



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: February 5, 2024

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:01 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Christopher Scott, Ciara Powers, Austin Borden, Nicole Sander, and Sherri Schneider.

Absent: None.

Others: Josephine Harper, Chad Swartz, and Jennifer Hill.

Revision to Agenda

Chief Schaffer is absent to give updates and for his evaluation. Removal of Agenda Item G and Chief Schaffer's evaluation during executive session and add City Clerk to talk to council during executive session motioned by Schneider and seconded by Powers. Motion carried.

Public Comment: None

Minutes

Power moved to approve the minutes of the January 16, 2024, meeting. Sander seconded, and the motion passed unanimously.

Accounts Payable

Scott moved and Schneider seconded to approve accounts payable for January 17, 2024, to February 5, 2024, in the amount of \$161,643.66. Motion carried.

Agenda Items

Appointment of Council President

Mayor Wright stated he would like to appoint Ciara Powers as Council President. After a brief discussion Sander moved to appoint Council Person Powers as Council President and Schneider seconded. Sander, Schneider, and Power yea; Borden and Scott nay. Motion carried 3-2.

Personnel Policy – Jennifer Hill, City Attorney

Attorney Hill presented the council with the new Personnel Policy. Chad Swartz would like to add in a section regarding compensation to public works department when on call. Schneider motioned to approve the Personnel Policy as written. Borden seconded; motion carried.



Committee to Update Capital Improvement Plan

City Clerk presented current members of the Capital Improvement Committee and indicated all current member would like to continue to be on the committee. Council members Scott and Sander would like to be a part of the committee. Schneider moves to approve roster with additions. Powers second; motion carried.

Employee Pay Raises

City Clerk presented Resolution 425 to City Council for approval showing each city employees' 4% cost of living raise wage. Sander motioned. Borden seconded and motion passed unanimously .

Schneider motioned to move into Executive Session to review pay increase request by City Clerk, Josephine Harper, and open meeting to resume at 7:34 p.m. Powers seconded; motion carried.

Schneider motioned to approve Ordinance 721, with the pay of \$50,000 and Borden seconded. Motion passed unanimously.

City Clerk presented the pay increase ordinance for the Chief of Police, reflecting the 4% cost of living increase. Powers motioned to approve Ordinance 722, and Sander seconded. Motion passed 4-1.

Public Works

General updates were given.

Public Director Swartz presented to council the Parallel Generation Policy. Tabled until next meeting so that James from KPP can be present to present.

Director Swartz shared Shep EV Material Purchases. Materials - \$1957.70 Approved 1/22/24 by Mayor Wright, Transformers - \$9210.00 Approved 1/22/24 by Mayor Wright, and AVEC - \$4268.88 Needs approval. Motion by Borden to approve the AVEC invoice of \$4268.88, Scott seconded the motion. Motion carried.

Clean Rite Proposal for 2024 was presented to council. Sander motioned and Power seconded to approve the 2024 quote of \$16,380, with the quarterly payments of \$4095.00. Motion carried.

Cronus provided a quote to clean up the pile of material sitting over by the Public Works shop. Schneider motioned to approve the quote of \$3350.00 and Borden seconded; motion passed unanimously.

Executive Session

Powers motioned to move into Executive Session to review evaluations of City Clerk and Public Works Director and open meeting to resume at 8:25 p.m. Borden seconded; motion carried.

Borden motion to extend the executive meeting until 8:30 p.m. Powers seconded; motion carried.



Regular meeting resumed at 8:30 p.m.

Council Member Concerns

Powers would like more information on what the Economic Development Coordinator does. Schneider is wondering if Public Works has plans for the potholes and cracks in the street right now.


Scott is concerned with the number of dogs that have been wondering at large.

Calendar

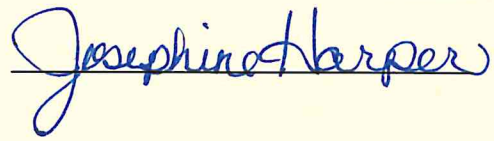
February 19, 2024, agenda items were discussed.

Adjournment

At 8:42 PM, adjournment was unanimously approved after a motion from Borden and second from Sander.


Adam Wright, Mayor

Attest:


Josephine Harper, City Clerk

