



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: November 4, 2019**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Sandra Williams, Tricia Paramore, Ron Dale.**

**Absent: Matt Johnson, Philip Kauffman.**

**Others: Andrea Williams, Derek Stoll, Stephen Schaffer, Greg Wood, Kylie Rush, Delon Martens, Steven Phillips.**

The meeting was opened with the flag salute and followed with a moment of silence to honor those in military, first responders, and other public service to our country and community.

There were no additions to the agenda, and no one signed up to speak during public comment time.

**Minutes**

Paramore moved and Dale seconded to approve the minutes of the October 21, 2019, meeting. Motion carried.

**Accounts Payable**

Paramore moved to approve accounts payable, totaling \$91,588.56. Williams seconded, and the motion passed with three "yes" votes.

**Kylie Rush, Park Board Chairperson: Consider Expenditure for Lights on Berm**

Rush requested authorization to purchase three LED Christmas tree decorations to be placed on the Berm in Engweiler Park for the holidays, at a cost of \$340 each. Discussion on providing electric service to the decorations was had and Stoll suggested getting a dusk-down timer which he estimated to be in the \$15-\$20 range. Williams moved to approve the purchase of three trees totaling \$1,020 and a timer. Paramore seconded and the motion carried.

Martens inquired from the Council what they would like to see on a limestone marker the Park Board is considering near the north entrance to Engweiler Park. Paramore said she would like to see a drawing or draft of what the Park Board is wanting to purchase.

**Update on Pool Project:**

Mayor Wright provided the Council with an update of a few cracking issues that have arisen with the new pool. Pictures were passed around. The City has reached out to Kirkham Michael to see what suggestions they have for how to proceed. Wright indicated Don Paddock wanted to wait and do repairs under warranty work, but Wright does not think they would honor it as warranty work. Paramore said she would like to hear from an engineer a suggestion of how to proceed. Dale voiced concern about whether the crack is all the way through including behind the guttering.

***Consider Final Bill from Paddock Enterprises, Inc.: \$4,371.29***

Paramore moved and Williams seconded to approve payment of the final bill from Paddock Enterprises, totaling \$4,371.29. Motion carried with three "yes" votes.



### **Discuss Holiday Schedule and Bonuses**

Mayor Wright voiced what had been done in previous years in regard to holiday bonuses: \$300 for full-time employees and \$50 for part-time employees. Paramore moved to gift holiday bonuses in the presented amounts not to exceed the \$4000 budgeted. Dale seconded, and the motion carried.

Wright also discussed the holiday schedule for Thanksgiving and Christmas, indicating historically he has allowed employees a half-day off on Christmas Eve and to leave a little early on New Year's Eve, but will decide what time when it is closer.

### **Designate Voting Delegate and Alternate(s) for Kansas Power Pool**

Williams moved to designate Atherton and Wright as the City's voting delegates and Stoll as alternate for Kansas Power Pool representation. Paramore seconded, and the motion passed unanimously.

### **Public Works Director, Derek Stoll:**

*Consider Bills from Mayer Sewer Specialty (\$2,343.75)*

Stoll informed the Council of the City's recent need for Mayer Sewer Specialty's Services to clear a line near Kwik Shop. Paramore moved and Williams seconded to pay the bills from Mayer as presented. Motion passed unanimously.

*Consider Hiring Maintenance Technician*

Stoll recently interviewed candidates for the Maintenance Technician position and recommended the Council consider hiring Dylan Kaltenbach at \$13.50 per hour pending successful completion of drug test and subject to 90 day probationary period. Williams moved and Paramore seconded to move forward with Stoll's recommendation. Motion passed unanimously.

### **Updates**

Public Works Director, Derek Stoll delivered the following updates:

- Leaf vac has had some tweaks and adjustments and is now a one-man operation.
- Public Works will address the bamboo grass at 8<sup>th</sup> & Kansas that has been trimmed but still in need of "a haircut."
- Public Works will be hanging holiday snowflakes on Monday, November 25<sup>th</sup>.

### **Chief of Police Updates:**

Chief Schaffer provided the following updates:

- Cameras are installed in all three vehicles and are working well.
- Schaffer and family moved to Haven this past weekend.

### **Council Concerns**

Dale expressed concerned about landscape trailer being parked on the new parking lot instead on gravel. He is concerned it could damage the new asphalt. Mayor Wright said he would talk to contractor.

### **Agenda Planning**

Items for November 18<sup>th</sup> were read aloud. Stoll gave a brief update of recent information he had learned about what it may take to get the cross-over valve completed.

### **Adjournment**

At 7:44PM, Dale moved, and Paramore seconded for adjournment. The motion passed unanimously.



/s/

Adam Wright, Mayor

Attest:

/s/

Leslie Atherton, City Clerk