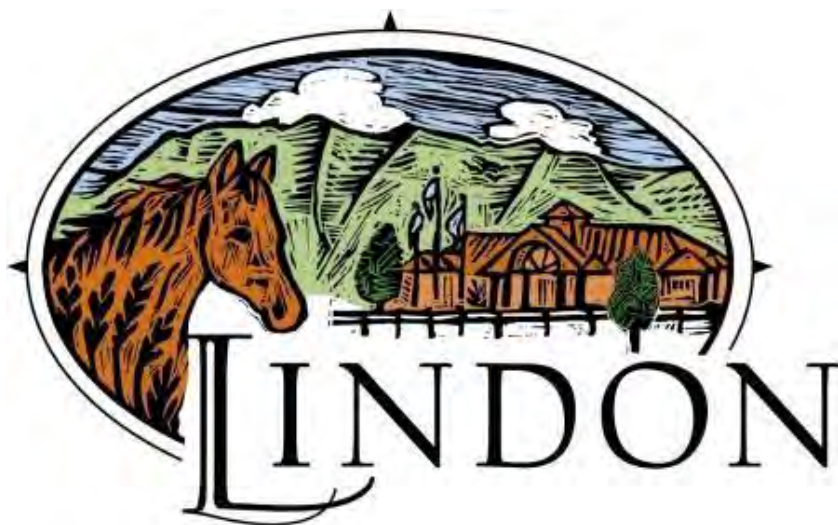


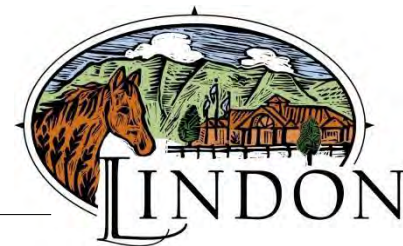
# Lindon City Council Staff Report



Prepared by Lindon City  
Administration

October 18, 2016

# Notice of Meeting of the Lindon City Council



The Lindon City Council will hold a regularly scheduled meeting beginning at 6:00 p.m. on Tuesday, October 18, 2016 in the Lindon City Center council chambers, 100 North State Street, Lindon, Utah. The agenda will consist of the following:

Scan or click here for link to  
download agenda & staff  
report materials:



## **WORK SESSION – 6:00 P.M. - Conducting: Mayor Jeff Acerson**

### **1. Discussion with State Legislators (60 minutes)**

Lindon City Council will meet with local State Legislators to discuss matters of common interest and issues that may be addressed in the 2017 Legislative Session. No motions will be made.

## **REGULAR SESSION – 7:00 P.M. - Conducting: Jeff Acerson, Mayor**

Pledge of Allegiance: By Invitation

Invocation: Dustin Sweeten

(Review times are estimates only)

### **1. Call to Order / Roll Call (2 minutes)**

### **2. Presentations and Announcements (5 minutes)**

- a) Comments / Announcements from Mayor and Council members
- b) Employee Recognition Award: Chad Hendrickson, Waste Water Technician

### **3. Approval of minutes: October 4, 2016 (5 minutes)**

### **4. Consent Agenda – No Items**

### **5. Open Session for Public Comment (For items not on the agenda) (10 minutes)**

### **6. Concept Review — Norton Assembly; DR Horton. 570 N. State (25 minutes)**

Krisel Travis, with DR Horton homes, requests feedback on a concept plan for higher density residential development at approximately 570 N. State Street. Feedback is requested but no formal action will be taken.

### **7. Public Hearing — FY2016 Budget Amendments & Fee Schedule updates (Resolution #2016-18-R) (30 minutes)**

The City Council will review and consider Resolution #2016-18-R outlining proposed FY2017 budget amendments and fee schedule updates.

### **8. Recess to Lindon City Redevelopment Agency Meeting (RDA) (10 minutes)**

### **9. Review & Action – Disposal of Surplus Equipment; Resolution #2016-19-R (15 minutes)**

The City Council will review and consider Resolution #2016-19-R to declare surplus city equipment to be auctioned off to the highest bidder through the website [www.publicsurplus.com](http://www.publicsurplus.com). Items not sold within a specified time period will be disposed of at the discretion of the city administration.

### **10. Review & Action – Appointment to Canal & Water Company Boards (5 minutes)**

The City Council will review and consider appointment of Brad Jorgensen, Lindon City Public Works Director, as a voting representative for the City on the North Union Irrigation Company board of directors, South Field Spring Ditch Irrigation Company board, Hollow Water Irrigation Company board, and the Provo River Water Users Association board. Mr. Jorgensen may act as an alternate voting member in the absence of other appointed members representing Lindon City.

### **11. Council Reports: (20 minutes)**

- |   |                    |
|---|--------------------|
| A) MAG, COG, UIA, Utah Lake Commission, ULCT, NUVAS, IHC Outreach, Budget Committee | - Jeff Acerson     |
| B) Public Works, Irrigation/water, City Buildings                                   | - Van Broderick    |
| C) Planning, BD of Adjustments, General Plan, Budget Committee                      | - Matt Bean        |
| D) Parks & Recreation, Trails, Tree Board, Cemetery                                 | - Carolyn Lundberg |
| E) Public Safety, Court, Lindon Days, Transfer Station/Solid Waste                  | - Dustin Sweeten   |
| F) Admin., Community Center, Historic Comm., UV Chamber, Budget Committee           | - Jacob Hoyt       |

### **12. Administrator's Report Adjourn (10 minutes)**

This meeting may be held electronically to allow a council member to participate by video conference or teleconference. Staff Reports and application materials for the agenda items above are available for review at the Lindon City Offices, located at 100 N. State Street, Lindon, UT. For specific questions on agenda items our staff may be contacted directly at (801)785-5043. City Codes and ordinances are available on the City web site found at [www.lindoncity.org](http://www.lindoncity.org). The City of Lindon, in compliance with the Americans with Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for city-sponsored public meetings, services programs or events should call Kathy Moosman at 801-785-5043, giving at least 24 hours notice.

**CERTIFICATE OF POSTING:**

I certify that the above notice and agenda was posted in three public places within the Lindon City limits and on the State (<http://pmn.utah.gov>) and City ([www.lindoncity.org](http://www.lindoncity.org)) websites.

Posted by: /s/ Kathy A. Moosman, City Recorder

Date: October 14, 2016

Time: 1:00 p.m.

Place: Lindon City Center, Lindon Police Dept., Lindon Community Center

## **WORK SESSION – 6:00 P.M. - Conducting: Mayor Jeff Acerson**

### **I. Discussion with State Legislators**

*(60 minutes)*

Lindon City Council will meet with local State Legislators to discuss matters of common interest and issues that may be addressed in the 2017 Legislative Session. No motions will be made.

Possible topics for discussion:

- Increased Road Funding.
  - Interested in their opinion on potential updates on Gas Tax distribution since HB 362 funneled more of the allocation to rural counties.
- Vineyard Connector (future state highway through west Lindon)
  - Prioritize funding of the highway to improve transportation and promote economic development.
- Selective RDA / CDA participation by School Districts.
  - Interested in possible legislation to standardize participation criteria for all school districts and create equal playing field between cities and school districts that participate (or choose not to **participate**) in RDA's/CDA's.
- Mountain Accord (AF Canyon).
  - **Interested in the legislator's thoughts and feelings on the Accord and future development of AF canyon.**

## **REGULAR SESSION – 7:00 P.M.** - Conducting: Jeff Acerson, Mayor

Pledge of Allegiance: By Invitation

Invocation: Dustin Sweeten

### **Item 1 – Call to Order / Roll Call**

October 18, 2016 Lindon City Council meeting.

Jeff Acerson

Matt Bean

Van Broderick

Jake Hoyt

Carolyn Lundberg

Dustin Sweeten

Staff present: \_\_\_\_\_

### **Item 2 – Presentations and Announcements**

- a) Comments / Announcements from Mayor and Council members.
- b) Employee Recognition Award: **Chad Hendrickson, Waste Water Technician**

### **Item 3 – Approval of Minutes**

- Review and approval of City Council minutes: **October 4, 2016**

The Lindon City Council held a regularly scheduled meeting on **Tuesday, October 4, 2016, beginning at 7:00 p.m.** in the Lindon City Center, City Council Chambers, 100 North State Street, Lindon, Utah.

**REGULAR SESSION** – 7:00 P.M.

Conducting: Jeff Acerson, Mayor  
 Pledge of Allegiance: Eric Anthony  
 Invocation: Matt Bean, Councilmember

**PRESENT**

Jeff Acerson, Mayor  
 Matt Bean, Councilmember  
 Carolyn Lundberg, Councilmember  
 Van Broderick, Councilmember  
 Jacob Hoyt, Councilmember  
 Dustin Sweeten, Councilmember  
 Adam Cowie, City Administrator  
 Cody Cullimore, Chief of Police  
 Hugh Van Wagenen, Planning Director

**EXCUSED**

Kathy Moosman, City Recorder

1. **Call to Order/Roll Call** – The meeting was called to order at 7:00 p.m.

2. **Presentations/Announcements** –

a) **Mayor/Council Comments** – There were no announcements at this time.

3. **Approval of Minutes** – The minutes of the regular meeting of the City Council meeting of September 20, 2016 were reviewed.

COUNCILMEMBER BRODERICK MOVED TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 20, 2016 AS AMENDED. COUNCILMEMBER SWEETEN SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

COUNCILMEMBER BEAN	AYE
COUNCILMEMBER LUNDBERG	AYE
COUNCILMEMBER BRODERICK	AYE
COUNCILMEMBER HOYT	AYE
COUNCILMEMBER SWEETEN	AYE

THE MOTION CARRIED UNANIMOUSLY.

4. **Consent Agenda** – No items.

5. **Open Session for Public Comment** – Mayor Acerson called for any public comment not listed as an agenda item. There were no public comments.

**CURRENT BUSINESS**

**6. Presentation – 700 North Corridor Committee.** The 700 North Corridor Committee was created in December 2015 to formulate and recommend to the City Council specific development visioning plans for the corridor. The Committee will give a presentation to the City Council concerning design, development and landscaping standards for the 700 North corridor. The Committee has also presented their recommendations to the Planning Commission. No action will be taken.

Mr. Cowie opened the discussion by stating the 700 North Committee is in attendance to give a presentation to the Council concerning the design, development and landscaping standards for the 700 North Street corridor. He noted no action will be taken as this item is for discussion only. He mentioned the Committee also presented this information to the Planning Commission for feedback and discussion. He then turned the time over to Councilmember Lundberg for the presentation.

Councilmember Lundberg commented that the 700 North Corridor is the last swath of open space in the city that is zoned commercial that has a golden opportunity to create a place of activity with retail and commercial use that will be a real revenue generator for the city. She mentioned that the population is going to double in Utah County and our city can provide very high levels of service. To keep those service levels high and maintain our commitment it would be wise to try and attract unique businesses and offerings that make Lindon a regional draw. She added that economic development must be approached holistically where transportation, health, employment and live/work/play spaces, are all interconnected. She noted the purpose of the appointed committee was to research, identify objectives of specific plan and then suggest their findings and make recommendations to the Council.

Councilmember Lundberg then named the members of the steering committee as follows: Councilmembers Matt Bean and Jake Hoyt, Adam Cowie, Hugh Van Wagenen, Bob Wily, Sharon Call, Dan Fish, Mike Vanchiere, Eric Anthony, Wayne DeVincent, Ron Anderson, Joel Kester and Kevin Long. She indicated that the Committee has been working on this proposal the past year to identify objectives and a specific plan to be commonly employed by the city to guide future development and they will present a summary and recommendations of their findings tonight. Councilmember Lundberg then read the 700 North Committee Mission as follows:

- Identify the vision, name, and boundaries for a 700 N Specific Area Plan
- Define values of Lindon - present and future
- Create an attractive gateway into Lindon
- Identify goals for this unique Economic District
- Recommend standards
- Establish development strategies

Following the PowerPoint presentation, there was some lengthy general discussion regarding the presentation. Hugh Van Wagenen, Planning Director, spoke on the benefits and advantages of the future development of the corridor. He also gave updates on current and future proposals on the corridor. He also thanked the committee for their hard work and the suggestions and findings presented tonight.



Following discussion, Councilmember Lundberg summarized by stating the Committee would like to strengthen and/or amend the current design guidelines/standards and create a specific planned visioning document and create a zone along the corridor; the Committee feels they can be selective within reason. The Committee also feels they should be proactive with the marketing through updating the website and other avenues and participate with networking to get Lindon on the map. They also feel they need to make land use and transportation decisions that preserve the local Lindon heritage while still managing growth to enrich community life and to keep our city beautiful as well as provide a stable revenue base.

The Committee feels this is such a unique area and is the gateway to our city where we need to have vibrant places that offer a mix of uses including residential, office, institutional, retail, cultural, and entertainment facilities that include pocket parks and open spaces that will be classic and outlast trends; we need to be selective but offer flexibility and still embrace the inevitable growth yet cherish our values and heritage.

Following additional discussion the Council agreed they would like to see an Executive Summary of detailed recommendations from the Committee that they will take into consideration and let them know what they will support. Mayor Acerson and the Council thanked the Committee for their presentation and expressed their appreciation for their hard work, knowledge and service.

Mayor Acerson called for any further comments or discussion from the Council. Hearing none he moved on to the next agenda item.

**7. Public Hearing — LCC 17.68.030, Reimbursement Fees; Ordinance #2016-19-O.** The City Council will review and consider Ordinance #2016-19-O which clarifies the deadline to apply for reimbursement of funds when a developer constructs public improvements that benefits adjacent properties.

COUNCILMEMBER HOYT MOVED TO OPEN THE PUBLIC HEARING.  
COUNCILMEMBER BRODERICK SECONDED THE MOTION. ALL PRESENT  
VOTED IN FAVOR. THE MOTION CARRIED.

Hugh Van Wagenen, Planning Director, gave some background of this agenda item by explaining quite a few public improvements are constructed and installed by private development and once completed these improvements are turned over to the City for long term maintenance and ownership. Public improvements constructed by one development can sometimes benefit an adjacent private land owner. Typically, these types of agreements are valid for a defined number of years. During that time frame if the adjacent property develops and makes use of the improvements constructed by the former development, payment is then due to the original developer. He explained that in the current code language there is a timeline requirement to turn in an application for these types of reimbursements. This is somewhat ambiguous and the proposed change to the ordinance is trying to clarify when an application needs to be filed with the City.

Mr. Van Wagenen pointed out one reason for the language change also has to do with the costs of constructing the public improvements. The application requires costs to be provided so a reasonable determination can be made as to what a neighboring property should reimburse the original developer. These costs are not known until the project is

constructed and the language presented tonight gives a clear deadline for reimbursement applications that allows for actual costs to be known on the project.

Mr. Van Wagenen mentioned that during the Planning Commission hearing, there was some discussion as to whether the deadline should be 180 days rather than the proposed 90 day deadline. The Commissioners wanted to give a developer every chance of being able to recoup the costs; the final stages of a project can be very busy. However, after some discussion, it was agreed that this language change already extends the deadline for the application to the end of a project plus the additional 90 days. The approved motion left the 90 day time period as the recommendation to the Council. Following some general discussion the Council was in agreement to approve the ordinance with the recommendations from the Commission.

Mayor Acerson called for any public comments. Hearing none he called for a motion to close the public hearing.

COUNCILMEMBER BRODERICK MOVED TO CLOSE THE PUBLIC HEARING. COUNCILMEMBER SWEETEN SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

Mayor Acerson called for any further comments or discussion from the Council. Hearing none he called for a motion.

COUNCILMEMBER HOYT MOVED TO APPROVE ORDINANCE 2016-19-O CLARIFYING REQUIREMENTS TO SUBMIT APPLICATIONS FOR DEVELOPMENT REIMBURSEMENTS. COUNCILMEMBER BRODERICK SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

COUNCILMEMBER BEAN	AYE
COUNCILMEMBER LUNDBERG	AYE
COUNCILMEMBER BRODERICK	AYE
COUNCILMEMBER HOYT	AYE
COUNCILMEMBER SWEETEN	AYE

THE MOTION CARRIED UNANIMOUSLY.

**8. Open & Public Meetings Training.** The City Council will watch a video recorded in 2016 in Cedar City, Utah covering Open and Public Meetings Act Training hosted by David Church, Utah League of Cities and Towns General Counsel. A copy of the Lindon City Council meeting procedures and a summary of Open and Public Meetings Act requirements prepared for the Salt Lake City Council is also provided in the Staff Report.

Mr. Cowie explained this is annual training required by State Code. He mentioned the training video is by David Church, Utah League of Cities and Towns General Counsel, and is about a half hour long. He noted the meeting procedures and Open & Public Meetings Act summary (from Salt Lake City) are also provided in the council packets for review but will not be covered in detail in the meeting but he encouraged the Council to review the summary as it is good information. He added that no motion is

necessary as this item is for discussion only. The Council then proceeded to watch the training video followed by some general discussion.

Mayor Acerson called for any further comments or discussion from the Council. Hearing none he moved on to the next agenda item.

## **COUNCIL REPORTS:**

**Chief Cullimore** – Chief Cullimore followed up with Mayor Acerson’s report and gave an update from the North Utah County Animal Shelter meeting where the activists were present over the recent controversy over the current guidelines at the shelter.

**Councilmember Hoyt** – Councilmember reported the Community Center Advisory Board together with the Parks and Recreation Department recently held the Pinewood Derby which was a lot of fun and a great success. He also reported that the Pleasant Grove City Council will be voting on their contribution to the Chamber of Commerce at their next meeting. He noted he plans on attending the meeting.

**Councilmember Broderick** – Councilmember Broderick commended Councilmember Lundberg and the 700 North Committee for their work and expertise on the corridor. He also asked for an update on the dog park and the pickle ball courts. Mr. Cowie stated they are currently gathering more information and he will get back to him.

**Councilmember Bean** – Councilmember Bean expressed his appreciation to the 700 North Committee for their hard work and effort on the corridor as he feels it is very timely. He is also looking forward to voting and moving forward on some of these issues.

**Councilmember Lundberg** – Councilmember Lundberg thanked the Council for hearing the presentation from the 700 North Committee tonight noting she appreciates the group and their collective insight and knowledge.

**Councilmember Sweeten** – Councilmember Sweeten reported he would like to put together a resolution encouraging the Utah County Commissioners to recognize that the community is interested in what is happening with the issue in American Fork Canyon. He also reported he is putting together a proposal for the side by side vehicle for the Police Department noting the manufacturer has agreed to offer a discount. He also brought up the issue of retaining businesses due to the recent relocation development with the Miller Group. Mayor Acerson mentioned he has spoken with the General Manager at the Mercedes Benz dealership and will keep them apprised of the situation. Councilmember Sweeten also reported he attended a board meeting with the North Point Solid Waste District where they are close to finalizing the landfill purchase. They passed a Resolution stating they are in support of bidding it out.

**Mayor Acerson** – Mayor Acerson asked Mr. Cowie for an update on UIA. Mr. Cowie gave an update including information on the new facility noting the Board recently held a closed session. Mayor Acerson gave a report on the North Utah County Animal Shelter

and the recent controversy over the current guidelines. The Board encouraged/suggested the activists who want to facilitate or help with the animals to form a community action group to help and/or participate with the shelter. They feel this is a good step forward and felt the meeting ended pretty positive. He also reported on the recent League meetings.

**Administrator's Report:**

Mr. Cowie reported on the following items followed by discussion.

**Misc. Updates:**

- September newsletter
- November newsletter article; Councilmember Hoyt - Article due to Kathy Moosman last week in October.
- Legislator's invited to attend work session on Oct 18<sup>th</sup>
- Flooding incident (two properties damaged) on Main Ditch occurred on Sept 22<sup>nd</sup>
- Easement acquisition status
- Public Safety Building status – drywall installed. Grading, concrete, asphalt, landscaping to begin soon. Final completion a couple weeks behind schedule. Possibly done first week of January vs contract completion time of Dec 21<sup>st</sup>
- Property Insurance coverage – extending to all structures and facilities
- Sales Tax report
- Geneva park property listing
- Misc. Items

**Upcoming Meetings & Events:**

- November 8<sup>th</sup> – General Election

Mayor Acerson called for any further comments or discussion from the Council. Hearing none he called for a motion to adjourn.

**Adjourn –**

COUNCILMEMBER BRODERICK MOVED TO ADJOURN THE MEETING AT 10:45 PM. COUNCILMEMBER LUNDBERG SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

Approved – October 18, 2016

\_\_\_\_\_  
Kathryn Moosman, City Recorder

\_\_\_\_\_  
Jeff Acerson, Mayor

**Item 4 – Consent Agenda** – *(Consent agenda items are only those which have been discussed beforehand and do not require further discussion)*

- No Items.

**Item 5 – Open Session for Public Comment** *(For items not on the agenda)*

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**6. Concept Review — Norton Assembly; DR Horton. 570 N. State**

*(25 minutes)*

Krisel Travis, with DR Horton homes, requests feedback on a concept plan for higher density residential development at approximately 570 N. State Street. Feedback is requested but no formal action will be taken.

See attached materials provided by the Planning Department.

## Item \_\_: Concept Review — Norton Assembly ~ 570 N. State Street

**Applicant:** Krisel Travis, DR Horton  
**Presenting Staff:** Brandon Snyder

**Type of Decision:** None  
**Council Action Required:** No

### SUMMARY OF KEY ITEMS

1. This is a concept review to receive feedback from the Planning Commission and/or City Council regarding the applicant's proposal.

### MOTION

No motion necessary.

### OVERVIEW

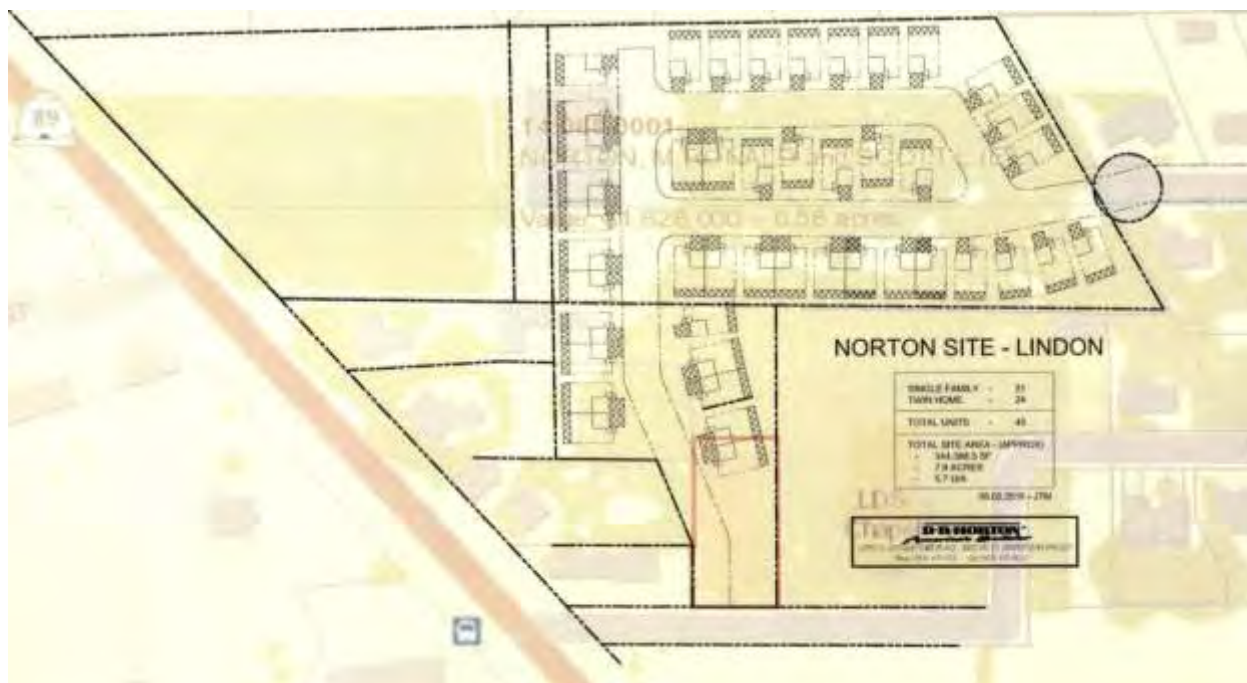
A Concept Review allows applicants to quickly receive Planning Commission and/or City Council feedback and comments on proposed projects. No formal approvals or motions are given, but general suggestions or recommendations are typically provided. Although not mandatory, a Concept Review is recommended for all large development projects.

The property is located at approximately 570 N. State Street and is currently in the General Commercial (CG) zone. (The General Plan Land Use Map identifies this area as Commercial.) The property is currently used for agricultural purposes and the keeping of animals and livestock. Currently 570 North dead ends into the east side of the property included in this concept review. According to the Lindon City Street Master Plan Map, 570 North is master planned to continue out to State Street. The applicant's proposal would reroute 570 North to connect into 500 North instead of continuing on through to State Street.



(Present zoning)

The applicant requests feedback on a proposal to rezone a portion of the property for residential use. The associated concept plan (below) is for 45 dwelling units (21-single family and 24 twin home) to be built on 7.9 acres. **The applicant's submittal indicates that the** total project area is 12.1 acres. The area adjacent to State Street would remain in the commercial zone and would total approximately 4.2 acres. **The nature of the applicant's request is to discuss the proposed** site layout and density for a residential project that would transition from future commercial uses to the existing larger lot subdivision (Manzana Acres Subdivision, Plat A).



(Proposed concept)

The Lindon City General Plan indicates the following:

- “Methods of protecting residential areas by providing transitions and buffers between residential and commercial areas include increased setbacks, landscaping, restricted land uses, diversion of traffic, controlled noise or light, height limitations, and transitional land uses such as research and development office uses.” (Commercial Land Uses, Page 9)
- Transitions between different land uses and intensities should be made gradually with compatible uses, particularly where natural or man-made buffers are not available. (Guideline #6, Land Use Guidelines, Page 14)

### **STAFF REVIEW**

Public Works has indicated that there is currently a temporary storm water basin at the end of 570 North (street).

Possible concerns/options:

- Use of double frontage lots is limited to reasons of topography per Lindon City Code 17.32.110.



- Is the proposed density for transition purposes appropriate at this scale?
  - Possibility to utilize (existing codes) R1-20, R1-12 and the PRD ordinance (found in Lindon City Code 17.76) to transition to commercial? Staff recognizes that there are acreage and unit limitations to the use of the PRD ordinance.
- Verify remaining parcels along State Street (west of the LDS Chapel) will comply with the minimum acreage requirements of the CG zone.

**MOTION**

No motion necessary.

**ATTACHMENTS**

1. The applicant has indicated that additional information will be provided at the City Council meeting on October 18, 2016.



# Land Use Area Map

Approximate  
4.2 acres Commerical Zone  
7.9 acres Rezone to Residential  
12.1 total project area





4.2 ac

14:068:0001

NORTON, M. RONALD and SCOTT L (ET AL)

Value: \$1,828,000 -- 6.58 acres

## NORTON SITE - LINDON

SINGLE FAMILY	-	21
TWIN HOME	-	24

TOTAL UNITS	-	45
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TOTAL SITE AREA - (APPROX)		
-	344,388.5 SF	
-	7.9 ACRES	
-	5.7 U/A	

09.02.2016 - JTM

**D.R. HORTON**  
*American Builder*  
 12351 S. GATEWAY PARK PLACE, SUITE 1100, DRAPER UTAH 84020  
 Phone (801) 571-7101 Fax (801) 571-7102

14:068:0276



**7. Public Hearing — FY2016 Budget Amendments & Fee Schedule updates  
(Resolution #2016-18-R)**

*(30 minutes)*

The City Council will review and consider Resolution #2016-18-R outlining proposed FY2017 budget amendments and fee schedule updates.

See attached resolution and materials.

**Sample Motion:** I move to (approve, continue, deny) Resolution #2016-18-R for proposed FY2017 budget and fee schedule amendments.

**RESOLUTION NO.    2016-18-R**

**A RESOLUTION OF THE CITY COUNCIL OF LINDON CITY, UTAH  
COUNTY, UTAH, AMENDING VARIOUS SECTIONS OF THE LINDON CITY  
BUDGET AND FEE SCHEDULE FOR FISCAL YEAR 2016-2017(FY2017) AND  
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Municipal Council of Lindon City finds it prudent and in accordance with sound fiscal policy to amend the Lindon City Budget and Fee Schedule for FY2017; and

WHEREAS, the on-going budget reports indicate several items which need to be adjusted to actual costs associated with current projects and revenue/expenditure line items updated based on new information and data obtained since the budget was adopted in June of 2016; and

WHEREAS, adjustments to the Lindon City Fee Schedule are needed to appropriately cover costs of providing services in the community; and

WHEREAS, now the Municipal Council desires to amend the FY2017 Lindon City Budget and Fee Schedule to reflect these more accurate numbers and needed amendments.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lindon City, Utah County, State of Utah, as follows:

SECTION I. The FY2017 Lindon City Budget and Fee Schedule is hereby amended as shown on the attached memorandum for specific budgetary line items as listed.

SECTION II. This resolution shall take effect immediately upon passage.

PASSED AND ADOPTED by the Lindon City Council on this the 18th day of October, 2016.

\_\_\_\_\_  
Jeff Acerson, Mayor

ATTEST:

\_\_\_\_\_  
Kathryn A. Moosman, City Recorder

SEAL:

## BUDGET AMENDMENT

FISCAL YEAR 2016-2017

October 18, 2016

			REVENUES			EXPENDITURES		
Acct #	Note	Description	Previous Budget	Amended Budget	Variance	Previous Budget	Amended Budget	Variance
GENERAL FUND								
10-41-355	1	Chamber of Commerce				1,350	10,000	8,650
10-42-110	2	Salaries & Wages				95,500	97,840	2,340
10-42-135	2	Benefits - FICA				7,300	7,480	180
10-42-180	2	Benefits - Retirement				16,800	17,260	460
10-55-250	3	Operating Supplies & Maint				-	4,200	4,200
10-60-250	4	Operating Supplies & Maint				16,000	19,500	3,500
10-62-110	5	Salaries & Wages				197,200	226,155	28,955
10-62-135	5	Benefits - FICA				15,300	17,515	2,215
10-62-140	5	Benefits - LTD				1,150	1,295	145
10-62-145	5	Benefits - Life				475	570	95
10-62-150	5	Benefits - Insurance Allowance				39,500	49,945	10,445
10-62-180	5	Benefits - Retirement				40,450	46,670	6,220
10-62-185	5	Benefits - Workers Comp.				2,500	2,955	455
10-64-265	6	Trails Maintenance				3,000	8,000	5,000
10-67-250	7	Operating Supplies & Maint				2,000	5,000	3,000
10-67-310	7	Professional & Tech Services				2,000	3,000	1,000
10-75-930	8	Trfr to Fire Station CIP Fd 49				367,010	23,000	(344,010)
10-75-990	20	Appropriate to Fund Balance				119,454	386,604	267,150
			<u>-</u>	<u>-</u>		<u>926,989</u>	<u>926,989</u>	
NET GENERAL FUND INCREASE					<u>-</u>			<u>-</u>
REDEVELOPMENT AGENCY (RDA) FUND								
22-30-290	20	RDA State St - Use of Fund Balance	400,750	404,850	4,100			
22-30-690	20	RDA District 3 - Use of Fund Bal	16,607	301,607	285,000			
22-81-260	9	RDA State St - Miscellaneous Expense				-	4,100	4,100
22-83-720	10	RDA Dist 3 - Other Improvements				-	285,000	285,000
			<u>417,357</u>	<u>706,457</u>		<u>-</u>	<u>289,100</u>	
NET REDEVELOPMENT AGENCY (RDA) FUND INCREASE					<u>289,100</u>			<u>289,100</u>
PARC TAX FUND								
24-42-675	11	Purchase of Equipment				-	7,300	7,300
24-44-730	12	Improvements Other than Bldgs				70,000	110,000	40,000
24-44-910	13	Trfr to Parks CIP				-	5,000	5,000
24-49-990	20	Appropriate to Fund Balance				108,150	55,850	(52,300)
			<u>-</u>	<u>-</u>		<u>178,150</u>	<u>178,150</u>	
NET PARC TAX FUND INCREASE					<u>-</u>			<u>-</u>

## BUDGET AMENDMENT

FISCAL YEAR 2016-2017

October 18, 2016

Acct #	Note	Description	REVENUES			EXPENDITURES		
			Previous Budget	Amended Budget	Variance	Previous Budget	Amended Budget	Variance
PARKS CIP FUND								
47-30-820	13	Trfr from PARC Tax	-	5,000	5,000			
47-30-900	20	Use of Fund Balance	-	182,000	182,000			
47-40-718	14	Meadow Park Fieldstone				-	23,000	23,000
47-40-720	14	Hollow Park				50,000	183,000	133,000
47-40-750	14	Fryer Park				50,000	100,000	50,000
47-40-990	20	Appropriate to Fund Bal				19,000	-	(19,000)
			<u>-</u>	<u>187,000</u>		<u>119,000</u>	<u>306,000</u>	
NET PARKS CIP FUND INCREASE					<u>187,000</u>			<u>187,000</u>
PUBLIC SAFETY BUILDING CIP FUND								
49-30-100	8	Trfr from General Fund	367,010	23,000	(344,010)			
49-30-120	8	Interest Earnings	-	3,500	3,500			
49-30-900	8, 20	Use of Fund Balance	2,582,225	2,728,437	146,212			
49-40-730	8	Construction Costs				2,585,685	2,391,031	(194,654)
49-40-750	8	Furniture, Fixtures & Equipmnt				329,950	330,306	356
			<u>2,949,235</u>	<u>2,754,937</u>		<u>2,915,635</u>	<u>2,721,337</u>	
NET PUBLIC SAFETY BUILDING CIP FUND INCREASE					<u>(194,298)</u>			<u>(194,298)</u>
WATER FUND								
51-30-980	20	Use of Fund Balance	94,155	231,715	137,560			
51-40-110	5	Salaries & Wages				160,000	187,455	27,455
51-40-135	5	Benefits - FICA				13,400	15,500	2,100
51-40-140	5	Benefits - LTD				900	1,040	140
51-40-145	5	Benefits - Life				500	595	95
51-40-150	5	Benefits - Insurance Allowance				42,000	52,445	10,445
51-40-180	5	Benefits - Retirement				33,350	39,245	5,895
51-40-185	5	Benefits - Workers Comp.				1,900	2,330	430
51-40-755	15	Special Projects				316,900	407,900	91,000
			<u>94,155</u>	<u>231,715</u>		<u>568,950</u>	<u>706,510</u>	
NET WATER FUND INCREASE					<u>137,560</u>			<u>137,560</u>

## BUDGET AMENDMENT

FISCAL YEAR 2016-2017

October 18, 2016

Acct #	Note	Description	REVENUES			EXPENDITURES		
			Previous Budget	Amended Budget	Variance	Previous Budget	Amended Budget	Variance
SEWER FUND								
52-30-980	20	Use of Fund Balance	-	21,491	21,491			
52-40-110	5	Salaries & Wages				115,650	143,105	27,455
52-40-135	5	Benefits - FICA				9,600	11,700	2,100
52-40-140	5	Benefits - LTD				650	790	140
52-40-145	5	Benefits - Life				350	445	95
52-40-150	5	Benefits - Insurance Allowance				13,500	23,945	10,445
52-40-180	5	Benefits - Retirement				23,750	29,645	5,895
52-40-185	5	Benefits - Workers Comp.				1,350	1,780	430
52-40-755	16	Special Projects				40,100	95,500	55,400
52-40-990	20	Appropriate to Fund Balance				80,469	-	(80,469)
			<u>-</u>	<u>21,491</u>		<u>285,419</u>	<u>306,910</u>	
NET SEWER FUND INCREASE					<u>21,491</u>			<u>21,491</u>
RECREATION FUND								
55-30-400	17	Recreation Center Classes	10,300	11,300	1,000			
55-30-900	20	Use of Fund Balance	108,415	117,820	9,405			
55-42-320	17	Comm. Ctr. Comm. Ctr. Program Expenses				7,500	8,500	1,000
55-42-675	18	Comm. Ctr. Purchase of Equipment				-	1,600	1,600
55-42-740	19	Comm. Ctr. Purchase of Capital Asset				-	7,805	7,805
			<u>118,715</u>	<u>129,120</u>		<u>7,500</u>	<u>17,905</u>	
NET RECREATION FUND INCREASE					<u>10,405</u>			<u>10,405</u>
CITYWIDE TOTAL								
			<u>3,579,462</u>	<u>4,030,720</u>		<u>5,001,643</u>	<u>5,452,901</u>	
					<u>451,258</u>			<u>451,258</u>
		CHANGE IN REVENUES & EXPENDITURES						
		Change in Citywide Rev. & Exp.	10,300	14,800	4,500	905,025	1,118,010	212,985
		Carryover from Prior Fiscal Year	367,010	28,000	(339,010)	3,769,545	3,892,437	122,892
		Increase (Decrease) in Use of Fund Bal.	3,202,152	3,987,920	785,768			
		Increase (Decrease) in Appr. to Fund Bal.				327,073	442,454	115,381
		Citywide Totals	<u>3,579,462</u>	<u>4,030,720</u>		<u>5,001,643</u>	<u>5,452,901</u>	
		Net Increase (Decrease) in Rev. & Exp.			<u>451,258</u>			<u>451,258</u>



## **BUDGET AMENDMENT NOTES**

### **October 18, 2016**

- 1 The City Council approved participating with Pleasant Grove Chamber of Commerce instead of Utah Valley Chamber of Commerce. The Pleasant Grove Chamber of Commerce required a \$10,000 set up fee.
- 2 The Court Clerk received a increase in wages.
- 3 UDOT installed an opticom system on the traffic signal on Center and State Streets as requested by the Fire Department. This was done last fiscal year, but was not billed to Lindon City in a timely manner.
- 4 The Streets department needed 6 new tires for the bobtail.
- 5 The City Council approved hiring another Public Works Inspector, Water Technician and Sewer Technician. These new employees would start working with 7 months remaining in the fiscal year.
- 6 Utah County notified Lindon City that they are requiring our participation in resealing the Murdock Canal Trail. Our portion is estimated to be \$5,000.
- 7 The Parks department is upgrading the electrical component of the Cemetery's sprinkler system. The initial upgrade work is estimated to be \$3,000. The monthly air card costs for the remainder of the year is estimated to be \$1,000.
- 8 The General Fund budgeted to transfer \$367,010 to the Public Safety Building Capital Improvement Project (CIP) Fund this fiscal year. However, there were excess funds in the 2015-2016 fiscal year (FY) so \$350,000 of the transfer was recorded in the 2016FY. More of the construction costs were paid in the 2016FY year, so the construction costs are decreasing in the 2017FY. There have been some change orders and an increase the cost of the furnishings. So instead of the transfer from the General Fund being the remaining \$17,010, it has increased about \$6,000 to \$23,000. There is still some contingency built into the FFE budget. Staff anticipates that at the end of the project there will be some excess funds which will be transferred back to the General Fund in order to close out the CIP Fund.
- 9 The City is installing additional fencing behind the old Fire Station in order to provide a secure storage area for the Park Department. The additional fencing will cost \$4,100 and will be paid with RDA State Street District funds.
- 10 RDA District 3 funds were budgeted to be used in the 2016 FY for streets projects. These projects were not completed and the remaining work costing \$285,000 will be completed in the 2017FY.
- 11 Many Community Center tables are in poor condition and will be replaced. The estimated cost is \$7,300.
- 12 PARC Tax funds were budgeted to be used in the 2016 FY to reseal a section of Heritage Trail. The \$40,000 project was not done until the 2016FY.
- 13 PARC Tax funds were budgeted to be used in the 2016FY to contribute \$5,000 toward the construction of a tennis and pickleball court. This project was not done in the 2016FY, but will be completed in the 2017FY.
- 14 Park impact fees were budgeted to be used in the 2016FY to construct a pavilion at Meadow Park, construct a tennis/pickleball court in Hollow Park, and finish the path lighting at Fryer Park. These projects were not completed in the 2016FY, but will be completed in the 2017FY.

- 15 The Water Fund budgeted in the 2016FY to improve the 200 South waterline. This project was not completed in the 2016FY, but will be completed in the 2017FY.
- 16 The Sewer Fund budgeted in the 2016FY to get power to Lift Station #5 on the west side. This project was not completed in the 2016FY, but is anticipated to be done in the 2017FY for approximately \$30,000. The Sewer Fund has also had some unanticipated expenses in the special projects line item. The increase in expenses of about \$25,400 are due to sewer line breaks and repairs, an increase in the telemetry system upgrade and Union Pacific Railroad's crossing agreement fee.
- 17 The Community Center recreation class revenue and expense lines are increasing \$1,000 to reflect the addition of the Neighborhood Youth Riding Club.
- 18 The Community Center needed to purchase an additional 2 computers for \$1,600.
- 19 The Community Center needed to purchase a new copier/printer machine for \$7,805.
- 20 The changes in revenues and expenses are balanced and offset by changes in the use of, or appropriation to, fund balances.

#### **OTHER UPCOMING ITEMS THAT MAY IMPACT THE BUDGET**

- ▶ Utilities and easements for the Ivory Development are still being determined.
- ▶ Engineers are evaluating the cost and benefit of expanding Well #3 to increase redundancy in the City's culinary water system.
- ▶ Engineers are designing the necessary enhancements to the well houses in order to accommodate adding a chlorination system in each well house.

## PROPOSED FEE SCHEDULE CHANGES

For 10/18/2016 Fee Schedule Amendment

### CHANGES

#### Aquatics Center

##### Rental Rates

Cancellation Fee for Aquatic Center Rentals ~~\$10~~ **\$25**

##### Refund policy for rentals:

~~Rentals must be cancelled 24 hours prior to reserved time in order to qualify for a refund less the \$10 cancellation fee. No refunds for weather related cancellations. However, the reservation may be moved to an available date within the same calendar year.~~

Rentals must be cancelled 24 hours prior to reserved time in order to qualify for a refund less the \$25 Aquatics Center cancellation fee. If weather prohibits (Thunder & Lightning) entry into the water before the rental starts, a full refund will be issued minus the \$25 Aquatics Center cancellation fee as long as the renter notifies the Pool Management within the first 15 min. If weather prohibits (Thunder & Lightning) entry into the water before the first half of rental concludes, a refund of 50% will be issued. After the first half of the rental hour, no refunds will be given.

#### Public Works

##### Construction Phase Services

##### Area Component

- Parcel area being developed or changed \$1,200 + \$1,250 per acre
- Maximum area component fee \$15,000

##### Frontage Component

- Unimproved street frontage \$7.10 per linear foot
- Partially improved street frontage ~~\$1.42~~ **\$3.55** per linear foot

**Linear Projects Component, per infrastructure component** **1/3 \* \$7.10 per linear foot**

We consider a component of infrastructure to be sanitary sewer, storm drain, culinary water, pressure irrigation, sewer force main, (but not telecommunications conduit) as well as curb and gutter or curb, gutter and sidewalk on one side of the street. Curb and gutter on both sides of a street would count as two infrastructure components.

## PARC TAX FUND

		Actual 2013-2014	Actual 2014-2015	Actual 2015-2016	Original Budget 2016-2017	Amended Budget 2016-2017
<b>REVENUE</b>						
24-30-100	PARC Tax	117,403.64	475,198.10	497,162.90	510,000.00	510,000.00
24-30-110	Interest Earnings	4.30	880.73	2,473.56	2,400.00	2,400.00
		<u>117,407.94</u>	<u>476,078.83</u>	<u>499,636.46</u>	<u>512,400.00</u>	<u>512,400.00</u>
<b>FACILITIES MAINTENANCE</b>						
Allocation of Revenue		<u>37,570.54</u> 32.0%	<u>152,345.23</u> 32.0%	<u>199,854.58</u> 40.0%	<u>215,208.00</u> 42.0%	<u>215,208.00</u> 42.0%
<b>Aquatics Center</b>						
24-41-250	Operating Supplies & Maint	-	14,170.84	4,985.32	15,000.00	15,000.00
24-41-252	Pool Chemicals	-	23,021.71	28,096.08	40,000.00	40,000.00
24-41-270	Utilities - Electricity	-	32,800.70	35,490.71	42,000.00	42,000.00
24-41-275	Utilities - Gas	-	12,935.60	16,151.40	17,000.00	17,000.00
24-41-280	Utilities - Telephone	-	133.02	797.91	1,000.00	1,000.00
24-41-285	Utilities - Water/Sewer	-	3,431.90	3,379.78	3,600.00	3,600.00
24-41-620	Other Services	-	-	-	-	-
	<b>Total Aquatics Center Facilities Maintenance</b>	<u>-</u>	<u>86,493.77</u>	<u>88,901.20</u>	<u>118,600.00</u>	<u>118,600.00</u>
<b>Community Center</b>						
24-42-250	Operating Supplies & Maint	-	3,035.00	3,537.85	4,000.00	4,000.00
24-42-270	Utilities - Electricity	-	5,561.29	7,455.20	8,000.00	8,000.00
24-42-275	Utilities - Gas	-	4,336.24	4,663.74	6,000.00	6,000.00
24-42-280	Utilities - Telephone	-	980.69	1,231.74	1,200.00	1,200.00
24-42-285	Utilities - Water/Sewer	-	3,307.04	3,583.27	4,000.00	4,000.00
24-42-620	Other Services	-	-	-	-	-
	<b>Total Community Center Facilities Maintenance</b>	<u>-</u>	<u>17,220.26</u>	<u>20,471.80</u>	<u>23,200.00</u>	<u>23,200.00</u>
<b>Veterans Hall</b>						
24-43-250	Operating Supplies & Maint	-	-	-	-	-
24-43-270	Utilities - Electricity	-	382.40	285.15	600.00	600.00
24-43-275	Utilities - Gas	-	528.83	441.06	600.00	600.00
24-43-285	Utilities - Water/Sewer	-	492.12	609.50	650.00	650.00
24-43-620	Other Services	-	-	-	-	-
	<b>Total Veterans Hall Facilities Maintenance</b>	<u>-</u>	<u>1,403.35</u>	<u>1,335.71</u>	<u>1,850.00</u>	<u>1,850.00</u>
<b>Parks &amp; Trails</b>						
24-44-250	Operating Supplies & Maint	-	37,822.07	28,589.74	5,000.00	5,000.00
24-44-270	Utilities - Electricity	-	3,992.11	5,063.38	7,500.00	7,500.00
24-44-285	Utilities - Water/Sewer	-	22,355.82	23,456.01	23,000.00	23,000.00
24-44-620	Other Services	-	-	1,623.43	-	-
	<b>Total Parks &amp; Trails Facilities Maintenance</b>	<u>-</u>	<u>64,170.00</u>	<u>58,732.56</u>	<u>35,500.00</u>	<u>35,500.00</u>
<b>TOTAL FACILITIES MAINTENANCE</b>		<u>-</u>	<u>169,287.38</u>	<u>169,441.27</u>	<u>179,150.00</u>	<u>179,150.00</u>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>		<u>37,570.54</u>	<u>(16,942.15)</u>	<u>30,413.31</u>	<u>36,058.00</u>	<u>36,058.00</u>
<b>FACILITIES MAINTENANCE CONTINGENCY BALANCE</b>		<u><b>37,570.54</b></u>	<u><b>20,628.39</b></u>	<u><b>51,041.70</b></u>	<u><b>87,099.70</b></u>	<u><b>87,099.70</b></u>
<b>AQUATICS CTR IMPROVEMENTS</b>						
Allocation of Revenue		<u>16,437.11</u> 14.0%	<u>66,651.04</u> 14.0%	<u>69,949.10</u> 14.0%	<u>81,984.00</u> 16.0%	<u>81,984.00</u> 16.0%
24-41-310	Professional & Tech Services	-	-	4,000.00	-	-
24-41-675	Purchase of Equipment	-	17,358.78	6,163.20	45,000.00	45,000.00
24-41-720	Facility Improvements	7,612.00	-	-	-	-
24-41-920	Trfr to Recreation-Capital Exp	-	43,567.57	15,457.00	-	-
	<b>TOTAL AQUATICS CTR IMPROVEMENTS</b>	<u>7,612.00</u>	<u>60,926.35</u>	<u>25,620.20</u>	<u>45,000.00</u>	<u>45,000.00</u>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>		<u>8,825.11</u>	<u>5,724.69</u>	<u>44,328.90</u>	<u>36,984.00</u>	<u>36,984.00</u>
<b>AQUATICS CTR IMPROVEMENTS CONTINGENCY BALANCE</b>		<u><b>8,825.11</b></u>	<u><b>14,549.80</b></u>	<u><b>58,878.70</b></u>	<u><b>95,862.70</b></u>	<u><b>95,862.70</b></u>
<b>COMMUNITY CENTER IMPROVEMENTS</b>						
Allocation of Revenue		<u>16,437.11</u> 14.0%	<u>66,651.04</u> 14.0%	<u>49,963.65</u> 10.0%	<u>10,248.00</u> 2.0%	<u>10,248.00</u> 2.0%
24-42-310	Professional & Tech Services	-	-	12,144.86	15,000.00	15,000.00
24-42-675	Purchase of Equipment	-	3,723.06	7,479.74	-	7,300.00
24-42-920	Trfr to Recreation-Capital Exp	-	-	-	-	-
	<b>TOTAL COMMUNITY CENTER IMPROVEMENTS</b>	<u>-</u>	<u>3,723.06</u>	<u>19,624.60</u>	<u>15,000.00</u>	<u>22,300.00</u>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>		<u>16,437.11</u>	<u>62,927.98</u>	<u>30,339.05</u>	<u>(4,752.00)</u>	<u>(12,052.00)</u>
<b>COMMUNITY CENTER IMPROVEMENTS CONTINGENCY BALANCE</b>		<u><b>16,437.11</b></u>	<u><b>79,365.09</b></u>	<u><b>109,704.13</b></u>	<u><b>104,952.13</b></u>	<u><b>97,652.13</b></u>
<b>PARKS &amp; TRAILS IMPROVEMENTS</b>						
Allocation of Revenue		<u>16,437.11</u> 14.0%	<u>66,651.04</u> 14.0%	<u>69,949.10</u> 14.0%	<u>81,984.00</u> 16.0%	<u>81,984.00</u> 16.0%
24-44-310	Professional & Tech Services	-	-	-	-	-
24-44-730	Improvements Other than Bldgs	-	33,306.42	30,805.91	70,000.00	110,000.00
24-44-910	Trfr to Parks CIP	-	-	5,000.00	-	5,000.00
	<b>TOTAL PARKS &amp; TRAILS IMPROVEMENTS</b>	<u>-</u>	<u>33,306.42</u>	<u>35,805.91</u>	<u>70,000.00</u>	<u>115,000.00</u>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>		<u>16,437.11</u>	<u>33,344.62</u>	<u>34,143.19</u>	<u>11,984.00</u>	<u>(33,016.00)</u>
<b>PARKS &amp; TRAILS IMPROVEMENTS CONTINGENCY BALANCE</b>		<u><b>16,437.11</b></u>	<u><b>49,781.73</b></u>	<u><b>83,924.92</b></u>	<u><b>95,908.92</b></u>	<u><b>50,908.92</b></u>

## PARC TAX FUND

	Actual 2013-2014	Actual 2014-2015	Actual 2015-2016	Original Budget 2016-2017	Amended Budget 2016-2017
<b>OTHER</b>					
24-48-400 Grants to Other Entities	- 0.0%	3,650.00	6,430.00 1.3%	15,000.00	15,000.00 2.9%
24-49-920 Trfr to Recreation for Admin	- 0.0%	32,925.00	30,870.00 6.2%	30,100.00	30,100.00 5.9%
24-49-920 Trfr to Recreation for Debt Svc	- 0.0%	-	50,000.00 10.0%	50,000.00	50,000.00 9.8%
<b>MISCELLANEOUS CONTINGENCY</b>					
Annual Total	30,526.06 26.0%	87,205.50	22,620.02 4.5%	27,876.00	27,876.00 5.4%
<b>MISCELLANEOUS CONTINGENCY BALANCE</b>	<b>30,526.06</b>	<b>117,731.56</b>	<b>140,351.58</b>	<b>168,227.58</b>	<b>168,227.58</b>
<b>TOTAL CONTINGENCY BALANCES</b>	<b>109,795.94</b>	<b>282,056.56</b>	<b>443,901.04</b>	<b>552,051.04</b>	<b>499,751.04</b>

Summary:

Revenue	117,407.94	476,078.83	499,636.46	512,400.00	512,400.00
Allocations					
Facilities Maintenance	37,570.54 32.0%	152,345.23 32.0%	199,854.58 40.0%	215,208.00 42.0%	215,208.00 42.0%
Aquatics Center	16,437.11 14.0%	66,651.04 14.0%	69,949.10 14.0%	81,984.00 16.0%	81,984.00 16.0%
Community Center	16,437.11 14.0%	66,651.04 14.0%	49,963.65 10.0%	10,248.00 2.0%	10,248.00 2.0%
Vet Hall	- 0.0%	- 0.0%	- 0.0%	- 0.0%	- 0.0%
Parks & Trails	16,437.11 14.0%	66,651.04 14.0%	69,949.10 14.0%	81,984.00 16.0%	81,984.00 16.0%
Grants	- 0.0%	3,650.00 0.8%	6,430.00 1.3%	15,000.00 2.9%	15,000.00 2.9%
Administration	- 0.0%	32,925.00 6.9%	30,870.00 6.2%	30,100.00 5.9%	30,100.00 5.9%
Debt Service	- 0.0%	- 0.0%	50,000.00 10.0%	50,000.00 9.8%	50,000.00 9.8%
Unreserved Contingency	30,526.06 26.0%	87,205.50 18.3%	22,620.02 4.5%	27,876.00 5.4%	27,876.00 5.4%
Total Allocations	<b>117,407.94</b>	<b>476,078.83</b>	<b>499,636.46</b>	<b>512,400.00</b>	<b>512,400.00</b>

## QUOTE ACKNOWLEDGMENT



Sales Quote Number: QUO-32529-Z1L4C0

Customer Number: 738379

INVOICE TO	SHIP TO
Lindon Community Center 25 North Main  Lindon, UT 84042 Attn: Heath Bateman	Lindon Community Center 25 North Main  Lindon, UT 84042 Attn: Heath Bateman

QUOTE DATE	SALES REP	TERMS
10/12/2016	Scott Brereton	NET30

QTY	ID	ITEM	UNIT PRICE	TOTAL PRICE
30	CT60BGB1	5' BEIGE TEXTURE CIRC TBL;29" TALL, BRN BTM & TRIM;BROWN, WISHBONE LEGS;	\$242.25	\$7,267.50
1		Free Shipping	\$0.00	\$0.00
SUBTOTAL				\$7,267.50
FREIGHT AMOUNT				
SALES TAX				\$0.00
QUOTE TOTAL (USD)				\$7,267.50

**Quote Notes:**

\*\*Free Shipping.

\*\*Please note that our standard freight service is dock-to-dock or curbside delivery--customer is responsible for offloading.

\*\*If you require additional freight services (i.e. lift gate, inside delivery, etc.) contact me for a new quote.

**Mity-Lite, Inc. 1301 West 400 North, Orem, UT 84057 USA Phone 801-224-0589 Fax 801-224-6191**

Signature \_\_\_\_\_

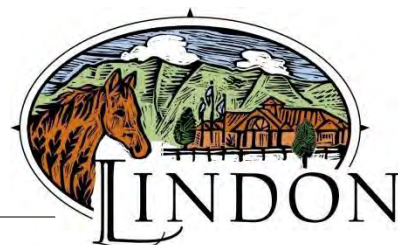
Date \_\_\_\_\_

**8. Recess to Lindon City Redevelopment Agency Meeting (RDA)***(10 minutes)*

**Sample Motion:** I move to recess the Lindon City Council meeting and convene as the Lindon City RDA.

Call Lindon City RDA to order, then review/approve RDA minutes from June 21, 2016.

## Notice of Meeting of the Lindon City Redevelopment Agency



The Lindon City Redevelopment Agency (RDA) will hold a meeting beginning at 7:30 p.m., or as soon thereafter as possible, on Tuesday, October 18, 2016 in the Lindon City Center council chambers, 100 North State Street, Lindon, Utah. The agenda will consist of the following:

Conducting: Jeff Acerson, Chairman

*(Review times are estimates only)*

- 1. Call to Order / Roll Call** *(5 minutes)*
- 2. Approval of minutes: June 21, 2016** *(5 minutes)*
- 3. Public Hearing – FY2017 Budget Amendments (Resolution #2016-2-RDA)** *(10 minutes)*  
The Board of Directors will review and consider Resolution #2016-2-RDA outlining proposed FY2017 budget amendments for the RDA.

**Adjourn** and reconvene the Lindon City Council meeting.

This meeting may be held electronically to allow a council member to participate by video conference or teleconference.

Staff Reports and application materials for the agenda items above are available for review at the Lindon City Offices, located at 100 N. State Street, Lindon, UT. For specific questions on agenda items our staff may be contacted directly at (801)785-5043. City Codes and ordinances are available on the City web site found at [www.lindoncity.org](http://www.lindoncity.org). The City of Lindon, in compliance with the Americans with Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for city-sponsored public meetings, services programs or events should call Kathy Moosman at 801-785-5043, giving at least 24 hours notice.

### **CERTIFICATE OF POSTING:**

I certify that the above notice and agenda was posted in three public places within the Lindon City limits and on the State (<http://pmn.utah.gov>) and City ([www.lindoncity.org](http://www.lindoncity.org)) websites.

Posted by: /s/ Kathy A. Moosman, City Recorder

Date: October 14, 2016

Time: 1:00 p.m.

Place: Lindon City Center, Lindon Police Dept., Lindon Community Center



The Lindon City Redevelopment Agency held a meeting on **Tuesday, June 21, 2016** beginning at approximately 9:40 p.m. in the Lindon City Center, City Council Chambers, 100 North State Street, Lindon, Utah.

Conducting: Jeff Acerson, Chairman

**PRESENT**

**ABSENT**

Jeff Acerson, Chairman  
 Matt Bean, Boardmember  
 Carolyn Lundberg, Boardmember  
 Van Broderick, Boardmember  
 Jake Hoyt, Boardmember  
 Adam Cowie, Executive Secretary  
 Kathryn Moosman, City Recorder

COUNCILMEMBER BRODERICK MOVED TO ADJOURN THE MEETING OF THE LINDON CITY COUNCIL AND CONVENE THE MEETING OF THE LINDON CITY REDEVELOPMENT AGENCY AT 9:40 P.M. COUNCILMEMBER BEAN SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

1. **Call to Order/Roll Call**
2. **Review of Minutes** – The minutes of the RDA meeting of June 17, 2016 were reviewed.

BOARDMEMBER BRODERICK MOVED TO APPROVE THE MINUTES OF THE RDA MEETING OF JUNE 17, 2016 AS PRESENTED. BOARDMEMBER LUNDBERG SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

BOARDMEMBER BEAN	AYE
BOARDMEMBER BRODERICK	AYE
BOARDMEMBER HOYT	AYE
BOARDMEMBER LUNDBERG	AYE

THE MOTION CARRIED UNANIMOUSLY.

**CURRENT BUSINESS** –

1. **Public Hearing –Fiscal Year 2017 Final Budget (Resolution #2016-1-RDA).**  
 The Board of Directors will receive public comment on the final Lindon City Redevelopment Agency (RDA) budget for Fiscal Year (FY) 2017. The tentative RDA budget was adopted on April 19, 2016 and the Proposed RDA budget adopted on May 17, 2016. Additional budget committee meetings, public hearings and public work sessions have been held where RDA budget issues were discussed. The Board of Directors will act to approve the final budget for FY 2017, amend the budget for FY2016, and approve an agreement for services between the RDA and Lindon City for administrative services.

BOARDMEMBER LUNDBERG MOVED TO OPEN THE PUBLIC HEARING.  
 BOARDMEMBER BRODERICK SECONDED THE MOTION. ALL PRESENT  
 VOTED IN FAVOR. THE MOTION CARRIED.

Kristen Colson, Lindon City Finance Director, stated the Redevelopment Agency  
 Proposed Budget documents are included in the city council staff report (page 132) and  
 are included again for reference in this RDA meeting. Ms. Colson noted there are three  
 districts in the RDA as follows: 1) State Street District 2) West Side District and 3)  
 District #3. Ms. Colson explained that the West Side District is no longer collecting  
 revenue and effective 2017 fiscal year District #3 will no longer be collecting revenue  
 either. She noted there are still some amounts in those two districts to expend but the  
 budget for this fiscal year will suspend everything in the West Side District and the  
 budget may be amended if there are still funds to carry over.

Chairman Acerson called for any public comments. Hearing none he called for a  
 motion to close the public hearing.

BOARDMEMBER BRODERICK MOVED TO CLOSE THE PUBLIC  
 HEARING. BOARDMEMBER LUNDBERG SECONDED THE MOTION. ALL  
 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

Chairman Acerson called for any comments or discussion from the Board.  
 Hearing no comments he called for a motion.

BOARDMEMBER BRODERICK MOVED TO APPROVE RESOLUTION  
 #2016-1-RDA, APPROVING THE FINAL 2016-2017 LINDON CITY RDA FISCAL  
 YEAR BUDGET, AMENDING THE 2015-2016 RDA FISCAL YEAR BUDGET AND  
 APPROVING SERVICES BETWEEN THE LINDON CITY RDA AND LINDON  
 CITY. BOARDMEMBER BEAN SECONDED THE MOTION. THE VOTE WAS  
 RECORDED AS FOLLOWS:

BOARDMEMBER BEAN	AYE
BOARDMEMBER BRODERICK	AYE
BOARDMEMBER HOYT	AYE
BOARDMEMBER LUNDBERG	AYE

THE MOTION CARRIED UNANIMOUSLY.

### **ADJOURN -**

BOARDMEMBER BRODERICK MOVED TO ADJOURN THE MEETING OF  
 THE LINDON CITY RDA MEETING AND RE-CONVENE THE MEETING OF THE  
 LINDON CITY COUNCIL MEETING AT 9:45 P.M. BOARDMEMBER LUNDBERG  
 SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION  
 CARRIED.

Approved – October 18, 2016

\_\_\_\_\_  
 Adam Cowie, Executive Secretary

\_\_\_\_\_  
 Jeff Acerson, Chairman

**RDA** Agenda Item #3.

**3. Public Hearing – FY2017 Budget Amendments (Resolution #2016-2-RDA)** (10 minutes)

The Board of Directors will review and consider Resolution #2016-2-RDA outlining proposed FY2017 budget amendments for the RDA.

Budget amendments are included in the outline of amendments previously presented to the City Council, but attached here again for reference.

**Sample Motion:** I move to (approve, continued, deny) Resolution #2016-2-RDA amending the FY2017 RDA budget.

-----

**Sample Motion:** I move to adjourn the Lindon RDA meeting and reconvene the Lindon City Council meeting.

**RESOLUTION NO.    2016-2-RDA**

**A RESOLUTION OF THE REDEVELOPMENT AGENCY (RDA) OF LINDON CITY, UTAH COUNTY, UTAH, AMENDING VARIOUS SECTIONS OF THE RDA BUDGET FOR FISCAL YEAR 2016-2017(FY2017) AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Redevelopment Agency of Lindon City finds it prudent and in accordance with sound fiscal policy to amend the RDA Budget for FY2017; and

WHEREAS, the on-going budget reports indicate several items which need to be adjusted to actual costs associated with current projects and revenue/expenditure line items updated based on new information and data obtained since the budget was adopted in June of 2016; and

WHEREAS, now the Redevelopment Agency desires to amend the FY2017 Budget to reflect these more accurate numbers and needed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Agency of Lindon City, Utah County, State of Utah, as follows:

SECTION I.    The FY2017 Lindon City Redevelopment Agency Budget is hereby amended as shown on the attached memorandum for specific budgetary line items as listed for the RDA.

SECTION II.    This resolution shall take effect immediately upon passage.

PASSED AND ADOPTED by the Redevelopment Agency Board on this the 18<sup>th</sup> day of October, 2016.

\_\_\_\_\_  
Jeff Acerson, Chair

ATTEST:

\_\_\_\_\_  
Adam M. Cowie, Executive Secretary

## BUDGET AMENDMENT

FISCAL YEAR 2016-2017

October 18, 2016

Acct #	Note	Description	REVENUES			EXPENDITURES		
			Previous Budget	Amended Budget	Variance	Previous Budget	Amended Budget	Variance
GENERAL FUND								
10-41-355	1	Chamber of Commerce				1,350	10,000	8,650
10-42-110	2	Salaries & Wages				95,500	97,840	2,340
10-42-135	2	Benefits - FICA				7,300	7,480	180
10-42-180	2	Benefits - Retirement				16,800	17,260	460
10-55-250	3	Operating Supplies & Maint				-	4,200	4,200
10-60-250	4	Operating Supplies & Maint				16,000	19,500	3,500
10-62-110	5	Salaries & Wages				197,200	226,155	28,955
10-62-135	5	Benefits - FICA				15,300	17,515	2,215
10-62-140	5	Benefits - LTD				1,150	1,295	145
10-62-145	5	Benefits - Life				475	570	95
10-62-150	5	Benefits - Insurance Allowance				39,500	49,945	10,445
10-62-180	5	Benefits - Retirement				40,450	46,670	6,220
10-62-185	5	Benefits - Workers Comp.				2,500	2,955	455
10-64-265	6	Trails Maintenance				3,000	8,000	5,000
10-67-250	7	Operating Supplies & Maint				2,000	5,000	3,000
10-67-310	7	Professional & Tech Services				2,000	3,000	1,000
10-75-930	8	Trfr to Fire Station CIP Fd 49				367,010	23,000	(344,010)
10-75-990	20	Appropriate to Fund Balance				119,454	386,604	267,150
			<u>-</u>	<u>-</u>		<u>926,989</u>	<u>926,989</u>	
NET GENERAL FUND INCREASE					<u>-</u>			<u>-</u>
REDEVELOPMENT AGENCY (RDA) FUND								
22-30-290	20	RDA State St - Use of Fund Balance	400,750	404,850	4,100			
22-30-690	20	RDA District 3 - Use of Fund Bal	16,607	301,607	285,000			
22-81-260	9	RDA State St - Miscellaneous Expense				-	4,100	4,100
22-83-720	10	RDA Dist 3 - Other Improvements				-	285,000	285,000
			<u>417,357</u>	<u>706,457</u>		<u>-</u>	<u>289,100</u>	
NET REDEVELOPMENT AGENCY (RDA) FUND INCREASE					<u>289,100</u>			<u>289,100</u>
PARC TAX FUND								
24-42-675	11	Purchase of Equipment				-	7,300	7,300
24-44-730	12	Improvements Other than Bldgs				70,000	110,000	40,000
24-44-910	13	Trfr to Parks CIP				-	5,000	5,000
24-49-990	20	Appropriate to Fund Balance				108,150	55,850	(52,300)
			<u>-</u>	<u>-</u>		<u>178,150</u>	<u>178,150</u>	
NET PARC TAX FUND INCREASE					<u>-</u>			<u>-</u>

## BUDGET AMENDMENT NOTES

### October 18, 2016

- 1 The City Council approved participating with Pleasant Grove Chamber of Commerce instead of Utah Valley Chamber of Commerce. The Pleasant Grove Chamber of Commerce required a \$10,000 set up fee.
- 2 The Court Clerk received a increase in wages.
- 3 UDOT installed an opticom system on the traffic signal on Center and State Streets as requested by the Fire Department. This was done last fiscal year, but was not billed to Lindon City in a timely manner.
- 4 The Streets department needed 6 new tires for the bobtail.
- 5 The City Council approved hiring another Public Works Inspector, Water Technician and Sewer Technician. These new employees would start working with 7 months remaining in the fiscal year.
- 6 Utah County notified Lindon City that they are requiring our participation in resealing the Murdock Canal Trail. Our portion is estimated to be \$5,000.
- 7 The Parks department is upgrading the electrical component of the Cemetery's sprinkler system. The initial upgrade work is estimated to be \$3,000. The monthly air card costs for the remainder of the year is estimated to be \$1,000.
- 8 The General Fund budgeted to transfer \$367,010 to the Public Safety Building Capital Improvement Project (CIP) Fund this fiscal year. However, there were excess funds in the 2015-2016 fiscal year (FY) so \$350,000 of the transfer was recorded in the 2016FY. More of the construction costs were paid in the 2016FY year, so the construction costs are decreasing in the 2017FY. There have been some change orders and an increase the cost of the furnishings. So instead of the transfer from the General Fund being the remaining \$17,010, it has increased about \$6,000 to \$23,000. There is still some contingency built into the FFE budget. Staff anticipates that at the end of the project there will be some excess funds which will be transferred back to the General Fund in order to close out the CIP Fund.
- 9 The City is installing additional fencing behind the old Fire Station in order to provide a secure storage area for the Park Department. The additional fencing will cost \$4,100 and will be paid with RDA State Street District funds.
- 10 RDA District 3 funds were budgeted to be used in the 2016 FY for streets projects. These projects were not completed and the remaining work costing \$285,000 will be completed in the 2017FY.
- 11 Many Community Center tables are in poor condition and will be replaced. The estimated cost is \$7,300.
- 12 PARC Tax funds were budgeted to be used in the 2016 FY to reseal a section of Heritage Trail. The \$40,000 project was not done until the 2016FY.
- 13 PARC Tax funds were budgeted to be used in the 2016FY to contribute \$5,000 toward the construction of a tennis and pickleball court. This project was not done in the 2016FY, but will be completed in the 2017FY.
- 14 Park impact fees were budgeted to be used in the 2016FY to construct a pavilion at Meadow Park, construct a tennis/pickleball court in Hollow Park, and finish the path lighting at Fryer Park. These projects were not completed in the 2016FY, but will be completed in the 2017FY.

- 15 The Water Fund budgeted in the 2016FY to improve the 200 South waterline. This project was not completed in the 2016FY, but will be completed in the 2017FY.
- 16 The Sewer Fund budgeted in the 2016FY to get power to Lift Station #5 on the west side. This project was not completed in the 2016FY, but is anticipated to be done in the 2017FY for approximately \$30,000. The Sewer Fund has also had some unanticipated expenses in the special projects line item. The increase in expenses of about \$25,400 are due to sewer line breaks and repairs, an increase in the telemetry system upgrade and Union Pacific Railroad's crossing agreement fee.
- 17 The Community Center recreation class revenue and expense lines are increasing \$1,000 to reflect the addition of the Neighborhood Youth Riding Club.
- 18 The Community Center needed to purchase an additional 2 computers for \$1,600.
- 19 The Community Center needed to purchase a new copier/printer machine for \$7,805.
- 20 The changes in revenues and expenses are balanced and offset by changes in the use of, or appropriation to, fund balances.

#### **OTHER UPCOMING ITEMS THAT MAY IMPACT THE BUDGET**

- ▶ Utilities and easements for the Ivory Development are still being determined.
- ▶ Engineers are evaluating the cost and benefit of expanding Well #3 to increase redundancy in the City's culinary water system.
- ▶ Engineers are designing the necessary enhancements to the well houses in order to accommodate adding a chlorination system in each well house.

**9. Review & Action – Disposal of Surplus Equipment; Resolution #2016-19-R** *(15 minutes)*

The City Council will review and consider Resolution #2016-19-R to declare surplus city equipment to be auctioned off to the highest bidder through the website [www.publicsurplus.com](http://www.publicsurplus.com). Items not sold within a specified time period will be disposed of at the discretion of the city administration.

See attached resolution and materials.

**Sample Motion:** I move to (approve, continue, deny) Resolution #2016-19-R for disposal of surplus city equipment.



**RESOLUTION NO. 2016-19-R**

**A RESOLUTION DECLARING CERTAIN PROPERTY OWNED BY THE CITY  
TO BE SURPLUS PROPERTY AND AUTHORIZING THE DISPOSAL OF THE LISTED  
PROPERTY.**

WHEREAS, the Municipal Council of Lindon City adopted Ordinance No. 2-93 dealing with the procedure for the disposal of surplus property; and

WHEREAS, this ordinance mandates that a public meeting be held concerning the declaration of any property deemed to be surplus by the City; and

WHEREAS, the public meeting is now being held on October 18, 2016 in accordance with the Lindon City Code.

THEREFORE, BE IT RESOLVED by the Lindon City Council as follows:

- Section 1. That the items owned by the City described on the attached listing be declared as surplus property of the City.
- Section 2. That these items be offered for sale to the public through their listing on www.publicsurplus.com. These properties will be offered for minimum bids, where applicable. If the minimum bid is not realized, administrative staff may dispose of the properties at their discretion including selling for less than the minimum bid.
- Section 4. This resolution shall take effect immediately upon passage.

Adopted and approved this 18<sup>th</sup> day of October, 2016.

By \_\_\_\_\_  
Jeff Acerson, Mayor

Attest:

By \_\_\_\_\_  
Kathryn A. Moosman, City Recorder

SEAL:

# Parks & Recreation Memo

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To: Adam Cowie

From: Heath Bateman

Date: October 13, 2016

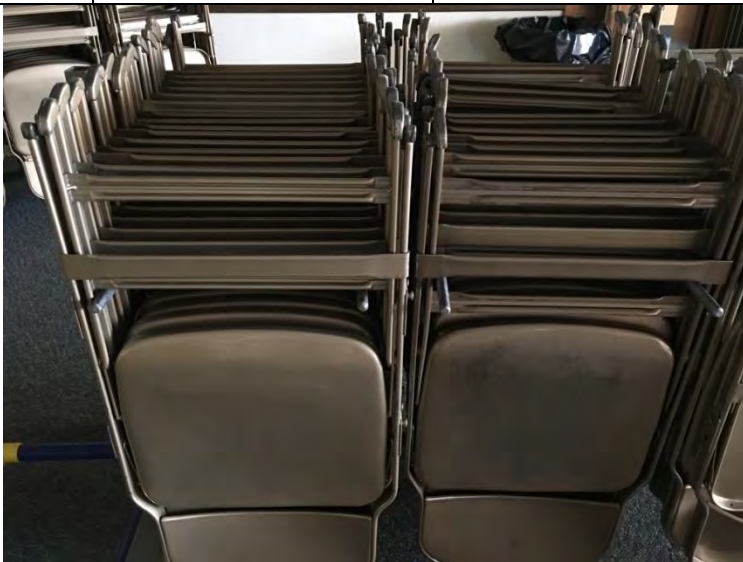
Re: Surplus Items

Message:

Hello Adam,

I have a few more surplus items for Council consideration.

#	Item	Description	Condition	\$ Minimum
160	Metal Chairs	160 Metal Chairs	Good	



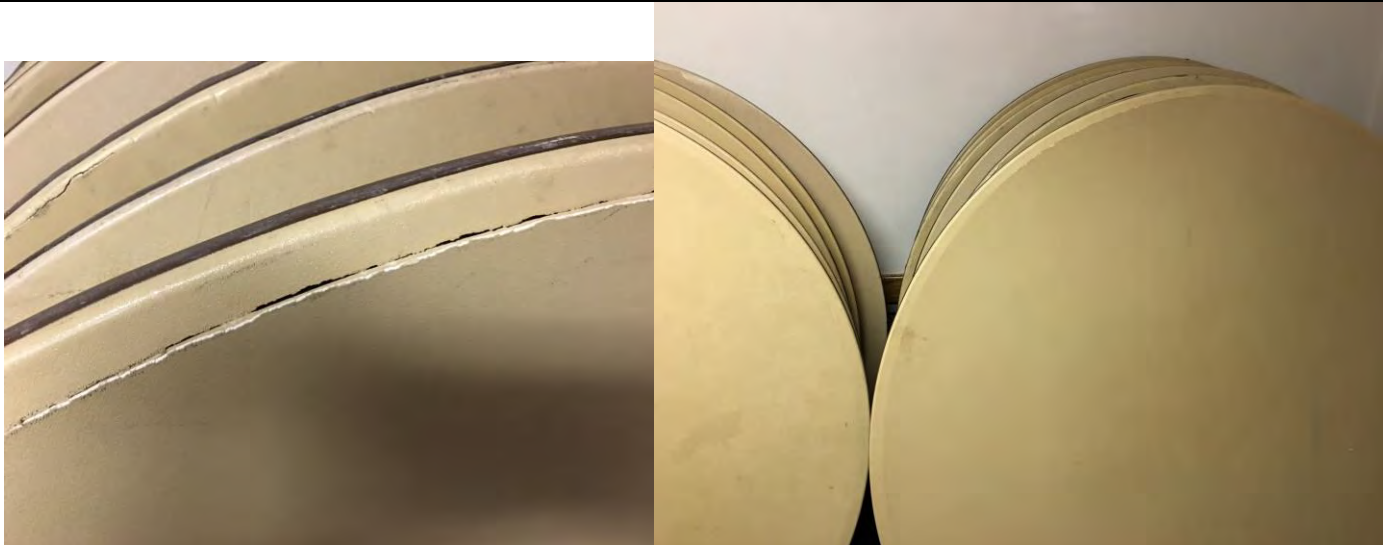
6	Old Church Dishes	Dishes that were in the kitchen after the Community Center Purchase	Fair	Box Sale 4 lots
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1	Toro Lawn Mower	Toro 6.5 HP Lawnmower	Unknown	\$25.00 Min
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30	Round Tables	Old Mitylite 5 foot round tables	Poor	\$5.00 min
				

1	10 foot chalk board	1 10' chalk board and bulletin board	good	\$10 min
				

2	5' chalk board	1 5 ' chalk board with bulletin area	good	\$5 min
				

8	8 foot tables	Old Mitylite 8' tables	Fair	\$20 min
				

Heath Bateman  
Parks & Recreation Director

**10. Review & Action – Appointment to Canal & Water Company Boards** *(5 minutes)*

The City Council will review and consider appointment of Brad Jorgensen, Lindon City Public Works Director, as a voting representative for the City on the North Union Irrigation Company board of directors, South Field Spring Ditch Irrigation Company board, Hollow Water Irrigation Company board, and the Provo River Water Users Association board. Mr. Jorgensen may act as an alternate voting member in the absence of other appointed members representing Lindon City.

See attached letters of appointment for the new Public Works Director, Brad Jorgensen, to be appointed to various canal and water company boards.

**Sample Motion:** I move to (approve, continue, deny) appointment of Brad Jorgensen, Lindon City Public Works Director, to the various canal and water company boards as presented in the attached letters.

Lindon City  
100 North State Street  
Lindon, UT 84042-1808



TEL 801-785-5043  
FAX 801-785-4510  
[www.lindoncity.org](http://www.lindoncity.org)

Southfield Spring Ditch Irrigation Co.  
Attn: Board of Directors  
Lindon, UT 84042

October 18, 2016

Southfield Spring Ditch Irrigation Co.,

Please accept this letter as notification that on October 18, 2016 the Lindon City Council appointed Brad Jorgensen, Lindon City Public Works Director, to serve on the Southfield Spring Ditch Irrigation Company Board of Directors. Mr. Jorgensen may vote and represent Lindon City shares.

It is anticipated that Mr. Jorgensen will serve in this position until replaced by new appointment of the Lindon City Council. This appointment shall take effect immediately.

Sincerely,

Jeff Acerson  
Mayor

cc: Brad Jorgensen

Lindon City  
100 North State Street  
Lindon, UT 84042-1808



TEL 801-785-5043  
FAX 801-785-4510  
[www.lindoncity.org](http://www.lindoncity.org)

Provo River Water Users Association  
Attn: G. Keith Denos, General Manager  
285 West 1100 North  
Pleasant Grove, UT 84062

October 18, 2016

Keith,

Please accept this letter as notification that on October 18, 2016 the Lindon City Council appointed Lindon City Public Works Director, Brad Jorgensen, to serve as an alternate Lindon City share holder representative for PRWUA. Councilmember Van Broderick is currently appointed as the official City representative, but Mr. Jorgensen is authorized to vote on behalf of Lindon City in Mr. Broderick's absence for all issues that arise in shareholder meetings or other matters of PRWUA business as needed.

This appointment of Brad Jorgensen as an alternate voting member shall take effect immediately.

Sincerely,

Jeff Acerson  
Mayor

cc: Brad Jorgensen; Van Broderick



Lindon City  
100 North State Street  
Lindon, UT 84042-1808



TEL 801-785-5043  
FAX 801-785-4510  
[www.lindoncity.org](http://www.lindoncity.org)

North Union Irrigation Company  
Attn: Board of Directors  
1156 S. State Street #201  
Orem, UT 84097

October 18, 2016

North Union Irrigation Co.,

Please accept this letter as notification that on October 18, 2016 the Lindon City Council appointed Brad Jorgensen, Lindon City Public Works Director, to serve on the North Union Irrigation Company Board of Directors along with previously appointed Councilmember Van Broderick.

It is anticipated that Mr. Jorgensen will serve in this position until replaced by new appointment of the Lindon City Council. This appointment shall take effect immediately.

Sincerely,

Jeff Acerson  
Mayor

cc: Brad Jorgensen

Lindon City  
100 North State Street  
Lindon, UT 84042-1808



TEL 801-785-5043  
FAX 801-785-4510  
[www.lindoncity.org](http://www.lindoncity.org)

Hollow Water Irrigation Company  
Attn: Board of Directors  
Lindon, UT 84042

October 18, 2016

Hollow Water Irrigation Co.,

Please accept this letter as notification that on October 18, 2016 the Lindon City Council appointed Brad Jorgensen, Lindon City Public Works Director, to serve on the Hollow Water Irrigation Company Board of Directors as an alternate voting member to previously appointed Councilmember Van Broderick. If Mr. Broderick is unavailable, Mr. Jorgensen may vote and represent Lindon City shares.

It is anticipated that Mr. Jorgensen will serve in this position until replaced by new appointment of the Lindon City Council. This appointment shall take effect immediately.

Sincerely,

Jeff Acerson  
Mayor

cc: Brad Jorgensen

## **II. Council Reports:**

*(20 minutes)*

- A) MAG, COG, UIA, Utah Lake, ULCT, NUVAS, IHC Outreach, Budget Committee- Jeff Acerson
- B) Public Works, Irrigation/water, City Buildings - Van Broderick
- C) Planning, BD of Adjustments, General Plan, Budget Committee - Matt Bean
- D) Parks & Recreation, Trails, Tree Board, Cemetery - Carolyn Lundberg
- E) Public Safety, Court, Lindon Days, Transfer Station/Solid Waste - Dustin Sweeten
- F) Admin., Community Center, Historic Comm., UV Chamber, Budget Committee - Jacob Hoyt

## **I 2. Administrator's Report:**

*(10 minutes)*

### **Misc Updates:**

- October newsletter: <https://siterepository.s3.amazonaws.com/442/october16final3.pdf>
  - November newsletter article: **Jake Hoyt** - Article due to Kathy Moosman last week in October.
- North Union canal repair updates
- Misc. Items:

### **Upcoming Meetings & Events:**

- November 8<sup>th</sup> – General Election

# **Adjourn**

<b>2016</b>	Engine 35 Responses in Lindon	Rescue 35 Responses in Lindon	Engine 35 Responses in Orem	Rescue 35 Responses in Orem	Mutual-Aid Engine 35	Mutual-Aid Rescue 35	Orem Responses in Lindon	Total
<i>January</i>	48	45	11	28	0	1	22	155
<i>February</i>	54	50	21	34	2	3	56	220
<i>March</i>	57	51	14	29	0	0	23	174
<i>April</i>	54	56	19	27	3	2	31	192
<i>May</i>	58	53	16	21	2	2	39	191
<i>June</i>	60	57	20	26	1	1	38	203
<i>July</i>	69	68	16	18	1	2	28	202
<i>August</i>	43	43	18	23	1	3	14	145
<i>September</i>	66	68	27	40	4	4	21	230
<i>October</i>								0
<i>November</i>								0
<i>December</i>								0
<b>Total</b>	509	491	162	246	14	18	272	1712