



City of Haven
Haven City Council Meeting
MINUTES - DRAFT
October 20, 2025, at 7:00 p.m.
Haven City Hall, Council Chambers



REGULAR MEETING

Monday, October 20, 2025

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Adam Wright, Nicole Sander, Sherri Schneider, Chad Swartz, Ciara Powers,

Absent: Christopher Scott

Others: City Clerk Josephine Harper, Public Works Director Steve Carmichael, Police Officer Matt Hayden, City Attorney Scott Ufford, Charles Arndt, Jill Snyder, Les Banman, Aaron Strain, Corey Brock, Stephanie Carlson.

Public Comment

None

Minutes

Powers moved to approve the minutes of the October 6, 2025, meeting with typo corrected. Sander seconded. Motion passed.

Accounts Payable

Sander moved and Swartz seconded to approve accounts payable for October 7, 2025, to October 20, 2025, totaling \$38,498.46. Motion passed unanimously.

Motion to modify agenda by removing G1 under Public Works Director. Schneider motioned to amend the agenda to remove G1. Powers seconds. Motion carried.

Agenda

1. Removal of Trees Quotes

Stephanie Carlson discussed the quotes of 2 businesses for cutting trees. The quotes are for 6 trees that have been deemed hazardous and dying. This is part of a grant work that was received, and this will be a 50/50 split with the grant and the city. This will be the first round of getting the trees out and then there will be 4 or 5 more trees. Carlson suggests accepting the bid for Barc Tree in the amount of \$6,875.00. Swartz motioned to accept the quote from Barc Tree Care in the amount of \$6,875.00, a second followed by Powers. Motion passed unanimously.

2. Park Board Remaining Funds

Les Banman appeared to request the excess funds for 2025 for the Park Board be able to be used in 2026 to complete the Pioneer Park parking lot project. Harper explained the excess funds will be set up in a fund specifically for that project. The council agreed that the funds could be used.

3. Food Truck Vendors

Jill Snyder gave information on the days and times local restaurants are open. Discussion was had about if there was a specific day that Haven should designate to food trucks. After further discussion it was decided to have a resolution created to go along with the new application for food trucks application that will be presented at the next council meeting.

4. Code Enforcement, Charles Arndt

The violation letters presented will be going out in the mail tomorrow.

CITY CLERK

Loyd Group invoice for assisting with the 2026 budget was provided to the council for review. Sander motioned to approve the Loyd Group Invoice for the \$3,000 for working on the 2026 budget. Schneider seconded the motion. Motion carried.

EMS Building – Harper and Ufford informed the council the contract states the EMS building ownership, upon completion of all debt, is to be given to the three townships, Haven Township, Sumner Township, and Yoder Township. Ufford will begin the drafting of documents to transfer the ownership.

PUBLIC WORKS DEPARTMENT

General updates were given by Public Works Director, Steve Carmichael. He informed the council that he and Harper had a floodplain meeting with the state and it appears that the proposed floodplain can be decreased, but there will be areas that will remain marked as a floodplain.

POLICE DEPARTMENT

Matt Hayden appeared for the Police Department and informed the council the new patrol truck is in. The new part-timer, Emma Shepard, is waiting on evaluations to come back before she can start working.

EXECUTIVE SESSION

Sander moved that the Council recess into executive session with the Mayor, City Clerk, Public Works Director, and City Attorney present to discuss personnel matters of nonelected personnel. The open meeting to resume at 7:50 PM in Council Chambers. Powers second the motion.

Regular session resumes, no action taken.

Sander moved the Council recess into executive session with the Mayor, City Clerk, Public Works Director, City Attorney, and Officer Matt Hayden present to discuss

personnel matters of nonelected personnel. The open meeting to resume at 8:00 PM in Council Chambers. Powers second the motion.

Schneider motion to extend the executive session for 5 minutes and open session to resume at 8:05. Powers second. Motion carried.

Regular session resumed with no binding action taken.

Mayor Wright stated executive session will be revisited November 17.

Sander motion to give Matt Hayden interim Chief of Police position with \$4 an hour increase until November 17, 2025, when the council will reevaluate. Schneider seconds the motion. Motion carried.

Council Concerns

No concerns at this time.

Adjournment

At 8:07 PM, adjournment was unanimously approved after motion from Powers and second from Schneider.



Adam Wright, Mayor

Attest:



Josephine Harper, City Clerk



