

Notice of Meeting

Lindon Historic Preservation Commission



The Lindon Historic Preservation Commission will hold a public meeting on **Monday, January 8, 2023**, in the Lindon City Community Development Offices within the City Center, 100 North State Street, Lindon, Utah. The meeting will begin at **6:30 P.M.** The agenda will consist of the following:

Agenda

Invocation: By Invitation

Pledge: By Invitation

1. Call to Order

2. Approval of Minutes

- a. Lindon Historic Preservation Commission meeting: 10/9/2023
- b. Lindon Historic Preservation Commission meeting: 11/13/2023

3. Public Comment

4. New Business

- a. Budget meeting coming up in February, brainstorm ideas to bring up to the City Council
- b. 2024 public meeting schedule
- c. Elect a new chair for 2024
- d. Re-visit goals for the centennial year
- e. Other business

5. Adjourn

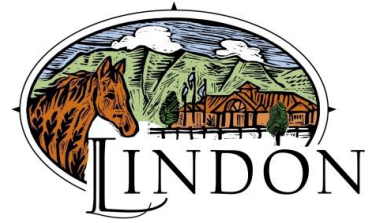
Materials for the agenda items above are available for review at the Lindon City Planning Department, located at 100 N. State Street, Lindon, Utah. For specific questions on agenda items our Planning Staff may be contacted directly at 801-785-7687. Lindon City Code(s) are available on the City web site: www.lindoncity.org. The City of Lindon, in compliance with the Americans with Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for City-sponsored public meetings, services programs or events should call Britni Laidler, City Recorder, at 801-785-5043, giving at least 24 hours notice.

Posted By: Britni Laidler, City Recorder

Date: 1/5/2024

Time: 5:00 PM

Place: Lindon City Center, Lindon Police Station, Lindon Community Center



Notice of Meeting

Lindon Historic Preservation Commission

Item 1 – Call to Order

Bret Swalberg
Chelsea Beutler
Brian Beutler
David Eaves
Jennifer Eaves
Deborah Bagley
Sheron Drake

Historic Preservation Commission Meeting Minutes
October 9, 2023

Start: 6:34 PM

In Attendance: Bret Swalberg (Chair), Jennifer and David Eaves, Chelsea and Brian Beutler, Michael Florence (Community and Economic Development Director), and Mary Barnes (Planning Staff). Alena Franco, a representative of the State Historic Preservation Office was also in attendance for a training.

Held in: Lindon City Community Development Conference Room – 100 N State St, Lindon, UT

Opening Prayer: David Eaves

Pledge of Allegiance: Chelsea Beutler

Conducting: Bret Swalberg

1) Call to Order: The meeting was called to order at 6:40 PM.

Audible roll call of commissioners:	PRESENT	EXCUSED
- Bret Swalberg	Here	
- Chelsea Beutler	Here	
- Brian Beutler	Here	
- David Eaves	Here	
- Jennifer Eaves	Here	
- Deborah Bagley		Absent
- Sheron Drake		Absent

2) Approval of Minutes: The minutes of the regular meeting of the Historic Commission meeting of September 5, 2023 were reviewed.

Commissioner Brian Beutler moved to approve the minutes of the regular meeting of September 5, 2023, as presented. Commissioner Chelsea Beutler seconded the motion. All present voted in favor. The motion carried.

3) Public Comment: Commissioner Bret called for comments from any audience member who wishes to address any issue not listed as an agenda item.

4) A. New Business – Alena Franco: Alena is the State Historic Preservation Office Representative, and she presented materials to the commission regarding their role as a historic commission. Alena used a presentation and example materials for her information. For a copy of these materials, please reach out to planningdept@lindoncity.org.

Alena talked about the Certified Local Government program, or CLG program that is housed in the State Historic Preservation Office (SHPO). Anything historic building related, archeology, historic human remains, main streets, etc. is what the SHPO looks at. The one federal grant that the SHPO can hand out must be used to assist local governments in historic preservation activities, and that grant is called the CLG grant. This money comes directly from the National Parks Service.

- One commission duty is that the commission is an advisory board to the City Council on historic projects.
 - o Historical buildings are any buildings that are older than 50 years. Anything older than 50 years is historic.
- Another duty is to conduct surveys within the community. That does not mean the commission personally, that is done by professionals. Recommend a survey every 10 years.
 - o Alena recommends going to the oldest areas in Lindon and surveying those areas.
- Another duty is participating in the land use process with the city and other agencies as it pertains to historical areas or buildings, or history in general.

- Section 106 law states that federal agencies must take into account historical sites in the area. If federal agencies are doing work in the area, they must work with the Historic Commission.
- Some commissions can use this. If a federal agency is hurting the community (taking out historical houses, etc.) then the commission can require money back so they can complete a historic project of some sort.
- An important duty is public education. Reaching out to the public to educate them on the history of Lindon
- Another duty is to comment on National Register nominations. When someone is on that list, they get access to money. If a house is on the National Register, then you can update and renovate it. The only reason why someone wouldn't be able to do that is if there is a local ordinance. Alena does not recommend doing that unless there is strong community support.

Grants: the whole point of the CLG program is that there are regular grants in January that we can apply for. These are reimbursement matching grants which means that we do not get the money up front. We have to front the entire cost, and then get paid out at the end. Right now, we can ask for a total of \$20,000, but everything has to be matched with an equal local grant. So, if Lindon asked for a \$20,000 grant, the City Council would have to also pledge \$20,000. We would pay the full \$40,000 up front, and get back the \$20,000 at the end of the project. Projects can be under \$20,000 as well.

- You can phase projects as well. SHPO is interested in helping you with your project, so whatever they can do they will do to help.
- An example is Lehi, they got a grant this year for the Hutchins Museum, where they redid the ADA doors. PG's pioneer home has had a grant to put in ADA bathrooms and has a current grant to fix the roof. Springville will ask property owners on Main Street to submit applications to update their facilities, and then Springville will choose a building and apply for a grant with that specific building. The matching money would come from the property owner. Payson uses their grants for the Peeteetneet chapel and a few other buildings.
- Some cities use it for historic surveys. Others use it for public education like walking tours.
- 1 application per city, but can have different projects on one application. No matter the size of your city, \$20,000 is the peak amount of money. If a project is canceled, the money gets redistributed.
- Some different grant projects we can do
 - Surveys – can dive into just one property with an individual level survey (ILS) or an area with a reconnaissance level survey (RLS).
 - National register nominations – it's like the dean's list at college. It's an honorific, and the property owners may be able to get extra funding if they are on the register.
 - Pre-development – architectural or structural etc.
 - Development – rehab of properties.
 - Preservation planning – historic preservation plans. Logan has one. Design guidelines.
 - Education and outreach – walking tours, pamphlets, history in a minute video

Alena also presented examples of grant applications. She showed the commission the PG application, which is for the rehabilitation of a pioneer home's roof. She explained how to apply, and what they are looking for when people fill it out. She also showed a Saratoga Springs application for a survey.

- Ideas for grant applications usually originate with the Historic Preservation Commission
- Sometimes museum commissions, sometimes recreation departments, sometimes planning departments, etc.
- Commissioner Brian Beutler asked what Lindon's City Council's appetite might be for historic preservation grants and matching funds. Director Florence stated that if the commission came up with a good plan, they would certainly consider funding it.
 - Alena stated that if the city doesn't want to support it, could go with private funding
- There is an architect on the SHPO staff who can give opinions on historic structures, whether it might need help, etc.

- Could use this grant for the centennial. Sooner you apply the better.
- All nominations for the national register are sent to the Historic Commission to weigh in. Alena showed an example of a nomination.
- The commission could educate a private property owner about the grant, and help them apply with the City. The private property owner would provide the funds.
- You can also get tax credits for historical buildings. Alena can have her colleagues over the tax credits to come and present as well.

4) B. 2024 Centennial July Event: The event that the historic commission will put on in July of 2024.

Mary stated that to limit confusion for the next year, choosing 3-4 big projects would probably be a good idea. This event can be one of those projects. There are three things that Parks and Rec want the Historic Preservation Commission to be over in 2024. 1. The articles in the Timp Times; 2. A July event; and 3. Possibly restoring the historical museum so that it is more accessible.

- Mary said that she would send out a sign-up sheet for the articles.

Commissioner Chelsea Beutler said that it would probably be best if it's an open invitation event instead of an event on one night. Like a historical scavenger hunt with education.

- The commission agreed, it would be hard to nail down a date.
- It would be interesting to do something with clues, like a treasure hunt
- Discover Lindon History Interactive Events
- Have a ton of prizes, maybe a geocache thing, etc. Everything corresponds with a historical site.
- Get a budget from Heath.
- Have businesses donate prizes
- A month-long scavenger and treasure hunt, incorporating veteran and pioneer stuff
- All the answers are in the green pamphlet?

4) C. Digitizing Lindon Historical Records

Talked about the importance of digitizing historical records. Also, Lindon Elementary has two shelves of records that needs to get scanned in. This could be one of the 3-4 projects.

- Get an estimate from a digitizing company for digitizing things. Will need to have an inventory
- Asking for more budget would require the commission requesting that from the City Council. Could get an intern, a digitizing company, etc.
- Lindon elementary stuff is the most important to get done as soon as possible. Alena recommends doing it all in-house.

4) D. Upcoming Historic Christmas Tree Lighting:

Mary briefly explained the historic tree lighting, and the commission discussed the agenda. A few schools in the community haven't been able to perform in recent years, so the commission requested a list of schools that have performed in the last year. That way, they will be able to choose which school they want to ask to perform. The program will be about 45 minutes, with treats served by the Lindon police. The commission chose a start time of 6:30 PM.

5) Adjourn

Commissioner Swalberg made a motion to adjourn the meeting at 7:54 PM. Commissioner Eaves seconded that motion. All present voted in favor. The motion carried.

End time: 7:54 PM

Historic Preservation Commission Meeting Minutes
November 13, 2023

Start: 6:30 PM

In Attendance: Bret Swalberg (Chair), Sheron Drake (Vice-Chair, over Zoom), Michael Florence (Community and Economic Development Director), and Mary Barnes (Planning Staff).

Held in: Lindon City Community Development Conference Room – 100 N State St, Lindon, UT

Opening Prayer: Bret Swalberg

Pledge of Allegiance: Mike Florence

Conducting: Bret Swalberg

1) Call to Order: The meeting was called to order at 6:30 PM.

Audible roll call of commissioners:	PRESENT	EXCUSED
- Bret Swalberg	Here	
- Chelsea Beutler		Absent
- Brian Beutler		Absent
- David Eaves		Absent
- Jennifer Eaves		Absent
- Deborah Bagley		Absent
- Sheron Drake	Here	

2) Approval of Minutes: The minutes of the regular meeting of the Historic Commission meeting of October 9, 2023 were reviewed.

There was no quorum present. This was postponed until a quorum is present at the next meeting.

3) Public Comment: Commissioner Bret called for comments from any audience member who wishes to address any issue not listed as an agenda item.

Commissioner Drake commented that giving everyone on the commission the option of Zoom could open opportunities to attend, if attending in person is difficult. Commissioner Swalberg stated that he will start texting people at 5 PM on meeting days to see if they will be able to attend.

4) A. New Business – New Google Drive:

Mary introduced the new Google Drive for the commission, showing all the sections and uploaded documents. There is a spreadsheet to sign up for the Timpanogos Times articles.

4) B. Upcoming Historic Christmas Tree Lighting Agenda:

The commissioners decided on Maeser Prep for the choir. A secondary option was Rocky Mtn Elementary. The final agenda was as follows:

- Welcome: Bret Swalberg
- Choir: Maeser or Rocky Mtn
- Invocation: Pastor Chad Johnson (secondary, Greg Lupus)
- Christmas story: Chaplain Greg Lupus (secondary, Mayor Acerson)
- Tree lighting history: Ken Drake
- Closing remarks: Mayor

4) C. Digitizing Lindon Historical Records

Lindon Elementary has records that the commission may be able to help digitize. Jamie Belliston is the contact for this project.

- Mary will reach out to Jamie to ask how we can help digitize the records
- How many records in general?

- Priority is Lindon Elementary.

Mike Florence had the idea of making sure we scan historic Lindon Elementary photos as well.

Stephane Harris, the clerk upstairs, is willing to help scan loose documents for the historic commission in the afternoons. Will need to figure out a facility or something for scanning books. Or, have a day where someone comes over and starts scanning, take shifts?

- Mary can help with digitizing the Community Development documents.

Or, get an intern that will come in and scan everything for the commission. This would have to be in the budget. Usually, we have budgeted \$3000 for an intern for a semester.

Commissioner Swalberg stated that he wanted to start an inventory effort. Mike Florence had the idea of reaching out to all schools to get their historical documents. If the commission is only a 10th of the way through digitizing our records and school records by the end of the year, will look into an intern option.

A work meeting was scheduled for November 30, 2023, from 7 PM-8 PM. The commission and Mary will go to the Lindon Historic Museum and inventory the museum. Then, record that in the Google Drive. This will help the commission be able to get quotes from digitizing companies.

4) D. Other Business:

The commissioners talked about the frequency of the meetings in 2024. They decided that monthly meetings are still needed throughout 2024.

Then, the commissioners talked about how to get more commissioners to attend meetings. Possibly changing the meeting time, a calling/texting tree, and the Zoom option.

State grants: The commission has to come up with ideas for grants that we can match next year. Will need to bring it up at this year's upcoming budget meeting.

- A good idea to implement with a project would be an RLS or reconnaissance-level survey. This would help us identify the historic properties in Lindon. Also, a requirement in the code.

The commission also discussed the upcoming July Centennial event and the Eventzee app. Commissioner Swalberg asked if the cliffs in Dry Canyon have a name, Mary said she would contact the Forest Service to ask.

5) Adjourn

There was no quorum present. The meeting was ended without a motion.

End time: 7:38 PM