

# City of Haven

## Recreation Board Meeting

### MINUTES

September 13, 2023, at 6:30 p.m.

Haven Community Building

**PRESENT:** Jonell Bell, Justine Dalke, Adrienne Thetford, Shauna Schoepf-Pearce (Chairperson), Nicholas Roetzer, Sarah Wright, Brandae Tate (Vice Chairperson), Stephanie Pace (Director), Josephine Gonzalez (Treasurer/Secretary), Ashley Weve.

**ABSENT:** Chris Sheilds and Chris Scott

A. MEETING CALLED TO ORDER:  
Meeting called to order at 6:37 p.m.

B. PUBLIC COMMENT:  
Ashley Weve, concerned parent/assistant cheer coach, spoke about the registration numbers for volleyball and the registration procedure for fall sports. She stated due to the number of girls on the 3/4 grade volleyball team there were parents who chose to move the 4<sup>th</sup> grade girls to Hutch Rec. This would ensure everyone would be allowed more playing time. The 4<sup>th</sup> grade girls that were going to Hutch Rec requested a refund and were denied. Ms. Weve has a conversation with Director Pace and Chairperson Schoepf-Pearce regarding this matter and the issue of 2 late registrations for cheerleading would not have shirts.

Chairperson Schoepf-Pearce motions to add agenda item E8 to discuss the policies and procedures for registration. Vice Chairperson Tate seconds. Motion carried unanimously.

C. APPROVE MINUTES:  
1. Approve August 9, 2023, Recreation Board Meeting Minutes.

**ACTION:** Member Dalke motions to approve August 9, 2023, Recreation Board Meeting Minutes.

Motion: Dalke

Second: Bell

**Motion carried unanimously**

<u>Member</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bell	X		
Dalke	X		
Roetzer	X		
Schoepf-Pearce	X		

Shields			X
Tate	X		
Thetford	X		
Wright	X		

D. FINANCIALS:

1. Approve July monthly financials.

**ACTION:** Member Thetford moves to approve the August monthly financials.

Motion: Thetford

Second: Dalke

**Motion carried unanimously**

<u>Member</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bell	X		
Dalke	X		
Roetzer	X		
Schoepf-Pearce	X		
Shields			X
Tate	X		
Thetford	X		
Wright	X		

E. BOARD ITEMS

1. Bingo

Director Pace had reached out to the school about reserving the high school for September 30<sup>th</sup>, had not heard anything back. Volunteers are needed, Shauna, Brandae, and Josephine volunteered to run bingo. The next date for bingo will be December 9<sup>th</sup>.

2. Halloween Family Party

Director Pace and Treasurer Gonzalez spoke on needing to have an exact budget. The DJ used for the Sweetheart dance quoted \$500 for the Halloween Dance due to the time of year. The board and director all agree that the DJ used is worth the increase in the cost. An exact budget of \$700 was suggested by member Tate, and Director Pace suggested maybe an \$800 budget. There will be concessions that will allow for some additional revenue. Members Bell, Wright, Dalke, and Schoepf-Pearce are able to help.

**ACTION:** Member Tate motions to have a budget not to exceed \$800 total for the dance.

Motion: Tate

Second: Bell

**Motion carried unanimously**

<u>Member</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bell	X		
Dalke	X		
Roetzer	X		
Schoepf-Pearce	X		
Shields			X
Tate	X		
Thetford	X		
Wright	X		

### 3. Color Fun Run

Director Pace says there is plenty of color, inquired about sunglasses to be donated or bought. There just has not been enough of a great turnout to buy additional items. Pace has not had any responses from the running groups that she has posted on Facebook to. Member Bell suggested reaching out to Trent and Erin Peterson to get more participants due to being avid runners. Pace said she would. The start time for the run is to be at 8:00 a.m. Volunteers are needed to make the map, set colors, and put sponsor signs on tables. A banner to display all sponsors was suggested by Schoepf-Pearce. Schoepf-Pearce and Tate volunteered to help.

### 4. Basketball League

Director Pace suggests adding K-2 in-house. Schoepf-Pearce would like to have officials and timekeepers advertised. Basketball registration is currently open, it has been open since September 7. The deadline for registration for the league is 10/27.

**ACTION:** Member Tate motioned to add K-2 grades in-house to basketball.

Motion: Tate

Second: Dalke

**Motion carried unanimously**

<u>Member</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bell	X		
Dalke	X		
Roetzer	X		
Schoepf-Pearce	X		
Shields			X
Tate	X		

Thetford	X		
Wright	X		

#### 5. Ducksoup/Fall Softball Tournament

Member Shields presented to Director Pace that he would like to see about having a softball tournament on October 28. The cost would be \$200 per team. Director Pace will email the school to see about availability. Members discuss how the timing may be bad and would probably be better to look for a different date.

**ACTION:** No action taken – tabled until February meeting.

#### 6. Christmas Gift Making Class

In order to give more activities that are not sport oriented for the youth, Director Pace suggests a Christmas Gift Making Class for the youth to make a gumball machine or a picture frame. Schoepf-Pearce suggests making a motion to have Director Pace pursue getting all the information needed for the board to make an informed decision. She is supposed to bring information to the next meeting.

**ACTION:** Member Schoepf-Pearce motions for Director Pace to pursue more information and bring specific details to the next meeting.

Motion: Schoepf-Pearce

Second: Wright

**Motion carried unanimously**

<u>Member</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bell	X		
Dalke	X		
Roetzer	X		
Schoepf-Pearce	X		
Shields			X
Tate	X		
Thetford	X		
Wright	X		

#### 7. Cooking Class

Director Pace would like to put on a cooking class on Saturday, December 2 for a Christmas Cooking Class. Just a one day event. The instructor would be the same as in the summer and the fee would be as well. Be held at the high school.

**ACTION:** Member Schoepf-Pearce motions for Director Pace to pursue more information and bring specific details to the next meeting.

Motion: Schoepf-Pearce  
Second: Tate  
**Motion carried unanimously**

<u>Member</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bell	X		
Dalke	X		
Roetzer	X		
Schoepf-Pearce	X		
Shields			X
Tate	X		
Thetford	X		
Wright	X		

#### 8. Policy and Procedures for Registration

The board discussed how to ensure that the issues that happened within the registration process for fall sports does not happen again.

Schoepf-Pearce motion to end all late registration and Wright second. Thetford reminds the board that if there is no grace period, Haven will lose a lot of people. Bell supported Thetford's statement and gave suggestion of regular registration end date, late registration end date, and cut-off to no more registrations allowed. Schoepf-Pearce removes her motion.

**ACTION:** Member Bell motions to have end of regular registration for the 2023 basketball season to be October 15, 2023. Late Registration will be Oct 16-22, 2023, with an additional \$15 fee. No registrations will be accepted after 11:59 p.m. October 22, 2023.

Motion: Bell  
Second: Thetford  
**Motion carried unanimously**

<u>Member</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bell	X		
Dalke	X		
Roetzer	X		
Schoepf-Pearce	X		
Shields			X
Tate	X		
Thetford	X		
Wright	X		

## 9. Texting for Teams

Schoepf-Peace suggests that group texting is no longer acceptable due to privacy issues. Suggestions for what kind of communication platform to be used going forward should be researched and brought to the next meeting by Director Pace.

### F. RECREATION DIRECTOR UPDATES

Volleyball and football timekeepers and officials have been hired. The temperature in the HGS gym was unbearably hot.

Board requests the agenda is provided to them from the quarterly meetings with the league.

### G. BOARD MEMBER CONCERNS

Board requests the agenda is provided to them from the quarterly meetings with the league.

Gonzalez informed the board that an excess amount of shirts were ordered for the volleyball season and suggested to make them available for purchase to the team that went to Hutch Rec to play. Tate motioned to allow excess shirts available to purchase and Wright seconds. Motion passed.

### H. CALENDAR

**Next meeting will be October 11, 2023, at 6:30 p.m.**

### I. ADJOURNMENT - 8:01 p.m.