



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: September 18, 2017

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Les Banman, Philip Kauffman, Sandra Williams.

Absent: Steve Carmichael, Shauna Schoepf-Pearce.

Others: Leslie Atherton, Cole Rush, Joey Young, Mark Chesney, Rob Pell.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

No one signed up to speak during public comment time.

Mayor Wright requested adding "Appointment to Ambulance Board" to the agenda. Banman moved to approve the addition. Williams seconded, and the motion passed three to zero.

Minutes

Banman moved and Kauffman seconded to approve the minutes of the September 5, 2017, meeting. Motion carried.

Accounts Payable

Banman moved and Williams seconded to approve accounts payable, totaling \$162,113.53. Motion passed.

Mark Chesney, Kansas Power Pool: Update from KPP

Chesney provided the following updates:

- So far twenty out of twenty-four participating KPP entities have adopted the PURPA ordinance.
- In about five years 75 megawatts of the Pool's energy resources will expire. Pool staff are currently studying replacement options.
- Chesney answered several questions from governing body members about the future of solar, reliability of transmission from Westar, and advocacy / intervention options KPP might offer.

Accept Resignation of Shannin Rettig from Economic Development Director Position and Ambulance Board Position

Members were provided with a copy of Rettig's emailed letters of resignation. Williams moved and Kauffman seconded to approve the resignations as tendered. Motion passed unanimously.

Approve Appointment to Ambulance Board

Mayor Wright suggested Sarah Jackson or Pat Salm as prospective appointees to the Ambulance Board. Members weighed their options and ultimately, they unanimously appointed Salm to the Board for a term expiring December 31, 2017, after motion by Banman and second by Williams.

Consider Bids for Public Works Building and Electrical

At the last meeting, Pell presented a bid from YES for the erection of an additional Public Works building for \$20,610.00 including tax and installation. Pursuant to the Council's request, since that time, he received another bid for the same project from local company, QSI. It came in at \$21,190, which is \$580 higher than the bid from YES. Williams felt the thing to do was award the work to the local business, QSI, particularly since the cost



difference was minimal. Banman agreed. Williams moved to award the work to QSI, not to exceed \$21,190, including tax and setup. Banman seconded, and the motion carried with three "yes" votes.

Pell mentioned that Swartz estimated that electrical could be put into the new building for \$3500, including tax. Kauffman moved to approve the electrical, not to exceed \$3500. Banman seconded, and the motion carried.

Adopt Resolution Implementing Wage Increase for Maintenance Technicians

Williams moved and Banman seconded to adopt Resolution 328, implementing \$.25 hourly wage increases for Josh True and Blake Alling. Motion passed unanimously.

Adopt Resolution Supporting Fall Festival Beer Garden Special Event Permit

Atherton requested this item be tabled until proof of liability insurance at proper levels has been provided.

Discuss Records / Map Storage and Use of Space at 118 S. Kansas Ave

Pell delivered the plan for use of the space at 118 S. Kansas Ave once the Police Department has officially moved down to 102 S. Kansas Ave. The administrative office in the northeast corner of the building would be used to store the City's maps and project plans, hopefully in hanging format so they can be easily viewed and subject to less damage. This would be an improvement from the current storage solution, which has the plans rolled up tightly and shoved into trash cans and giftwrap storage totes. A small table and chairs would be placed in the office as well so the building inspector could meet with permittees in privacy with room to spread maps / plans out when needed. What is currently the evidence locker would turn entirely into a shelved area to hold boxed files. The area that is currently the police department could be used as an additional meeting space or could be sectioned off for a meeting space and additional storage. Pell said he thought the ceiling and lighting should be redone before using the space for meetings. He said that part would require some spending but the rest of the changes should be rather inexpensive, work-at-your-own pace kind of projects.

Members seemed to be in favor of the plan as no opposition was voiced. Williams said she didn't want to "farm out" the space to anyone and suggested considering an office / desk for the Mayor. Banman agreed that the City should not let go of the space.

Chief of Police Updates:

In Chief Rush's absence, Officer Hayden delivered the following updates:

- DARE classes have started. Hayden is addressing three 5th grade classes.

Public Works Director Updates:

Pell delivered the following updates:

- Fire hydrant replacement at 4th and Kansas went well. Pell plans to pursue replacing the hydrant at 2nd and Kansas soon.
- Swartz has been working on wiring for Fall Festival.
- Work has been done to improve the memorial area of Engweiler Park – reset the small brick pillar and revamped a covered bench.
- There are some brown areas on the new berm.
- Tomorrow Swartz and Pell will attend a class on Pole Testing.
- A large section of open secondary was replaced last week.
- Water treatment facility is running steadily well, and on-call has been quiet.

Council Concerns

Williams noticed in the minutes of the Recreation Board meeting that the Board was made aware of the tobacco-free parks ordinance but noted they did "adopt" it. She wasn't certain how they could reject a City ordinance. Atherton advised that she saw that note in the minutes and thought it was strange as well. She was hoping the



Rec Board liaison, Carmichael, could shed some light on the matter, but he wasn't present. The topic will likely be explored once Carmichael is present again.

Begin Considering Items for Development of 2018 Strategic Direction

Mayor Wright asked members to start thinking about what strategic direction they want the City to pursue in 2018. He asked what methods members would like to use to put that together.

Agenda Planning -- Items for October 2, 2017

Items posted for October 2, 2017, were read aloud. Because there was only one item listed, Mayor Wright suggested the Council forego having a meeting if no other business arose.

Adjournment

At 7:58 PM, Banman moved and Kauffman seconded for adjournment. The motion passed unanimously.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk