



City of Haven
Haven City Council Meeting
MINUTES – DRAFT
January 21, 2025, at 7:00 p.m.
Haven City Hall, Council Chambers



REGULAR MEETING

MONDAY, January 21, 2025

THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Adam Wright, Sherri Schnieder, Nicole Sander, Christopher Scott, and Chad Swartz.

Absent: Ciara Powers

Others: City Clerk Josephine Harper, Public Works Director Steve Carmichael, Chief of Police Stephen Schaffer, City Attorney Scott Ufford, Macee Crowell, John Riggins, Preston Sander and Rachel Gibbons.

Mayor Wright wanted to honor Keven Boese

Public Comment

None.

Minutes

Schnieder moved to approve the minutes of the December 16, 2024, meeting. Scott seconded, and the motion passed.

Accounts Payable

Schneider moved and Swartz seconded to approve accounts payable from December 17, 2024, through January 6, 2025, totaling \$231,292.28. Motion passed unanimously

Schneider moved and Sander seconded to approve accounts payable from January 7, 2025, through January 21, 2025, totaling \$122,338.60. Motion passed unanimously

Agenda

- 1. Agreement with Kirkham Michael for Industrial Ave and Scotts Dr Project**
 - a. John Riggins and Macee Crowell appeared to answer any questions the council may have. The council was presented with the updated agreement. Mr. Riggins went over the process and what the agreement would have them do. Swartz wanted to clarify when the project would take place and where the money would come from. The budget for 2026 will include the cost of this project. Swartz motioned to accept Kirkham Micheal for the project. Sander seconded; motion carried.
- 2. CITY CLERK, JOSEPHINE HARPER**
 - a. **Wildcat Landing Covenants**

A revised Wildcat Landing Covenant was presented. The first one was denied by the county due to missing each lot being listed. The EDC also decided to eliminate the word barndominiums. Sander motioned to approve the Covenants as presented. Swartz seconds

and the motion carried.

b. **Resolution 437 – COLA**

Harper presented Resolution 437 giving the previously agreed upon employees a COLA raise for the year 2025, retroactively in effect on January 1, 2025. Schneider motioned to approve Resolution 437. Sander seconds. Motion carried.

c. **K96 Corridor Membership Renewal**

Harper Requested approval for the member renewal to the K96 Corridor Development Association in the amount of \$2000.00. Swartz approved, Scott seconds. Motion carried.

d. **KMIT Renewal**

KMIT Workers Compensation Quote for 2025 in the amount of \$10,257.00 was presented. Schneider motioned to approve the renewal of the KMIT Workers Compensation. Swartz seconded; motion carried.

e. Re-appoint Paul Regier to Tree Board

Scott motioned to re-appoint Paul Regier to the Tree Board for 2025. Swartz seconds the motion; motion carried.

3. PUBLIC WORKS DIRECTOR, STEVE CARMICHAEL

a. Industrial Rate Options

Carmichael discussed the current rate and provided two options for the new industrial rate. Swartz let the council know that he has been involved with this previously and if Haven continues without adjusting the rate the utility fund will be depleted. Wright suggests doing a step increase and Swartz agrees and wants City Clerk Harper to put a reminder on a calendar to reevaluate in 12 months, January 31, 2026. Motion by Swartz to adjust rate to 10.17% for industrial customers and to be reevaluated in 12 months. Scott seconded; motion carried.

b. Updates

Wright brought up the EV Charger rate for Shep Chevrolet and the concern the cost is having for them. Carmichael has talked to other communities regarding their EV chargers and cost. Coffeyville has the same EV charger but did not have anything to compare electric rates when allowing the public to use their charger.

Replaced some CT at Haven Steel. There were some that was bad, but Carmichael does not know how well it's working because that area is not being used currently.

Changed out the water meters at the high school which took about 9 hours to complete.

The storm on January 4-5 had no power issues. Clearing streets was only the main concern. It was Austin's first-time clearing snow, and he did great.

There are some meters freezing up due to the cold but no major issues.

4. POLICE DEPARTMENT, STEPHEN SCHAFFER

a. Police Department Holiday Pay and Policy

Schaffer handed out a document showing other municipalities holiday pay. A sample from a different municipality was handed out of how they handle holidays with their police. Schaffer explained the policy allows police officers to bank their holidays to be used at any given time throughout the year. After a lengthy discussion and questions from the council, the council directed Schaffer to do a little more research and formulate a policy to be reviewed, since the police department runs differently than the other departments in the city. The matter is tabled until Schaffer's return and is ready to present a drafted policy.

b. Updates

There was only one accident in the last snowstorm.

Axon contacted him today about renewing early.

Sent bids out to 3 companies for a new vehicle. Bids are due by March 1, 2025.

Executive Session

Sander moves the Council to recess into executive session pursuant to the attorney-client privilege exception in order for discussion of pool litigation matters with the Public Works Director, City Clerk, and City Attorney present. The open meeting to resume at 8:15 PM in Council Chambers. Seconded by Schneider; motioned carried.

Regular session resumed with no action taken.

Council Concerns

None – Schneider and Swartz gave thanks to the Public Works Department for doing such a great job with the ice and snow removal on the streets.

Adjournment

At 8:15 PM, adjournment was unanimously approved after motion from Sander and second from Swartz.

Adam Wright, Mayor

Attest:

Josephine Harper, City Clerk