



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: December 16, 2019

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Tricia Paramore, Ron Dale, Matt Johnson, Philip Kauffman.

Absent: None.

Others: Derek Stoll, Leslie Atherton, Stephen Schaffer, Greg Wood.

The meeting was opened with the flag salute and followed with a moment of silence to honor those in military, first responders, and other public service to our country and community.

No changes were made to the agenda, and no one signed up to speak during public comment time.

Minutes

Paramore moved and Johnson seconded to approve the minutes of the December 2, 2019, meeting. Motion carried.

Accounts Payable

Dale moved to approve accounts payable, totaling \$105,416.48. Paramore seconded, and the motion passed with five "yes" votes.

Consider Permit Applications

Williams moved and Johnson seconded to approve issuance of 2020 Cereal Malt Beverage Licenses for Kwik Shop, Inc. and Dollar General. Motion passed with four "yes" votes; Dale voted in opposition.

Paramore moved and Kauffman seconded to issue 2020 Mobile Home Park Operator's Licenses for Elliott Courts and D&K Properties of Kansas, LLC. Motion passed unanimously.

Paramore moved and Williams seconded to approve the issuance of 2020 -2021 Occupancy Permit for All Sports Liquor, LLC. Motion passed unanimously.

Board Appointments

The following appointments were unanimously approved after motion from Williams and second from Kauffman:

Les Banman to the Park Board for a term expiring 12/31/2021

Carrie Baker to the Park Board for a term expiring 12/31/2021

Kim Hill to the Recreation Board for a term expiring 12/31/2021

Shauna Schoepf-Pearce to the Recreation Board for a term expiring 12/31/2021

Christopher Scott to the Recreation Board for a term expiring 12/31/2021

Shelli Rettig to the Recreation Board for a term expiring 12/31/2021

Tim Shadoin to the Board of Zoning Appeals for a term expiring 12/31/2022

Terry Fehrenbach to the Board of Zoning Appeals for a term expiring 12/31/2022.

Consider Resolution Adopting 2019 Region G Hazard Mitigation Plan

Kauffman moved and Paramore seconded to adopt Resolution 359, adopting Region G Hazard Mitigation Plan. Motion passed unanimously.



Consider 2020 Wage Increase Plan

Members were provided with a proposed copy of the 2020 Wage Increase Plan, showing a recommended 1.6% increase for cost of living adjustment for all employees, 1% longevity increase for all employees who have worked for the City for five full years or more, and up to 1% increase for employees who have been working full-time for the City for at least twelve months, noting employee must achieve a 90% or higher to qualify for the full merit increase. After brief discussion, Williams moved, and Kauffman seconded to approve the 2020 Wage Increase Plan as presented. Motion passed with five "yes" votes.

Executive Session

Paramore moved and Kauffman seconded that the Council recess into executive session pursuant to the non-elected personnel exception in order to review employee performance evaluations with Chief Schaffer, City Clerk, Leslie Atherton, and Public Works Director Derek Stoll present, the open meeting to resume at 7:50 PM. Motion passed with five "yes" votes.

At 7:50 PM, regular session resumed with no action taken during executive session. Then Kauffman moved and Johnson seconded that the Council recess into executive session pursuant to the same exception to discuss the same topic with the same individuals present, the open meeting to resume at 7:55 PM. Motion carried.

At 7:55 PM, regular session resumed with no action taken during executive session. Then Williams moved and Kauffman seconded that the Council recess into executive session pursuant to the same exception to discuss the same topic with the same individuals present, the open meeting to resume at 8:00 PM. Motion carried.

At 8:00 PM, regular session resumed with no action taken during executive session. Then Paramore moved and Williams seconded to implement 1.6% COLA for all employees, a 1.0% longevity increase as indicated in the Wage Increase Plan, and a 1.0% merit increase for employee, Andrea Williams. Motion passed with five "yes" votes.

Public Works Updates:

Stoll delivered the following updates:

- Progress continues toward creation of a plan to implement a crossover valve at the water tower. Stoll has been in contact with KDHE and R.E. Pedrotti to evaluate the City's options.
- The Color By Design electrical upgrade is almost complete, though the weather is holding up the boring company from doing their part.
- Salt spreaders and snow removal equipment were out and about today.
- Phillips has successfully obtained his Water Operator I certification.

Chief of Police Updates:

Schaffer delivered the following updates:

- Request for bids has been sent out to Shep Chevrolet, CERV, Mel Hamblen, and Davis Moore for 2020 police vehicle, with a deadline of January 13, 2020.
- Williams voiced appreciation for the driving precautions Chief Schaffer posted on the Police Department's Facebook page.

Council Concerns

Moving back to the Wage Increase Plan topic, Williams moved to change Tier 3 to say 80% rather than 90%. Johnson seconded, and the motion passed unanimously.

Paramore thanked Atherton for following up on the Kwik Shop parking lot concern. Although, as Atherton mentioned, the matter requires additional follow-up.



Agenda Planning

Items for January 6th were read aloud.

Adjournment

At 8:20 PM, Paramore moved, and Kauffman seconded for adjournment. The motion passed unanimously.

/s/

Adam Wright, Mayor

Attest:

/s/

Leslie Atherton, City Clerk