



City of Haven
Haven City Council Meeting
MINUTES – DRAFT
June 2, 2025, at 7:00 p.m.
Haven City Hall, Council Chambers



REGULAR MEETING

Monday, June 2, 2025

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Adam Wright, Nicole Sander, Ciara Powers, Sherri Schneider, Chad Swartz

Absent: Christopher Scott

Others: City Clerk Josephine Harper, Public Works Director Steve Carmichael, Police Chief Stephen Schaffer, City Attorney Jennifer Hill, James Copeland, Jill Snyder, Rachel Gibbins, John Regier

Public Comment

None

Minutes

Powers moved to approve the minutes of the May 19, 2025, meeting. Swartz seconded. Motion passed.

Accounts Payable

Powers moved and Schneider seconded to approve accounts payable from May 19, 2025, through June 2, 2025, totaling \$243,807.92. Motion passed unanimously.

Agenda

GENERAL

1. Loyd Group Audit – John Regier presented the audit to the council. Schneider motion to approve the audit as presented. Powers seconded and motion carried. Mr. Regier then presented a rough draft of the budget. The budget will continued to be worked on.
2. James Copeland, owner of Gruntz, request to allow a food truck on June 14 on the street. Motion made by Swartz and seconded by Powers was approved to allow a food truck on the street.
3. Chamber Fireworks Sale Permit was presented. The COI has not been provided as of the meeting. Sander motions to approve the permit as long as the COI is provided. Schneider seconds. Motion passed.

4. EDC Director, Jill Snyder, gave updates as to what she has been working on so far this year. Snyder requested to be able to give gift certificates as a door prize during the KSN Road Trip. Swartz motion to approve four (4) \$25 gift certificates to give away at the KSN Road Trip. Sander second. Motion carried.

Snyder visited with the council regarding food trucks and the effects that it has on the local food businesses. The council decides to table this subject until September.

5. Rec Department request the purchase of a digital sign to display outside the Recreation Building. Powers moved and Swartz seconded. Motion carried.

CITY CLERK

1. Harper presented the amounts of all current subscriptions. Sander motions to approve the quote for Edmunds GovTech software. Second by Schneider. Motion carried.
2. Harper presented Time Clock Plus quote. After discussion from the council Swartz motion to accept TCP quote and Sander second. Motion carried.
3. Harper presented a quote from England construction for a counter in City Hall. The council would like more quotes presented. Item tabled for a later meeting.

PUBLIC WORKS DEPARTMENT

Steve Carmichael gave the following updates.

1. Pool is up and going well. We need to get the toilet working in the girl's bathroom fixed.
2. Went to touch a truck in Andale went well.
3. Water leak on west 6th fixed.
4. Water from all the rain drained well and there was no major issues.
5. Public Works have put over 200 dunks out and will start fogging as soon as the weather allows
6. Lights and AC have been installed in the Fitness Center.

POLICE DEPARTMENT – Chief Schaffer

1. A quote from INA Alert was presented. Tabled for a later meeting in order to figure out how the cost will be split.
2. A quote for a Glock 45 was presented. Motion by Schneider to approve the purchase. Powers second. Motion carried.
3. The creation of a Code Enforcement position was discussed again. After discussion, Swartz moves to create Code Enforce position. Powers seconded the motion.
4. Jayhawk Court Software yearly subscription presented for approval. Schneider motion to approve the subscription. Swartz second. Motion passed.

5. General updates were given.

Executive Session

Swartz motions to move into executive session to discuss personnel matters of non-elected personnel with City Council, Mayor, and City Attorney present for regular session to resume at 8:35 PM. Schneider seconds. Motion carried.

Council Concerns

none

Adjournment

At 8:45 PM, adjournment was unanimously approved after motion from Schneider and second from Powers.

Adam Wright, Mayor

Attest:

Josephine Harper, City Clerk