



**MINUTE RECORD**  
**Special Council Meeting City of Haven**

**SPECIAL MEETING**

**SEPTEMBER 20, 2023**

**THE CITY COUNCIL MEETING IN SPECIAL SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members:** Christopher Scott, Mark Robinson, Ciara Powers, Kylie Rush.

**Absent:** Austin Borden.

**Others:** City Clerk Leslie Atherton, Assistant City Clerk Andrea Williams, Public Works Director Chad Swartz, Josephine Gonzalez, Destinee Barrientos, City Attorney Jennifer Hill (by phone).

Mayor Wright opened the meeting by reading the special meeting request signed by Powers, Rush, and Robinson, noting the purpose of the meeting is to conduct interviews of applicants for the City Clerk position.

**Executive Session**

Robinson moved, and Powers seconded to recess into executive session pursuant to the non-elected personnel exception, to interview two candidates for the position of City Clerk with the two candidates, City Attorney Jennifer Hill, City Clerk, and Public Works Director, present, the open meeting to resume at 8:00 PM in Council Chambers. Motion passed unanimously.

At 7:57 PM, the regular session resumed with no action taken during executive session. Next, Robinson moved and Rush seconded to authorize Mayor Wright to offer Josephine Gonzalez the position of City Clerk at \$45,000 annually plus \$40 monthly cell phone reimbursement. All four members voted in favor of the same. Atherton asked if the offer would be contingent on successful completion of background check and pre-employment drug test; Council members confirmed.

**Adjournment**

At 7:58 PM, adjournment was unanimously approved after motion from Robinson and second from Scott.

  
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Adam Wright, Mayor

Attest:

  
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Leslie Atherton, City Clerk