



# City of Haven

## City Council Meeting

### AGENDA

**December 18, 2023, at 7:00 p.m.  
Haven City Hall, Council Chambers**



**A. CALL TO ORDER**

**Moment to Honor Those in Military, First Responders, and other Public Service to our Country & Community**

**Determine Revisions to Agenda:** (Must be added / removed from agenda by motion approved by a majority of those governing body members present and voting.)

**B. PUBLIC COMMENT:** (Per Ordinance 587, one must sign up in advance of the meeting and provide his / her name and address for the purpose of putting both in the minutes. Remarks limited to five minutes.) None.

**C. APPROVE MINUTES:** Approve Minutes from Meeting on November 20, 2023, and Special Meeting on December 6, 2023.

**D. FINANCIALS:** Approve Accounts Payable for November 21 – December 4, 2023. Approve Accounts Payable for December 5 – December 18, 2023.

**E. AGENDA ITEMS**

1. Sandra Ring - Update and information on the USDA grant assisting the purchase of the new police truck.
2. Electrical Upgrade Project
  - a. KPP Energy, Leslie Atherton and Brooke Carroll, information regarding the cost share grant to upgrade the electrical system.
  - b. McLiney and Company, Joey McLiney via ZOOM, information regarding payment and bond options to upgrade the electrical system.
  - c. Swartz/Gonzalez present cost match commitment letter to be signed. Haven's portion is \$468,172.00 of overall projection cost of \$4,629,600.00
3. Consider 2023 License Renewals
  - a. Cereal Malt Beverage: Dollar General and Kwik Shop
  - b. Mobile Home Park Operator: Elliott Courts, A&W Investments, LLC., and D&K Properties of Kansas, LLC.
4. Approve the League of Kansas Municipalities \$1,750.00
5. Approve first half on Reno County Real Estate Tax - \$1,563.25
6. Amended Ordinance 2-104 Regarding Allowing Bees for USD 312

7. Review Work Comp Insurance (KMIT) and approve payment.
8. Storm Surcharge Removal
  - a. The amount of \$37,768.89 has been collected and the surcharge can be removed.
9. Review Member Eligibility/Appoint Members for City Boards

| BOARD               | NAME                  | TERM EXP.  |
|---------------------|-----------------------|------------|
| Park Board          | Kacey Ford            | 12/31/2025 |
| Park Board          | Les Banman            | 12/31/2025 |
| Recreation Board    | Jonell Bell           | 12/31/2025 |
| Recreation Board    | Sarah Wright          | 12/31/2025 |
| Recreation Board    | Shauna Schoepf-Pearce | 12/31/2025 |
| Zoning Appeals      | Pat Cupps             | 12/31/2026 |
| Planning Commission | Pat Cupps             | 12/31/2026 |
| Planning Commission | Steve Foster          | 12/31/2026 |
| Planning Commission | Tony Lane             | 12/31/2026 |
| Tree Board          | Martha Holmes         | 12/31/2026 |
| Tree Board          | Stephanie Carlson     | 12/31/2026 |
| Tree Board          | Marvin Mills          | 12/31/2026 |

**F. PUBLIC WORKS DIRECTOR, CHAD SWARTZ**

1. General Updates
2. AVEC – Haven Steel updated cost
  - a. Updated quote \$12,627.92 asking for an additional \$3,288.81 to cover the price of replacing the dead-end pole.

**G. CHIEF OF POLICE, STEPHEN SCHAFFER**

1. Updates

**H. EXECUTIVE SESSION (15 minutes)**

“I move that the Council recess into executive session pursuant to the attorney-client privilege exception in order to discuss the pool matter with City Clerk, Public Works Director, and City Attorney present, the open meeting to resume at \_\_\_\_\_ PM in Council Chambers.”

**I. COUNCIL MEMBERS CONCERNS**

**J. AGENDA PLANNING**

**K. ADJOURNMENT**