



City of Haven
Haven City Council Meeting
MINUTES – DRAFT
May 5, 2025, at 7:00 p.m.
Haven City Hall, Council Chambers



REGULAR MEETING

Monday, May 5, 2025

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Adam Wright, Nicole Sander, Ciara Powers, Christopher Scott, Sherri Schneider

Absent: Chad Swartz

Others: City Clerk Josephine Harper, Public Works Director Steve Carmichael, Police Chief Stephen Schaffer, City Attorney Jennifer Hill and Rachel Gibbons.

Public Comment

None

Minutes

Powers moved to approve the minutes of the April 21, 2025, meeting. Schneider seconded. Motion passed.

Accounts Payable

Schneider moved and Sander seconded to approve accounts payable from April 22, 2025, through May 5, 2025, totaling \$106,780.88. Motion passed unanimously.

Agenda

GENERAL

Mayor Wright presented the following to be appointments: McDonald Tinker as City Attorney, Stephen Schaffer as Chief of Police, Josephine Harper as City Clerk, Julie Caffrey as Treasurer, and Michael Robinson as Municipal Court Judge. Schneider motion to accept the appointments as listed. Powers seconded; motion carried.

Rec Department – 2025 Summer Jersey Invoice

Harper informed the council the Recreation Department saw an increase in coaches and numbers of players, a positive for the Recreation Department and community, so the purchase of uniforms exceeded the \$1500 limit. Sander motion to approve the Recreation Department jersey purchase for \$1,600.30. Powers seconds, motion carried.

Fitness Center AC Discussion There are 2 quotes presented. At this time the Fitness Center is not able to split the cost with the City. The city could do it at a cheaper rate and just do one of them but might as well replace both. Carmichael has talked to companies, and they also do not recommend only replacing one and not both at the same time. The ECK bid presented needs to have the tax removed. The quotes given would also replace the thermostats.

Powers would like to have a spreadsheet of the financial statements listing all the expenses and revenue, as well as the employees and what each person is getting paid.

Powers motions to go with ECK totaling \$12,925.77 Sander seconds, motion carried.

CITY CLERK Josephine Harper

Harper gave the following updates:

A reminder that due to family engagements, both Andrea and Harper will be out of the office on May 9, 2025, so City Hall will be closed. A post will be made on Facebook as well as an email blast.

By next council meeting, Harper intends to have the calculation of all the software fees generated for the council.

The news station KSN contacted Harper to inform her that Haven will be the first stop in their Summer Road Trip. KSN will be here on Monday, June 16, 2025, at 8:45 a.m. Harper gave the location of Kansas and Main for the crew to set up. KSN is hoping the community turns out for this event. The KSN Weather Mobile will be on site for people to see the inside and ask the weather team questions. Harper discussed the 2 different sponsorship options with the council and informed them the EDC Director thinks it would be a great idea for the City to pay for a sponsorship spot. After more discussion Powers moves to allow the EDC to decide and buy a sponsorship spot. Sander seconded the motion. Motion carried.

Harper presented a new agreement with Prairie Vista Veterinary Hospital. Sander motion to accept the new agreement. Schneider second, motion carried.

In talking with Prairie Vista, they informed Harper of a vaccination clinic that they offer to do and would like to have this as something Haven's offer sometime in October. Sander motion to allow the dog/cat vaccination clinic in October. Powers second, motion carried.

PUBLIC WORKS DEPARTMENT – Steve Carmichael

Carmichael presented a quote from Kraft Electric for the Police Department to install a generator. Motion from Sander to accept quote of \$10,260.00. Schneider seconds, motion carried.

Carmichael met with APAC and there are some spots that were not in the greatest condition which deteriorated even more when the alley was fixed. There are also some other spots around downtown that need fixed so APAC has offered to costshare the expense to fix the areas. Powers motion to accept the cost share quote from APAC with the City's portion being \$6,745.65. Scott seconded. Motion carried.

The quote for mosquito spray was presented to the council. Schneider motion to approve the purchase of mosquito spray at \$2,100.00. Powers seconded. Motion carried.

Updates

Wildcat Landing primary is installed and everything is good.

Carmichael went to the KMU conference and learned a lot. It is based more towards the manager's side instead of the operator's side.

The poll that was taken out could have been fixed by public works, but the power would have needed to be shut off for many businesses. Carmichael made some calls, and the City of Marion was available and willing to come to Haven to help. Marion was able to repair the damage and no power was lost. It was done within 3 hours, and the public works learned a lot.

Rain is causing the grass to grow a lot and so mowing is becoming a constant job at this point.

In the next 2 weeks they will be working at the pool. Cleaning it and hoping to start filling it next week.

The lights over at the fitness center have been fried. There are 8 active lights but the rest have to be

replaced.

POLICE DEPARTMENT – Chief Schaffer

Updates –

Gathering a list of people who need to mow.

Next meeting the quote for the counter in City Hall and videos will be presented. City Hall is not covered by cameras so that is one of his main concerns for getting cameras. If there was street cameras installed Schaffer would like to have one installed at Kansas and Main.

The Block Party is in 2 weeks.

The hit and run was able to be seen on the National Modular cameras. A citizen from Hutch called and informed PD that they thought they saw the truck that was involved in the accident driving down Airport Road. Burrton Police pulled over a vehicle pulling what appeared to be the truck. Evidence collected from the scene matched evidence that was on the vehicle. The person pulling the vehicle was not the person who wrecked it but had just purchased it from a junk yard. The owner of the vehicle at the time of the accident was able to be identified and contacted. Insurance information has been given to the city so things can be taken care of.

The police are not able to say anything about the sheet metal theft from the RV Dealer due to ongoing investigation.

Council Concerns

none

Adjournment

At 7:33 PM, adjournment was unanimously approved after motion from Sander and second from Powers.

Adam Wright, Mayor

Attest:

Josephine Harper, City Clerk