



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: October 17, 2022

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Christopher Scott, Mark Robinson, Austin Borden, Kylie Rush, Sandra Williams.

Absent: None.

Others: Leslie Atherton, Stephen Schaffer, Jennifer Hill, Steve Carmichael, Ciara Powers, Cody Powers, Kyran Crist, Ann Chesnut, Chad Swartz, Matt Hayden.

No one signed up for public comment, and no revisions were made to the agenda.

Minutes

Robinson moved to approve the minutes of the October 3, 2022, meeting. Borden seconded, and the motion passed. Williams abstained as she was absent from the October 3rd meeting.

Accounts Payable

Borden moved and Williams seconded to approve accounts payable, totaling \$189,478.95. Motion passed with five "yes" votes.

Members were provided financial reports for the month of September 2022, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Executive Session

At 7:03 PM, Williams moved that the Council recess into executive session pursuant to the non-elected personnel exception in order to review applications for Maintenance Technician and Public Works Director and conduct interviews for Public Works Director, with City Attorney, City Clerk, Assistant Public Works Director Steve Carmichael, and Chad Swartz, present, the open meeting to resume at 7:30 PM. Borden seconded, and the motion passed.

At 7:30 PM, regular session resumed with no action taken during executive session. Next, Williams moved, and Borden seconded that the Council recess into executive session pursuant to the same exception for the same purpose with the same individuals present, the open meeting to resume at 8:00 PM. Motion carried.

At 8:00 PM, regular session resumed with no action taken during executive session. Then Williams moved and Scott seconded that the Council recess into executive session pursuant to the same exception for the same purpose with the same individuals present, the open meeting to resume at 8:15 PM. Motion passed five to zero.

At 8:15 PM, regular session resumed with no action taken during executive session. Next, Borden moved Williams seconded that the Council recess into executive session pursuant to the same exception for the same purpose with the same individuals present, the open meeting to resume at 8:30 PM. All members voted in favor of the same.

At 8:30 PM, regular session resumed with no action taken during executive session.



Then Borden moved to offer Chad Swartz employment as the Public Works Director at an annual salary of \$55,000, with the offer to expire at noon on Wednesday, October 19, 2022. Scott seconded, and the motion passed three to two. Robinson and Williams voted in opposition.

Public Works

Consider Bill for Water Can Material from Core & Main

Carmichael ordered water can material from Core & Main. The last time it was ordered was in July of 2021 for \$918.72. The price of PVC has increased by more than 100% because the Invoice R686570, provided to members, for the same amount of pipe came in at \$1,911.36, meaning the purchase needs Council approval. Williams moved and Borden seconded to pay Invoice R686570. Motion passed with five “yes” votes.

Consider Bids to Concrete Flume at 8th and Emporia

Carmichael presented two bids to concrete the drainage flume by the softball diamonds at 8th and Emporia. Those bids were provided to members in their packets. The first bid from Concrete Plus, Inc. came in at \$4,897.28 and included a note that the City would have to pump the water out and put sand around the area to keep water from getting back in while the work was ongoing. The second bid was from Winter Concrete for \$4,250. Rush moved to award the work to Winter Concrete. Robinson seconded, and all members voted in favor of the same.

Updates

Assistant Public Works Director, Steve Carmichael, provided the following updates:

- Fall Festival went well. There were no major problems, though there was one minor electrical issue, which Carmichael was able to rectify quickly.
- Three water leaks appeared since the last meeting. City of Andale’s Public Works crew assisted.
- There was a power outage due to increase in windspeed last week, which damaged the secondary going to one residence.
- APAC has completed the scheduled repaving as well as a few patches approved by Mayor Wright.
- Inventory from the approved Parts Management Agreement for the Water Treatment Plant arrived last Friday.
- Williams expressed her gratitude for Carmichael’s dedication to the position as a one-man crew since the departure of former Public Works Director, Derek Stoll.

Chief of Police:

Consider Ordinance Amending Golf Cart Rules

Members were provided with two proposed resolutions and a proposed ordinance, all authored by City Attorney Andrew Foulston permitting the operation of golf carts on the public streets, roads, and alleys within the City of Haven, Kansas, on certain days. After brief discussion, Borden moved to adopt Ordinance 709 as presented. Rush seconded, and all members voted in favor of the same.

MDT Demonstration

With the aid of a projector, Chief Schaffer showed the Council the benefits of Haven Police Department’s recent acquisition of Mobile Data Terminals for their vehicles.

Updates

Chief Schaffer provided the following updates:

- Fall Festival was relatively incident-free.
- Scott asked if there was an ordinance about leaving trailers parked on the street. Schaffer said yes, you cannot have trailers on the street. Scott noted an unhitched utility trailer frequently parked on 4th Street.
- Scott also mentioned that a vehicle has been blocking the alley north of the library for an extended period. Schaffer said a ticket is soon to be issued for that, that the department has been more than gracious with the vehicle owner.



Council Concerns:

Williams inquired about the Haven Steel donation matter.

Executive Session

Williams moved and Boren seconded that the Council recess into executive session pursuant to the attorney-client privilege exception in order to discuss the pool matter with City Attorney, City Clerk, and Assistant Public Works Director, present, the open meeting to resume in Council Chambers at 9:07 PM. Motion carried.

At 9:07 PM, regular session resumed with no action taken during executive session.

Agenda Planning: Items listed for the November 7th Council meeting were read aloud.

Adjournment

At 9:08 PM, adjournment was unanimously approved after motion from Robinson and second from Borden.

/s/

Adam Wright, Mayor

Attest:

/s/

Leslie Atherton, City Clerk