

City of Haven

Recreation Board Meeting MINUTES

August 9, 2023, at 6:30 p.m.
Haven Community Building

PRESENT: Jonell Bell, Justine Dalke, Adrienne Thetford, Shauna Schoepf-Pearce (Chairperson), Chris Shields, Stephanie Pace (Director), Josephine Gonzalez (Treasurer/Secretary), and Christopher Scott (Council Liaison).

ABSENT: Nicholas Roetzer, Sarah Wright, Brandae Tate (Vice Chairperson)

A. MEETING CALLED TO ORDER:
Meeting called to order at 6:31 p.m.

B. PUBLIC COMMENT:
none

C. APPROVE MINUTES:
1. Approve July 10, 2023, Recreation Board Meeting Minutes.

ACTION: Member Thetford motions to approve July 10, 2023, Recreation Board Meeting Minutes.

Motion: Thetford

Second: Bell

Motion carried unanimously

<u>Member</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bell	X		
Dalke	X		
Roetzer			X
Schoepf-Pearce	X		
Shields	X		
Tate			X
Thetford	X		
Wright			X

D. FINANCIALS:
1. Approve July monthly financials.

ACTION: Member Dalke moves to approve the July monthly financials.

Motion: Dalke

Second: Thetford

Motion carried unanimously

Member	YES	NO	ABSENT
Bell	X		
Dalke	X		
Roetzer			X

Schoepf-Pearce	X		
Shields	X		
Tate			X
Thetford	X		
Wright			X

E. BOARD ITEMS

1. Merritt Wright Donations

Chairperson Schoepf-Pearce has a meeting with USD 312 Superintendent on August 29, 2023 to discuss possible options for the use of the Merritt Wright donations.

2. MOU with USD 312

Edition 8 needed all present board members at the meeting to approve. Board held discussion and Director Pace and Chairperson Schoepf-Pearce answered all questions asked. There was an error on page 1, needs to say USD 312 and not USD 12.

ACTION: Member Thetford motions the MOU to be presented to City Council with the correction to say USD 312 on the first page.

Motion: Thetford

Second: Bell

Motion carried unanimously

Member	YES	NO	ABSENT
Bell	X		
Dalke	X		
Roetzer			X
Schoepf-Pearce	X		
Shields	X		
Tate			X
Thetford	X		
Wright			X

3. Key Usage Form

Director Pace and City Clerk Atherton drafted a Key Usage Form to be used when checking out key/badges to coaches for access to USD 312 buildings.

ACTION: Member Bell motions to adopt the Key Usage Form.

Motion: Bell

Second: Dalke

Motion carried unanimously

Member	YES	NO	ABSENT
Bell	X		

Dalke	X		
Roetzer			X
Schoepf-Pearce	X		
Shields	X		
Tate			X
Thetford	X		
Wright			X

4. Fall Youth Sports Position Duties

Board members review the hand outs for all Fall Youth Sports Position duties.

ACTION: Member Sheild motioned to approve duties as written.

Motion: Shields

Second: Thetford

Motion carried unanimously

Member	YES	NO	ABSENT
Bell	X		
Dalke	X		
Roetzer			X
Schoepf-Pearce	X		
Shields	X		
Tate			X
Thetford	X		
Wright			X

5. Fall Sports Purchase

Director Pace seeks permission from the board to purchase 10 new volleyballs and one flag football set.

ACTION: Member Shields motions to approve the purchase of 10 new volleyballs and 1 flag football set.

Motion: Shields

Second: Thetford

Motion carried unanimously

Member	YES	NO	ABSENT
Bell	X		
Dalke	X		
Roetzer			X
Schoepf-Pearce	X		
Shields	X		
Tate			X
Thetford	X		
Wright			X

6. Wildcat Roundup

Volunteers are needed to hand out Rec Department activity flyers for the Wildcat Roundup at HGS. Member Dalke and Chairperson Schoepf-Pearce volunteered to help.

7. Color Run

Director Pace talked to Vicki Meyers. Stated there was a miscommunication last year on how to present sponsorship to the sponsors. Need to be clear that it's not a fundraiser. Fall Fest Board does not want sponsors who pay for the Color Run to think they are helping sponsor the Haven Fall Fest. Pace handed out and sent packets with upcoming activities to area businesses. Member Thetford stated an issue last year was a lack of volunteers and participants. Schoepf-Pearce informed the board that Director Pace has been floating around ideas of something different for next year if same issues from last year continue.

ACTION: No action required.

8. Bingo

Proposed dates of September 9th and December 9th. Board believes September 30th may work better. Haven High needs to approve space is available on those dates.

ACTION: Chairperson Schoepf-Pearce motions to approve September 30 and December 9 for the next two days for Bingo.

Motion: Schoepf-Pearce

Second: Bell

Motion carried unanimously

Member	YES	NO	ABSENT
Bell	X		
Dalke	X		
Roetzer			X
Schoepf-Pearce	X		
Shields	X		
Tate			X
Thetford	X		
Wright			X

9. Halloween Family Party

Party for all citizens. Board discussed options for cost and dates.

ACTION: Member Dalke to approve Halloween Dance at HGS gym for \$5 entry on October 21, 2023

Motion: Dalke

Second: Thetford

Motion carried unanimously

Member	YES	NO	ABSENT
Bell	X		

Dalke	X		
Roetzer			X
Schoepf-Pearce	X		
Shields	X		
Tate			X
Thetford	X		
Wright			X

10. Basketball

Director Pace wants to open registration earlier so practice can start earlier. Pace also would like to add K-2 grade in house competition. She also requested approval to purchase an electric pump, ten (10) 27.5 inch balls, and ten (10) 28.5 inch balls. Chairperson Schoepf-Pearce wants to make sure all purchased items are labeled with Haven RD on them.

ACTION: Member Thetford motions to approve the addition of K-2 grades to registration and the purchase of an electric pump, ten (10) 27.5 inch balls, and ten (10) 28.5 inch balls..

Motion: Thetford

Second: Dalke

Motion carried unanimously

Member	YES	NO	ABSENT
Bell	X		
Dalke	X		
Roetzer			X
Schoepf-Pearce	X		
Shields	X		
Tate			X
Thetford	X		
Wright			X

F. RECREATION DIRECTOR UPDATES

1. Baseball/Softball rules are updating and McPhearson may be joining our league. Director Pace voted "no" to allow McPhearson to join.
2. Volleyball is changing to 30 minutes instead of 45 minutes.
3. Adding track is an option. Pace will get with Haven High School. Format will be a Track Club. Upon registration participant will get a shirt. Participant will have the option to participate in meets or not. Shot Put, javelin, and discus would need purchase.

ACTION: Member Bell motions to add track as an activity.

Motion: Bell

Second: Thetford

Motion carried unanimously

Member	YES	NO	ABSENT
Bell	X		
Dalke	X		
Roetzer			X
Schoepf-Pearce	X		
Shields	X		
Tate			X
Thetford	X		
Wright			X

G. BOARD MEMBER CONCERNS

No concerns discussed.

H. CALENDAR

Next meeting will be September 13, 2023, at 6:30 p.m.

I. ADJOURNMENT - 7:49