



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: November 18, 2019

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Tricia Paramore, Ron Dale, Matt Johnson, Philip Kauffman.

Absent: None.

Others: Derek Stoll, Stephen Schaffer, Leslie Atherton, Greg Wood, Kylie Rush, Delon Martens, Jitana Graf, Clark Wedel, Les Banman, Delon Martens, Steven Phillips, Brent Chesnut, Larry Cupps.

The meeting was opened with the flag salute and followed with a moment of silence to honor those in military, first responders, and other public service to our country and community.

Mayor Wright suggested removal of the 7:20 PM agenda item, "Consider Bill from R-B Repair, Inc. for Repairs to 2009 Ambulance: \$1,878.10." Williams moved and Johnson seconded to approve the change to the agenda. Motion passed unanimously.

Larry Cupps, resident at 10011 E. Arlington Road, spoke during public comment time. He praised the Public Works crew for the work recently completed to improve the electrical service to his home. He advised he has voiced complaints to City staff about the quality of his electrical service for fifteen years, and it wasn't until Public Works Director, Derek Stoll, and his crew came along that his complaint was investigated and taken seriously. In regard to the application for cereal malt beverage license on the Council's agenda for the night, Cupps suggested the Council keep in mind the businesses that are already here because he would hate to see another business closure.

Minutes

Paramore moved and Johnson seconded to approve the minutes of the November 4, 2019, meeting. Motion carried, though Kauffman and Johnson abstained because they were absent from the November 4, 2019, meeting.

Accounts Payable

Paramore moved to approve accounts payable, totaling \$163,129.58. Kauffman seconded, and the motion passed with five "yes" votes.

Members were provided with financial reports for the month of October and September 2019, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Jitana Graf, Economic Development Director: Consider Expense to Create Plans / Surveys for Potential Housing Development

Members were provided with minutes of the November 12, 2019, Economic Development Committee meeting as well as a copy of a proposal from Garber Surveying Service, P.A., for the following services to be conducted on 6.5 acres of 410 West Main:

Topographic survey	\$2750
Preliminary Plat	\$2300
Drainage Plan (by others):	\$5000
Final Plat:	\$1900
Lot Staking:	\$1500.

Approved 12.02.2019



Those services total \$13,450. The EDC recommended approval of up to \$12,500 for completion of the first four services and requested the Council's approval of the same. Dale suggested the involvement of Public Works Director, Derek Stoll, in the formulation of the drainage plan. Also, for consistency's sake, he suggested involving the engineer the City has previously used for drainage matters. Ultimately, Paramore moved, and Williams seconded to approve an expenditure of up to \$8,550, for all services listed, except drainage plan. Motion passed unanimously.

Kylie Rush, Park Board Chairperson:

Consider Expense for Engweiler Park Sign

On behalf of the Park Board, Rush requested authorization to purchase a 48" X 48" limestone sign engraved with "Engweiler Park" on one side from Stoneworx LLC out of Manhattan Kansas, not to exceed \$2,000. Paramore indicated she would like to see a mock-up of the sign prior to approval. Martens said the vendor was not willing to do that. Members visited the member's website, and after viewing work there, seemed satisfied to move forward with the sign. Williams moved and Paramore seconded to approve the expenditure as presented. Motion passed with five "yes" votes. Martens will pursue Winter Concrete for installation of the sign.

Consider Expense for Landscaping Rock around Pool

Rush requested the Council re-consider the bid from Mullen Landscaping to have rock placed around the pool fence at a total of \$3,352.25. Mayor Wright outlined for the Council where the rock would go and indicated it would decrease maintenance, add a decorative touch, and help with erosion. Williams moved and Kauffman seconded to approve the expenditure, not to exceed \$3,352.25. Motion passed with five "yes" votes.

Consider Bill from R-B Repair, Inc. for Repairs to 2009 Ambulance: \$1,878.10

Removed.

Update on Pool Project:

Mayor Wright provided an update on the pool project. No physical progress has been made. However, the City's attorney did send a letter to Compton's attorney inquiring as to Compton's intentions to fix the remaining issues. No response has been received. Additionally, members were provided with a letter from Kirkham Michael regarding the staining, cracking, and flaking at the pool. Paramore moved and Johnson seconded that if no favorable response has been received from Compton by the next meeting, they would like to consider a proposal from Kirkham Michael. Dale wanted to make sure that proceeding with another contractor wouldn't void the warranty on the pool. Atherton will discuss the same with the City Attorney.

Consider Final Bill from Benesch for Safe Routes to School Project: \$1,377.00

Paramore moved and Dale seconded to approve payment to Benesch in the amount submitted. Motion passed unanimously.

City Clerk, Leslie Atherton:

Consider Dollar General's 2019 Application for Cereal Malt Beverage License

After considering Mr. Cupps's comments at the beginning of the meeting, three members questioned whether issuance of the cereal malt beverage license was the right thing to do. Ultimately, Williams moved and Johnson seconded to approve the issuance. Williams and Johnson voted in favor of the issuance of the license. Dale, Paramore, and Kauffman abstained because they wanted opinion of attorney as to if they could deny the license to Dollar General. Motion passed as abstentions go to the prevailing side.

Consider Change in Base Building Permit Fees

Atherton noted that currently a basic building, electrical, mechanical, demolition, plumbing permit is \$10. However, the Building Inspector is paid \$25 per inspection on those same permits, meaning the City loses at least \$15 each time a basic permit is sold. She asked if they would like to consider raising the minimum price of a



building permit to \$25. This would mean any permit for up to \$1,000 worth of work would cost \$25. After brief discussion, members agreed that seemed reasonable. Atherton will prepare an ordinance making said change for consideration at the next meeting.

Safe Routes to School: Approve Signing of Authority to Award Contract Commitment of City Funds (\$45,000)

Members were provided with correspondence from KDOT dated November 14, 2019. The City's Safe Routes to School project had two bidders. The low bidder was Bryant & Bryant Construction, Inc. out of Halstead at \$157,356 for construction of the project base, no additives. A combination of bid items and construction engineering less a maximum of \$188,183 in Federal Funds would require the City matching funds in the amount of \$45,000, to move ahead with the work, an amount within the budget. Atherton requested the Council approve the signing of the Authority to Award Contract and Commitment of City Funds document to proceed with the process. Paramore moved and Johnson seconded to authorize the same. Motion passed unanimously.

Public Works Director, Derek Stoll:

Consider Bill from Core & Main for Replacement Water Meter (\$1,080.97)

Stoll advised that a 2" water meter for Mid-Kansas Cooperative requires replacement. He requested authorization to purchase one from Core & Main for \$1,080.97. Kauffman moved and Paramore seconded to approve the purchase. Motion passed unanimously.

Consider Purchase of Transformer from Solomon Corporation (\$1,610.00 plus tax)

The transformer recently purchased to go in stock had to be used to replace a transformer at the MKC transformer bank after a squirrel caused an issue on the line at Lake Cable & Willison Road. Paramore moved and Kauffman seconded to approve the purchase as submitted. Motion passed five to zero.

Updates

Public Works Director, Derek Stoll delivered the following updates:

- Stoll plans to send Phillips to the KMU Lineman program. He is working to get pricing and then will present to the Council.
- Leaf vac is working wonderfully. It's time-consuming and slow moving but working properly.
- The 2019 truck is still not in the City's possession, but Stoll has been informed it is in the works.
- Still in conversation with KDHE engineer about the water tower crossover valve.
- Paramore inquired about progress on pursuing an electrical upgrade for the City. Stoll said he needs to get with James Ging of Kansas Power Pool to get a plan (with prices) worked up.

Chief of Police Updates:

Chief Schaffer provided the following updates:

- The department will purchase tires from Cooper Tire for 2016 Impala.
- The Radar Shop will be in town this week to re-certify the department's radars.

Council Concerns

Atherton asked the Council to consider making the December 2nd meeting their last meeting to hear expenditure requests from City boards / committees; this would not apply to Public Works. By consensus, members agreed that would be appropriate.

Agenda Planning

Items for December 2nd were read aloud.

Adjournment

At 8:06 PM, Kauffman moved, and Paramore seconded for adjournment. The motion passed unanimously.



/s/

Adam Wright, Mayor

Attest:

/s/

Leslie Atherton, City Clerk