first application from the Utah Metropolitan Ballet.

There is a question on how funds are planned on being spent as the policies state: 1.1 states qualifying organizations must have, or commit to have, a significant presence within Lindon City. Also, 1.4 states: PARC grant funds may not be used for expenditures for programs outside of Lindon city and 1.5.8 states funding cannot be used for, “Performances, events and activities that take place outside of Lindon City.” UMB is headquartered in Lindon but the performances are usually at the Covey Center, Scera Theater and UVU.

They have requested \$15,000 for the following

- \$15,000 for Set and Costume updating
 - TOTAL REQUEST \$15,000

Recommend Award \$0

Heath Bateman
Parks & Recreation Director



**2017 Lindon City
PARC Mini Grant Application**

Date Application Received

Organization Name: Lindon Chamber Music Society

Grant Submitted By: Lindon Chamber Music Society

Address: 77 W 600 N Lindon UT 84042

Phone Number: 801-368-1994 Cell 801-368-1994

Email Address lindonchambermusicsociety2014@gmail.com

Is your organization a non-profit? Yes If yes, what is the non-profit designation? 501 (c)(3)

Name of Point of Contact: Shauna Bowman

Phone Number: 801-368-1994 Email: mombow80@gmail.com

Federal Tax ID Number: 45-556-7800 Date of incorporation: 5/15/2014

Total \$ of Grant Requested \$7,500

Is your organization and spending plan eligible for PARC TAX funds Y N (See Appendix A)

What is your organization's mission statement and primary focus?

The Lindon Chamber Music Society is an organization which will strive to bring quality instrumental and vocal music into the wonderful community of Lindon City. This institution strives to support and sponsor concerts and musical events as well as provide music education opportunities to Lindon residents

If granted monies, when do you plan to spend the funds? We will use the funds starting September 2017 to pay for rental of the Lindon Cultural Arts Auditorium and to provide high quality concerts at no cost to the public. We will use the funds for supplies and advertisement of programs and pay for artists and accompanists related to these events. The Awesome Children's Orchestra (TACO) and the Lindon Youth Orchestra (LYO) will use the funds for rental payments of the Cultural Arts Auditorium for rehearsal and to pay coaches and purchase music.

Anticipated budget is \$15,000 total. The City Council reserves the right to award less than is requested as per amount of applications and budget availability. All applications are due by 5:00 PM the Second Tuesday in April. They can be submitted electronically to: hbateman@lindoncity.org. Any approved grants shall be disbursed in June, of the grant year, and must be expended by May 1 of the same year

The applicant hereby acknowledges that the submitted information is correct to the best of his or her knowledge.

Shauna M. Bowman

SIGNATURE

9 April '17

DATE



PARC TAX MINI GRANT APPLICATION

Narrative Questions:

1. Please categorize your organization's primary discipline and activity type:

Our organization's primary purpose is to provide cultural enrichment through music programs including high quality monthly concerts featuring guest artists from Lindon and surrounding areas. A component of this enrichment is the continuation of The Awesome Children's Orchestra (TACO) and the Lindon Youth Orchestra (LYO) which provides orchestral instruction and performance opportunities for children of all ages.

2. How will the requested PARC funds be used? Specific Project/Program Operating Expenses Both

We will use the funds starting September 2017 to pay for rental of the Lindon Cultural Arts Auditorium and to provide high quality monthly concerts at no cost to the public. We will use the funds for supplies and advertisement of programs and pay for artists and accompanists related to these events. The Awesome Children's Orchestra (TACO) and the Lindon Youth Orchestra (LYO) will use the funds for rental payments of the Cultural Arts Auditorium for rehearsal and to pay coaches and purchase music.

3. Did you receive PARC funding in the past? Yes

If so, how much and when?

\$ 7,500 in 2016, \$5,000 in 2015, \$5,000 in 2014

4. Has the previous funding been spent? Yes

If yes, has the financial report been sent to the City? The financial report will be submitted with this application

If not, when do you plan to spend the funds?

5. Describe how the Parks, Arts, Recreation and Culture funds will be used to support the organization's mission and primary focus.

The funds will be used entirely for the purposes described above to develop a concert series and attract and pay high quality musicians from our area to provide these concerts free of charge to the public. We will also use these funds in continuing the Children's and Youth Orchestras that will serve the citizens of Lindon.

6. Describe how your organization advances or preserves its artistic or cultural discipline within Lindon City.

By using the cultural arts auditorium for the concert series as well as for the children's and youth orchestras, we offer and make accessible quality programs for Lindon residents without having to leave the city of Lindon to participate in the arts.

7. Describe your organization's major activities and issues in the past year. Specify particular successes and challenges.

Our children's orchestra TACO and youth orchestra LYO used the cultural arts auditorium for rehearsals for two semesters of nine weeks and presented two concerts which was very well attended. We will present special concerts featuring high quality artists which were free to the community of Lindon. The city staff has been amazing to work with and we are grateful for their support and help.



8. Describe how your organization is funded. What sources of funding has your organization secured in the past 12 months.

We rely heavily on the PARC funds to have a venue in Lindon City and to compensate our performers and educators. We continue to seek business partners and others sponsors and grants.

9. Define how you promote your work to your target audiences. Describe the outreach efforts your organization undertakes. What marketing and or audience development strategies do you use?

We use our website, the Lindon City Newsletter, social media and work with public school music programs and educators to increase awareness in the area. We also use our connections as professional musicians to network and advertise in a various arenas for this purpose.

10. What are the short-term and long-term goals and objective for your organization? How will PARC funds help accomplish your goals?

Our goal is to continue to support and grow/ The Awesome Children's Orchestra (TACO) and the Lindon Youth Orchestra (LYO) as well as the Concert Series to benefit the residents of the Lindon community. Our long term goals are to build those programs for as many residents as possible and provide world class musical experiences.

11. Does your organization sell discounted tickets, or do you give free tickets to residents of Lindon City? If yes, please describe:

We strive to offer all concerts free of charge to the public, and to date, have not asked for admission to any concerts. In the future, however, there may be a need to ask for admission to meet expenses of a particular performance.

12. How would you describe your primary and/or target audience? Explain how your organization intends to maintain and/or grow its audience over the next year:

Our primary audience would be the residents of Lindon City and surrounding areas. Our product will over time draw on larger audiences.

13. Please provide the following information on your organization's staff and audiences/constituents for the period in which you received PARC Funds:

Number of paid full-time staff:

Number of paid part-time staff: 2

Number of contract personnel:

Number of volunteers: 4

Number of artists, educators, curators, scholars or other discipline based professionals: 17

Total audience: All Lindon City Residents and surrounding areas

Tickets distributed for free to other nonprofits/the public/other: Free Admission to all events (1,000+) over the year



14. How many Lindon City citizens did your organization serve with the previous PARC Tax grant monies?

Our best estimation is over 500 citizens benefited from the PARC Tax Grant Monies through our organization.

15. Describe how your organization partners with other organizations and service providers located within Lindon City:

The outreach process and search for additional business partners and sponsors through arts grants is an ongoing process each year as we continue establishing ourselves. We have approached businesses in Lindon City to establish partnerships and sponsorships.

16. Describe the internal and external challenges and opportunities you faced during the past year, and how your organization addressed them:

Our continued struggle to find appropriate grants to fund our organization is a constant challenge. We have submitted requests to the Sorenson Foundation and Ashton Foundation for additional funds to expand our offerings to Lindon City. We have yet to hear from these organizations.

Proposed Project Funding:

If your organization is requesting funds for a specific project or program, what is the total budget of your proposed project or program? \$

Proposed Use of Requested PARC Funds	Amount
Collections/Exhibits	
Contracted Services	\$2,000.00
General Administration (excluding salaries)	
Marketing/Advertising	\$500.00
Performance/Production	
Total Salaries (Administrative)	\$2,500.00
Total Salaries (Other)	
School Outreach Program	
Space Rental	\$2,500.00
Travel	
Other Expenditures*	
**TOTAL:	\$7,500.00

*Please attach additional information detailing other expenditures.

**The total should equal the requested amount of PARC funds.



APPENDIX A

1.0 PARC TAX MINI GRANT POLICY

- 1.1 Qualifying organizations must have, or commit to have, a significant presence within Lindon City and must be a qualifying organization as defined in this policy. Competitive mini grants are available only for Cultural Arts Organizations.
- 1.2 All applications must be received by Lindon City by 5:00pm on the second Tuesday in April. Grants will be awarded by the end of June of each year. Distribution of grant funding will not be made until after July 1st of each year and is subject to actual funds be accrued by the City.
- 1.3 Grant applicants must complete an application form and then submit the information to the Lindon City Parks & Recreation Director for completeness review. A sample form is attached, which may be modified from time to time. The Parks & Recreation Director will forward this application to the City Administrator who will schedule the grants to be reviewed by the Lindon City Council. The City Council will evaluate all mini grant applications for eligibility on a broad spectrum of cultural arts disciplines including visual arts, performing arts, literary arts, historic preservation, arts education, etc.
- 1.4 PARC funds granted to cultural organizations may not be used for capital construction expenses, payments into an endowment fund, expenditures for programs outside of Lindon, activities not available to the general public, political lobbying, fundraising expenses related to capital or endowment campaigns, or for other expenses not related to the organization's primary cultural purpose or directly related to or for the direct benefit to the residents of Lindon City. Also, the portion of this revenue designated for cultural arts is intended to support nonprofit cultural arts organizations rather than individuals.
- 1.5 PARC grant funding for cultural organizations may not be used for the following expenditures:
 - 1.5.1 Accumulated deficits or debt retirement;
 - 1.5.2 Capital improvements;
 - 1.5.3 Public Schools and/or school programs or hiring of temporary or permanent staff in any school or school system;
 - 1.5.4 Lobbying Expenses;
 - 1.5.5 Scholarships, purchase awards or cash prizes;
 - 1.5.6 Magazines or newspapers;
 - 1.5.7 Broadcasting network or cable communications systems;
 - 1.5.8 Performances, events and activities that take place outside of Lindon City;
 - 1.5.9 Activities intended primarily for fundraising;
 - 1.5.10 Recreational, rehabilitative, or therapeutic programs;
 - 1.5.11 Social service programs;
 - 1.5.12 Fireworks;
 - 1.5.13 Rodeos;
 - 1.5.14 Non-cultural celebratory events;
 - 1.5.15 Activities that are primarily religious in purpose;
 - 1.5.16 Cash reserves;



- 1.5.17 Start-up organizations;
- 1.5.18 Private Foundations.
- 1.6 Qualifying organizations requesting funds must be a nonprofit entity with 501(c)(3) status at the time of the application from deadline, or a municipal cultural and/or historical council.
- 1.7 All qualifying organizations may apply for mini grants once per calendar year.
- 1.8 A submitted application form must be accurate, complete and all supplemental information included prior to the deadline. Late submissions will not be accepted. It is not the responsibility of the PARC staff to contact the applicants regarding information missing from their application.
- 1.9 By the second Tuesday in April, each qualifying organization must submit a Compliance Report detailing how it expended the funds it received pursuant to these policies and procures. Award recipients must use the funds within the 12 month before the next application cycle begins. (second Tuesday in April)
- 1.10 The purpose of the Compliance Report is to account for grant funds distributed to cultural organizations. The report must be submitted by the deadline indicated. Future PARC funding may be withheld due to inadequate, incomplete, or non-submitted Compliance Reports.
- 1.11 Grant selection is competitive. The Lindon City Council will be the final decision and approval authority for all grant applications. In conformance with these policies and guidelines the City Council reserves the right to award all or portions of requested grants, or reject all or portions of any grants. Submittal of a grant application and/or award of grant is not a guarantee of funding.



2017 Lindon City
PARC Mini Grant Application

Date Application Received

Organization Name: Lindon Elementary PTA

Grant Submitted By: Mardi Weber

Address: 758 E. 600 N., Lindon, UT 84042

Phone Number: 801-473-2831 Cell Same

Email Address weber502@gmail.com

Is your organization a non-profit? Yes If yes, what is the non-profit designation? 501c3

Name of Point of Contact: Cheri Hardman

Phone Number: 801-836-2598 Email: cherihardman@gmail.com

Federal Tax ID Number: 87-0451013 Date of incorporation: Fall of 1925

Total \$ of Grant Requested \$2,987.60

Is your organization and spending plan eligible for PARC TAX funds N (See Appendix A)

What is your organization's mission statement and primary focus?

The Utah PTA mission statement says its purpose is to help every child realize his/her full potential and will advocate, involve and develop children. To help accomplish this we want to expand and improve the music program at Lindon Elementary by providing additional instruments (5 Orff Xylophones). These particular instruments have shown to be very effective in teaching music and enable many vital musical concepts to be taught effectively.

If granted the monies, when do you plan to spend the funds? 2017-18 School year

Anticipated budget is \$15,000 total. The City Council reserves the right to award less than is requested as per amount of applications and budget availability. All applications are due by 5:00 PM the Second Tuesday in April. They can be submitted electronically to: hbateman@lindoncity.org. Any approved grants shall be disbursed in June, of the grant year, and must be expended by May 1 of the same year

The applicant hereby acknowledges that the submitted information is correct to the best of his or her knowledge.

Mardi Weber
SIGNATURE

April 11, 2017
DATE



PARC TAX MINI GRANT APPLICATION

Narrative Questions:

1. Please categorize your organization's primary discipline and activity type:

We are a volunteer run organization who seeks to provide great learning opportunities to elementary school children at Lindon Elementary by providing musical instruments to enrich the music curriculum and instruction.

2. How will the requested PARC funds be used? Specific Project/Program Operating Expenses Both

3. Did you receive PARC funding in the past? Yes

If so, how much and when?

\$2,500 2015

4. Has the previous funding been spent? Yes

If yes, has the financial report been sent to the City? Yes

If not, when do you plan to spend the funds?

5. Describe how the Parks, Arts, Recreation and Culture funds will be used to support the organization's mission and primary focus

We would like to help each student reach his/her potential by expanding and improving our music curriculum for all students at Lindon Elementary. We will do this by supplementing our current music program with additional instruments (Orff Xylophones). These instruments are ideal for teaching many foundational principles of music (e.g. beat, rhythm, timbre and solfege) that would enhance student learning. The funding from this grant would go towards the purchase of those xylophones to support the music curriculum that will be engaging and challenging for all students in grades K-6.

6. Describe how your organization advances or preserves its artistic or cultural discipline within Lindon City.

We provide musical instruments for all the children at Lindon Elementary. This not only benefits the students, but the school as well as the community. The PTA owns the instruments and allows the music classes to use them.

7. Describe your organization's major activities and issues in the past year. Specify particular successes and challenges.

We started a PTA sponsored music curriculum for grades K-6 at Lindon Elementary. Our music curriculum teaches musical concepts through singing and listening to many genres of music and then helps students internalize those concepts by having the students play different types of songs on a variety of musical instruments. The PTA has purchased a classroom set of basic musical instruments (egg shakers, rhythm sticks, sand blocks, stick bells, and scarves). Due to the generosity of Lindon City's PARC grant in 2015, we were able to purchase a classroom set of ukuleles. The additional instruments help us teach additional musical concepts. We have seen great success with the music program at Lindon Elementary and support for the program has increased not only from students, teachers, administrators, and parents, but the music program also won the PTA District Wide Program Development Award this year. Due to the positive influence the music program has had, Lindon Elementary hired a part time music aide to provide continuity for the students in music instruction. This has been so valuable to our students and we would like to continue to develop the music curriculum and expand the opportunities for the students at Lindon Elementary by adding 5 Orff Xylophones to our music resources. One of the unique and desirable things about the Orff Xylophones is that the individual bars can be removed to optimize success for the students. Instead of staring at 16 bars and trying to figure out which ones to play, you start with 2-3 that they can easily play a pattern with. The students' immediate success is exciting and encouraging. Over time, as skill increases, more bars are added so they are gradually challenged. These instruments are also ideal for teaching many foundational principles of music such as beat, rhythm, timbre and solfege that could greatly enhance the music curriculum.



8. Describe how your organization is funded. What sources of funding has your organization secured in the past 12 months.

Fundraising. The PTA holds various fundraisers to generate funds to support many programs including the music program at Lindon Elementary. This year the PTA donated \$200 to the music program to help purchase percussion instruments and cover other various costs of the program.

9. Define how you promote your work to your target audiences. Describe the outreach efforts your organization undertakes. What marketing and or audience development strategies do you use?

The students perform at school events such as the bucket drumming performance at the Christmas Sing and the ukulele performance at the Patriotic Sing this past school year. We organize a community ARTS night in the Spring at Lindon Elementary to showcase visual and performing arts instruction at the school. Each grade level has the opportunity to perform some of what they've been learning in music for their parents, grandparents, and others in the community. These events are a wonderful opportunity for the students to enjoy performing and sharing what they've learned.

10. What are the short-term and long-term goals and objective for your organization? How will PARC funds help accomplish your goals?

The short-term goals of the PTA are to continue to foster the development of the music program at Lindon Elementary. We would like to do this by adding Orff Xylophones to the curriculum. Music education is vital to the overall education of our children, studies have found that learning a musical instrument provides a number of critical benefits to students. The PARC grant money that was previously given for the purchase of ukuleles has proved vital to the development of curriculum and has become a highlight of the music program for the students. They look forward to playing them—they are engaged, motivated, and excited by their success with these beautiful, quality instruments. We are confident that adding Orff xylophones to the curriculum will give the students the opportunity to experience a variety of instruments that will enrich their musical experience and expand the music curriculum. This particular instrument is used commonly in schools and music workshops and lends itself well to teaching many vital musical concepts. In the long-term, the PTA hopes to continue to foster an appreciation for music in all students at Lindon Elementary and that they in turn will help foster that love and appreciation for music in others.

11. Does your organization sell discounted tickets, or do you give free tickets to residents of Lindon City? If yes, please describe:

We have an annual Arts Nights at Lindon Elementary in the spring (April 24th this year). It is free admission and all residents of Lindon City are invited as well as families and friends to see what we are doing in Art and Music at Lindon Elementary. It has been a great success and has been very well attended. We are planning to continue this annual tradition.

12. How would you describe your primary and/or target audience? Explain how your organization intends to maintain and/or grow its audience over the next year:

Our primary audience are students in Kindergarten through 6th grade at Lindon Elementary. We intend to maintain our audience over the next year by continuing to expand and grow the music curriculum by providing Orff Xylophones to be used in each grade levels instruction.

13. Please provide the following information on your organization's staff and audiences/constituents for the period in which you received PARC Funds:

Number of paid full-time staff:

Number of paid part-time staff:

Number of contract personnel:

Number of volunteers: 25

Number of artists, educators, curators, scholars or other discipline based professionals:

Total audience: 750 students

Tickets distributed for free to other nonprofits/the public/other:



14. How many Lindon City citizens did your organization serve with the previous PARC Tax grant monies?

The 5th and 6th grade students at Lindon Elementary learn to play the ukuleles purchased by the PTA with PARC grant money, there are around 200 5th and 6th grade students. The 36 ukuleles have been used for performances at Art's Night as well as during school assemblies enjoyed by the entire student body (about 750 students) and their families(350+).

15. Describe how your organization partners with other organizations and service providers located within Lindon City:

We partner with Lindon Elementary, a letter of support from Lindon Elementary's Principal, Kate Ross, is included with this grant application.

16. Describe the internal and external challenges and opportunities you faced during the past year, and how your organization addressed them:

We have had a music program at Lindon Elementary for almost 3 years now and have seen so many benefits from having music taught at school. We are continually looking for ways that we can build and improve our music program to help students in all aspects of academia as well as gain an appreciation for music. Our principle, Kate Ross was able to allot funding to hire a part time music aide at the school, Erin Bailey. Erin has been instrumental in providing continuity in the music curriculum and building upon what the students already know. Our challenge is to keep expanding the music curriculum and providing the resources to make that possible. We are confident that the Orff Xylophones will be a great resource to accomplish that goal.

Proposed Project Funding:

If your organization is requesting funds for a specific project or program, what is the total budget of your proposed project or program? \$2,987.60

Proposed Use of Requested PARC Funds	Amount
Collections/Exhibits	
Contracted Services	
General Administration (excluding salaries)	
Marketing/Advertising	
Performance/Production	
Total Salaries (Administrative)	
Total Salaries (Other)	
School Outreach Program	
Space Rental	
Travel	
Other Expenditures* 5 Orff xylophones	\$2,987.60
**TOTAL:	\$2,987.60

*Please attach additional information detailing other expenditures.

**The total should equal the requested amount of PARC funds.

- ✓ 2 Studio 49 1600 Series AX 1600 Rosewood Soprano Diatonic Xylophones \$381.80 each
- ✓ 2 Studio 49 1600 Series SX 1600 Rosewood Alto Diatonic Xylophones \$544.50 each
- ✓ 1 Studio 49 1600 Series BX 1600 Rosewood Bass Diatonic Xylophone \$985.00
- ✓ Total: \$2,837.60
- \$150 Shipping
- Grand Total: \$2,987.60

There is a need for all three sizes of Xylophones to create a rich varied sound that gives the students experience with timbre and opportunity for beginning composition.



APPENDIX A

1.0 PARC TAX MINI GRANT POLICY

- 1.1 Qualifying organizations must have, or commit to have, a significant presence within Lindon City and must be a qualifying organization as defined in this policy. Competitive mini grants are available only for Cultural Arts Organizations.
- 1.2 All applications must be received by Lindon City by 5:00pm on the second Tuesday in April. Grants will be awarded by the end of June of each year. Distribution of grant funding will not be made until after July 1st of each year and is subject to actual funds be accrued by the City.
- 1.3 Grant applicants must complete an application form and then submit the information to the Lindon City Parks & Recreation Director for completeness review. A sample form is attached, which may be modified from time to time. The Parks & Recreation Director will forward this application to the City Administrator who will schedule the grants to be reviewed by the Lindon City Council. The City Council will evaluate all mini grant applications for eligibility on a broad spectrum of cultural arts disciplines including visual arts, performing arts, literary arts, historic preservation, arts education, etc.
- 1.4 PARC funds granted to cultural organizations may not be used for capital construction expenses, payments into an endowment fund, expenditures for programs outside of Lindon, activities not available to the general public, political lobbying, fundraising expenses related to capital or endowment campaigns, or for other expenses not related to the organization's primary cultural purpose or directly related to or for the direct benefit to the residents of Lindon City. Also, the portion of this revenue designated for cultural arts is intended to support nonprofit cultural arts organizations rather than individuals.
- 1.5 PARC grant funding for cultural organizations may not be used for the following expenditures:
- 1.5.1 Accumulated deficits or debt retirement;
 - 1.5.2 Capital improvements;
 - ✱ 1.5.3 Public Schools and/or school programs or hiring of temporary or permanent staff in any school or school system;
 - 1.5.4 Lobbying Expenses;
 - 1.5.5 Scholarships, purchase awards or cash prizes;
 - 1.5.6 Magazines or newspapers;
 - 1.5.7 Broadcasting network or cable communications systems;
 - 1.5.8 Performances, events and activities that take place outside of Lindon City;
 - 1.5.9 Activities intended primarily for fundraising;
 - 1.5.10 Recreational, rehabilitative, or therapeutic programs;
 - 1.5.11 Social service programs;
 - 1.5.12 Fireworks;
 - 1.5.13 Rodeos;
 - 1.5.14 Non-cultural celebratory events;
 - 1.5.15 Activities that are primarily religious in purpose;
 - 1.5.16 Cash reserves;



1.5.17 Start-up organizations;

1.5.18 Private Foundations.

- 1.6 Qualifying organizations requesting funds must be a nonprofit entity with 501(c)(3) status at the time of the application from deadline, or a municipal cultural and/or historical council.
- 1.7 All qualifying organizations may apply for mini grants once per calendar year.
- 1.8 A submitted application form must be accurate, complete and all supplemental information included prior to the deadline. Late submissions will not be accepted. It is not the responsibility of the PARC staff to contact the applicants regarding information missing from their application.
- 1.9 By the second Tuesday in April, each qualifying organization must submit a Compliance Report detailing how it expended the funds it received pursuant to these policies and procures. Award recipients must use the funds within the 12 month before the next application cycle begins. (second Tuesday in April)
- 1.10 The purpose of the Compliance Report is to account for grant funds distributed to cultural organizations. The report must be submitted by the deadline indicated. Future PARC funding may be withheld due to inadequate, incomplete, or non-submitted Compliance Reports.
- 1.11 Grant selection is competitive. The Lindon City Council will be the final decision and approval authority for all grant applications. In conformance with these policies and guidelines the City Council reserves the right to award all or portions of requested grants, or reject all or portions of any grants. Submittal of a grant application and/or award of grant is not a guarantee of funding.



LINDON
LEOPARDS

LINDON ELEMENTARY SCHOOL

KATE ROSS, PRINCIPAL • HEATHER STEWART, TSA • DIANA OTTERSTROM, SECRETARY

April 10, 2017

To Whom It May Concern:

I write in regard to the Lindon PARC Grant for which the Lindon Elementary PTA is applying. At Lindon Elementary, arts education is very important. We are fortunate to have an art teacher, but our goal was to have musical concepts taught to each grade as well. For two years, this music instruction was provided by PTA volunteers in all grades. Last year, we were able to hire one of those volunteers, Erin Bailey, as a music aide to provide music instruction for all classes. Our music curriculum teaches musical concepts through singing and listening to many genres of music, then playing, creating, and internalizing those concepts on a variety of musical instruments. Currently our music aide teaches 2 music classes per month to each grade. We have seen much success and growth in our students over the years. Our PTA was fortunate to receive a Lindon PARC grant in 2015 that allowed us to expand our program to include all classes and to purchase ukuleles. This year the Lindon PTA's main purpose in applying for the grant again is to enrich and expand the music curriculum by adding 5 Orff Xylophones to the program. These particular instruments have shown to be very effective in some workshops that Erin Bailey has attended and lends itself well for teaching several vital musical concepts. Research has found that participating in music requires students to use both sides of the brain, enriching brain function and benefiting students in many areas of learning and development. Music enriches the growth of a child's brain academically, emotionally, physically and spiritually. We want the best for our students at Lindon Elementary and know that music education is a critical resource for them.

I fully support this PTA initiative to extend and enrich music education at Lindon Elementary by purchasing 5 Orff Xylophones. Thank you for your thoughtful consideration of our proposal and for your partnership and leadership in creating opportunities for schools and most importantly for Lindon children.

Sincerely,

Kate W. Ross



2017 Lindon City
PARC Mini Grant Application

Date Application Received

Organization Name: Timpanogos Storytelling Institute

Grant Submitted By: Eliot Wilcox (Executive Director)

Address: 234 W 540 N, Orem, UT 84057

Phone Number: 801-228-1350 Cell 801-717-8532

Email Address ewilcox@timpfest.org

Is your organization a non-profit? Yes If yes, what is the non-profit designation? 501(c)3

Name of Point of Contact: Eliot Wilcox

Phone Number: 801-228-1350 Email: ewilcox@timpfest.org

Federal Tax ID Number: 16-1783103 Date of incorporation: 1/12/2012

Total \$ of Grant Requested \$1,500.00

Is your organization and spending plan eligible for PARC TAX funds N (See Appendix A)

What is your organization's mission statement and primary focus?

The Timpanogos Storytelling Institute is dedicatd to establishing and embracing programs, festivals, events, organizations, and products that use the power of story to strengthen individuals, families, and communities.

If granted monies, when do you plan to spend the funds?

The money would be spent to support a free public performance by a national professional storyteller in Lindon (\$750), busing to help Lindon schools attend the 2017 Timpanogos Storytelling Festival (\$500), and free tickets for seniors in Lindon to attend the 2017 Timpanogos Storytelling Festival (\$250).

Anticipated budget is \$15,000 total. The City Council reserves the right to award less than is requested as per amount of applications and budget availability. All applications are due by 5:00 PM the Second Tuesday in April. They can be submitted electronically to: hbateman@lindoncity.org. Any approved grants shall be disbursed in June, of the grant year, and must be expended by May 1 of the same year

The applicant hereby acknowledges that the submitted information is correct to the best of his or her knowledge.

Eliot Wilcox
SIGNATURE

4/7/2018
DATE



PARC TAX MINI GRANT APPLICATION

Narrative Questions:

1. Please categorize your organization's primary discipline and activity type:

Timpanogos Storytelling is dedicated to preserving and celebrating the traditional folkart of the oral storytelling tradition. We are best known for producing the Timpanogos Storytelling Festival, one of the largest storytelling festivals in the world. In addition to the Festival, Timpanogos Storytelling supports other year-round programs including a robust education program, an annual storytelling conference, storytelling competitions, and year-round performances. In 2016, 79,019 people attended Timpanogos Storytelling events throughout the year.

2. How will the requested PARC funds be used? Specific Project/Program Operating Expenses Both

* \$750 would support a free, family-friendly concert featuring a national storyteller in Lindon. \$250 would pay for 25 free tickets for seniors from the Lindon Senior Center to attend Friday events at the 2017 Timpanogos Storytelling Festival. \$500 would pay for approximately five buses for Lindon schools to attend the 2017 Timpanogos Storytelling Festival.

3. Did you receive PARC funding in the past? **No**
If so, how much and when?

\$

4. Has the previous funding been spent?

If yes, has the financial report been sent to the City?

If not, when do you plan to spend the funds?

5. Describe how the Parks, Arts, Recreation and Culture funds will be used to support the organization's mission and primary focus.

The funds will allow us to bring professional storytellers to approximately 750 Lindon residents, removing any cost barriers that might have kept them from participating. The storytellers we work with have performed on some of America's most prestigious stages including the Kennedy Center, Smithsonian, Carnegie Hall, and the Lincoln Center.

6. Describe how your organization advances or preserves its artistic or cultural discipline within Lindon City.

Lindon residents have always been active attendees at Timpanogos Storytelling events. For example, over 700 Lindon residents have attended the Timpanogos Storytelling Festival in the last three years and over 1,850 Lindon students and teachers have participated in our school programs during the time period.

7. Describe your organization's major activities and issues in the past year. Specify particular successes and challenges.

With an active statewide school program and an ever-growing festival, we reached new levels of growth last year. Due to this continued demand and ongoing facility issues, the organization decided to relocate the Timpanogos Storytelling Festival to Thanksgiving Point in 2017. We continue to look for more ways to reach people. As part of that effort, one of the organization's most far-reaching programs for 2017 is the nationwide debut of a six-part series on storytelling on BYU TV. The program is the culmination of nearly two years' worth of work and features award-winning storytellers from across the country.



8. Describe how your organization is funded. What sources of funding has your organization secured in the past 12 months.

In addition to private donors and education funds for our year-round activities, we raise over \$90,000 from over fifty sponsors directly for the Festival. Approximately 64% of that money came from corporations, 27% from foundations, and 9% from individuals. These donations allow us to keep ticket prices low (our tickets are about 1/3 of comparable events nationwide), but we still bring in about \$103,000 from tickets.

9. Define how you promote your work to your target audiences. Describe the outreach efforts your organization undertakes. What marketing and or audience development strategies do you use?

Timpanogos Storytelling has an extensive email and social media reach and will promote the event on both platforms. Because of these efforts, the free concert will not only reach Lindon residents, it will bring attendees to Lindon from throughout Utah and Salt Lake Counties. If the project is approved, we also hope to partner with the city to use city tools (website, social media, newsletter, etc.) to let residents know about the event. In addition, we will post the event on all of Utah's major art event websites. We will also send press releases to all of the region's news outlets.

10. What are the short-term and long-term goals and objective for your organization? How will PARC funds help accomplish your goals?

The PARC funds will allow us to reach audiences that won't necessarily have a chance to enjoy this art form. The funding would be used to increase access to high-quality, award-winning performances both for the free performance in Lindon and, for Lindon students and seniors, at the 2017 Timpanogos Storytelling Festival in Lehi.

11. Does your organization sell discounted tickets, or do you give free tickets to residents of Lindon City? If yes, please describe:

Thanks to grants and sponsors, especially the Utah State Board of Education and the Sorenson Legacy Foundation, we provide opportunities to schools throughout the state to either come to the Festival for free or have assemblies at their school. Both programs are in high demand and they fill up fast each school year. Lindon Elementary, Rocky Mountain Elementary, and Timpanogos Academy have all participated in the program. \$500 of this grant will allow up to five buses (a cost that is not covered by the other grants) of students from those schools to take advantage of our free festival tickets.

12. How would you describe your primary and/or target audience? Explain how your organization intends to maintain and/or grow its audience over the next year:

We expect to see a broad general audience at the free performance in Lindon. It will probably include a nice mixture of families, adults, and seniors (with a few more seniors than would be proportionally expected from Lindon's general census data). Between outreach to Lindon residents and followers of Timpanogos Storytelling events, we expect that the performance will fill the venue.

13. Please provide the following information on your organization's staff and audiences/constituents for the period in which you received PARC Funds:

Number of paid full-time staff: 2

Number of paid part-time staff: 0

Number of contract personnel: 0

Number of volunteers: 342

Number of artists, educators, curators, scholars or other discipline based professionals: 30+

Total audience: 79,019

Tickets distributed for free to other nonprofits/the public/other: 5,000+ K-12 Students at the Festival; 30,000+ K-12 Students Statewide



14. How many Lindon City citizens did your organization serve with the previous PARC Tax grant monies?

We have not received PARC money previously.

15. Describe how your organization partners with other organizations and service providers located within Lindon City:

If our application is funded, we hope to use the Community Center as the venue for the free public performance. We look forward to reaching out to the Senior Center about our proposal to invite seniors to the Festival. Similar programs have worked very well with the Lehi and Provo Senior Centers. We have long-standing relationships with the elementary schools in Lindon and think they would be very interested in attending the Festival (especially if PARC funds could cover their busing expenses).

16. Describe the internal and external challenges and opportunities you faced during the past year, and how your organization addressed them:

We are looking forward to debuting the six-episode series on storytelling on BYU TV this summer. The series is several years in the making. We are also moving the Festival for the fourth time in 2017. The move to Thanksgiving Point is our first time moving outside of Orem. We hope the relocation will allow us to better serve our growing audiences.

Proposed Project Funding:

If your organization is requesting funds for a specific project or program, what is the total budget of your proposed project or program? \$

Proposed Use of Requested PARC Funds	Amount
Collections/Exhibits	
Contracted Services	
General Administration (excluding salaries)	
Marketing/Advertising	
Performance/Production	\$1,000.00
Total Salaries (Administrative)	
Total Salaries (Other)	
School Outreach Program	\$500.00
Space Rental	
Travel	
Other Expenditures*	
**TOTAL:	\$1,500.00

*Please attach additional information detailing other expenditures.

**The total should equal the requested amount of PARC funds.



APPENDIX A

1.0 PARC TAX MINI GRANT POLICY

- 1.1 Qualifying organizations must have, or commit to have, a significant presence within Lindon City and must be a qualifying organization as defined in this policy. Competitive mini grants are available only for Cultural Arts Organizations.
- 1.2 All applications must be received by Lindon City by 5:00pm on the second Tuesday in April. Grants will be awarded by the end of June of each year. Distribution of grant funding will not be made until after July 1st of each year and is subject to actual funds be accrued by the City.
- 1.3 Grant applicants must complete an application form and then submit the information to the Lindon City Parks & Recreation Director for completeness review. A sample form is attached, which may be modified from time to time. The Parks & Recreation Director will forward this application to the City Administrator who will schedule the grants to be reviewed by the Lindon City Council. The City Council will evaluate all mini grant applications for eligibility on a broad spectrum of cultural arts disciplines including visual arts, performing arts, literary arts, historic preservation, arts education, etc.
- 1.4 PARC funds granted to cultural organizations may not be used for capital construction expenses, payments into an endowment fund, expenditures for programs outside of Lindon, activities not available to the general public, political lobbying, fundraising expenses related to capital or endowment campaigns, or for other expenses not related to the organization's primary cultural purpose or directly related to or for the direct benefit to the residents of Lindon City. Also, the portion of this revenue designated for cultural arts is intended to support nonprofit cultural arts organizations rather than individuals.
- 1.5 PARC grant funding for cultural organizations may not be used for the following expenditures:
 - 1.5.1 Accumulated deficits or debt retirement;
 - 1.5.2 Capital improvements;
 - 1.5.3 Public Schools and/or school programs or hiring of temporary or permanent staff in any school or school system;
 - 1.5.4 Lobbying Expenses;
 - 1.5.5 Scholarships, purchase awards or cash prizes;
 - 1.5.6 Magazines or newspapers;
 - 1.5.7 Broadcasting network or cable communications systems;
 - ★ 1.5.8 Performances, events and activities that take place outside of Lindon City;
 - 1.5.9 Activities intended primarily for fundraising;
 - 1.5.10 Recreational, rehabilitative, or therapeutic programs;
 - 1.5.11 Social service programs;
 - 1.5.12 Fireworks;
 - 1.5.13 Rodeos;
 - 1.5.14 Non-cultural celebratory events;
 - 1.5.15 Activities that are primarily religious in purpose;
 - 1.5.16 Cash reserves;



- 1.5.17 Start-up organizations;
- 1.5.18 Private Foundations.
- 1.6 Qualifying organizations requesting funds must be a nonprofit entity with 501(c)(3) status at the time of the application from deadline, or a municipal cultural and/or historical council.
- 1.7 All qualifying organizations may apply for mini grants once per calendar year.
- 1.8 A submitted application form must be accurate, complete and all supplemental information included prior to the deadline. Late submissions will not be accepted. It is not the responsibility of the PARC staff to contact the applicants regarding information missing from their application.
- 1.9 By the second Tuesday in April, each qualifying organization must submit a Compliance Report detailing how it expended the funds it received pursuant to these policies and procures. Award recipients must use the funds within the 12 month before the next application cycle begins. (second Tuesday in April)
- 1.10 The purpose of the Compliance Report is to account for grant funds distributed to cultural organizations. The report must be submitted by the deadline indicated. Future PARC funding may be withheld due to inadequate, incomplete, or non-submitted Compliance Reports.
- 1.11 Grant selection is competitive. The Lindon City Council will be the final decision and approval authority for all grant applications. In conformance with these policies and guidelines the City Council reserves the right to award all or portions of requested grants, or reject all or portions of any grants. Submittal of a grant application and/or award of grant is not a guarantee of funding.



2017 Lindon City PARC Mini Grant Application

Date Application Received

Organization Name: Utah Metropolitan Ballet

Grant Submitted By: Lisa Peck

Address: 493 North 1030 West Lindon, UT 84042

Phone Number: 801.796.7323

Cell: NA

Email Address: urballet@gmail.com

Is your organization a non-profit? Yes If yes, what is the non-profit designation? 501 (c)(3)

Name of Point of Contact: Lisa Peck
Phone Number: 801-830-9731

Email: lisapecck@gmail.com

Federal Tax ID Number: 94-2952809

Date of incorporation: November 1981

Total \$ of Grant Requested \$15,000

Is your organization and spending plan eligible for PARC TAX funds _____ Yes (See Appendix A)

What is your organization's mission statement and primary focus?

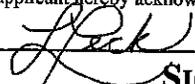
Utah Metropolitan Ballet's mission is to bring world-class ballet to our Utah County community, establish a professional environment to develop local artists, to educate school children and our community on the value of the dance art, and to provide opportunities for all ages to participate in the art of dance. Founded by Jacqueline Colledge in 1980, Utah Metropolitan Ballet is the ballet in residence for Utah Valley University since 1995. Utah Metropolitan Ballet has grown from hopeful start-up to an established and celebrated piece of the arts community in Utah County. Because we are locally owned and operated in Lindon, Utah, we are in a unique position to develop dancers and future leaders within the Utah arts community. Much of our mission focus is on connecting with dancers and audiences alike within the community to help establish strong arts appreciation and programs.

If granted monies, when do you plan to spend the funds?

Summer - Fall 2017 to update Nutcracker scenery and costuming for December 2017 performances.

Anticipated budget is \$15,000 total. The City Council reserves the right to award less than is requested as per amount of applications and budget availability. All applications are due by 5:00 PM the Second Tuesday in April. They can be submitted electronically to: hbateman@lindoncity.org. Any approved grants shall be disbursed in June, of the grant year, and must be expended by May 1 of the same year.

The applicant hereby acknowledges that the submitted information is correct to the best of his or her knowledge.


SIGNATURE

4/11/2017
DATE



PARC TAX MINI GRANT APPLICATION

Narrative Questions:

1. Please categorize your organization's primary discipline and activity type: Performing Arts: Dance, Ballet

2. How will the requested PARC funds be used? Specific Project/Program Operating Expenses Both

3. Did you receive PARC funding in the past? No
If so, how much and when?

\$

4. Has the previous funding been spent? NA
If yes, has the financial report been sent to the City?
If not, when do you plan to spend the funds?

5. Describe how the Parks, Arts, Recreation and Culture funds will be used to support the organization's mission and primary focus. UMB will use the funds to update and replace worn and outdated scenery and costuming for the Nutcracker production we offer Utah County residents each year. Our Nutcracker scenery and costuming is over 30 years old, and has been used in over 12 performances per year since that time. We are working with local artist Cassandra Barney to create new concepts and the construction and assembly of the updated sets, scenery, and costumes. The cost of updating scenery, sets, and costuming is often prohibitive for non-profits, and we are hopeful that with community support through the PARC tax, we will be able to begin this crucial and necessary update. As our office facilities are located in Lindon City, we feel this is relevant to Lindon PARC tax funds as well. With updated scenery, sets, and costuming, we will be able to continue to offer world-class Nutcracker performances to the Lindon community, continue to develop local artists, and inspire local school children through this magical ballet production.

6. Describe how your organization advances or preserves its artistic or cultural discipline within Lindon City. As UMB is headquartered in Lindon, UT, our ties to Lindon City are strong. We include Lindon City elementary students in our school outreach program, include high school dance teams in our choreography design outreach, and welcome a large number of Lindon residents as ballet patrons to our performances. This includes discounted tickets for Lindon students to educational Nutcracker performances each year. We continue to work with local artists, musicians, and performers to bring the arts to our communities. These collaborations with local talent are critical for on-going community development. Our location in Lindon is beneficial for us as a centralized location for UMB in Northern Utah County and allows us the resources we need to maximize our organization. UMB is pleased to call Lindon home.

7. Describe your organization's major activities and issues in the past year. Specify particular successes and challenges.

In December, UMB performed the Nutcracker at the Covey Center in Provo. This holiday celebration is an audience favorite with twelve performances, including for local school groups. Additionally, in February, we presented the Choreography Design Competition. This event allows choreographers to create original dances for presentation during the choreography design competition. Selected choreographers from across the US have two weeks to create and prepare performance pieces for the competition. Winners are selected following the live presentation of each piece. Because the competition is open to a wide range of choreographers, the audience is able to explore pieces ranging from classical ballet to contemporary works. For our spring performance, we presented Snow White, an original production by Jacqueline Colledge. This original ballet collaborated with local artists, including the late James Christiansen and Cassandra Barney, to create imaginative scenery and costuming while utilizing new technology to bring the magic mirror to life on stage.

We continue our Once Upon a Time story series this May with 12 Dancing Princesses, staged at the Scera Center for the arts and designed to include local families in an imaginative and child-friendly, live ballet production.

During the 2016-2017 season, UMB presented the following performances.

Nutcracker - Lindon elementary school children and patrons experience the magic of a professional ballet production of the Nutcracker live on stage for discounted ticket prices (through school matinee performances).

Successes:

- Student engagement in arts
- Show design worked well for student audiences

Challenges:

- Increasing student participation when district budgets are tight
- Scenery, sets, and costuming are worn and dated and need to be updated to continue to present the Nutcracker

Choreography Design Competition - Local high school students attend a special production to view the choreography, and experience collegiate level dance programming at UVU. Artistic Director meets with students to answer questions. Lindon area students experience UVU campus and learn about dance in higher education.

Successes:

- Student engagement in higher-ed arts program
- Increased interest in college level dance for local high school students

Challenges:

- Last minute date change due to an error at UVU led to fewer attendees than is typical

Snow White - Held at the Covey Center in Provo, this ballet production offers high-tech fusion of ballet with local artists collaboration on set, scenery, and costuming design.

Successes:

- Performance well reviewed with high ticket sales
- High quality sets, scenery and costuming designed and created by local artists

Challenges:

- Cost of scenery, sets, costuming are always a challenge
- Advertising and audience engagement could be increased for elevated community interest

Once Upon a Time story series - held at the Scera Theater, offers Lindon families a low-cost opportunity to participate in live ballet performances.

Successes:

- High ticket sales to Lindon families
- Increased overall attendance
- Well reviewed production

Challenges:

- Cost of promotions limits audience engagement opportunities, limiting ticket sales



8. Describe how your organization is funded. What sources of funding has your organization secured in the past 12 months.

Our current sponsors include Utah Arts and Museums, UVU School of the Arts, George S. and Dolores Dore Eccles Foundation, The Autism Council of Utah, Bank of American Fork, Harts Gas, MainStreet Financial, The Shops at Riverwoods, Orem City, Jacqueline's School of Ballet, and Wadley Farms. Each year Utah Metropolitan Ballet hosts a Gala to connect with current and potential donors and sponsors. Supporters offer an initial contribution for the dinner and then participate in a silent auction of locally donated goods and services. This event is organized each year by volunteers and demonstrates local commitment and support for UMB. Additionally, we sponsor boutiques held during the intermission for major performances to allow audiences to purchase souvenirs to remember their evening at the ballet. This event is a favorite among patrons and demonstrates the community commitment to UMB. In addition, we host regular fundraisers that allow patrons the opportunity to be photographed with dancers, video sales for select performances, and other fun events designed to appeal to families and young dancers. UMB also benefits from the support of grants and community sponsors.

9. Define how you promote your work to your target audiences. Describe the outreach efforts your organization undertakes. What marketing and or audience development strategies do you use?

UMB employs social media, outdoor advertising, word of mouth, and print media to promote our performance season. Additionally, we work through local elementary schools to include Lindon area students in performances. Through these outlets, we are able to develop our audience through repeated exposure, leading to recognition, interest, and attendance at ballet performances. We also use YouTube videos and Instagram to further increase awareness.

10. What are the short-term and long-term goals and objective for your organization? How will PARC funds help accomplish your goals?

Utah Metropolitan Ballet's short term focus continues to be on program development, dancer development and community outreach. Updating our Nutcracker scenery will allow us to further each of these goals through continued presentation of the holiday classic for Lindon patrons, including hundreds of school children who attend showings with discounted ticket pricing. We hope to increase this number in the coming year. Updating our scenery will allow us to engage in future performances as strain on current scenery forces us to take a conservative approach to number of performances. We would like to extend our community outreach programs to include 15% more students from Lindon City. It is our goal to utilize the new Nutcracker scenery and costuming for an additional 30 years, allowing us to maximize our funding. Additionally, we are pleased to continue working with local artist Cassandra Barney on the updated scenery design, which allows for a distinctly local artists collaboration for UMB's presentation of the Nutcracker. These long term goals are possible as our budget allows, and we hope to see increased growth in sponsor and donor support, as well as community and state grant opportunities.

11. Does your organization sell discounted tickets, or do you give free tickets to residents of Lindon City? If yes, please describe:

Each year Utah Metropolitan Ballet presents a special performance for families affected by autism, including Lindon City residents. Because the unique behaviors associated with autism often limit individuals affected by autism and their families from attending live arts productions, this opportunity is of particular value within the Lindon community. We often include the Nutcracker in this special presentation, and will be able to include future performances, as we are able to continue the programming once our sets and costuming are updated. This audience is nearly always at capacity and a favorite for the performers, who love performing for those who may be new to the ballet. We find that patrons for this performance often express appreciation for the opportunity to attend a live theater production that accommodates the needs of their loved ones. Additionally, we offer free tickets to the Women and Children In Crisis Center to allow families in crisis to maintain a strong connection within the community and enjoy much needed moments for enrichment during their difficulties. We understand the nature of women and children in crisis, and find that connection through the ballet is of significance to individuals within this community from the Lindon City area.



12. How would you describe your primary and/or target audience? Explain how your organization intends to maintain and/or grow its audience over the next year:

UMB's audience demographic comes from local cities, with approximately 50% Orem, 20% Provo, 20% northern Utah County, and 10% UVU related. We anticipate that we will see an increase from Lindon residence by 20% as we open new productions and increase our elementary school and secondary school outreach efforts within the community. We focus our season on family friendly productions with low ticket costs to further encourage local families to experience the arts. Our target audience is the local family, and arts enthusiast. There is a large arts community, particularly in dance and theater in Utah County, and individuals in those areas often engage their spouses and children with local arts performances. UMB offers local, world-class ballet productions for these families, limiting their travel requirements for attendance and keeping a low ticket price point to encourage family attendance. In the coming year we plan to increase our social media presence to raise awareness for productions, as well as engage new audience members. We hope to see our social media engagement increase by 25%.

13. Please provide the following information on your organization's staff and audiences/constituents for the period in which you received PARC Funds:

Number of paid full-time staff: 0

Number of paid part-time staff: 0

Number of contract personnel: 26

Number of volunteers: 90

Number of artists, educators, curators, scholars or other discipline based professionals:

Total audience: 11,895 with school shows and 9,650 non-student shows

Tickets distributed for free to other nonprofits/the public/other: 670 free tickets to families affected by autism and women and children in crisis.



14. How many Lindon City citizens did your organization serve with the previous PARC Tax grant monies? NA

15. Describe how your organization partners with other organizations and service providers located within Lindon City:

UMB partners with local artists, musicians, and performers to bring our productions to the stage. Additionally, because we are located in Lindon City, we bring tax revenue and consumers to local businesses. We also work with local elementary schools. We offer discounted tickets to major performances held during the day to accommodate school classes. This aspect of our program allows students from the Lindon community who may not normally be able to attend live arts performances to do so. We hope this will inspire local students with a love for and desire to participate in the arts. Through our Choreography Design Project, we work with local high schools to bring their dance program students to the CDP to participate in the program and explore secondary education options and programs for dancers. We also partner with the Autism Council of Utah, and Women and Children in Crisis centers. Each of these organizations provide needed support and resources for Lindon City community members who may be experiencing difficult circumstances.

Proposed Use of Requested PARC Funds	Amount
Collections/Exhibits	
Contracted Services	
General Administration (excluding salaries)	
Marketing/Advertising	
Performance/Production	\$15,000.00
Total Salaries (Administrative)	
Total Salaries (Other)	
School Outreach Program	
Space Rental	
Travel	
Other Expenditures*	
**TOTAL:	\$15,000

*Please attach additional information detailing other expenditures.

**The total should equal the requested amount of PARC funds.

16. Describe the internal and external challenges and opportunities you faced during the past year, and how your organization addressed them:

UMB faces internal challenges with updating our costuming for productions, as costs run high. When designing and purchasing costuming we put emphasis on adjustable sizing, high quality materials with sturdy construction and cleaning feasibility. We recruit volunteers from the community to help with costuming repairs to lengthen the life of our current resources, although at a certain point they just aren't salvageable. This helps to create a vested interest in the ballet among volunteers, building the community support for our program. Similar difficulties exist with sets and scenery. Updates are expensive, but at times unavoidable, and need to streamline with overall set design and construction. A unilateral upgrade will allow for a cohesiveness with materials, design, and projected future updates. We anticipate our updated costuming and scenery will be in use for 30+ years to come.

Proposed Project Funding:

If your organization is requesting funds for a specific project or program, what is the total budget of your proposed project or program?

\$ 15,000.00

We anticipate the costuming materials and construction will cost \$22,000 and we plan to utilize grant funds to off-set this large expense as we update costuming for the Nutcracker.

17. Scenic Design - \$45,850

18. Set Construction - \$20,000

19. Construction Materials - \$25,000

20. Costume Materials/Construction - \$22,000

21. Lighting Design - \$2,500

22. Props - \$5600

23. Choreography - \$12,000



APPENDIX A

1.0 PARC TAX MINI GRANT POLICY

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- 1.5.17 Start-up organizations;
- 1.5.18 Private Foundations.
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- 1.11 Grant selection is competitive. The Lindon City Council will be the final decision and approval authority for all grant applications. In conformance with these policies and guidelines the City Council reserves the right to award all or portions of requested grants, or reject all or portions of any grants. Submittal of a grant application and/or award of grant is not a guarantee of funding.

7. Discussion Item (as needed) — FY 2018 Budget; PARC Tax Allocation *(30 minutes)*

If needed, the City Council will continue its work session discussion and review of the FY 2018 proposed budget, including allocation and expenditure proposals for the PARC tax. The Council will direct how PARC tax funds will be allocated in the FY 2018 budget.

See budget documents provided by Kristen Colson for the Work Session. No motion will be made.

8. Discussion Item — 700 North Corridor Master Planning*(15 minutes)*

Planning Director, Hugh Van Wagenen, is seeking direction on whether master planning of areas along the 700 North corridor should be considered as part of the proposed Lindon City General Plan updates.

No materials are needed for this discussion item. Planning Director Hugh Van Wagenen will review this item in detail in the meeting. He will discuss the concept of contracting with an architectural or design firm to design/master plan development concepts along the 700 North corridor, and if such a design or plan would be supported by the Council and then adopted as part of the General Plan update. A master plan could include variations to current zoning and/or new master planned streets, etc. This concept of master planning the corridor was discussed by the 700 North design committee and staff needs additional direction on whether the Council desires this process to be explored further.

9. Closed Session

(15 minutes)

The City Council, pursuant to Utah Code 52-4-205, may vote to go into a closed session for the purpose of discussing pending or reasonably imminent litigation. This session is closed to the public.

Sample Motion to enter a closed session: I move to enter a closed session to discuss pending or reasonably imminent litigation. *(Rollcall vote needed to enter a close session)*

10. **Council Reports:**

(20 minutes)

- A) MAG, COG, UIA, Utah Lake, ULCT, NUVAS, IHC Outreach, Budget Committee- Jeff Acerson
- B) Public Works, Irrigation/water, City Buildings - Van Broderick
- C) Planning, BD of Adjustments, General Plan, Budget Committee - Matt Bean
- D) Parks & Recreation, Trails, Tree Board, Cemetery - Carolyn Lundberg
- E) Public Safety, Court, Lindon Days, Transfer Station/Solid Waste - Dustin Sweeten
- F) Admin., Community Center, Historic Comm., Chamber of Com., Budget Comm. - Jacob Hoyt

II. Administrator's Report:

(10 minutes)

Misc Updates:

- April newsletter: https://siterepository.s3.amazonaws.com/442/april17final_20170404154601.pdf
- May newsletter article: **Hugh Van Wagenen** - Article due to Kathy last week in April.
- Secondary Water should be available to all properties by Friday evening (April 28th).
- Permanent chlorinator systems have been installed and are active on two wells.
- Misc. Items:

Upcoming Meetings & Events:

- May 29th (Memorial Day) – Aquatics Center opens to the public
- May 29th Memorial Day service at cemetery
- August 7th-12th – Lindon Days

Adjourn