



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: October 2, 2017

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Les Banman, Philip Kauffman, Sandra Williams, Steve Carmichael, Shauna Schoepf-Pearce.

Absent: None

Others: Andrea Williams, Cole Rush, Rob Pell, Rick Gates, Kylie Rush, Rebecca Thompson, Nick Dolbow.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

Mayor Wright called for an addition to the agenda of an executive session before the 7:05 PM item regarding job performance with Rob Pell present. Schoepf-Pearce made said motion, Carmichael seconded, and motion passed with all voting in favor.

No one signed up to speak during public comment time.

Minutes

Williams moved and Banman seconded to approve the minutes of the September 18, 2017, meeting. Motion passed with three "yes" votes. Schoepf-Pearce and Carmichael abstained as they were absent from the meeting.

Accounts Payable

Williams moved and Banman seconded to approve accounts payable to Shep Chevrolet, totaling \$723.38. Motion passed, though Schoepf-Pearce abstained due to her relationship to the vendor. Next, Banman moved and Williams seconded to approve all other accounts payable, totaling \$65,477.90. Motion passed unanimously.

Rick Gates, Vice Chair of Economic Development Committee: Update from Economic Development Committee

Gates provided the following updates:

- The former EDC Director's resignation was approved at the last Council meeting. To fill that position, the Committee is advertising the opening and will hire from there. He is hoping to have a recommendation of a candidate to hire by the October 16, 2017, meeting.
- EDC members Clerk Atherton and Jill Snyder have been working on the HAT (Housing Assessment Tool) process. This helps determine what Haven's housing needs are and once completed will help narrow down what grants and contractors could help meet those needs.
- Kevin Evenson will attend the Kansas Economic Outlook Conference this week on October 5th.

Executive Session

Banman moved that the Council recess into executive session pursuant to the non-elected personnel exception in order to discuss the job performance of an employee, with Public Works Director present, the open meeting to resume at 7:25pm. Schoepf-Pearce seconded, and the motion passed unanimously.

At 7:25 PM, regular session resumed with no action taken during executive session.

Schoepf-Pearce then moved to approve Pell's recommendation to terminate Josh True's employment with the City. Carmichael seconded, and the motion passed five to zero.

Approved 10-16-2017



Accept Resignation of Wes Myers from Tree Board

Members were provided with a copy of Myers' letter of resignation. Carmichael moved and Williams seconded to approve the resignation as tendered. Motion passed unanimously.

Adopt Resolution Supporting Fall Festival Beer Garden Special Event Permit

Carmichael moved and Williams seconded to adopt Resolution 329 supporting the Fall Festival Beer Garden Special Event Permit. Motion passed with Carmichael, Williams, and Kauffman voting in favor and Banman voting in opposition. Schoepf-Pearce abstained due to her role on the Fall Festival Committee.

Approve Donation of Prize of \$200 in Haven Bucks

Schoepf-Pearce asked if the Council would permit the Chamber to purchase a gift certificate for City services to provide as part of a Fall Festival prize. Carmichael moved and Banman seconded to authorize the issuance of the gift certificate upon receipt of payment. The motion passed though Schoepf-Pearce abstained due to her role on the Fall Festival Committee.

Consider Drainage Improvements for 120 N. Kansas Avenue

Members were provided with plans for drainage improvements to 120 N. Kansas Avenue as proposed by Architect Jim Putnam. After a brief discussion, Schoepf-Pearce motioned to proceed with improvements as presented, Kauffman seconded, and the motion passed five to zero.

Chief of Police Updates:

Chief Rush delivered the following updates:

- Officer Dave Eulenstein is back from deployment and will be back to work this weekend.
- Rush has investigative training this month from October 23-25.
- Fall Festival should be fully staffed.

Banman inquired how seniority works with Eulenstein's return. Rush responded that it is still based on hire date regardless of the deployment time away.

Public Works Director Updates:

Pell delivered the following updates:

- Lift equipment is here and has been used to complete electrical work at the four corners for Fall Festival needs.
- There will be two electric outages in the next week to repair open secondary lines. Outages have been planned to minimally affect businesses.
- A shed on the site of the future Public Works building has been demolished in preparation for construction.
- Will use part time help to fill in needs with Public Works shortage of staff and advertise to fill the vacancy.
- Will start exploring options and cost for installing forgotten valve on water tower to facilitate cleaning of water tower in the future.

Council Concerns

Schoepf-Pearce asked Carmichael, Council Liaison to the Rec Board, about confusion in Recreation Board minutes as to whether there would be enforcement of the No-Tobacco ordinance in City Parks. Carmichael noted there aren't many Recreation functions at City Parks or facilities because most are held at the school's facilities, and the school already has a No-Tobacco policy in place. However, he will speak to the Recreation Board to clarify.

Agenda Planning -- Items for October 16, 2017

Mayor Wright spoke briefly about the need to raise water rates to make up the difference of budgeted funds for 2018 versus the increase in usage of supplies to run the water plant correctly. This will be a topic of discussion in the future. Items posted for October 16, 2017, were read aloud.



Adjournment

At 7:49PM, Schoepf-Pearce moved and Banman seconded for adjournment. The motion passed unanimously.

/s/

Adam Wright, Mayor

Attest:

/s/

Leslie Atherton, City Clerk