



**City of Haven**  
**Haven City Council Meeting**  
**MINUTES**  
**February 17, 2025, at 7:00 p.m.**  
**Haven City Hall, Council Chambers**



**REGULAR MEETING**

**MONDAY, February 17, 2025**

**THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members:** Adam Wright, Sherri Schneider, Nicole Sander, Ciara Powers, and Chad Swartz.

**Absent:** Christopher Scott

**Others:** City Clerk Josephine Harper, Public Works Director Steve Carmichael, Police Officer Matt Hayden, City Attorney Scott Ufford, Jill Snyder EDC Director.

**Public Comment**

None.

**Minutes**

Sander moved to approve the minutes of the January 21, 2025, meeting. Swartz seconded, and the motion passed.

**Accounts Payable**

Swartz moved and Sander seconded to approve accounts payable from January 22, 2025, through February 3, 2025, totaling \$171,184.73 and accounts payable from February 4, 2025, through February 17, 2025, totaling \$260,895.42. Motion passed unanimously

**Agenda**

**1. UPDATES FROM THE ECONOMIC DEVELOPMENT COMMITTEE**

Snyder recapped the last few months as coordinator. She has met with several businesses around the town and gave a general update on her visits. Snyder is applying for a TOWNS Grant to help replace the Haven signs that were destroyed during the May storm. Kincaid is going to make these signs for the city.

She has been working with the high school to create footage and pictures for the City website and other things.

**2. ASSIGN CAPITAL IMPROVEMENT COMMITTEE**

Harper discussed the need of at least 2 additional members for the committee. Swartz and Sander volunteer to be on the CIP committee. An additional member from the community could be asked to join as well.

Motion to accept Swartz and Sander by Powers; seconded by Schneider. Motion passed.

**3. CITY CLERK, JOSEPHINE HARPER**

**Resolution 438 – Industrial Rate Change**

Resolution was presented to council for the previously voted on Industrial Rates. Schneider moves, Sander seconds. Motion passed unanimously.

**4. PUBLIC WORKS DIRECTOR, STEVE CARMICHAEL**

a. Quotes for Equipment

A third snowplow would be nice to have to make the snow plowing faster. The funds would come out of the curb and gutter budget. Motion by Schneider to accept the quote of \$9450.49, seconded by Swartz, motion carried.

b. Border States quote was presented in the amount of \$16,593.70 for line fault indicators. These would clip on the power lines and when there is an issue within a line it would allow the problem to be located faster by the blinking light that would happen when its tripped. Motion by Sander to accept the quote of \$16,593.70, Swartz seconded, motion carried.

c. Quotes for Wildcat Landing

Border States Quote for the primary wiring for Wildcat Landing in the amount of \$24,390.63. Schneider moves to accept the quote of \$24,390.63, Powers seconded, motion carried.

Derek Stoll Quote of \$10,000 was presented. Stoll would be hired to help train, consult and install the electrical lines in Wildcat Landing. Motioned by Swartz to accept the quote and use Derek Stoll, not to exceed \$10,000, seconded Powers, motion carried..

d. Updates

Prepping for the storm that is moving in tonight.

**5. POLICE DEPARTMENT, MATT HAYDEN**

a. Updates

Still waiting on quotes for the new vehicle. Schaffer is recovering well.

**Executive Session**

Swartz moves the Council to recess into executive session pursuant to the attorney-client privilege exception in order for discussion of contractual matters with the Public Works Director, City Clerk, and City Attorney present. The open meeting to resume at 7:31 PM in Council Chambers. Seconded Powers; motioned carried.

Motion to reconvene 3 minutes early by Sander, Schneider seconds. Motion carried.

Regular session resumed with no action taken.

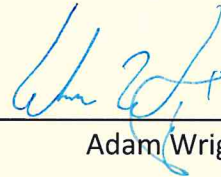
**Council Concerns**

Powers – Asked council how often they would like to have an update from the Recreation Director. The council requests quarterly updates.

Swartz – Would like to have all department heads have access to their own budgets in live time.  
Harper said she would continue to look into the cost of updating Cloud Based QuickBooks.  
Sander – Inquired about one meeting a month but keeping 2 a month ensures things are being addressed in a timely manner and a meeting can always be cancelled if there is no business.

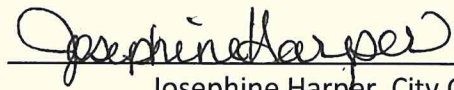
**Adjournment**

At 7:39 PM, adjournment was unanimously approved after motion from Powers and second from Schneider.



Adam Wright, Mayor

Attest:



Josephine Harper, City Clerk

