

2 The Lindon City Council held a regularly scheduled meeting on **Tuesday, April 18,**
4 **2017, beginning at 7:00 p.m.** in the Lindon City Center, City Council Chambers, 100
North State Street, Lindon, Utah.

6 **REGULAR SESSION** – 7:00 P.M.

8 Conducting: Jeff Acerson, Mayor
Pledge of Allegiance: Seth Maddox, Boy Scout
10 Invocation: Dustin Sweeten, Councilmember

12 **PRESENT** **EXCUSED**

Jeff Acerson, Mayor
14 Matt Bean, Councilmember
Carolyn Lundberg, Councilmember
16 Van Broderick, Councilmember
Jacob Hoyt, Councilmember
18 Dustin Sweeten, Councilmember
Adam Cowie, City Administrator
20 Hugh Van Wagenen, Planning Director
Kathryn Moosman, City Recorder

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- 24 1. **Call to Order/Roll Call**– The meeting was called to order at 7:00 p.m.
- 26 2. **Presentations/Announcements** –
 - 28 a) **Mayor/Council Comments** – There were no announcements at this time.
 - 30 b) **Utah Parks and Recreation Association** – The Outstanding Young
32 Professional Award was presented to Hannah Silvey, Lindon City
34 Recreation Coordinator, by the Utah Recreation and Parks Association.
36 This award recognizes Ms. Silvey for exhibiting the drive, desire and
38 ambition for what it takes to be a future Recreation Director. Ms. Silvey
40 has a good mentor in Heath Bateman and she embraces what it takes to be
a recreational official.
 - 42 c) **Lindon City Employee Recognition Award** – Adam Cowie, City
44 Administrator, also recognized Hannah Silvey noting she was chosen by
her peers as outstanding employee for this quarter. Mr. Cowie then read
the comments submitted by employees stating reasons Ms. Silvey was
chosen for this award. He then presented Ms. Silvey with a gift card and a
plaque in recognition of her service.
- 46 3. **Approval of Minutes** – The minutes of the regular meeting of the City Council
meeting of March 21, 2017 and the Budget Kick off Meeting of February 9, 2017
were reviewed.

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46 COUNCILMEMBER HOYT MOVED TO APPROVE THE MINUTES OF THE
REGULAR CITY COUNCIL MEETING OF MARCH 21, 2017 AND THE BUDGET
KICK OFF MEETING OF FEBRUARY 9, 2017 AS AMENDED. COUNCILMEMBER

2 SWEETEN SECONDED THE MOTION. THE VOTE WAS RECORDED AS
FOLLOWS:

4 COUNCILMEMBER BEAN AYE
COUNCILMEMBER LUNDBERG AYE
6 COUNCILMEMBER BRODERICK AYE
COUNCILMEMBER HOYT AYE
8 COUNCILMEMBER SWEETEN AYE
THE MOTION CARRIED UNANIMOUSLY.

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4. **Consent Agenda** – No items.

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5. **Open Session for Public Comment**– Mayor Acerson called for any public
comment not listed as an agenda item. Several attendees addressed the Council at
this time as follows:

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Reece DeMille: Mr. DeMille, representing Waste Management, asked the Council if they
had any questions about garbage or recycling issues in the city. He also expressed his
appreciation for the partnership with the city. He also invited the Mayor and Council to a
golf tournament sponsored by Pleasant Grove City on May 18th at the Fox Hollow Golf
Course. He noted it is a good opportunity to network with other cities. Councilmember
Lundberg asked about green waste. Mr. DeMille stated they can do green waste, but
noted it is actually okay for the green waste to be in the garbage can as it actually helps
speed things up in the landfill. He mentioned that currently only Lehi City is doing their
own green waste within their city (opt in program), noting there is an avenue to do it
through the North Pointe Solid Waste District.

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Shylee Sweeten: Ms. Sweeten stated she is the Director for the Lindon Days Rodeo
Pageant program that is coming up in May. She asked the Council if there are any
changes or additions they would like to see this year to the program. Heath Bateman,
Parks & Recreation Director, stated they have done this program on a minimum budget
and it also helps out with Lindon Days with a minimal budget; it also facilitates the
neighborhood riding club. Councilmember Broderick asked Ms. Sweeten what she
would like to see different. Ms. Sweeten commented that she felt it went great last year
but would recommend that Lindon Days Rodeo could use a little more funding. She
mentioned the non-profit vs. profit adding it went from \$20 for a family to participate and
now it is \$3 a ride. They have to rent the stock so more stock may be needed as well. Mr.
Bateman stated they took their spending allotment out of his budget. Councilmember
Lundberg asked what the Council can do to promote the rodeo pageant and the youth
riding club in the surrounding areas. Ms. Sweeten agreed that more promotion earlier in
the season would be helpful. She noted this program is just Lindon City and not
associated with 4H. Councilmember Lundberg pointed out the current rodeo program is
accepting participation from anyone outside of the county and questioned if the program
should encourage and focus more participation in Utah County. Ms. Sweeten stated one
of the purposes of the program is to prepare these girls to go into the queen program and
they want to promote Utah but if it is limited there may not be enough participants, but it
is something to consider.

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2 **CURRENT BUSINESS**

- 4 6. **Public Hearing — FY2017 Fee Schedule Amendments; Resolution #2017-9-**
6 **R.** The Council will review and consider proposed fee schedule changes to the
6 Community Center rental fees. Lindon Parks & Recreation Director, Heath
6 Bateman, will present the information.

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10 COUNCILMEMBER BRODERICK MOVED TO OPEN THE PUBLIC
10 HEARING. COUNCILMEMBER SWEETEN SECONDED THE MOTION. ALL
12 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

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14 Heath Bateman, Parks & Recreation Director led this discussion by explaining in
14 regards to the Community Center Rental Rates and by request from Ms. Rolf, and outside
16 vendor with the Holy Cow Boutique; he has re-evaluated the 2016-17 fee schedule and
16 recommended the following changes:

- 18 • **Kitchen Rental included with rental of the Gym if requested.**
18 *The current fee schedule list the kitchen rental fee as \$20 per hour for residents,*
20 *\$30 for non-residents \$40 for commercial and \$16 for non profit. There have been*
20 *minimal rentals of the kitchen and the revenue from the last 5 years has been less*
22 *than \$1,000. There has been however, request for the kitchen a deal breaker for*
22 *some groups whom needed it but could not afford it. Including the kitchen with*
24 *the Gym rental may give some groups more options for renting the gym.*
- 24 • **Full Day Rental for the Community Center.**
26 *There has been a request from a perspective user of the Community Center for a*
26 *rental that has requested a center daily fee in addition to the hourly rates already*
28 *established. The following example will explain it further. If a commercial*
28 *business would like to rent the Lindon City Gym from 9:00 am to 10:00 PM for a*
30 *total of 13 hours, the hourly rate would be \$910 per day. If they wanted the entire*
30 *building (which includes the gym, cultural arts auditorium and classroom 6) for*
32 *13 hours, the cost would be \$2,340 a day. The cost is very preventative.*

34 Mr. Bateman further explained after review of past rentals, fees, and other rental
34 facilities, he believes it is in the best interest of the City to adopt a daily rate (or rental
36 amount cap) for renting areas in the Community Center. The current building rental rates
36 for the community center are as follows:

<u>Area</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Commercial</u>	<u>Non-profit</u>
38 Classroom	\$25/hr	\$35/hr	\$45/hr	\$20/hr
Gymnasium	\$50/hr	\$60/hr	\$70/hr	\$40/hr
40 Kitchen	\$20/hr	\$30/hr	\$40/hr	\$16/hr
Cultural Art Auditorium	\$45/hr	\$55/hr	\$65/hr	\$36/hr

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44 Having the hourly rate 'not to exceed' an 8 hour rate is below:
44 *8 hr cap*

<u>Area</u>	<u>Resident</u>		<u>Non-Resident</u>		<u>Commercial</u>		<u>Non-profit</u>	
	<u>Per Hour</u>	<u>Not exceed</u>	<u>Per Hour</u>	<u>Not exceed</u>	<u>Per Hour</u>	<u>Not exceed</u>	<u>Per Hour</u>	<u>Not exceed</u>
46 Classroom	\$ 25	\$ 200	\$ 35	\$ 280	\$ 45	\$ 360	\$ 20	\$ 160
48 Gymnasium	\$ 50	\$ 400	\$ 60	\$ 480	\$ 70	\$ 560	\$ 40	\$ 320
50 CCA	\$ 45	\$ 360	\$ 55	\$ 440	\$ 65	\$ 520	\$ 36	\$ 288

52 Having the hourly rate 'not to exceed' an 7 hour rate is below:
52 *7 hour cap*

Area	Resident		Non-Resident		Commercial		Non-profit	
	Per Hour	Not exceed	Per Hour	Not exceed	Per Hour	Not exceed	Per Hour	Not exceed
Classroom	\$25	\$175	\$35	\$245	\$45	\$315	\$20	\$140
Gymnasium	\$50	\$350	\$60	\$420	\$70	\$490	\$40	\$280
CCA	\$45	\$315	\$55	\$385	\$65	\$455	\$36	\$252

Having the hourly rate 'not to exceed' a 6 hour rate is below:
6 hour cap

Area	Resident		Non-Resident		Commercial		Non-profit	
	Per Hour	Not exceed	Per Hour	Not exceed	Per Hour	Not exceed	Per Hour	Not exceed
Classroom	\$25	\$150	\$35	\$210	\$45	\$270	\$20	\$120
Gymnasium	\$50	\$300	\$60	\$360	\$70	\$420	\$40	\$240
CCA	\$45	\$270	\$55	\$330	\$65	\$390	\$36	\$216

Mr. Bateman stated it is his recommendation that the day rate be capped at 7 hour rental times. He also noted that most centers have a daily cap recommendation ?????????? 7 hour cap. Referenced the schedule.

Ms. Rolf stated to have a cap would be great and they would rent four times a year for 5 days. She noted that she joined the PG/Lindon Chamber of Commerce with the hope that the Chamber members could get better pricing. This may be something they can work with. Mr. Cowie stated the city should be transparent with the fee schedule and it should be consistent as to apply it to everyone.

COUNCILMEMBER LUNDBERG MOVED TO CLOSE THE PUBLIC HEARING. COUNCILMEMBER BRODERICK SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

Mr. Bateman...the resident rate \$800 day rate
Commercial rate would be \$1600
With 5% off and 5% off if chamber member Councilmember Sweeten
Councilmember Lundberg commented
Councilmember Broderick
Councilmember Hoyt

Mayor Acerson then called for any further comments or discussion from the Council. Hearing none he called for a motion.

COUNCILMEMBER SWEETEN MOVED TO APPROVE RESOLUTION #2017-9-R AMENDING THE FY2017 FEE SCHEDULE WITH THE 6 HOUR CAP AND 5% DISCOUNT ON THE COMMERCIAL IF THEY RENT THE ENTIRE BUILDING AND 5% IF THEY ARE A MEMBER OF THE PG/LINDON CHAMBER OF COMMERCE. COUNCILMEMBER SWEETEN SECONDED THE MOTION.

THE VOTE WAS RECORDED AS FOLLOWS:

COUNCILMEMBER BEAN AYE
COUNCILMEMBER LUNDBERG AYE
COUNCILMEMBER BRODERICK AYE
COUNCILMEMBER HOYT AYE
COUNCILMEMBER SWEETEN AYE

THE MOTION CARRIED UNANIMOUSLY.

2 7. **Public Hearing — Adopt FY2018 Tentative Budget; Resolution #2017-10-R.**

4 The Council will review and consider for adoption the FY2018 Tentative
6 Budget. The City will hold additional public meetings to review the budget on
8 May 2, 2017 and May 16, 2017. The City will hold a public hearing to adopt the
10 Proposed Budget on May 16, 2017 and a public hearing to adopt the Final
12 Budget on June 20, 2017.

14 COUNCILMEMBER BRODERICK MOVED TO OPEN THE PUBLIC
16 HEARING. COUNCILMEMBER SWEETEN SECONDED THE MOTION. ALL
18 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

20 Mr. Cowie explained this is the first rough draft including highlights on the
22 budget. He then referenced the Tentative Budget documents for FY2018. He noted this
24 proposed budget is essentially a ‘rough draft’ that is required by State Code to allow the
26 public to begin review of potential budgetary issues. He pointed out not too much time
28 will be spent discussing this draft budget at this meeting as it will continue to be refined
30 and updated throughout upcoming work sessions and public hearings.

32 Mr. Cowie then noted some items to consider within the Tentative Budget and/or issues
34 yet to be finalized as follows:

- 36 • Potential revenue and matching expenditure for the sale of the Geneva Resort
38 Park property has not yet been added to the budget document. The Council will
40 discuss how to allocate the revenue in upcoming budget work sessions.
- 42 • Employee Benefit cost increases have been included in Tentative Budget:
 - 44 ○ Medical insurance premium increased by 7.2%
 - 46 ○ Dental insurance premium increased by 4.0%
 - Budget Committee recommended possible removal of additional \$50
 benefit for single coverage; additional \$100 benefit for double
 coverage. Council direction needed.
- Personnel Changes: City Engineer; considering Facilities & Fleet Manager
- Proposed Utility Rate Increases (4th increase of 5-year rate increase plan):
 - Water 9%
 - Sewer 4%
 - Storm Water 13%
- New Sewer Lift Station:
 - Sewer Revenue Bond = Estimated at ~\$1.2M

42 There was then some general discussion regarding the tentative budget.

44 Shelley Bonnett suggested sending notice to the utility companies and let them
46 know they couldn’t cut for a period of time. Something to think about when redoing a
road as it would keep the roads nicer. Also, Alpine School District they get so much of
the property tax. The buses use the roads so much and she sees a lot of waste and they
are not good stewards of the taxes.

2 Mayor Acerson called for any further public comments. Hearing none he called
for a motion to close the public hearing.

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6 COUNCILMEMBER BRODERICK MOVED TO CLOSE THE PUBLIC
HEARING. COUNCILMEMBER SWEETEN SECONDED THE MOTION. ALL
PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

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10 Mayor Acerson called for any further comments or discussion from the Council.
Hearing none he called for a motion.

12 COUNCILMEMBER HOYT MOVED TO APPROVE RESOLUTION #2017-
10-R ADOPTING THE FY2018 TENTATIVE BUDGET. COUNCILMEMBER
14 LUNDBERG SECONDED THE MOTION. THE VOTE WAS RECORDED AS
FOLLOWS:

16 COUNCILMEMBER BEAN AYE
COUNCILMEMBER LUNDBERG AYE
18 COUNCILMEMBER BRODERICK AYE
COUNCILMEMBER HOYT AYE
20 COUNCILMEMBER SWEETEN AYE
THE MOTION CARRIED UNANIMOUSLY.

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24 **6. Recess to Lindon City Redevelopment Agency Meeting (RDA).** The Council
will call the Lindon City Redevelopment Agency to order, and review and
approve the RDA minutes.

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28 COUNCILMEMBER HOYT MOVED TO CONVENE THE MEETING OF THE
LINDON CITY REDEVELOPMENT AGENCY AT 8:36 P.M. COUNCILMEMBER
BRODERICK SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE
30 MOTION CARRIED.

32 BOARDMEMBER HOYT MOVED TO ADJOURN THE MEETING OF THE
LINDON CITY RDA MEETING AND RE-CONVENE THE MEETING OF THE
34 LINDON CITY COUNCIL MEETING AT 8:41 P.M. BOARDMEMBER SWEETEN
SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION
36 CARRIED.

38 *The agenda order was changed at this time to accommodate the applicant of item
#11 and was moved to the next agenda item before item #10.*

40
42 **11. Concept Review — McCann Main Street Development.** The Council will
review a concept plan from Marc McCann who is requesting review of possible
44 subdivision options for property located at 122 N. Main, adjacent to the Lindon
Hollow.

46 Mr. Van Wagenen explained a Concept Review allows applicants to quickly
receive Planning Commission and/or City Council feedback and comments on proposed

2 projects. He noted that no formal approvals or motions are given, but general suggestions
4 or recommendations are typically provided. This proposal is located at approximately 122
6 North Main Street. He explained the applicant is interested in developing the property
8 into four buildable lots on a private lane and leaving large portions of the Hollow
untouched. Currently, City Code requires private roads to be built to public standards in
the eventuality that the road is taken over by the City. He noted this concept does not
meet current City Code. A concept that has a standard local public street has also been
submitted.

10 Mr. Van Wagenen further explained this proposal has six lots and two that would
be located in directly in the Hollow. It should be noted that the Hollow is designated as a
12 Sensitive Area and FEMA Flood Zone within the City and is subject to additional
regulations for development. He then referenced the photo showing the boundaries of the
14 Hollow Sensitive Area. The applicant has removed portions of the property from the
Flood Zone. He explained that the City anticipates this area of the Hollow acting as a
16 storm water detention basin as indicated in the email from the City Engineer that
describes some additional issues with the development proposals. Mr. Van Wagenen
18 stated the Planning Commission was generally favorable to the preferred concept with the
understanding that some code changes would need to be initiated.

20 Mr. Van Wagenen then presented an aerial showing existing lot lines and
sensitive area, the preferred concept with private lane, the alternate concept with public
22 roadway, the amended flood zone designation, detention basin contours and the City
Engineer email followed by some general discussion.

24 Mayor Acerson called for any further comments or discussion from the Council.
Hearing none he moved on to the next agenda item.

26 **10. Continued Public Hearing – Commercial Design Standards; Ordinance**

28 **#2017-1-O.** This item was continued from the February 7, 2017 Council meeting.
The City Council will review and consider updates to the Commercial Design
30 Standards for buildings and site development.

32 COUNCILMEMBER BRODERICK MOVED TO OPEN THE PUBLIC
HEARING. COUNCILMEMBER SWEETEN SECONDED THE MOTION. ALL
34 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

36 Mr. Van Wagenen gave some background of this agenda item explaining this is a
continued public hearing from the February 7, 2017 City Council meeting. The item was
38 continued so that staff could gather input from architects and developers regarding cost
implications of the proposed changes. Some feedback has been received at the time of
40 this writing and staff will continue to solicit feedback until April 18. All feedback will be
presented in the City Council meeting. At the encouragement of the City Council and
42 Planning Commission, the 700 North Steering Committee was assembled to make
suggestions regarding the future development of the 700 North commercial corridor. The
44 Committee was made up of elected, appointed, and lay members of the community and
began meeting in January of 2016. Recently, the Committee presented their
46 recommendations to the Commission and Council. One such recommendation was to
amend the existing Commercial Design Standards to reflect additional standards

2 regarding building articulation and façade variation, screening of mechanical equipment,
4 and building entryways. The changes are meant to increase the architectural quality of
new commercial development within Lindon.

6 Mr. Van Wagenen went on to say in the original 700 North Steering Committee
presentation, four slides regarding additional architectural standards for building
8 articulation, building entrances, and screening of mechanical equipment were presented
for consideration. He then referenced the slide in question. Mr. Van Wagenen noted that
10 new wording has been added to *Section V. Architectural Character* intended to reflect the
suggested changes to the Standards. He then referenced the redline additions to the text
(changes can be found on pages 24, 27, and 29 of the Standards).

12 Mr. Van Wagenen stated the Committee suggestions included several pictures to
demonstrate the desired architectural feature. No additional pictures have been added to
14 the Commercial Design Standards although that is a possibility. Although originating
with the 700 North Committee, the presented changes would be applicable to all new
16 development in every commercial zone within the City, not strictly the Lindon Village
Commercial zone. See attachment three for the current zoning map.

18 Mr. Van Wagenen commented that there was a healthy discussion amongst the
Planning Commission regarding this proposal. The discussion focused around whether or
20 not these changes should be applied City wide, just in the Lindon Village Commercial
zone, and whether any design standards were appropriate at all. There was concern
22 voiced from Commissioner Johnson that increased design standards limit the ability of
small business owners to develop smaller lots along State Street due to cost constraints.
24 Two Lindon residents, Krisel and Mike Travis, were in attendance and also expressed
concern over limiting creative design in Lindon and concern that the standards were to
26 conservative in general. He then presented for discussion slides from Committee
presentation regarding architectural standards, the revised Lindon City Design Standards
28 and the current Lindon City Zoning Map.

30 Mayor Acerson called for any public comments. Hearing none he called for a
motion to close the public hearing.

32 COUNCILMEMBER BRODERICK MOVED TO CLOSE THE PUBLIC
HEARING. COUNCILMEMBER SWEETEN SECONDED THE MOTION. ALL
34 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

36 Mayor Acerson called for any further comments or discussion from the Council.
Hearing none he called for a motion.

38 COUNCILMEMBER LUNDBERG MOVED TO APPROVE ORDINANCE
40 #2017-1-O ADOPTING THE COMMERCIAL DESIGN STANDARDS.
COUNCILMEMBER BRODERICK SECONDED THE MOTION. THE VOTE WAS
42 RECORDED AS FOLLOWS:

44 COUNCILMEMBER BEAN	AYE
COUNCILMEMBER LUNDBERG	AYE
COUNCILMEMBER BRODERICK	AYE
46 COUNCILMEMBER HOYT	AYE
COUNCILMEMBER SWEETEN	AYE

2 THE MOTION CARRIED UNANIMOUSLY.

4 **12. Discussion Item — General Plan Update; Public Survey Questions.** The
6 Council will discuss with Planning Director, Hugh Van Wagenen, possible
8 questions and/or topics to be included in a public survey to help guide updates and
10 needed changes to the Lindon City General Plan.

12 Mr. Van Wagenen explained Lindon City has a ‘General Plan’ document that
14 consists of goals, policies, and maps intended to help guide the future development of the
16 city for the next 5 to 30 years. The document is periodically updated to ensure adequate
18 planning for the future. A ‘General Plan Committee’, made up of citizens throughout
20 Lindon, will be formed to assess the plan and the future needs/desires of the city after
22 collecting community input.

Mr. Van Wagenen noted this is a draft survey intended to gauge the public
opinion on updates to the General Plan. The Planning Commission reviewed the survey
questions and had some suggestions which are found in the document below. He noted
staff hopes to have a final version by the end of April.

Mr. Van Wagenen then presented the public survey questions to the council
followed by some general discussion.

Mayor Acerson called for any further comments or discussion from the Council.
Hearing none he moved on to the next agenda item.

24 **12. Review & Action — Planning Commissioner Appointment.** The Council will
26 consider re-appointment of Bob Wily as a member of the Planning Commission.
28 This will be Bob’s second term which will last for three years, or until his
30 respective successor has been appointed.

Mr. Cowie explained the Council needs to re-appointment Bob Wily as a member
of the Planning Commission. He noted this will be Mr. Wily’s second term which will
last for a full three-year term which will expire the last day of April 2020, or until his
successor has been appointed.

Mayor Acerson called for any comments or discussion from the Council. Hearing
none he called for a motion.

36 COUNCILMEMBER BEAN MOVED TO APPROVE THE RE-
38 APPOINTMENT OF BOB WILY AS A LINDON CITY PLANNING
COMMISSIONER. COUNCILMEMBER LUNDBERG SECONDED THE MOTION.
THE VOTE WAS RECORDED AS FOLLOWS:

40 COUNCILMEMBER BEAN AYE
42 COUNCILMEMBER LUNDBERG AYE
COUNCILMEMBER BRODERICK AYE
COUNCILMEMBER HOYT AYE
44 COUNCILMEMBER SWEETEN AYE
THE MOTION CARRIED UNANIMOUSLY.

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48 **13. Review & Action — Storm Water Piping & Street Improvements along
Gillman Lane.** The Council will consider appropriating up to \$200,000 in

2 General Fund reserve monies to install system improvements including a storm
4 water pipe and other street improvements along portions of Gillman Lane. The
6 developer of the Ken's Cove Subdivision is willing to participate with
installation costs of some of these improvements and upsized piping while
installing other subdivision infrastructure.

8 Mr. Cowie explained a proposed subdivision development will be doing work to
10 install a smaller storm drainage pipe where the city will eventually need a much larger
12 storm water pipe. He noted the developer (Deny Farnworth) is willing to install the up-
14 sized materials and will contribute funds towards what would have been spent on the
smaller pipe installation. He pointed out that the developer is also willing to do additional
off-site concrete curb/gutter/sidewalk that the City is requesting be made to connect to
nearby improvements and eliminate gaps in curb/gutter/sidewalk. He noted these costs
are estimates only and there are some cost variables that have not been finalized yet.

16 Mayor Acerson called for any further comments or discussion from the Council.
Hearing none he called for a motion.

18 *At this time Councilmember Hoyt recused himself from this item due to a conflict
20 of interest and abstained from voting on this agenda item.*

22 COUNCILMEMBER SWEETEN MOVED TO DENY THE APPROPRIATION
24 OF UP TO \$200,000 IN GENERAL FUND RESERVE MONIES TO INSTALL
STORM WATER SYSTEM PIPING AND PUBLIC STREET IMPROVEMENTS
ALONG PORTIONS OF GILLMAN LANE AS DISCUSSED. COUNCILMEMBER
BRODERICKSWEETEN SECONDED THE MOTION. THE VOTE WAS
26 RECORDED AS FOLLOWS:

28 COUNCILMEMBER BEAN	AYE
COUNCILMEMBER LUNDBERG	NAY
COUNCILMEMBER BRODERICK	AYE
30 COUNCILMEMBER HOYT	ABSTAIN
COUNCILMEMBER SWEETEN	AYE

32 THE MOTION CARRIED UNANIMOUSLY.

34 **14. Review & Action — Lindon City Policies & Procedures Manual; Resolution**
36 **#2017-11-R.** The Council will review and consider the updated Lindon City
Policies & Procedures Manual outlining employee policies and procedures for
employment with Lindon City. Some sections of this manual have previously
38 been approved by the Council, but the entire document has been reformatted and
updated and for ratification purposes is requested by Staff to be re-approved in its
40 entirety.

42 Mr. Cowie referenced the Resolution and updated/reformatted Lindon City
44 Policies & Procedures Manual (included in the staff report). He noted the Council has
approved past changes to sections 4, 5, and 6 of the Policies & Procedures Manual (which
is the majority of the document) and no material changes have been made to those
46 sections since last being approved by the Council. However, the other sections including
the Introduction and Sections 1-3 & 7-9 have had minor updates over several years. This

2 document combines all the past and current changes into this newly formatted policy
4 manual before you tonight. He noted all of the sections have been reviewed and approved
by the City Attorney.

6 Mr. Cowie then referenced the sections with more significant wording
changes/updates as follows:

- 8 Introduction
- Section 1.2 – City Council Agenda (added sub-sections 2a and 2b)
- 10 Section 3.5 - Surplus Property Disposal (added base dollar value limit of \$100
before needing Council approval for disposal)
- 12 Appendix A (added tuition reimbursement form; performance evaluation forms)

14 Mayor Acerson called for any further comments or discussion from the Council.
Hearing none he called for a motion.

16 COUNCILMEMBER BRODERICK MOVED TO APPROVE THE UPDATED
18 LINDON CITY POLICIES AND PROCEDURES MANUAL. COUNCILMEMBER
SWEETEN SECONDED THE MOTION. THE VOTE WAS RECORDED AS
FOLLOWS:

20 COUNCILMEMBER BEAN	AYE
COUNCILMEMBER LUNDBERG	AYE
22 COUNCILMEMBER BRODERICK	AYE
COUNCILMEMBER HOYT	AYE
24 COUNCILMEMBER SWEETEN	AYE

THE MOTION CARRIED UNANIMOUSLY.

26 COUNCIL REPORTS:

28 **Councilmember Hoyt** – Councilmember Hoyt reported he has a possible new member
30 for the CCAB and will get the name to the Mayor for him to contact. He also reported the
PG/Lindon Chamber of Commerce event (luncheon) was well attended. He noted the
32 Easter Egg Hunt was a great event and well attended. He was also introduced to the new
Little Miss Lindon Royalty stating they will do a great job representing the city.

34 **Councilmember Broderick** – Councilmember Broderick reported he attended the Utah
36 League of Cities and Towns (ULCT) conference where they reviewed statutes and best
practices policies and he realizes that Lindon City does things in the appropriate manner
38 as required. The conference was very beneficial and was a complement to the city.

40 **Councilmember Bean** – Councilmember Bean reported that he appreciates the hiring
process of the Chief of Police position and those involved in making the decision.

42 **Councilmember Lundberg** – Councilmember Lundberg reported the Tree Board Arbor
44 Day celebration will be held on Saturday, April 22nd at the Lindon View Park where they
will be planting shrubs at 9 am. She also mentioned the ULCT conferences where there
46 were vendors promoting the 311 non-emergency number. She questioned if the city

2 should have something like this for non emergency issues. She also reported on the
4 ULCT conference noting there was a lot of good information presented.

6 **Councilmember Sweeten**– Councilmember Sweeten reported the landfill is running
8 well. He also reported the new Police Chief starts Monday and discussed the hiring
10 process. He feels he’s a good fit and will be great for Lindon.

12 **Mayor Acerson** – Mayor Acerson reported the conference was great and beneficial
14 where he had the opportunity to have some good conversations with several Mayors. He
16 also attended the Grand opening of Aquatherm that was a nice event and well attended.
18 He also reported the animal shelter is trying to give direction regarding animal activists.

20 **Administrator’s Report:**

22 Mr. Cowie reported on the following items followed by discussion.

24 **Misc. Updates:**

- 26 • April newsletter
- 28 • May newsletter article: Hugh Van Wagenen - Article due to Kathy Moosman
30 last week in April
- 32 • Police Chief Josh Adams will start Monday, April 24th .
- 34 • Misc. Items

36 **Upcoming Meetings & Events:**

- 38 • April 15th at 9:00 am - Easter Egg Hunt at Pheasant Brook Park
- 40 • April 8th - 15th – Spring Clean-up dumpsters available
- 42 • May 29th (Memorial Day) – Aquatics Center opens to the public
- 44 • May 29th Memorial Day service at cemetery
- 46 • August 7th -12th – Lindon Days
- Heirloom clothing grand opening.

32 Mayor Acerson called for any further comments or discussion from the Council.
34 Hearing none he called for a motion to adjourn.

36 **Adjourn** –

38 COUNCILMEMBER BRODERICK MOVED TO ADJOURN THE MEETING
40 AT 11:57 PM. COUNCILMEMBER SWEETEN SECONDED THE MOTION. ALL
42 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

44 Approved – May 2, 2017

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Kathryn Moosman, City Recorder

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Jeff Acerson, Mayor