



1011 Second Street, Snohomish, WA 98290  
425-533-2566  
[info@quiltingmayhem.com](mailto:info@quiltingmayhem.com)

## Retreat Center Rental Contract

Welcome to the Quilting Mayhem Retreat Center! We are pleased you've chosen our facility for your event.

Group/Organization Name:

Leader/Contact Name:

Phone Number:

Email:

Mailing Address:

City:

State:

Zip Code:

Activities the group will do at the Retreat Center:

Sewing, quilting

Quilting Mayhem, LLC, (“Quilting Mayhem”) owns the property located at [1011 Second St. Snohomish, Washington \(the “Property”\)](#).

**Dates and Times:**

The Retreat Center is available Monday through Sunday, 10:00 a.m. to 5:00 p.m. All setup and breakdown must occur within these times. On weekends (Friday through Sunday), a two-day minimum is required. On weekdays (Monday through Thursday), the Retreat Center is 50% off.

Arrival Date and Time:

Departure Date and Time:

**Rooms Available:**

\_\_\_ Large Retreat Room upstairs fits up to 30 people, \$250/day x X days = \$XXX

\_\_\_ Large Retreat Room downstairs fits up to 24 people, \$250/day x X days = \$XXX

\_\_\_ Small Retreat Room upstairs fits up to 12-15 people, \$175/day x X days = \$XXX

\_\_\_ Small Retreat Room downstairs fits up to 12-15 people, \$175/day x X days = \$XXX

**Total Cost (\$XXX + \$XXX = \$XXX):**

25% is due at booking (non-refundable) to reserve your spot		\$ XXX.XX
25% is due 90 days before the event	(date due:                    )	\$
The balance is due 30 days prior to event	(date due:                    )	\$ XXX.XX
If you wish to pay by credit card please request an E-Invoice by email to <a href="mailto:info@quiltingmayhem.com">info@quiltingmayhem.com</a>		

**Payment:**

The initial 25% booking fee is non-refundable. The balance, due 30 days before the event, is non-refundable.

Please make checks payable to Quilting Mayhem. You may also pay by credit card by requesting an e-invoice at [info@quiltingmayhem.com](mailto:info@quiltingmayhem.com).

If the payments aren't paid by the due date, the reservation will be cancelled.

There is a returned check fee of \$70. In the event of a returned check, any outstanding cost, plus the fee for the returned check, will be due immediately in the form of cash or credit/debit card. If the full cost is not paid within 14 days' notice to Renter, the reservation will be cancelled.

**Catering and Overnight Accommodations:**

Catering and off-site overnight accommodation recommendations are available. Please email [info@quiltingmayhem.com](mailto:info@quiltingmayhem.com) for specific recommendations and information.

**Decorations, Kitchen, and Cleaning:**

Quilting Mayhem wants to make every event here a special and welcoming experience. Therefore, every effort will be made to allow Renter to prepare decorations reflecting Renter's creative requirements. We ask that no nails, screws, staples, or any penetrating items be used on our walls or floors. Absolutely no glitter, foil, or non-paper confetti is allowed on the Property. Only low-tack tape, zip ties, and/or floral/fishing wire are allowed on our floors and wall. Please do not use or bring any ladders.

You are responsible for providing your own supplies and set-up equipment, although some equipment may be available through Quilting Mayhem; ask ahead of time. Renters may use the kitchen (refrigerator, sinks, counters, warming oven) at no charge, although plates and utensils are not supplied. Please be aware that there is no freezer available.

***There is absolutely no "daisy chaining" of extension cords at any time, which means Renter may not plug an extension cord into another extension cord or power strip.***

The Renters shall be responsible for the full cost of cleaning and/or repair of the Property exceeding normal wear and tear. Renter must remove any and all food and drinks from the Property, including, without limitation, the refrigerator, sinks, oven, and kitchen. Renter must also clean up any spills or leftover food (including, without limitation, inside of the appliances).

**Parking:**

After unloading their vehicles, Renter will instruct all guests to park either on Second Street or in parking spots on the west end of the Quilting Mayhem parking lot. Please leave spaces closer to the building for daytime customers/shoppers of Quilting Mayhem. There is a ramp to roll equipment into the building, and an elevator to reach the Retreat Center on the second floor.

**Laws and Ordinances:**

Renter agrees to comply with applicable city, county, state, and federal laws and ordinances, and shall conduct no illegal act on the Property.

There is absolutely no drug use, smoking, or vaping of any kind tolerated in the Retreat Center or anywhere on the Property, including, without limitation, the parking lot and the planting beds.

Renter shall not sell alcohol on the Property at any time. Nor may renter serve alcohol to minors. Renter agrees to insure alcohol beverages are consumed in a responsible manner. Quilting Mayhem reserves the right, in its exclusive discretion, to expel anyone who in its sole judgment is intoxicated or under the influence of alcohol or drugs, or who shall in any manner do or participate in any act jeopardizing the rights, use permits, or insurability of Quilting Mayhem, or the safety of the staff, guests, or building contents. If Renter will be providing alcohol, a banquet permit is needed and a copy shall be given to Quilting Mayhem in advance of the event.

**General Terms:**

Quilting Mayhem takes no responsibility for personal effects and possessions left at the Retreat Center or on the Property. We recommend each Renter to maintain their own personal insurance coverage.

Please respect other Renters' privacy and do not enter their area while they are using the Retreat Center.

Renters are fully responsible for damage to the Retreat Center and/or to Property, structures surrounding the Property, and to the personal property of employees or guests, and for injury to any employees, guests, or other persons injured by Renter or its employees, guests, or invitees.

Renter hereby indemnifies, defends, and holds harmless Quilting Mayhem, and its partners, agents, officers, directors, employees, attorneys, representatives, successors, and assigns from and against any and all claims, suits, losses, injuries, damages, liabilities, expenses (including, without limitation, reasonable attorneys' fees and costs), and costs of investigation, whether known or unknown, suspected or unsuspected, at law or in equity, occasioned in connection with, or that allegedly arise from, wholly or in part, Renter's use of the Retreat Center and/or the Property, Renter's guests' use of the Retreat Center and/or the Property, Renter's invitees' use of the Retreat Center and/or the Property, and the Renter's rights and obligations under this Agreement.

Upon any breach of this Agreement by Renter, Quilting Mayhem may cancel this Agreement without notice and retain all non-refundable payments, as well as pursue any remedies allowed under the laws of the State of Washington.

**COVID-19 Release:**

The undersigned:

1. The undersigned agrees to follow the COVID-19 rules and mandates put in place by Snohomish County and/or the State of Washington at the time of the retreat center rental.

**Renter agrees to terms and conditions stated above:**

Group's Name:

Group Leader/Contact Person

Date

25% deposit included


Personal Guaranty: In consideration of the above, the undersigned, who represents that he/she has a financial interest in the Renter, agrees to the terms and conditions of this Agreement and hereby personal guarantees the performance of Renter.

**Sign:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**For Office Use Only:**

Cash

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Check

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Credit/debit card

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Date

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Initials

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