



City of Haven
Haven City Council Meeting
MINUTES
August 4, 2025, at 7:00 p.m.
Haven City Hall, Council Chambers



REGULAR MEETING

Monday, August 4, 2025

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Adam Wright, Nicole Sander, Chad Swartz, Christopher Scott, Ciara Powers, Sherri Schneider

Absent: None

Others: City Clerk Josephine Harper, Public Works Director Steve Carmichael, Police Officer Matthew Hayden, City Attorney Jennifer Hill, Building Inspector Charles Arndt, Michael Glenn

Public Comment

None

Minutes

Powers moved to approve the minutes of July 7, 2025, meeting. Swartz seconded. Motion passed.

Accounts Payable

Swartz moved and Schneider seconded to approve accounts payable for July 8, 2025, to July 21, 2025, totaling \$235,258.77 and July 22, 2025, to August 4, 2025, totaling \$104,314.96. Motion passed unanimously.

Agenda

1. Building Inspector, Charles Arndt – Distressed Property
A written disposition by Building Inspector, Charles Arndt, was presented to the council. The landlord of the property notified Arndt that they have a plan in place to look at the mold issue. Arndt then presented proposed resolution 442 to the council. Arndt did let council know that the sewer issue has been addressed and fixed all the way to the main. Motion by Swartz to pass Resolution 442. Sander second and motion passed unanimously.

CITY CLERK

1. Harper presented a second quote of \$4,120.00 for the installation of a counter in the front of the City Hall office. This will be on the budget for 2026.
2. Harper gave general updates regarding Edmunds GovTech, informing the council that Edmunds will be doing a data discovery on her computer in the morning to see all the program and process currently used.
3. Harper presented an invoice for Lexipol in the amount of \$1,817.42. She continued to explain this is a part of MPR insurance. This is coverage for the police department.

Schneider motioned to pay the invoice of \$1,817.42. Powers second and motion passed unanimously.

PUBLIC WORKS DEPARTMENT

1. Updates –

Had some water leaks and electrical issues, nothing major.

Carmichael has been looking for a switch for the north lift station. All parts are 15 to 18 weeks out. Carmichael is looking to spend up to \$2500. Swartz motions and Sander seconds.

POLICE DEPARTMENT

- 1.** Officer Matt Hayden discussed 2 quotes from INA. One being site based and cloud based. He continued and discussed DL Network Solutions' quote. Discussion of the prices and warranties were had. Wright informs the council that Chief Schaffer recommends INA due to the service that is available. Wright believes the cost should all come out of the police fund due to it being a security issue. Schneider motioned to accept the quote from INA in the amount of \$62,740.75 and to be paid in five annual payments of \$12,548.15. Powers second, the motion passed. Sander abstains.

Executive Session

Swartz motions to move into executive session to review applicants with the Governing Body, City Clerk, City Attorney, Public Works Director, and Officer Matt Hayden present and for regular session to resume at 740 PM. Powers second. Motion carried.

Motion by Swartz to hire Charles Arndt for Code Enforcement. Second by Powers. Motion carried.

Proposed start date will be August 18, 2025.

Council Concerns

Swartz talked to Tree Board and will have bids next meeting.

Adjournment

At 7:47PM, adjournment was unanimously approved after motion from Sander and second from Powers.



~~Adam Wright, Mayor~~

Ciara Powers

Attest:

Josephine Harper, City Clerk