



City of Haven
Haven City Council Meeting
MINUTES
January 20, at 7:00 p.m.
Haven City Hall, Council Chambers



REGULAR MEETING

Tuesday, January 20, 2025

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Nicole Sander, Sherri Schneider, Ciara Powers, Corey Brock, Shelli Rettig, and Mayor Adam Wright

Absent:

Others: City Clerk Josephine Harper, City Attorney Jennifer Hill, Charissa Graves, Shauna Schoepf, Adrienne Thetford, Zoe Wright, Steve Carmichael, Matt Hayden, Charles Arndt, and Stephen Schaffer

Public Comment

None

Minutes

Sander moved to approve the minutes of the December 15, 2025, for the workshop and meeting. Powers seconded. Motion passed.

Accounts Payable

Powers moved and Schneider seconded to approve accounts payable from December 16, 2025, to January 5, 2026. Motion passed unanimously.

Sander moved and Brock seconded to approve accounts payable from January 6 to January 20, 2026. Motion carried.

Agenda

1. Sander made a motion to elect Ciara Powers as council president for the 2026 year. Schneider seconded the motion. Motion carried.
2. The council reviewed the recommendation from Planning Commission for Special Use Permit regarding the new construction of a telecommunication tower. Motion by Brock to approve. Powers second. Motion carried.
3. Recreation Board document changes will be made by Attorney Hill and sent out to council and recreation department for review. This item is tabled for later date.
4. Consideration for Recreation Board appointments of Sierre Nolte and Jacetin Fisher were presented. Motion by Powers and seconded by Sander. Motion carried.
5. The appointment Council Members as board liaisons was discussed. Mayor Wright suggests Nicole Sander to Park Board, Corey Brock to Recreation Board, Shelli Rettig to Tree Board, Ciara Powers to Planning Commission, Nicole Sander to EMS Board, and Sherri Schneider to Library Board. Sander inquired if she had to stay on the EMS Board. Wright responded

stating the City needs two (2) people on the board because the city holds two (2) spots and he recommends her due to her nursing background. Corey Brock declined the appointment to the Recreation Board due to conflict of schedule when the board meeting would be. Wright then suggested Shelli Rettig to the Recreation Board and Corey Brock to the Tree Board. A motion was given by Schneider to approve appointments as stated. Rettig seconded the motion. Motion carried.

CITY CLERK, JOSEPHINE HARPER

1. Loyd Group invoice to cover the first 60% of the audit was presented in the amount of \$6,600. Motion by Schneider to approve invoice and second by Powers. Motion carried.
2. Love Where You Live survey results were handed out to all council members for information purposes only.
3. Harper asked the council to consider increasing the contribution cost for employees to 5% starting March 1, 2026, due to increasing costs for the overall insurance premium. A motion was given by Powers to increase the employee portion to 5% with a second from Brock. Motion carried.
4. Consider Pay increases – COLA and Longevity
 - a. Resolution 448 and a motion by Powers to approve pass increases for longevity and COLA was given. There was a second by Sander. Motion carried.
 - b. Ordinance 733 was presented and Schneider motion to approve longevity and COLA wage increases. Sander seconded the motion. Motion carried.
5. Harper Informed the council that she would be working on getting the parcel and zoning issues for the trailer parks taken care of this year.
6. Haper let the council know that she would be out of the office at the spring clerk's conference on March 11 – 13, 2026. Harper requests the council to consider letting Andrea Williams and herself be able to attend the conference in October together. Council tabled this matter for a later date.

PUBLIC WORKS DIRECTOR, STEVE CARMICHAEL

1. There is a concrete sewer main that needs to have maintenance. Carmichael presented a quote from Mayer for sewer repair. A motion by Schneider to accept the quote from Mayer Sewer in the amount of \$15,848 was given, followed by a second from Powers. Motion carried.
2. With the possible winter storm on Friday, public works is getting ready to handle the snow.
3. Zenner has been here and will be here all week to work on meters that have not been working correctly.
4. The power outage last week was caused by a squirrel and the reclosure on Evergy's side did not kick back on as it should.

Wright informed the council that Kirkham Michael has plans 95% done for the Industrial Drive Project. This project is going to cost \$772,978. Wright wants this put out to bid by February 1, 2026, and for the contract to be signed by June, and project needs to be completed by this fall.

POLICE DEPARTMENT, MATT HAYDEN

1. Hayden updated the council that Toby Gray is out on the road working. Schaffer has returned to work. Hayden just returned from vacation. Shepard is enrolled and will start classes in April.

EXECUTIVE SESSION

Sander moves that the Haven City Council recess into executive session with the City Attorney, City Clerk, Chief of Police, and Public Works Director present, to discuss non-elected personnel matters pursuant to the non-elected personnel exception. The open meeting will resume at 7:56 in the Council Chambers. Powers second. Motion carried.

Motion to extend the executive session by 10 minutes given by Schneider and seconded by Rettig. Regular session to resume at 8:06 pm. Motion carried.

Sander motion to extend the extend the executive session until 8:40 pm. Brock seconds. Motion carried.

Sander motion to extend the executive session until 9:00 p.m. Schneider seconds. Motion carried.

Rettig motion to extend the executive session for 10 minutes. Second by Brock. Meeting to resume at 9:10 p.m.

Regular session resumed, no binding action taken.

Schneider motions to approve Mayor Wrights' appointment of Matt Hayden to Chief of Police starting January 25, 2026, with a \$58,000 a year salary. Powers seconded the motion. Motion carried with Brock abstaining.

Council Concerns

None from any Council Members.

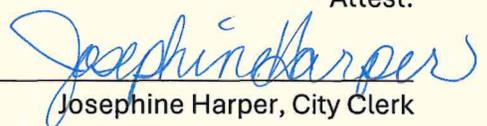
Mayor Wright wants the city to move forward with having financial advisors look into a 1 cent sales tax to pay for the electrical infrastructure upgrade. This would have to go on a ballet and he would like to have it on the August ballot.

Adjournment

At 9:15 PM, adjournment was unanimously approved after motion from Schneider and second from Powers.



Mayor, Adam Wright

Attest:


Josephine Harper, City Clerk

