

PRESS RELEASE

November 19, 2020

ALTERED CITY OPERATIONS

Due to the rise in COVID-19 cases within Reno County, **starting Monday, November 23, 2020**, the City of Haven has implemented the following altered operations:

- Physical access to the City Office will be closed until at least January 1, 2021, though appointments may be made for matters that *must* be handled in person. Face coverings must be worn during said appointments. By and large, office staff will work from home with full abilities to answer customer inquiries over the phone (620.465.3618), through email (cityclerk@havencityhall.org or utilityclerk@havencityhall.org), and Facebook messenger. Payments for court fines, utility bills, dog tags, etc. may be placed through the slot on the door of 120 S. Kansas Avenue or made via telephone or Internet.
- City Council meetings will take place via Zoom rather than in-person. The link will be posted on the City's website at www.havencityhall.org.
- Building permit applications will be facilitated through mail, fax, email, or in person, by appointment scheduled through 620.465.3618. Those needing an inspection should schedule directly with the Building Inspector, Charles Arndt, at 316.680.9566, who will be provided with PPE.
- The Police Department building will be closed to outside traffic but WILL CONTINUE to provide all essential law enforcement services to the public. Non-emergency calls will be handled by phone unless extenuating circumstances exist. Individuals needing to make a Police Report should call 911. Individuals needing copies of Police Reports and/or Accident Reports may request those via s.schaffer@havencityhall.org or via US Mail. Municipal Court staff can be reached at 620.465.3415 or via s.schaffer@havencityhall.org. As always, if you require emergency assistance, please call 911.
- Public Works will continue normal operations with the requirement to follow social distancing guidelines and wear PPE, particularly in dealing with the public or purchasing parts at stores, etc. Per usual operations, if a customer has an issue for Public Works to address, they should call the City Office (620.465.3618) or the on-call number (620.465.3619) for assistance.
- All other departments will continue to operate normally with observance given to social distancing and the donning of proper PPE.

These dates are subject to change based on influx of positive test results for COVID-19 or "flattening of the curve." The City of Haven greatly values its citizens and employees and takes their health and safety seriously. These altered operations are implemented to provide maximum health and safety for the City's employees and citizens alike in the best interest of our community.

Mayor Adam Wright