



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: December 4, 2017**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Sandra Williams, Steve Carmichael, Shauna Schoepf-Pearce, Phillip Kauffman.**

**Absent: Les Banman.**

**Others: Leslie Atherton, Cole Rush, Joey Young, Rick Gates, Sherri Schneider, Roger Christensen.**

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

No revisions were made to the agenda, and no one signed up to speak during public comment time.

**Minutes**

Carmichael moved and Schoepf-Pearce seconded to approve the minutes of the November 6, 2017, meeting. Motion passed with four "yes" votes.

**Accounts Payable**

Carmichael moved and Williams seconded to approve accounts payable from November 7 - 20, for \$184,210.06. Motion passed unanimously.

Next, Carmichael moved to approve payment of accounts payable from November 21 - December 4, totaling \$65,141.84. Williams seconded, and all members voted in favor of the same. Carmichael moved to pay Shep Chevrolet \$164.54. Williams seconded, and the motion passed though Schoepf-Pearce abstained due to her relationship to the vendor.

Members were provided with financial reports for the months of October and November 2017, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

**Iron Gates Insurance: Hear Bids on Pollution Insurance**

Rick Gates provided the Council with two options for renewing pollution insurance on the lines that take brine water from the water treatment facility to the evaporation pond. The first option was for 3 years with a \$25,000 deductible for \$17,610.84. For an additional, \$849 terrorism coverage could be added. The second option, also for three years, with a \$100,000 deductible came in at \$14,482.78. Terrorism coverage could be added for \$700. Ultimately, Williams moved and Schoepf-Pearce seconded to go with the first option excluding the terrorism coverage. Motion passed unanimously.

**Sherri Schneider, Recreation Board Chairperson:**

**Quarterly Update and Consider Recommendation to Hire Director**

Schneider advised that the Recreation Board reviewed applications and conducted interviews at their last meeting, and they ultimately recommend the hiring of Lindsay Patry as the Recreation Director. Carmichael moved and Kauffman seconded to hire Patry at a rate of \$9,000 per year, contingent on Greg Thompson's resignation from the Recreation Board, due to the relationship between Thompson and Patry. Motion passed unanimously.



**City Clerk, Leslie Atherton:**

*Adopt Resolution Implementing Water Rate Increase*

Atherton presented a resolution implementing the water rate increase that was most favored by members at the last Council meeting. Ultimately, Williams moved to adopt resolution 330. Schoepf-Pearce seconded, and the motion passed three to one. Carmichael cast the opposing vote.

*Consider Wage Increase Plan*

Atherton presented the Council with a proposed wage increase plan for 2018. Because the Federal index is indicating a 2% cost of living increase, she, Rush, and Pell thought it best to give up pursuit of the merit increase this year. Members voiced opposition to removing the merit tier entirely and instead favored leaving it in the plan with up to a 1.0% increase instead. Schoepf-Pearce moved and Williams seconded to approve the plan with the suggested revisions. Motion passed unanimously.

*Discuss Plan for Pool Project*

Members were provided with the most recent drawing for the pool project prior to the last Council meeting. Atherton had received some feedback from members via email but asked for additional feedback. Members affirmed the feedback provided via email but also suggested the installation of additional ladders. Paddock sent along an estimate for the project as drawn, totaling around \$1.1 million. However, based on any additional feedback, he will revise the drawing and estimate and present it at the next meeting.

**Consider Library Mural Downtown Beautification Project (Williams)**

Williams asked the Council to consider pursuing a project to brighten the north exterior wall of the library. Schoepf-Pearce moved and Carmichael seconded to support the library mural project, though details of it are not yet entirely worked out. The motion passed with four "yes" votes.

**Consider Kwik Shop, Inc.'s Application for 2018 Cereal Malt Beverage Permit**

Carmichael moved and Williams seconded to approve renewal of Kwik Shop, Inc.'s cereal malt beverage permit. All members voted in favor of the same.

**Rob Pell, Public Works Director:**

Consider Recommendation to Hire Burn Site Attendant

Pell was absent but the recommendation to approve the hiring of Vincent Biltz as burn site attendant at \$10 per hour was presented. Schoepf-Pearce moved and Carmichael seconded to approve the same. Motion passed.

**Public Works Director Updates:**

Pell was absent. Mayor Wright provided the following updates:

- The Public Works new building is complete.
- Public Works has been demoing some equipment in pursuit of purchases in 2018.
- The underground wire project at Engweiler is nearly complete.
- Some of the equipment to facilitate pole change-outs is in.

**Chief of Police Updates:**

Chief Rush delivered the following updates:

- Officer Hayden is working on remodeling the building and hoping to get to the point that only carpet and tile is left to do at the end of the month.
- Chief Rush continues to pursue the radar signs. He found a KDOT program that will reimburse the City for the equipment. He requested permission to spend up to \$7500 on two signs, with the hope that the grant application will be approved, but if not, the money is in the PD budget. Carmichael moved to approve the expenditure up to \$7500. Kauffman seconded, and the motion passed unanimously.



**Council Concerns**

Williams spoke about the number of missing cats and asked if the Police Department was involved in doing anything about the feral cat population. Chief Rush advised they are not, but he has investigated and hasn't found anyone trapping.

**Agenda Planning -- Items for December 18, 2017**

Items posted were read aloud.

**Adjournment**

At 7:57 PM, Kauffman moved and Carmichael seconded for adjournment. The motion passed unanimously.

/s/  
Adam Wright, Mayor

Attest:

/s/  
Leslie Atherton, City Clerk