

# FINISHING FORM



750 Main Street, Suite 112  
Mendota Heights, MN 55118  
651-457-4969

During COVID-19, please print and complete this form for each finishing item.  
Enclose this form with your item(s) before you mail or drop off with us.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Best Phone #: \_\_\_\_\_

General Description of Item: \_\_\_\_\_

How would you like this finished?

- Ornament \_\_\_\_\_
- Stand Up \_\_\_\_\_
- Pillow \_\_\_\_\_
- Stocking \_\_\_\_\_
- Other \_\_\_\_\_

## **FINISHING DETAILS (write in "FC" Finishers Choice if you do not have a preference or are not sure)**

**FABRIC:** Our finishers have fabric – describe the type of fabric and/or color you would like us to match:

\_\_\_\_\_

**TRIM:** What trim would you like?

- Twisted Cord      Color(s): \_\_\_\_\_
- Other      \_\_\_\_\_

**MACHINE EMBROIDERY:** Please write down any monogramming or initials and date you would like. We will call you about thread color, font style and location.

\_\_\_\_\_

\_\_\_\_\_

**NEXT STEP:** Sara will contact you to verify and add any further finishing instructions as well as ask for your credit card for a deposit. She will also discuss timing with you. If you'd like a copy of the final finishing form mailed to you, please let us know.