

HAVEN PLANNING COMMISSION PROCEEDINGS
REGULAR MEETING
September 13, 2017

Present –Mike Metz, Pat Cupps, Danny Foos, Nanette Unruh and Don Ford
Others –Andrea Williams

The meeting was called to order at 7:05PM, followed by the flag salute.
No additions to the agenda.

The minutes from 7-11-17 were approved with a motion from Cupps and a second from Metz. The motion carried 5-0.

Overview of Special Use Permit Process

Members of the Commission were provided with a copy of a sample Permit application and the Planning Commission's Standard Operating Procedures (SOP) which covers the process of what occurs when an individual applies for a Special Use Permit. Williams went over the time line process that begins once an application is received at the City Office. Williams also answered different questions from Commissioners.

Ford then moved and Metz seconded for adjournment at 7:30p. Motion carried 5-0.