

PRESS RELEASE

May 4, 2020

ALTERED CITY OPERATIONS

The City of Haven has implemented the following altered operations as a result of Governor Kelly's Phased-In Plan:

- Public Works will return to work for normal operations, though they will be required to follow social distancing guidelines and wear PPE, particularly in dealing with the public or purchasing parts at stores, etc. Per usual operations, if a customer has an issue for Public Works to address, they should call the City Office (620-465-3618) or the on-call number (620-465-3619) for assistance.
- The Burn Site will reopen on Wednesday, May 6, 2020, and return to normal operating hours. Customers and the Burn Site Attendant should follow social distancing guidelines when utilizing the service. The Burn Site Attendant will be provided with PPE.
- The Meter Reader will return to perform her monthly reading duties, starting Monday, May 4, 2020, and she will be equipped with PPE.
- The Community Building will be closed until at least June 1. Any rentals through that time period will be refunded to the customer.
- Physical access to the City Office will remain closed until at least June 1, 2020, though appointments may be made for matters that *must* be handled in person. Office staff will be provided with PPE for said appointments. By and large, office staff will work from home with full abilities to answer customer inquiries over the phone (620-465-3618), through email (cityclerk@havencityhall.org or utilityclerk@havencityhall.org), and Facebook messenger. Payments for court fines, utility bills, dog tags, etc. may be placed through the slot on the door of 120 S. Kansas Avenue or made via telephone or Internet.
- Building permit applications will be facilitated through mail, fax, email, or in person, by appointment scheduled through 620.465.3618. Those needing an inspection should schedule directly with the Building Inspector, Charles Arndt, at 316.680.9566, who will be provided with PPE.
- Late fees on utility bills that are due May 4 will be waived. Utility disconnections for non-payment are suspended until at least June 1, 2020.
- The Police Department building is closed to outside traffic but WILL CONTINUE to provide all essential law enforcement services to the public. Non-emergency calls will be handled by phone unless extenuating circumstances exist. Individuals needing to make a Police Report should call 911. Individuals needing copies of Police Reports and/or Accident Reports may request those via s.schaffer@havencityhall.org or via US Mail. Municipal Court staff can be reached at 620.465.3415 or via s.schaffer@havencityhall.org. As always, if you require emergency assistance, please call 911.
- The Haven Swimming Pool will not open until at least June 1, 2020, possibly later.

These dates are subject to change based on influx of positive test results for COVID-19 or "flattening of the curve." The City of Haven greatly values its citizens and employees and takes their health and safety seriously. These altered operations are implemented to encourage employees and citizens maximum compliance with the Governor's Phased-In Plan for the benefit of our community.

Mayor Adam Wright and Haven City Council