



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: October 21, 2019

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Matt Johnson, Sandra Williams, Tricia Paramore, Philip Kauffman, Ron Dale.

Absent: None.

Others: Leslie Atherton, Derek Stoll, Stephen Schaffer, Lindsey Young, Lindsay Patry, Steven Phillips.

The meeting was opened with the flag salute and followed with a moment of silence to honor those in military, first responders, and other public service to our country and community.

There were no additions to the agenda, and no one signed up to speak during public comment time.

Minutes

Paramore moved and Kauffman seconded to approve the minutes of the October 7, 2019, meeting. Motion carried.

Accounts Payable

Paramore moved to approve accounts payable, totaling \$426,864.59. Dale seconded, and the motion passed with five "yes" votes.

Lindsay Patry, Recreation Board Chairperson: Consider Expenditure for T-Shirts for Basketball Season

Patry requested authorization to spend up to \$1,200 on t-shirts for basketball patrons and staff. She said they haven't made a final decision on a vendor but they're leaning towards Reffner's in Hutchinson. Williams moved and Johnson seconded to approve the requested expenditure. The motion passed with five "yes" votes.

Patry also delivered updates and fielded questions from the governing body.

Pool Project: Consider Compton Construction's Payment Applications 8 (\$29,987.09) and 9 (\$106,348.30) Less Liquidated Damages of (\$19,400) – Total: \$116,935.39

Mayor Wright provided an update on the pool project. Progress to complete all items on the final punch list continues, though it is not totally done. Members were provided with Designer-approved copies of Payment Applications 8 and 9, totaling \$136,335.39. Because the punch list isn't completely taken care of, Mayor Wright recommended the Council consider only Payment Application 8 for \$29,987.09. Johnson moved and Paramore seconded to approve Payment Application 8 for \$29,987.09. Motion passed unanimously.

Discuss Appointments to Ambulance Board

The Chairman of the Ambulance Board, Dale Kauffman, has indicated that the Board is unwilling to consider moving meetings away from the third Tuesdays of the month. In light of this inflexibility, Williams moved, and Kauffman seconded to end Tricia Paramore's appointment to the Ambulance Board and instead to appoint Ron Dale. Motion carried, though Dale abstained because he is the appointee.

Consider Resolution Implementing Longevity Raise

Resolution 357, which was approved at the last Council meeting, contained an error, the implementation of a longevity raise for the Building Inspector. He has only worked for the City for four years, not five. The raise in Resolution 357 for the Building Inspector was never implemented into the payroll system, but for documentation



purposes, Atherton suggested the Council adopt a proposed resolution setting his pay back to its current level. Dale moved and Paramore seconded to adopt Resolution 358, establishing the pay rate for Building Inspector, Charles Arndt. Motion passed unanimously.

Public Works Director, Derek Stoll:

Consider Expenditure for Transformers

Stoll requested authorization to purchase two Single Phase Pole Mount 100 KVA transformers from Solomon Corporation for a cost of \$3,220 plus tax. One of these transformers would go back to Ark Valley to replace the one we received from them to repair an outage. The other would simply remain in stock. Kauffman moved and Paramore seconded to approve the expenditure as presented, and all members voted in favor of the same.

Consider Estimate from Altec for Bucket Truck Repairs

Members were provided with an Altec Service Estimate dated October 15, 2019, for the City's bucket truck, totaling \$8,521.57 plus tax, to sublet for chassis repairs, replace hose from reservoir to pump, replace all hoses below rotation, supplies and environmental fees, and freight estimate. Mayor Wright gave approval for the work to begin October 16, 2019, so as to not keep the bucket truck out of service any longer than necessary. Dale inquired as to who Altec would be subleasing the chassis repairs to. Stoll will check on that. Kauffman moved to approve the repairs, not to exceed \$8,521.57 plus tax. Williams seconded, and the motion passed with five "yes" votes.

Consider Expenditure for Soil Removal at Engweiler Park

The quote from Mullen on the landscaping at the Engweiler parking lot and tennis courts did not include soil removal. Initially, the City provided a hopper from Nisly for soil removal, but after it needed dumped twice in four days at \$266 / each and the contractor indicated he would require at least four more hoppers, Stoll and Atherton searched for a cheaper option. Members were provided with a quote from Barlow Excavating to load and haul from the stockpile generated by Mullen to the county stockpile. This came in at \$125 / load with a four-load minimum. Because a bill of \$532 has already been accrued with Nisly Brothers for the project and there could potentially be enough loads with Barlow to put the expenditure over \$1,000, Stoll requested Council approval of the expenditure. Members approved going with Barlow for the remainder of the soil removal, not to exceed \$750, after motion from Dale and second from Kauffman.

Updates

Public Works Director, Derek Stoll delivered the following updates:

- Make A Difference Day went seamlessly.
- Fall Festival went well. Department Heads have scheduled a meeting with the Festival Chair to discuss improvements for next year.
- Leaf pick-up will begin this week.
- Thomas Holmes has accepted a position elsewhere, and his last day will be next Tuesday, October 29, 2019.

Chief of Police, Stephen Schaffer:

Consider Expenditure for Vehicle Cameras (not to exceed \$1,500)

Schaffer advised Haven Police Department received a grant from ONEOK Community Foundation for \$1,260 to purchase three vehicle cameras. The check was received today. Schaffer requested expenditure authorization up to \$1,500 to order the cameras and cover any shipping and handling expenses. Paramore moved and Johnson seconded to approve the expenditure as presented. Motion passed unanimously.

Updates

Chief Schaffer provided the following updates:



- Schaffer said Make A Difference day was "awesome." The work completed by high school staff and students looks great.
- Fall Festival was mostly uneventful for police. There were only two minor incidents, neither of which warranted taking anyone to jail.
- Schaffer is still working on relocating to the City.

Council Concerns

None.

Agenda Planning

Items for November 4th were read aloud.

Adjournment

At 7: 36 PM, Kauffman moved, and Paramore seconded for adjournment. The motion passed unanimously.

/s/

Adam Wright, Mayor

Attest:

/s/

Leslie Atherton, City Clerk