



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: December 2, 2019

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Tricia Paramore, Ron Dale, Matt Johnson, Philip Kauffman.

Absent: None.

Others: Derek Stoll, Leslie Atherton, Greg Wood, Larry Bolton, John Riggins, Steven Phillips.

The meeting was opened with the flag salute and followed with a moment of silence to honor those in military, first responders, and other public service to our country and community.

Mayor Wright suggested removal of the "Approve Payment of Bill from Altec for Service Work on Bucket Truck." Johnson moved and Paramore seconded to approve the change to the agenda. Motion passed unanimously.

No one signed up to speak during public comment time.

Minutes

Paramore moved and Kauffman seconded to approve the minutes of the November 18, 2019, meeting with one suggested revision. Motion carried.

Accounts Payable

Williams moved to approve accounts payable, totaling \$120,880.90. Kauffman seconded, and the motion passed with five "yes" votes.

Members were provided with financial reports for the month of November 2019, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Executive Session

Dale moved and Paramore seconded that the Council recess into executive session pursuant to the attorney-client privilege exception in order to discuss the EMS restructure matter with City Attorney, Larry Bolton, and City Clerk, Leslie Atherton, present, the open meeting to resume at 7:25 PM. Motion passed with five "yes" votes.

At 7:25 PM, regular session resumed with no action taken during executive session. Then Williams moved and Paramore seconded that the Council recess into executive session pursuant to the same exception to discuss the same topic with the same individuals present, the open meeting to resume at 7:40 PM. Motion carried.

At 7:40 PM, regular session resumed with no action taken during executive session. Then Dale moved and Paramore seconded that the Council recess into executive session pursuant to the same exception to discuss the same topic with the same individuals present, the open meeting to resume at 7:50 PM. Motion carried.

At 7:50 PM, regular session resumed with no action taken during executive session.

Approved 12.16.2019



Consider Bill from R-B Repair, Inc. for Repairs to 2009 Ambulance (\$1,878.10)

Mayor Wright, as a City representative on the EMS Board, presented a bill from R-B Repair, Inc. for \$1,878.10 for repairs made to the 2009 Ambulance. Dale moved and Paramore seconded to approve payment of the presented bill. Motion passed five to zero.

John Riggins, Kirkham Michael: Consider Proposal for Pool Repair Engineering & Facilitation

John Riggins from Kirkham Michael presented a seven-page proposal for professional engineering services on Haven Pool Repair. Riggins and City Attorney, Larry Bolton, fielded numerous questions from members of the governing body. Then Paramore moved and Johnson seconded that the Council recess into executive session pursuant to the attorney-client privilege exception in order to discuss the pool project with John Riggins, City Attorney Larry Bolton, City Clerk Leslie Atherton, and Public Works Director Derek Stoll present, the open meeting to resume at 8:20 PM.

At 8:20 PM, regular session resumed with no action taken during executive session.

City Clerk, Leslie Atherton:

Consider Proposed Ordinance to Increase Base Building Permit Fee to \$25

Paramore moved and Johnson seconded to adopt Ordinance 684 increasing the base building permit fee to \$25. Motion passed unanimously.

Consider Renewal of Workers Compensation Insurance through Kansas Municipal Insurance Trust: \$28,307

Paramore moved and Johnson seconded to renew the City's workers compensation insurance policy through Kansas Municipal Insurance Trust. Motion passed five to zero.

Public Works Director, Derek Stoll:

Consider Final Bill from Certified Engineering Design, P.A. for EMS Alley Improvement: \$1,560.00

Stoll presented to the Council a bill from Certified Engineering Design, P.A. for \$1,560 for on-site construction inspections, construction administration, and concrete testing related to the EMS Alley Improvements. Williams moved and Paramore seconded to approve payment of the same. Motion passed unanimously.

Consider Proposal from Certified Engineering Design, P.A. for Residential Development

Pursuant to guidance received from the Council at the last meeting, Stoll presented a proposal from Certified Engineering Design, P.A. for \$2,000.00 for Drainage Plan Study with Detention Storage Pond Calculation and Recommendations. Payment for this work would come from the Economic Development Committee's budget. Paramore moved and Johnson seconded to approve proceeding with the presented proposal. Motion passed with five "yes" votes.

Updates

Public Works Director, Derek Stoll delivered the following updates:

- Carmichael and Stoll have obtained their CDL permits. They will get their actual license before the end of year.
- New employee Dylan Kaltenbach is working out well.
- There was one relatively minor electrical issue that had required Public Works' attention on Thanksgiving.
- Color By Design upgrade is progressing.
- Paramore asked that there be a progress report provided at least every other month on the electrical upgrade plans for the City.

Chief of Police Updates:

Chief Schaffer was absent because it was his birthday.



Council Concerns

Paramore expressed concern about the poor condition of the large lot to the east of Kwik Shop. Mayor Wright noted that it is part of Kwik Shop's property. Atherton will send an email to a Kwik Shop contact about the condition and appearance of the lot to see if any improvements can be made.

Agenda Planning

Items for December 16th were read aloud.

Adjournment

At 8:55 PM, Paramore moved, and Kauffman seconded for adjournment. The motion passed unanimously.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk