

Lindon City
Building Inspector 1, 2, 3

JOB DESCRIPTION:

TITLE: Building Inspector 1, 2, 3
DEPARTMENT: Community Development
STATUS: Regular Full-time
WAGE RANGE:
Inspector 1 - Range 17 (\$22.36 to \$33.54/hr)
Inspector 2 - Range 18 (\$23.64 to \$35.38/hr)
Inspector 3 - Range 19 (\$24.93 to \$37.36/hr)

EFFECTIVE DATE: 7-1-2021
FLSA CODE: Non-Exempt

NATURE OF THE WORK

Under the direction of the Chief Building Official, the Building Inspector 1, 2, or 3 is responsible for conducting a variety of residential, commercial and industrial building inspections and enforcing compliance with building codes and related city codes and regulations.

EXAMPLES OF DUTIES

Inspects residential, commercial and industrial buildings for compliance with currently adopted State and local code standards; inspects building projects from start-to-finish including a variety of structures, plumbing, electrical, and mechanical; reviews plans to ensure buildings are constructed according to the approved plans; Works closely with city employees, contractors and the public to answer questions and resolve problems; answer questions from contractors, laborers, and the general public regarding building codes and construction processes; may perform plan checks and review submitted building documents and plans; may investigate code violations and assist in code violation abatement / zoning code enforcement; other duties as assigned.

KNOWLEDGE, ABILITIES, AND SKILLS

Knowledge of:

- Construction methods, building practices, building standards and codes;
- Types of building plans, schematics and engineering drawings;
- Enforcement methods related to codes and regulations;
- Record keeping and report writing

Ability to:

- Provide excellent customer service;
- Establish and maintain effective communication and working relationships with contractors, engineers, construction laborers, co-workers, and general public;
- Organize and track multiple projects at the same time;
- Explain complex rules, laws and ordinances in an easy to understand manner;

Skill in:

- Experience reading and interpreting codes, construction documents, engineering plans and specifications;
- Basic word processing (record keeping; report / letter writing);
- Operating work computer and digital handheld devices (for inspections in the field);
- Handling potentially frustrated individuals and difficult situations calmly and professionally.

EDUCATION, LICENSES AND CERTIFICATES AND EXPERIENCE

- Standard high school diploma or equivalent;
- Requires a valid State of Utah Driver License;

*Inspector 1	ICC Certified and/or State of Utah Limited Inspector license in at least one area of residential inspection (plumbing, electrical, mechanical, building) <i>or</i> have ability to become licensed within 6-months after date of employment AND 0-2 years of relevant inspection experience.	Range 17 (\$22.36 to \$33.54/hr)
Inspector 2	ICC Certified in all four areas of residential or commercial inspection (plumbing, electrical, mechanical, building) and/or State of Utah Combination Inspector license AND 2 years of relevant inspection experience.	Range 18 (\$23.64 to \$35.38/hr)
Inspector 3	ICC Certified (commercial & residential) in plumbing, electrical, mechanical, building) and State of Utah Combination Inspector license AND 5+ years of relevant inspection experience with expertise in inspection of large commercial & industrial projects.	Range 19 (\$24.93 to \$37.36/hr)

- **Lindon City is willing to train inspectors with significant construction experience that may not have certifications at point of hiring.*

WORKING ENVIRONMENT

- Work is performed in both indoor and outdoor settings at construction sites states of completion and in various weather conditions.
- Physical demands may occur in activities related to considerable walking, walking on uneven ground, standing, stooping, sitting, reaching, safely using a ladder, etc.
- Talking, hearing and seeing required in the daily performance of duties.
- Operating a city vehicle for local travel required in course of performing job functions.
- Typical office environment for daily use of computer and building permit / plan review.

Selected applicant must pass a drug screening test, criminal background check, and driver license check prior to official offer of employment.

Lindon City is an Equal Opportunity Employer.