



City of Haven

City Council Meeting

AGENDA

May 4, 2026, at 7:00 p.m.

Haven City Hall, Council Chambers



CALL TO ORDER – 7:00 PM

- A. **Moment to Honor Those in Military, First Responders, and other Public Service to our Country & Community**

- B. **PUBLIC COMMENT:** (Per Ordinance 587, one must sign up in advance of the meeting and provide his / her name and address for the purpose of putting both in the minutes. Remarks limited to five minutes.)
 - 1. Tim Hoskinson – 210 E. Main

- C. **APPROVE MINUTES:** Approve Minutes from Meeting on April 20, 2026.

- D. **FINANCIALS:** Approve Accounts Payable for April 21 to May 4, 2026.

- E. **AGENDA ITEMS**
 - 1. Joey McLiney – Proposed 1% Sales Tax to Ballet
 - 2. Consider Resolution 453 – Allowing Haven High School to have chickens
 - 3. Consider Mayor Appointment for City Prosecutor
 - 4. Consider Mayor Appointments for City Clerk, Treasurer, Police Chief, City Attorney, and Municipal Court Judge.
 - 5. Discuss Landlord License

- F. **CITY CLERK, JOSEPHINE HARPER**
 - 1. Discuss Recreation Funds Received Back from USD 312
 - 2. Discuss clarification of “occurrence” for food trucks
 - 3. Updates

- G. **PUBLIC WORKS DIRECTOR, STEVE CARMICHAEL**
 - 1. Mosquito Spray and Dunk Quote
 - 2. Updates

- H. **POLICE DEPARTMENT**
 - 1. Updates

- I. **COUNCIL MEMBERS’ CONCERNS**

- J. **AGENDA PLAN**

- K. **ADJOURNMENT**



City of Haven
Haven City Council Meeting
MINUTES DRAFT
April 20, 2026, at 7:00 p.m.
Haven City Hall, Council Chambers



REGULAR MEETING

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY COUNCIL PRESIDENT CIARA POWERS. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Ciara Powers, Sherri Schneider, Nicole Sander, and Shelli Rettig, Corey Brock

Absent: Adam Wright

Others: City Clerk Josephine Harper, City Attorney Kendra Stacey, Public Works Director Steve Carmichael, Police Officer Steven Phillips, Jill Snyder, Laurel Scott, Amelia Scott, Brittney Hartman, Cadence Hartman, and Brendan Umer, Michael Robinson (7:04)

Public Comment

none

Minutes

Schneider moved with a second from Rettig to approve minutes from the meeting on April 6, 2026, meeting. Motion carried.

Accounts Payable

Rettig motioned and Sander seconded to approve accounts payable for April 7, to April 20, 2026. Motion carried.

Agenda

A. AGENDA ITEMS

1. Tree Board's quote from BARC's Tree Service was presented and then motioned by Brock to accept with a second from Schneider. Motion carried.
2. Laurel Scott with Haven High School FFA members presented the benefits of allowing chickens at the high school. They told the council the chicken coop would be built by a woodshop class, where the coop will be kept. The FFA would like to have the \$35 chicken registration waived, be allowed to have more than 6 chickens, and the building permit fee waved. The council requested to have an ordinance ready for next meeting for the requests to be passed.
3. Jill Snyder with the EDC presented Ryan Warden and Aaron Garcia to be appointed to the

EDC. Ryan Warden will be finishing out Rick gates term expiring 12/31/2027 and Aaron Garcia will be finishing out James Copeland's term expiring 12/31/2028. Powers suggested to the council the appointments of both. Sander motions and Rettig seconds motion to approve Powers appointments.

Snyder requests the council approve the EDC's Recommendation for Ace High Diesel to Receive BE Grant funds in the amount of \$5,674.00. Motion by Schneider with a second from Brock to approve the BE Grant to Ace High Diesel. Motion carried.

4. Pool Manager Brittney Hartman appeared and listed off the 10 applicants that she would like to hire as lifeguards. Motion given by Schneider with a second by Brock to approve the recommended hires for lifeguard positions for the summer of 2026. Motion carried.
5. Council reviewed all scholarship applications for the City of Haven Scholarship. Motion by Sander followed by a second from Rettig to award Riley Heath and Gracie Steffen the City of Haven Scholarship.
6. Council reviewed all scholarship applications for the Dave Chamberlain Scholarship. Motion by Schneider followed by a second from Rettig to award Grant Patry and Avri Brawner the Dave Chamberlain Scholarship.
7. The council started discussing the Sergeant job description. Chief Hayden said that he had not read the description yet and that there were other job descriptions in his department that he needs modified. The council will be tabled this until May 18 at that time all job descriptions needing modification will be presented to the council for review. Sander did request that going forward the city does not appoint someone to a position without a job description first.
8. Resolution for Sergeant Pay was presented to the council. Sander motioned with a second from Schneider to approve Resolution 452, establishing the salary of a Sergeant at \$48,530.73 per year.
9. The council continued discussion for West Main St repair from the previous meeting. At this time the council would not like to move forward with the additional work.
10. City Attorney Kendra Stacey presented the Multiple Occupancy Private Space Restrictions to the council. She discussed and informed the council of the "Bathroom Bill" and indicated that signage is highly recommended. Motion by Sander with a second from Brock to pass the Multiple-Occupancy Private Space Management policy. Motion passed.

B. CITY CLERK, JOSEPHINE HARPER

1. Harper discussed with the council the funds that were given to the school district to erect a shade in memory of Merritt Wright on the East softball field that will be coming back to the city. Harper suggested the city could use the funds to name the ball diamond at Engweiler Park the Merritt Wright Field and get a sign to put on the scoreboard with the name of the field. Another idea was getting a bench. Schneider instructed Harper to reach out to the Wright family to see their thoughts of the idea.
2. Harper asked the council to consider moving council meetings to live streaming via YouTube or similar platform. Sander motioned for the council to start live streaming via YouTube. Schneider seconds. Motion carried.
3. Harper gave general and recreational updates.

C. PUBLIC WORKS DIRECTOR, STEVE CARMICHAEL

1. Carmichael gave general updates.

D. POLICE DEPARTMENT

1. Hayden gave general updates.

E. EXECUTIVE SESSION

Schneider moves that the Council recess into executive session for the purpose of reviewing applications for the Field Prep and Umpire positions pursuant to the non-elected personnel exception. The executive session will begin at 8:38 p.m. and will last for 20 minutes, with the regular session resuming at 8:58 p.m. The following individuals are to be included, City Attorney, City Clerk, and Public Works Director. Second by Sander. Motion carried.

Regular session resumed with no binding action taken.

A motion by Schneider to hire all 7 umpire applicants was given. Sander seconded the motion. Motion carried.

A motion by Brock to hire Hadley Sander and Jake Tabor for the field prep positions was given. Schneider second the motion. Motion carried with 4 yes and Sander abstains.

COUNCIL MEMBERS' CONCERNS

None at this time.

Adjournment

At 9:00 PM, adjournment was unanimously approved after motion from Sander and second from Schneider.

Mayor, Adam Wright

Attest:

Josephine Harper, City Clerk

City of Haven
Accounts Payable for Council Approval
April 21 through May 4, 2026

Num	Date	Name	Memo	Class	Paid Amount
	04/21/2026	QuickBooks Payroll Service	Created by Payroll Service on 04/20/2026		
		QuickBooks Payroll Service	Created by Payroll Service on 04/20/2026		-14,029.16
TOTAL					-14,029.16
78587	04/22/2026	Adam Wright (Council)	Direct Deposit		
			Direct Deposit	UTILF UTILITY FUND	-250.00
			Direct Deposit	UTILF UTILITY FUND	-15.50
			Direct Deposit		15.50
			Direct Deposit		15.50
			Direct Deposit	UTILF UTILITY FUND	-3.63
			Direct Deposit		3.63
			Direct Deposit		3.63
			Direct Deposit		230.87
TOTAL					0.00
78588	04/22/2026	Andrea Williams	Direct Deposit		
			Direct Deposit	UTILF UTILITY FUND	-2,021.51
			Direct Deposit		73.31
			Direct Deposit	UTILF UTILITY FUND	-1.78
			Direct Deposit		1.78
			Direct Deposit		121.29
			Direct Deposit		20.00
			Direct Deposit	UTILF UTILITY FUND	-20.22
			Direct Deposit		20.22
			Direct Deposit		25.86
			Direct Deposit	UTILF UTILITY FUND	-193.86
			Direct Deposit		193.86
			Direct Deposit		106.00
			Direct Deposit	UTILF UTILITY FUND	-119.18
			Direct Deposit		119.18
			Direct Deposit		119.18
			Direct Deposit	UTILF UTILITY FUND	-27.88
			Direct Deposit		27.88
			Direct Deposit		27.88
			Direct Deposit		88.00
			Direct Deposit		1,439.99
TOTAL					0.00
78589	04/22/2026	Antonio R. Rodriguez	Direct Deposit		
			Direct Deposit	GENF GENERAL FUND:Police Department	-84.76
			Direct Deposit	GENF GENERAL FUND:Police Department	-0.08
			Direct Deposit		0.08
			Direct Deposit		45.00
			Direct Deposit	GENF GENERAL FUND:Police Department	-5.26
			Direct Deposit		5.26
			Direct Deposit		5.26
			Direct Deposit	GENF GENERAL FUND:Police Department	-1.23
			Direct Deposit		1.23
			Direct Deposit		1.23
			Direct Deposit		10.00
			Direct Deposit		23.27
TOTAL					0.00
78590	04/22/2026	Austin G Meyer	Direct Deposit		
			Direct Deposit	SEWF SEWER FUND	-1,449.55
			Direct Deposit	SEWF SEWER FUND	-90.51
			Direct Deposit	SEWF SEWER FUND	-29.97
			Direct Deposit	SEWF SEWER FUND	-159.84
			Direct Deposit	SEWF SEWER FUND	-1.59
			Direct Deposit		1.59
			Direct Deposit		27.37
			Direct Deposit		103.79
			Direct Deposit	SEWF SEWER FUND	-17.30
			Direct Deposit		17.30
			Direct Deposit		6.50
			Direct Deposit		3.81
			Direct Deposit	SEWF SEWER FUND	-165.89
			Direct Deposit		165.89
			Direct Deposit		127.00
			Direct Deposit	SEWF SEWER FUND	-105.15
			Direct Deposit		105.15
			Direct Deposit		105.15
			Direct Deposit	SEWF SEWER FUND	-24.59
			Direct Deposit		24.59

City of Haven
Accounts Payable for Council Approval
April 21 through May 4, 2026

Num	Date	Name	Memo	Class	Paid Amount
			Direct Deposit		24.59
			Direct Deposit		88.00
			Direct Deposit		1,243.66
TOTAL					0.00
78591	04/22/2026	Charles R Arndt			
				GENF GENERAL FUND:Police Department	-237.96
				GENF GENERAL FUND	-451.88
				GENF GENERAL FUND:Police Department	-0.24
				GENF GENERAL FUND	-0.45
					0.69
					40.00
				GENF GENERAL FUND:Police Department	-14.75
				GENF GENERAL FUND	-28.02
					42.77
					42.77
				GENF GENERAL FUND:Police Department	-3.45
				GENF GENERAL FUND	-6.55
					10.00
					10.00
					29.00
TOTAL					-568.07
78592	04/22/2026	Ciara J Powers	Direct Deposit		
			Direct Deposit	GENF GENERAL FUND	-125.00
			Direct Deposit	GENF GENERAL FUND	-7.75
			Direct Deposit		7.75
			Direct Deposit		7.75
			Direct Deposit	GENF GENERAL FUND	-1.82
			Direct Deposit		1.82
			Direct Deposit		1.82
			Direct Deposit		115.43
TOTAL					0.00
78593	04/22/2026	Corey D Brock	Direct Deposit		
			Direct Deposit	GENF GENERAL FUND	-125.00
			Direct Deposit	GENF GENERAL FUND	-7.75
			Direct Deposit		7.75
			Direct Deposit		7.75
			Direct Deposit	GENF GENERAL FUND	-1.81
			Direct Deposit		1.81
			Direct Deposit		1.81
			Direct Deposit		115.44
TOTAL					0.00
78594	04/22/2026	Emma Shepard	Direct Deposit		
			Direct Deposit	GENF GENERAL FUND:Police Department	-767.60
			Direct Deposit	GENF GENERAL FUND:Police Department	-215.93
			Direct Deposit	GENF GENERAL FUND:Police Department	-0.98
			Direct Deposit		0.98
			Direct Deposit		36.00
			Direct Deposit	GENF GENERAL FUND:Police Department	-60.98
			Direct Deposit		60.98
			Direct Deposit		60.98
			Direct Deposit	GENF GENERAL FUND:Police Department	-14.26
			Direct Deposit		14.26
			Direct Deposit		14.26
			Direct Deposit		16.00
			Direct Deposit		856.29
TOTAL					0.00
78595	04/22/2026	Frank D Smith	Direct Deposit		
			Direct Deposit	PBF PARKBOARD FUND	-218.85
			Direct Deposit	UTILF UTILITY FUND	-506.81
			Direct Deposit	PBF PARKBOARD FUND	-0.22
			Direct Deposit	UTILF UTILITY FUND	-0.51
			Direct Deposit		0.73
			Direct Deposit	PBF PARKBOARD FUND	-13.57
			Direct Deposit	UTILF UTILITY FUND	-31.43
			Direct Deposit		45.00
			Direct Deposit		45.00
			Direct Deposit	PBF PARKBOARD FUND	-3.18
			Direct Deposit	UTILF UTILITY FUND	-7.35
			Direct Deposit		10.53

City of Haven
Accounts Payable for Council Approval
April 21 through May 4, 2026

Num	Date	Name	Memo	Class	Paid Amount
			Direct Deposit		10.53
			Direct Deposit		56.00
			Direct Deposit		614.13
TOTAL					0.00
78596	04/22/2026	Jason L King	Direct Deposit		
			Direct Deposit	WF WATER FUND	-1,489.14
			Direct Deposit	WF WATER FUND	-119.43
			Direct Deposit	WF WATER FUND	-215.46
			Direct Deposit	WF WATER FUND	-164.16
			Direct Deposit	WF WATER FUND	-1.79
			Direct Deposit		1.79
			Direct Deposit		119.29
			Direct Deposit	WF WATER FUND	-19.88
			Direct Deposit		19.88
			Direct Deposit		79.72
			Direct Deposit	WF WATER FUND	-190.67
			Direct Deposit		190.67
			Direct Deposit		120.00
			Direct Deposit	WF WATER FUND	-118.33
			Direct Deposit		118.33
			Direct Deposit		118.33
			Direct Deposit	WF WATER FUND	-27.68
			Direct Deposit		27.68
			Direct Deposit		27.68
			Direct Deposit		89.00
			Direct Deposit		1,434.17
TOTAL					0.00
78597	04/22/2026	Jill R Snyder	Direct Deposit		
			Direct Deposit	GENF GENERAL FUND:Economic Developme	-2,141.67
			Direct Deposit	GENF GENERAL FUND:Economic Developme	-2.14
			Direct Deposit		2.14
			Direct Deposit	GENF GENERAL FUND:Economic Developme	-132.78
			Direct Deposit		132.78
			Direct Deposit		132.78
			Direct Deposit	GENF GENERAL FUND:Economic Developme	-31.06
			Direct Deposit		31.06
			Direct Deposit		31.06
			Direct Deposit		76.00
			Direct Deposit		1,901.83
TOTAL					0.00
78598	04/22/2026	Josephine L Harper	Direct Deposit		
			Direct Deposit	UTILF UTILITY FUND	-2,026.35
			Direct Deposit	UTILF UTILITY FUND	-1.85
			Direct Deposit		1.85
			Direct Deposit		121.58
			Direct Deposit	UTILF UTILITY FUND	-20.26
			Direct Deposit		20.26
			Direct Deposit		53.44
			Direct Deposit	UTILF UTILITY FUND	-194.33
			Direct Deposit		194.33
			Direct Deposit		138.00
			Direct Deposit	UTILF UTILITY FUND	-122.32
			Direct Deposit		122.32
			Direct Deposit		122.32
			Direct Deposit	UTILF UTILITY FUND	-28.60
			Direct Deposit		28.60
			Direct Deposit		28.60
			Direct Deposit		92.00
			Direct Deposit		1,470.41
TOTAL					0.00
78599	04/22/2026	Julie A Caffrey	Direct Deposit		
			Direct Deposit	GENF GENERAL FUND	-263.28
			Direct Deposit	GENF GENERAL FUND	-0.26
			Direct Deposit		0.26
			Direct Deposit	GENF GENERAL FUND	-16.32
			Direct Deposit		16.32
			Direct Deposit		16.32
			Direct Deposit	GENF GENERAL FUND	-3.82
			Direct Deposit		3.82
			Direct Deposit		3.82
			Direct Deposit		243.14

City of Haven
Accounts Payable for Council Approval
April 21 through May 4, 2026

Num	Date	Name	Memo	Class	Paid Amount
TOTAL					0.00
78600	04/22/2026	Matthew S Hayden	Direct Deposit		
			Direct Deposit	GENF GENERAL FUND:Police Department	-2,230.77
			Direct Deposit	GENF GENERAL FUND:Police Department	-1.91
			Direct Deposit		1.91
			Direct Deposit		133.85
			Direct Deposit		58.10
			Direct Deposit		50.00
			Direct Deposit	GENF GENERAL FUND:Police Department	-22.31
			Direct Deposit		22.31
			Direct Deposit		47.41
			Direct Deposit		4.83
			Direct Deposit		35.15
			Direct Deposit	GENF GENERAL FUND:Police Department	-213.93
			Direct Deposit		213.93
			Direct Deposit		367.00
			Direct Deposit	GENF GENERAL FUND:Police Department	-129.58
			Direct Deposit		129.58
			Direct Deposit		129.58
			Direct Deposit	GENF GENERAL FUND:Police Department	-30.30
			Direct Deposit		30.30
			Direct Deposit		30.30
			Direct Deposit		95.00
			Direct Deposit		<u>1,279.55</u>
TOTAL					0.00
78601	04/22/2026	Nicole E. Sander			
				GENF GENERAL FUND	-125.00
				GENF GENERAL FUND	-7.75
					7.75
					7.75
				GENF GENERAL FUND	-1.82
					1.82
					<u>1.82</u>
TOTAL					-115.43
78602	04/22/2026	Shelli R Rettig	Direct Deposit		
			Direct Deposit	GENF GENERAL FUND	-125.00
			Direct Deposit	GENF GENERAL FUND	-7.75
			Direct Deposit		7.75
			Direct Deposit		7.75
			Direct Deposit	GENF GENERAL FUND	-1.81
			Direct Deposit		1.81
			Direct Deposit		1.81
			Direct Deposit		<u>115.44</u>
TOTAL					0.00
78603	04/22/2026	Sherri Schneider (Council)			
				GENF GENERAL FUND	-125.00
				GENF GENERAL FUND	-7.75
					7.75
					7.75
				GENF GENERAL FUND	-1.81
					1.81
					<u>1.81</u>
TOTAL					-115.44
78604	04/22/2026	Stephen R Carmichael	Direct Deposit		
			Direct Deposit	UTILF UTILITY FUND	-2,387.50
			Direct Deposit	UTILF UTILITY FUND	-134.28
			Direct Deposit	UTILF UTILITY FUND	-268.56
			Direct Deposit	UTILF UTILITY FUND	-2.55
			Direct Deposit		2.55
			Direct Deposit		167.42
			Direct Deposit		69.75
			Direct Deposit	UTILF UTILITY FUND	-27.90
			Direct Deposit		27.90
			Direct Deposit		25.00
			Direct Deposit	UTILF UTILITY FUND	-267.59
			Direct Deposit		267.59
			Direct Deposit		223.00
			Direct Deposit	UTILF UTILITY FUND	-168.68
			Direct Deposit		168.68

City of Haven
Accounts Payable for Council Approval
April 21 through May 4, 2026

Num	Date	Name	Memo	Class	Paid Amount
			Direct Deposit		168.68
			Direct Deposit	UTILF UTILITY FUND	-39.45
			Direct Deposit		39.45
			Direct Deposit		39.45
			Direct Deposit		131.00
			Direct Deposit		1,966.04
TOTAL					0.00
78605	04/22/2026	Steven R Phillips	Direct Deposit		
			Direct Deposit	GENF GENERAL FUND:Police Department	-1,770.41
			Direct Deposit	GENF GENERAL FUND:Police Department	-1.65
			Direct Deposit		1.65
			Direct Deposit		106.22
			Direct Deposit	GENF GENERAL FUND:Police Department	-17.70
			Direct Deposit		17.70
			Direct Deposit		16.92
			Direct Deposit		298.62
			Direct Deposit	GENF GENERAL FUND:Police Department	-169.78
			Direct Deposit		169.78
			Direct Deposit		154.00
			Direct Deposit	GENF GENERAL FUND:Police Department	-108.72
			Direct Deposit		108.72
			Direct Deposit		108.72
			Direct Deposit	GENF GENERAL FUND:Police Department	-25.43
			Direct Deposit		25.43
			Direct Deposit		25.43
			Direct Deposit		81.00
			Direct Deposit		979.50
TOTAL					0.00
78606	04/22/2026	Vincent S.P. Biltz			
				PBF PARKBOARD FUND	-54.77
				DRF DISP/REFUSE FUND	-430.26
				PBF PARKBOARD FUND	-0.06
				DRF DISP/REFUSE FUND	-0.43
					0.49
				PBF PARKBOARD FUND	-3.40
				DRF DISP/REFUSE FUND	-26.68
					30.08
					30.08
				PBF PARKBOARD FUND	-0.79
				DRF DISP/REFUSE FUND	-6.24
					7.03
					7.03
TOTAL					-447.92
78607	04/22/2026	KANSAS PAYMENT CENTER	SG17DM004141		
			SG17DM004141		-298.62
TOTAL					-298.62
78608	04/22/2026	KANSAS PUBLIC EMPLOYEES RETIREMEN' 0563-1			
			0563-1		-1,396.05
			0563-1		-145.57
			0563-1		-255.14
			0563-1		-618.30
TOTAL					-2,415.06
78609	04/22/2026	KANSAS WITHHOLDING TAX	036-486016535-F01		
			036-486016535-F01		-851.00
TOTAL					-851.00
78610	04/22/2026	KPERS 457	130279-01		
			130279-01		-25.00
			130279-01		-70.00
TOTAL					-95.00
78611	04/22/2026	United States Treasury	48-6016535		
			48-6016535		-1,356.00
			48-6016535		-294.56
			48-6016535		-294.56
			48-6016535		-1,259.40
			48-6016535		-1,259.40

City of Haven
Accounts Payable for Council Approval
April 21 through May 4, 2026

Num	Date	Name	Memo	Class	Paid Amount
TOTAL					-4,463.92
78612	04/28/2026	BLUE CROSS BLUE SHIELD OF KANSAS			-757.22
TOTAL					-757.22
78613	04/28/2026	GLOBE LIFE LIBERTY NATIONAL DIVISION	57376		-7.61
			57376		-83.29
TOTAL					-90.90
78614	04/28/2026	COLONIAL LIFE			-9.66
TOTAL					-146.54
78615	04/28/2026	VISION CARE DIRECT	12522		-90.30
			12522		-90.30
TOTAL					-90.30
78616	04/29/2026	BLUE CROSS BLUE SHIELD OF KANSAS	PAID ELECTRONICALLY		
	04/29/2026	CARMICHAEL, HARPER, WILLIAMS		UTILF UTILITY FUND	-7,467.10
		HAYDEN, PHILLIPS		GENF GENERAL FUND:Police Department	-2,850.55
		MEYER		SEWF SEWER FUND	-1,040.16
		KING		WF WATER FUND	-3,029.29
TOTAL					-14,387.10
78617	05/01/2026	360 DOCUMENT SOLUTIONS LLC			
	596709549	04/20/2026	PRINTER LEASE FOR POLICE DEPARTMENT April 15 - May 14, 2026	GENF GENERAL FUND:Police Department	-98.95
	596722942	04/20/2026	PRINTER LEASE FOR CITY HALL April 15 - May 14, 2026	GENF GENERAL FUND	-249.95
TOTAL					-348.90
78618	05/01/2026	BRADY NURSERY			
	366656	04/06/2026	11 TREES: (1) SAWTOOTH OAK, (1) ROYAL WHITEBUD, (1) OK SPARKLE TBF	TREE BOARD FUND	-1,209.89
	367113	04/14/2026	8 UNITS OF CEDAR MULCH (8 x \$11.99)	TBF TREE BOARD FUND	-95.92
TOTAL					-1,305.81
78619	05/01/2026	CLEAN RITE PRESSURE WASHING LLC	(CAPITAL IMPROVEMENT FUND)		
	22037	05/01/2026	STREET SWEEPING Q1 2026	CIF CAPITAL IMPROVEMENT FUND	-4,095.00
TOTAL					-4,095.00
78620	05/01/2026	CULLIGAN WATER			
	Apr to May 2026	05/01/2026	WATER FOR OFFICE AND COOLER RENTAL	GENF GENERAL FUND	-29.45
TOTAL					-29.45
78621	05/01/2026	FAIRVIEW SERVICE CENTER, LLC			
	322629	04/16/2026	CS .625-11X1.250 G5 LHT , (4) BLADES FOR HUSTLER 60" & 72", CS .625	GENF GENERAL FUND	-425.58
TOTAL					-425.58
78622	05/01/2026	FISHER HEATING & AIR CONDITIONING, INC (GENERAL)			
	994904	04/14/2026	120,000 BTU TRANE FURNACE - 60,000 TRAN XR13 AIR CONDITIONER .	GENF GENERAL FUND	-8,963.33
TOTAL					-8,963.33
78623	05/01/2026	KANSAS DEPARTMENT OF REVENUE	(UTILITY), ACH		
	April 2026	04/17/2026	RETAILERS SALES TAX - April 2026	UTILF UTILITY FUND	-3,421.61
TOTAL					-3,421.61
78624	05/01/2026	NISLY BROTHERS TRASH SERVICES, INC.			
	265762	04/20/2026	438 RESIDENTS WITH 1 CART - APRIL 2026	DRF DISP/REFUSE FUND	-6,022.50
			52 RESIDENTS WITH 2 CARTS - APRIL 2026	DRF DISP/REFUSE FUND	-1,001.00
			4 RESIDENTS WITH 3 CARTS - APRIL 2026	DRF DISP/REFUSE FUND	-99.00
			1 RESIDENT WITH 4 CARTS - APRIL 2026	DRF DISP/REFUSE FUND	-30.25
			1 RESIDENT WITH 5 CARTS - APRIL 2026	DRF DISP/REFUSE FUND	-35.75
			COMMERCIAL TRASH SERVICE - APRIL 2026	DRF DISP/REFUSE FUND	-4,032.80
TOTAL					-11,221.30

City of Haven
Accounts Payable for Council Approval
April 21 through May 4, 2026

Num	Date	Name	Memo	Class	Paid Amount
78625	05/01/2026	REACH SOLUTIONS, INC.	(GENERAL		
26908	04/16/2026		RECONFIGURE BOTH CITY OFFICE COMPUTERS FOR STATIC IP'S	GENF GENERAL FUND	-62.50
TOTAL					-62.50
78626	05/01/2026	Schwab Eaton			
25.1.0229-1	05/01/2026		KDHE Drawings and Permitting for WTP Bypass	WF WATER FUND	-5,931.00
TOTAL					-5,931.00
78627	05/01/2026	Spencer Fane LLP			
1520405	05/01/2026		March 2026 Attorney Fees	GENF GENERAL FUND	-3,500.00
TOTAL					-3,500.00
78628	05/01/2026	THE HARDWARE HAVEN			
0030775 & 0030801	04/30/2026		1/2 PVC BALL VALVE, 1/2 PVC ST EL, 1/2 PVC MALE ADPT (4) CASES OF WATER FOR SHOP (2) 3/8 EYELET, (8) 5/8 x 3" BOLT, (8) 5/8 NUT CHEESECLOTH (4) 5/8 x 2 BOLTS (4) 1" PVC COUPLER 1/4 BRASS PLUG 3/4 FOAM INSULATION - DENNIS CARLSON? MT-24 F AUTO BATTERY (TRAILER) (3) BATT TERMINAL	WF WATER FUND UTILF UTILITY FUND WF WATER FUND SEWF SEWER FUND WF WATER FUND WF WATER FUND GENF GENERAL FUND:Pool TBF TREE BOARD FUND UTILF UTILITY FUND WF WATER FUND	-5.43 -27.96 -37.22 -7.99 -10.36 -4.76 -2.19 -3.99 -216.95 -17.97
TOTAL					-334.82
78629	05/01/2026	WESTERN SUPPLY COMPANY			
1101512	04/21/2026		PVC PARTS, PURPLE PRIMER & ALL PURPOSE CEMENT FOR SWIMMIN	GENF GENERAL FUND:Pool	-39.50
TOTAL					-39.50
78643	05/04/2026	PROTECTIVE EQUIPMENT TESTING			
91168	05/04/2026		Cls 0, 11" Yellow size 9, Novax Cls 0, 11" Yellow size 10, Novax Cls 00, 11" Yellow size 10.5, Chance 10" Low Voltage Goatskin Protector Size 10/10.5 Cls 2, 16" Yellow Black, Size 10.5, Chance Cls 2, 14" Yellow Black, Size 10, Chance 22" x 22", Rubber Blanket, Cls 4, Orange, Split Shipping/Freight charge Sales Tax	UTILF UTILITY FUND UTILF UTILITY FUND UTILF UTILITY FUND UTILF UTILITY FUND UTILF UTILITY FUND UTILF UTILITY FUND UTILF UTILITY FUND UTILF UTILITY FUND UTILF UTILITY FUND	-106.07 -106.07 -101.82 -43.90 -261.80 -248.40 -453.78 -45.52 -99.14
TOTAL					-1,466.50
78644	05/04/2026	MKC			
MARCH2026	05/04/2026		FUEL FOR 2020 F150 - 36472 miles - SP FUEL FOR 2025 F150 - 3349 MILES- MH FUEL FOR 2020 F150 - 36555 MILES - SP FUEL FOR 2025 F150 - 3428 MILES - MH FUEL FOR #2 KUBOTA RTV - 8548. MILES - 998.2 HOURS - AM FUEL FOR 2025 F150 - 3553 MILES - MH FUEL FOR 2020 F150 - 36673 MILES - SP FUEL FOR 2020 F150 - MILES 36785 - SP FUEL FOR #9 KUBOTA - 632.5 HOURS - JK FUEL FOR #1 CHEVY 2500 - 13934 MILES - SC FUEL FOR #7 HUSTLER - 240 HOURS - FS FUEL FOR #9 KUBOTA - 637.3 HOURS - JK FUEL FOR #2 KUBOTA - 1009 HOURS - 8630 MILES - AM FUEL FOR 2025 F150 - 3673 MILES - MH FUEL FOR #8 634 HOURS - FS FUEL FOR GAS CAN FOR BURN SITE - AM FUEL FOR HUSTLER - 246.2 HOURS - JK FUEL FOR 2020 F150 - 36851 MILES - SP FUEL FOR #7 HUSTLER - 639 MILES - FS FUEL FOR 2020 F150 - 36992 MILES - ES FUEL FOR VERSAHANDLER #5 - 1714.6 HOURS - JK FUELL FOR 2020 F150 - 37177 MILES - ES FUEL FOR 2025 F150 - 3761 MILES - MH FUEL FOR #9 - FS FUEL FOR #7 642 hours - fs fuel for #1 CHEVY 2500 - 14179 MILES - AM FUEL FOR 2020 F150 - 37296 MILES - SP FUEL FOR 2020 F150 - 37446 MILES - SP CORNERSTONE 5 PLUS AND DYNAMARK U.V. BLUE FOAM FUEL FOR #2 KUBOTA - 1022.8 HOURS - 3725.9 MILES - AM	GENF GENERAL FUND:Police Department GENF GENERAL FUND:Police Department GENF GENERAL FUND:Police Department GENF GENERAL FUND:Police Department WF WATER FUND GENF GENERAL FUND:Police Department GENF GENERAL FUND:Police Department GENF GENERAL FUND:Police Department SEWF SEWER FUND GENF GENERAL FUND:Police Department UTILF UTILITY FUND WF WATER FUND WF WATER FUND GENF GENERAL FUND:Police Department PBF PARKBOARD FUND DRF DISP/REFUSE FUND UTILF UTILITY FUND GENF GENERAL FUND:Police Department UTILF UTILITY FUND GENF GENERAL FUND:Police Department WF WATER FUND GENF GENERAL FUND:Police Department GENF GENERAL FUND:Police Department UTILF UTILITY FUND UTILF UTILITY FUND GENF GENERAL FUND:Police Department GENF GENERAL FUND:Police Department UTILF UTILITY FUND UTILF UTILITY FUND GENF GENERAL FUND:Police Department GENF GENERAL FUND:Police Department UTILF UTILITY FUND UTILF UTILITY FUND WF WATER FUND	-24.60 -36.65 -34.44 -39.40 -15.67 -42.66 -32.11 -29.39 -16.55 -53.81 -15.48 -16.97 -13.69 -39.07 -7.81 -7.42 -18.28 -36.50 -9.26 -30.46 -69.08 -37.89 -45.27 -7.42 -17.26 -43.50 -29.55 -34.77 -199.45 -21.16

City of Haven
Accounts Payable for Council Approval
April 21 through May 4, 2026

Num	Date	Name	Memo	Class	Paid Amount
			FUEL FOR #9 KUBOTA - 345 HOURS - FS	WF WATER FUND	-21.39
			FUEL FOR #8 639 HOURS - FS	PBF PARKBOARD FUND	-9.56
			FUEL FOR 2025 F150 - 3809 MILES - MH	GENF GENERAL FUND:Police Department	-44.38
TOTAL					-1,100.90
78645	05/04/2026	TREAS. CITY OF HAVEN			
			Deposit refund applied to account - A. SUTTON-SIKES 4566	CLERK CLERK'S FUND	-77.87
			DEPOSIT REFUND APPLIED TO ACCOUNT - S. TRAVNICHEK 4585	CLERK CLERK'S FUND	-211.12
			DEPOSIT REFUND APPLIED TO ACCOUNT - C. KINGSBURY 4573	CLERK CLERK'S FUND	-150.00
			DEPOSIT REFUND APPLIED TO ACCOUNT - C. BELL 4232	CLERK CLERK'S FUND	-150.00
			DEPOSIT REFUND APPLIED TO ACCOUNT - J. HERRON - 2753	CLERK CLERK'S FUND	-75.00
			DEPOSIT REFUND APPLIED TO ACCOUNT - D. STRUM 4494	CLERK CLERK'S FUND	-250.00
			DEPOSIT REFUND APPLIED TO ACCOUNT - N. RAY 4526	CLERK CLERK'S FUND	-250.00
			DEPOSIT REFUND APPLIED TO ACCOUNT - R. ROTH 4521	CLERK CLERK'S FUND	-250.00
			DEPOSIT REFUND APPLIED TO ACCOUNT - C. SCHAMEL 3363	CLERK CLERK'S FUND	-150.00
TOTAL					-1,563.99
78646	05/04/2026	SOUTHERN UNDERGROUND			
			PROTABLE FIRE HYDRANT METER DEPOSIT REFUND - 2026CZTFHP	CLERK CLERK'S FUND	-1,500.00
TOTAL					-1,500.00
78647	05/04/2026	JONATHON McWHIRTER			
			HCB KEY DEPOSIT REFUND - 4.18.2026	PBF PARKBOARD FUND	-50.00
TOTAL					-50.00
Total					\$ 84,241.53

**EXCERPT OF MINUTES OF A MEETING
OF THE CITY GOVERNING BODY OF
THE CITY OF HAVEN, KANSAS
HELD ON MAY 4, 2026**

The Governing Body met in regular session at 7:00 p.m. at the usual meeting place in the City. The Mayor presided and the following Governing Body members were present:

The following Councilmembers were absent:

Thereupon, and among other business, a Resolution was presented entitled:

A RESOLUTION AUTHORIZING AND PROVIDING FOR THE CALLING OF A SPECIAL QUESTION ELECTION IN THE CITY OF HAVEN, KANSAS, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED ELECTORS OF THE CITY THE QUESTION OF IMPOSING A ONE PERCENT (1.0%) CITY-WIDE SALES TAX FOR GENERAL PURPOSES; AND PROVIDING FOR THE GIVING OF NOTICE OF SAID SPECIAL QUESTION ELECTION.

Thereupon, on motion of Councilmember _____, seconded by Councilmember _____, the Resolution was adopted by the following roll call vote:

Aye: _____

Nay: _____

Thereupon, a majority of the Governing Body having voted in favor of the Resolution, it was declared duly adopted and the Resolution was then duly numbered Resolution No. [___]; and was directed to be signed by the Mayor and attested by the Clerk. The Clerk was further directed to take all action necessary to proceed with calling said special question election in the manner prescribed by law.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

(Other Proceedings)

CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of City of Haven, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Clerk

RESOLUTION NO. []

A RESOLUTION AUTHORIZING AND PROVIDING FOR THE CALLING OF A SPECIAL QUESTION ELECTION IN THE CITY OF HAVEN, KANSAS, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED ELECTORS OF THE CITY THE QUESTION OF IMPOSING A ONE PERCENT (1.0%) CITY-WIDE SALES TAX FOR GENERAL PURPOSES; AND PROVIDING FOR THE GIVING OF NOTICE OF SAID SPECIAL QUESTION ELECTION.

WHEREAS, K.S.A. 12-187 *et seq.*, as amended (the "Act"), authorizes the governing body of any Kansas city to submit to the electors of such city the question of imposing a city-wide retailers' sales tax; and

WHEREAS, the City of Haven, Kansas (the "City") does not currently impose any City-wide retailers' sales tax and, subject to the foregoing election requirement, is empowered by the Act to impose general purpose sales taxes in an amount of up to two percent (2.0%); and

WHEREAS, the City Council (the "Governing Body"), deems it advisable to authorize and provide for the calling of a special question election in the City for the purpose of submitting to the qualified electors of the City the question of imposing a one percent (1.0%) City-wide retailers' sales tax (the "Sales Tax"), the revenue from which will be applied for general City purposes, including electric, water, sewer, streets and related infrastructure needs; and

WHEREAS, the Governing Body finds and determines that the Sales Tax would be a general purpose sales tax under the Act; and

WHEREAS, in order to authorize the Sales Tax, it is deemed advisable to call a special question election in the City to be held on August 4, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY GOVERNING BODY OF THE CITY OF HAVEN, KANSAS:

SECTION 1. It is necessary and advisable, pursuant to the Act, to institute the Sales Tax. Collection of the Sales Tax shall commence on January 1, 2027.

SECTION 2. The implementation of the Sales Tax shall not be authorized unless a majority of the qualified electors of the City voting on the proposition shall vote in favor thereof at a special question election to be held in the City for that purpose.

SECTION 3. It is hereby authorized, ordered and directed that a special question election shall be and is hereby called to be held in the City on August 4, 2026, at which time there shall be submitted to the qualified electors of the City the following proposition:

Shall the following be adopted?

Shall the City of Haven, Kansas, be authorized to impose a one percent (1.0%) City-wide general purpose retailers' sales tax, the revenue from which will be applied for general City purposes, including electric, water, sewer, streets and related infrastructure needs, with collection of such sales tax to commence on January 1, 2027, all pursuant to the provisions of K.S.A. 12-187 *et seq.*, as amended?

SECTION 4. The vote at said special question election shall be by ballot, and the proposition stated above shall be printed on the ballot, together with voting instructions as provided by law.

SECTION 5. The Clerk of Reno County, Kansas shall give notice of the question submitted election as provided by law by publishing a Notice of Question Submitted Election in substantially the form attached hereto as *Exhibit A* on the County election office website and once each week for two (2) consecutive weeks in a newspaper of general circulation in the City, with the first publication to be not less than twenty-one (21) days prior to the date of the question submitted election, and the last publication being not more than sixty (60) days prior to the date of the question submitted election

(REMAINDER OF THE PAGE INTENTIONALLY LEFT BLANK)

ADOPTED by the Governing Body of the City of Haven, Kansas, on May 4, 2026.

(SEAL)

Mayor

ATTEST:

Clerk

EXHIBIT A

(Published in the *Clarion* on [_____, 2026] and on [_____, 2026]).

**NOTICE OF SPECIAL QUESTION ELECTION
CITY OF HAVEN, KANSAS**

The Governing Body of the City of Haven, Kansas, has heretofore, pursuant to resolution duly adopted, declared it advisable to impose a sales tax for general City purposes. Notice is hereby given to the qualified electors of the City that a special question election has been called and will be held on August 4, 2026, for the purpose of submitting to the qualified electors of the City the following proposition:

Shall the following be adopted?

Shall the City of Haven, Kansas, be authorized to impose a one percent (1.0%) City-wide general purpose retailers' sales tax, the revenue from which will be applied for general City purposes, including electric, water, sewer, streets and related infrastructure needs, with collection of such sales tax to commence on January 1, 2027, all pursuant to the provisions of K.S.A. 12-187 *et seq.*, as amended?

To vote in favor of the question submitted on this ballot, darken the oval to the left of the word "Yes." To vote against it, darken the oval to the left of the word "No."

YES
 NO

The polls will open at 7:00 o'clock a.m. and will close at 7:00 o'clock p.m. on August 4, 2026, the election day. The voting places in the City, and the area each voting place will serve, will be as follows:

Voters Residing In

Will Vote At

The election will be conducted by the officers and/or persons provided by law for holding elections, and the method of voting will be by ballot. Registered voters are eligible to vote by advance voting ballot upon application to the Reno County Clerk at the address set forth below pursuant to K.S.A. 25-1117.

ADDITIONAL INFORMATION

The following additional information is provided by the City with respect to the aforementioned sales tax proposition. This information has been obtained from sources deemed reliable by the City and is based upon projections. No assurances can be given that these projections will be accurate due to changing conditions, and other matters unknown or unavailable at this time.

Projected Annual Revenues of 1.0% City-Wide Retailers' Sales Tax

\$_[]

(based on Kansas Department of Revenue data and historical collection in City)

The governing body of the City has found and determined that the aforementioned sales tax would be a general purpose sales tax under K.S.A. 12-187 *et seq.*

The election officer conducting the election will be the Clerk of Reno County, Kansas, whose address is: Reno County Election Office, 125 W 1st Avenue, Hutchinson, Kansas 67501.

DATED _____, 2026.

(Seal)

Jenna Fager
Clerk and Election Officer
Reno County, Kansas

BALLOT CERTIFICATE

STATE OF KANSAS)
) ss:
COUNTY OF RENO)

I, Clerk and Election Officer of Reno County, Kansas, do hereby certify that attached below is a true and correct copy of the ballot label used at the special question election held on August 4, 2026, in the City of Haven, Kansas on the proposition set forth in the ballot; and that the judges and clerks duly qualified by taking their respective oaths before assuming their duties at the election.

WITNESS my hand and official seal on _____, 2026.

(Seal)

Jenna Fager
Clerk and Election Officer
Reno County, Kansas

[affix copy of ballot label]

**STATE OF KANSAS
OFFICIAL BALLOT**

CITY OF HAVEN, KANSAS

August 4, 2026

NOTICE

If you tear, deface or make a mistake and wrongfully mark any ballot, you must return it to the election board and receive a new ballot or set of ballots.

TO VOTE IN FAVOR OF ANY QUESTION SUBMITTED ON THIS BALLOT, DARKEN THE OVAL TO THE LEFT OF THE WORD "YES." TO VOTE AGAINST IT, DARKEN THE OVAL TO THE LEFT OF THE WORD "NO."

SHALL THE FOLLOWING BE ADOPTED?

SHALL THE CITY OF HAVEN, KANSAS, BE AUTHORIZED TO IMPOSE A ONE PERCENT (1.0%) CITY-WIDE GENERAL PURPOSE RETAILERS' SALES TAX, THE REVENUE FROM WHICH WILL BE APPLIED FOR GENERAL CITY PURPOSES, INCLUDING ELECTRIC, WATER, SEWER, STREETS AND RELATED INFRASTRUCTURE NEEDS, WITH COLLECTION OF SUCH SALES TAX TO COMMENCE ON JANUARY 1, 2027, ALL PURSUANT TO THE PROVISIONS OF K.S.A. 12-187 *ET SEQ.*, AS AMENDED?

YES

NO

**STATE OF KANSAS
OFFICIAL BALLOT**

CITY OF HAVEN, KANSAS

QUESTION SUBMITTED

GENERAL PURPOSE SALES TAX ELECTION

AUGUST 4, 2026

CITY OF HAVEN, KANSAS

RESOLUTION NO. _____

A RESOLUTION PROVIDING AN EXCEPTION TO SECTIONS 2-104(a) AND 2-110(c) PURSUANT TO SECTION 2-104(b) OF THE CITY CODE TO ALLOW HAVEN HIGH SCHOOL TO KEEP, HARBOR, AND MAINTAIN CHICKENS ON SCHOOL GROUNDS WITHIN THE CITY LIMITS FOR THE EDUCATIONAL BENEFIT OF ITS STUDENTS

WHEREAS, the City of Haven has been approached by representatives of Haven High School requesting exceptions to Sections 2-104(a) and 2-110 of the City Code to allow for the keeping of up to eight (8) chickens on school grounds within the City's limits for educational purposes and any required annual registration fee to be waived; and

WHEREAS, Section 2-104(b) of the City Code authorizes the Governing Body, by resolution, to grant an exception to Section 2-104(a) upon a showing that the keeping, harboring, boarding, or maintaining of animals is warranted and reasonable for the furtherance of educational purposes and does not otherwise offend the spirit of Chapter II, Article 1 of the City Code; and

WHEREAS, Section 2-110 of the City Code regulates the keeping of chickens within the City, including limitations on location and number, including the requirement that chickens be kept in a fenced side or rear yard and a maximum number of chickens permitted and requires an annual registration fee; and

WHEREAS, Haven High School has requested an exception to allow chickens to be kept in a controlled and fenced location on school property, including in a fenced side or rear yard area, to allow a number of chickens in excess of the maximum otherwise permitted under Section 2-110, and to have any required annual registration fee waived; and

WHEREAS, the Governing Body finds that the requested exception is for a legitimate educational purpose, including agricultural and vocational learning opportunities for students; and

WHEREAS, the Governing Body further finds that, with appropriate safeguards, the requested exception will not offend the spirit or intent of Chapter II, Article 1 of the City Code.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HAVEN, KANSAS:

1. The City hereby grants an exception to Sections 2-104(a) and 2-110 of the City Code pursuant to Section 2-104(b), allowing Haven High School to keep, harbor, and maintain chickens on school grounds for educational purposes.

2. The chickens shall be kept in a secure, fenced location on school property, which is not required to meet the fenced side or rear yard requirement, and shall be maintained in a manner that is clean, sanitary, and consistent with public health and safety standards.

3. Haven High School is authorized to maintain up to two (2) chickens in excess of

the maximum otherwise permitted under Section 2-110(a), provided that the number of chickens kept at any time is reasonable and necessary for the educational program and does not create a nuisance as defined in Section 2-104(c).

4. Any annual registration fee otherwise required under Section 2-110(b) is hereby waived for Haven High School for so long as this exception remains in effect.

5. The keeping of chickens pursuant to this Resolution shall not create a nuisance, and all operations shall be conducted so as not to endanger the health, safety, or welfare of students, staff, or the public.

6. The City reserves the right to review this exception from time to time and may revoke this Resolution upon a finding that the keeping of chickens is no longer for educational purposes or otherwise violates the spirit of the City Code.

THIS RESOLUTION IS PASSED AND APPROVED BY THE GOVERNING BODY of the City of Haven, Kansas this 4th day of May, 2026.

CITY OF HAVEN, KANSAS

Adam Wright
Mayor

ATTEST:

Josephine Harper
City Clerk

Section 2. Owner of record.

Choose one: ___ Individual Owned ___ Business (corporation, LLC, trust, non-profit, etc.)

Name _____ (“Owner”) Date of Birth ___/___/___

Name of Officer or Responsible Partner (if owned by a business) _____

Address (PO Box not accepted) _____

City _____ State ___ Zip _____ Phone () _____

Cell Phone () _____ E-Mail Address _____

Have you or any partner or corporate officer been denied a license or had a license revoked or suspended in connection with maintaining, operation, or conducting the business of a landlord? **YES NO**

Has any owner or corporate officer been convicted of a felony in connection with maintaining, operating, or conducting business or commercial activity? YES NO

If the property is owned by a corporation, a certificate from the Secretary of State certifying that the applicant is in good standing and certified to do business in the state is required.

I certify that all information provided in the Landlord Rental License Application is accurate and does not contain any material omissions and/or materially false or misleading information. If any information in this Application changes, I or my representative shall notify the City of any changes within seven (7) days of such change. I further acknowledge and agree to comply with all requirements of the City of Haven Landlord Rental License program and applicable City codes, including inspection and maintenance requirements. If I am signing this Application on behalf of an entity, I certify that I am authorized to act on behalf of the entity and bind the entity to the requirements of this application.

Signature of property owner: _____ Title _____

Section 3. Owner's Agent or Manager

Choose one: ___ Individual ___ Business (corporation, LLC, trust, non-profit, etc.)

Name _____ Date of Birth of Responsible Partner ___/___/___

Name of Officer or Responsible Partner (if managed by a business) _____

Address (PO Box not accepted) _____

City _____ State ___ Zip _____ Phone () _____

Cell Phone () _____ E-Mail Address _____

Have you or any partner or corporate officer been denied a license or had a license revoked or suspended in connection with maintaining, operation, or conducting the business of a landlord? YES NO

Has any agent or manager been convicted of a felony in connection with maintaining, operating, or conducting business or commercial activity? **YES NO**

Information provided in response to these questions will be used solely for evaluating compliance with the City's licensing requirements and applicable law.

I certify that all information provided in the Landlord Rental License Application is accurate and does not contain any material omissions and/or materially false or misleading information. I further acknowledge and agree that as the designated agent, I am authorized to receive notices and service of process on behalf of the Owner regarding this Landlord Rental License program and to comply with all requirements of the City of Haven Landlord Rental License program and applicable City codes, including inspection and maintenance requirements. If I am signing this Application on behalf of an entity, I certify that I am authorized to act on behalf of the entity and bind the entity to the requirements of this application.

Signature of Agent/Manager _____

City of Haven, Kansas

Landlord Rental License

No person shall offer for rent, or rent, to a tenant a residential rental property without first obtaining a Landlord Rental License. The license shall apply to all residential rental properties owned as disclosed on the application. The license shall commence upon the date the City issues the license and run for one year from that date. The annual fee shall be \$_____ plus an additional \$_____ for each unit owned. This Landlord Rental License program applies only to residential rental properties and dwelling units within the City of Haven.

Section 1. Purpose and Authority.

This Landlord Rental License program is adopted pursuant to the City of Haven's home rule authority under Article 12, Section 5 of the Kansas Constitution and applicable Kansas law. The purpose of this program is to protect and promote the public health, safety, and welfare of the residents of the City by ensuring that rental housing within the City is safe, sanitary, and maintained in compliance with applicable housing and property maintenance standards.

This program is intended to provide a uniform system for the licensing and inspection of rental properties, to ensure compliance with the City's housing codes, to reduce nuisances, and to promote safe and habitable living conditions for tenants.

Section 2. Definitions

- a. **Dwelling unit:** A building or structure, or portion of a building or structure, designed for or used for human habitation, and does not apply to commercial or industrial properties.
- b. **Enforcement Official:** The person designated by the City Council to enforce the provisions of this license.
- c. **Life Safety or Emergency Situation:** The following conditions shall constitute life safety or emergency situations for purposes of this license.
 - i. An electrical wiring situation which creates an unreasonable risk of fire or physical harm to the tenant(s).

- ii. An HVAC situation involving natural gas, propane gas, carbon monoxide or other potentially toxic substances which creates an unreasonable risk of physical harm to the tenant(s).
- iii. A structural condition of the dwelling which creates an unreasonable risk of physical harm to the tenant(s).
- iv. Any other condition of the dwelling which creates an unreasonable risk of physical harm to the tenant(s).

Section 3. License Requirement.

- a. **Application.** Application for a Landlord Rental License shall be made in writing on forms prescribed by the City Clerk in the office of the City Clerk or available online at havencityhall.org/information/forms. All applications (and any amendments thereto) shall be in the name of the owner of the rental property but may be made by a person acting as agent for the owner provided disclosure of that fact is made. If there is more than one owner, application may be made by any one of the owners, but the names and addresses of all owners must be disclosed on the application.
- b. **Application Content.** The application form adopted by the City Clerk includes the following:
 - i. Owner's name, street and mailing address, and telephone number.
 - ii. If the owner is an entity, the name and type of entity, address, and telephone number of the principal of the entity.
 - iii. If a person has been designated as manager of the rental property, the application shall include the manager's name, street and mailing address, and telephone number.
 - iv. A list of the addresses of all rental properties owned by the owner within the city limits.
- c. **Resident Agent.** In cases where the owner resides more than 50 miles from the City of Haven, the owner shall designate a resident agent who resides within 50 miles of the City of Haven to ensure a local point of contact for code enforcement, service of notices, and timely response to conditions affecting the health, safety, and welfare of tenants and the public. This designation shall include the resident agent's name, street and mailing address, and telephone number. The resident

agent so designated shall have all the same liabilities and responsibilities as the owner, including be authorized to receive notices and service of process on behalf of the owner.

- d. **Amendment.** The initial application may be amended consistent with this section. In the event additional rental property is acquired by the Owner after receipt of the Landlord Rental License, the Owner shall amend the original application within seven (7) days from the date ownership of the new rental property is acquired by providing the City the addresses of any such newly owned rental property. Conversely, the original application may be amended by the Owner to delete one or more rental properties listed on the original application in the event of transfer of ownership of such rental property or change of use of such rental property.
- e. **Application Fee.** No application shall be acted upon without payment of the application fee as listed under Landlord Rental License and Inspections.
- f. **Issuance of License.** The City Clerk shall issue a Landlord Rental License to any person who has made proper application and paid the application fee upon determining that the property is in compliance with applicable codes, or subject to compliance within a reasonable time, as determined by the City. The license shall be issued in the name of the owner(s) and, if applicable, the resident agent.
- g. **Expiration and Renewal.** All Landlord Rental Licenses shall be issued for a term expiring _____ of each year and shall be subject to renewal in accordance with this License. All persons holding a current Landlord Rental License will be mailed an application for renewal by the City at least thirty (30) days prior to the expiration date. The renewal application must be returned to the City along with the required application fee prior to _____ of the renewal year.

Section 4. Minimum Standards

The housing quality standards established under Chapter VIII, Article 4, Minimum Housing Code of the Code of the City of Haven, Kansas will be the minimum standards for rental properties within the City.

Except as follows:

- a. Ventless heaters shall be permitted if they are in compliance with all building codes applicable or adopted by the City. (International Residential Code 2015, Sec. 2445 (621), Unvented Room Heaters).

The City shall provide a copy of the minimum standards to all persons who apply for a Landlord Rental License. Should the housing quality standards of Chapter VIII, Article 4, Minimum Housing Code be amended, such amendments shall not be applicable to holders

of a Landlord Rental License until such time as the City has supplied such license holders a copy of such amendments.

Section 5. Inspection

All rental properties may be inspected on an annual basis, to be conducted at reasonable times upon notice to the owner or occupant, except in emergency situations, and in compliance with applicable law, to ensure the following:

- a. The structure must be maintained in a safe and sanitary manner and must provide all basic services such as electrical, heating, and plumbing services, adequate exits, and ventilation.
- b. Each unit shall have a 1-A-5-BC fire extinguisher in proper working order and working smoke and carbon monoxide detectors placed outside of each sleeping unit.
- c. The structure must be weather tight and watertight, porches and stairs must be structurally sound and structures must be kept painted to prevent deterioration.
- d. The property must be free of trash, brush piles, vermin, and other health hazards.
- e. Inoperable or partly dismantled vehicles, parts, appliances, other large salvage items or large equipment cannot be stored outside.
- f. No vehicle can be parked on an unimproved surface such as the lawn.
- g. Grass and weeds shall not be allowed to grow higher than twelve (12) inches in height.

Section 6. Notice of Violation

Upon inspection, if the enforcement official determines that a violation exists, a written notice of violation shall be mailed to the owner and/or resident agent, stating the following:

- a. **Specifics.** The specifics of any violation of minimum standards found to exist.
- b. **Correction Deadline.** The violation must be corrected by a specific deadline to be determined by the enforcement official after taking into consideration the

nature of the violation, but in no event shall the deadline be more than sixty (60) days from the date of the inspection.

- c. **Noncompliance.** If the enforcement official determines that the violation has not been corrected to comply with minimum standards by the specified deadline, then the rental property may be ordered vacated if the property is determined to be unsafe or unfit for human habitation and shall not be available to be rented until the violation is corrected.
- d. **Deadline Extension.** Upon request, the enforcement official may extend the deadline for good cause shown as determined in the discretion of the enforcement official. Notwithstanding any of the provisions above, in the event the violation constitutes a life safety issue or other emergency situation as determined in the sole discretion of the enforcement official, the notice shall state that the property be immediately vacated and not rented or inhabited until the violation has been corrected.

Section 7. Denial, Suspension, and Revocation

- a. **Grounds.** The City may deny, suspend, or revoke a Landlord Rental License upon a determination that:
 - i. The applicant or license holder has failed to comply with any provision of this Landlord Rental License program or applicable City code;
 - ii. The applicant or license holder has failed to correct a violation of minimum housing standards within the time provided;
 - iii. The application contains false, misleading, or incomplete information;
or
 - iv. The rental property is subject to repeated or serious violations of this Landlord Rental License program or applicable City code.
- b. **Notice.** The City shall provide written notice to the applicant or license holder of any proposed denial, suspension, or revocation. Such notice shall state the grounds for the action and provide a deadline for corrective action, if applicable.
- c. **Opportunity to Cure.** Except in cases involving a life safety or emergency situation, the applicant or license holder shall be provided a reasonable opportunity to correct the violation(s) prior to final action by the City.

- d. **Emergency Action.** If the enforcement official determines that a life safety or emergency situation exists, the City may suspend or revoke the license immediately without prior opportunity to cure, provided that written notice is given as soon as practicable.

- e. **Appeal.** Any applicant or license holder aggrieved by a denial, suspension, or revocation may appeal such decision by submitting a written request for appeal to the City Clerk within ten (10) days of the date of the notice. The appeal shall be heard by the Governing Body and the next regular meeting or at a special meeting schedule within a reasonable time, and the decision on appeal shall be final. Except in cases involving a life safety or emergency situation, a timely filed appeal shall stay the effect of the denial, suspension, or revocation until a final decision is rendered on appeal.

- f. **Effect of Revocation or Suspension.** Upon suspension or revocation of a license, the rental property shall not be offered for rent or occupied until the license is reinstated or a new license is issued in compliance with this Landlord Rental License program and applicable City regulations.

Josephine Harper

To: Steve Carmichael
Subject: RE: Mosquito

From: Marla Shepard <marla.shepard@veseris.com>
Sent: Friday, May 1, 2026 12:20 PM
To: Steve Carmichael <s.carmichael@havenks.gov>
Subject: RE: Mosquito

55 gallon drum is \$2,000.

Marla Shepard
Sales Representative | Vesperis

P: 816-472-5222
M: 816-518-1093
F: 816-842-4231

pestweb.com | veseris.com



From: Steve Carmichael <s.carmichael@havenks.gov>
Sent: Friday, May 1, 2026 7:56 AM
To: Marla Shepard <marla.shepard@veseris.com>
Subject: RE: Mosquito

Don't forget to get me my quotes
So, I can get them approved Monday



Steve Carmichael
Director of Public Works
211 S. Reno
Haven, KS 67543
T: 620.465.3618
C: 620.694.0080
s.carmichael@havenks.gov
www.havencityhall.org

From: Marla Shepard <marla.shepard@veseris.com>
Sent: Tuesday, April 28, 2026 6:13 PM
To: Steve Carmichael <s.carmichael@havenks.gov>
Subject: Mosquito

Please keep this document for your records.

The price on a 55 gallon drum is the same as last year. Altosid is \$893.20 for 220 briquets.

Marla Shepard

Sales Representative | Veseris

P: 816-472-5222

M: 816-518-1093

F: 816-842-4231

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