

City of Haven

MINUTES Recreation Board Meeting

October 12, 2022, at 7:00 p.m.

Haven Community Building

PRESENT: Penny Poitras, Jared Hett, Adrienne Thetford, Jonell Bell, Shauna Schoepf-Pearce (Chairperson), Stephanie Pace (Director), Josephine Gonzalez (Treasurer/Secretary), and Christopher Scott (Council Liaison)

ABSENT: Nicholas Roetzer, Ariel Fleming, Ciara Powers, and Brandae Tate (Vice Chairperson)

A. MEETING CALLED TO ORDER:

Meeting called to order at 7:01 p.m.

B. PUBLIC COMMENT:

No public comment made.

C. APPROVE MINUTES:

1. Approve September 14, 2022, Recreation Board Meeting Minutes.

ACTION: Member Thetford moves to approve the September 14, 2022, minutes of Haven Recreation Board Meeting.

Motion: Thetford

Second: Bell

Motion carried unanimously 5-0

<u>Member</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bell	X		
Fleming			X
Hett	X		
Poitras	X		
Powers			X
Roetzer			X
Schoepf-Pearce	X		
Tate			X
Thetford	X		

D. FINANCIALS:

1. Approve the monthly financial.

ACTION: Member Poitras moves to approve the monthly financials.

Motion: Poitras

Second: Hett

Motion carried unanimously

<u>Member</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bell	X		
Fleming			X
Hett	X		
Poitras	X		
Powers			X
Roetzer			X
Schoepf-Pearce	X		
Tate			X
Thetford	X		

E. BOARD ITEMS

1. Haven Recreation Board minutes and agenda be added to the city website

ACTION: Member Bell motions for Haven Recreation Board minutes and agenda be added to the city website

Motion: Bell

Second: Thetford

Motion carried unanimously

<u>Member</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bell	X		
Fleming			X
Hett	X		
Poitras	X		
Powers			X
Roetzer			X
Schoepf-Pearce	X		
Tate			X
Thetford	X		

2. Review Calendar/PayRate/Program Rate spread sheets

- A. Chairperson Schoepf-Pearce gave handouts. Previous pay of volleyball referees/score keeper/timekeeper has been \$10 a game. Director Pace stated her notes from previous meeting indicated pay would be \$20 a game, unless staff is working alone, then it will be \$25. Board would like to see a more uniform pay. Director Pace stated that baseball and softball umpires need more pay than other officials.
- B. Director Pace notes that minutes from a prior meeting did not accurately reflect what was decided with baseball and softball
- C. Haven Rec is on par with other pay in the league.

ACTION: Member Poitras motions to increase fees incrementally to start next year.

Motion: Poitras

Second: no second

Board decided to table this for more discussion next meeting.

ACTION: Member Schoepf-Pearce motions to pay volleyball refs and timekeepers what Director Pace had discussed with staff as rate of pay.

Motion: Schoepf-Pearce

Second: Poitras

Motion carried unanimously

<u>Member</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bell	X		
Fleming			X
Hett	X		
Poitras	X		
Powers			X
Roetzer			X
Schoepf-Pearce	X		
Tate			X
Thetford	X		

D. Secretary/Treasurer Gonzalez discussed timecard for contract employees, i.e., officials, timekeepers, and score keepers, and the workflow needed. Employee would keep track of timecard and at the end of the season, the employee would sign timecard and give to Director Pace. Director Pace would then sign and approve the time and send it to Secretary/Treasurer Gonzalez for signature of approval for payment and turn in the timecard to City Clerk Atherton for payment to be disbursed. Director Pace does not want to have each contract employee keeping their own timecard. Distributing a schedule of staff to all board members was discussed. Board wants more training and information for field supervisors. Discussion of creating a contract that will be signed by contract employees with pay and dates scheduled to work was discussed.

3. Color Run

There were 5 local sponsors. Struggled with youth registering this year – previous year had 8, none this year. Sponsors did not run the stations, volunteers were used. Idea of a glow run was mentioned as a possibility for next year to help with more participants.

ACTION: Member Thetford motions to donate half of the profits, after expenses, to the Haven Grade School P.E. Department

Motion: Thetford

Second: Bell

Motion carried unanimously

<u>Member</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bell	X		
Fleming			X
Hett	ABSTAIN	ABSTAIN	ABSTAIN
Poitras	X		
Powers			X
Roetzer			X
Schoepf-Pearce	X		
Tate			X
Thetford	X		

4. Scholarship

Chairperson Schoepf-Pearce made the board aware that City Clerk Atherton does not have the time to take on the scholarship program as proposed. The idea of those who need it could ask for it.

Putting a poll on facebook to gather more community information was discussed. Director Pace to post "What's stopping you from being involved in Haven Rec?"

5. Review remaining money for 2022 and how to spend it

A list of needs for the Rec Department was created:

- New volleyball net
- Volleyball cart
- Extra/Better volleyballs
- Ball pump
- New tee for t-ball
- New flags for flag football
- Pom poms to be reused each season
- Scoreboard
- Basketball goals
- Pitching mats

Pricing and more discussion at the next meeting

6. Different night for paint night

Instructor is not available on November 12. Rescheduled for January 28th if instructor is available that date.

7. Valentine's Day Dance

Dance tentatively scheduled for February 11. More discussion at next meeting.

F. CALENDAR:
Next meeting will be November 9, 2022

G. ADJOURNMENT
Meeting was adjourned at 8:42 p.m.