



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: September 17, 2018**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Ron Dale, Sandra Williams, Matt Johnson, Tricia Paramore, Philip Kauffman.**

**Absent: None.**

**Others: Leslie Atherton, Rob Pell, Rick Schoepf, Jessica Schmidt, Ronnie Smith, Lindsey Miller, Dave Lowy.**

The meeting was opened with the flag salute and followed with a moment of silence to honor those who have served in the military, First Responders, and other Public Service to our Country and Community, including Sedgwick County Sheriff's Deputy Robert Kunze, tragically killed in the line of duty last night.

**Minutes**

Paramore moved to approve the minutes of the September 4th meeting with one suggested revision by Atherton. Johnson seconded, and the motion passed. Kauffman abstained as he was absent from the September 4<sup>th</sup> Council meeting.

**Accounts Payable**

Paramore moved to approve all accounts payable, totaling \$157,016.62. Kauffman seconded, and the motion passed with five "yes" votes.

Members were provided with financial reports for the month of August 2018, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

**Adopt Resolutions Regarding Fall Festival Events**

Williams moved, and Paramore seconded to adopt Resolution 342, approving the Fall Festival Beer Garden event on Saturday, October 13. Next, Atherton advised the Council of the City Attorney's opinion that two nights of alcohol downtown might be a bit much. She also noted that Department Heads initially didn't and still don't have issue with it and foresee no problems based on the clean history of the event. However, she wanted the Council to have the information from the attorney before decided whether to adopt the resolution regarding the Friday night "BYOB" event. Dale moved and Johnson seconded to adopt Resolution 343, approving the BYOB event to take place on public property on Friday, October 12. Motion passed unanimously.

**Adopt Ordinance Amending Trash Fees to Match Contract with Nisly**

As a result of a discussion with Steve Ellingboe, Nisly Brothers' representative, it came to the Clerk's attention that Ordinance 633 did not include all the necessary rate tables from the original contract. Atherton presented an ordinance to correct the original ordinance. Paramore moved and Kauffman seconded to adopt Ordinance 676. Motion passed unanimously.

**Rick Schoepf, Shep Chevrolet: Discuss Installation of Transmission in 2009 Crown Victoria**

Schoepf addressed the Council and advised that though the City recently chose to have Shep Chevrolet install a remanufactured transmission with a two year warranty in the 2009 Crown Victoria, unfortunately, due to no error on the City's part, a used transmission was installed instead. Schoepf was a little disheartened that his managers didn't catch the error but was interested in resolving the matter. To make the situation right, Schoepf said the dealership would be willing to honor the warranty for two years and extend a \$500 credit. The second option



would be to have a remanufactured transmission put into the vehicle and the used taken out. Chief Pell recommended going with the first option so as to not put additional strain on the vehicle.

Dale moved to accept the first option. Paramore seconded, and the motion passed unanimously.

**Jessica Schmidt, Mural Design Team Member: Consider Mural Design**

Schmidt presented to the Council the proposed design for the mural to be installed on the south wall of Hardware Haven. She noted the Council has the final say-so on the design but encouraged the Council to remember that the mural is by the community and for the community, and it would be impossible to integrate the ideas of everyone.

Williams commented that as part of the design team, there are things people don't know that Dave (the artist) is interpreting in the mural. She noted the inclusion of the "Haven is an 'e' away from heaven" concept, and the incorporation of children's drawings because so many commented that Haven is a good place for children.

Paramore said the image immediately made her think of her mother's Tupperware collection -- orange, yellow, green; she dislikes the color scheme. Smith, building owner, agreed with Paramore's comments, and thought the design looked a little immature.

Dale, Paramore, and Johnson all voiced opinions that they liked the lettering and the cloud / shadow effect but not the zig-zagging of the letters. Dale said he liked the overall concept but thought maybe the artist missed the mark with the colors.

Schmidt will submit the feedback received to Loewenstein with hopes to bring a revised design to the October 1 meeting.

**Accept Resignation of Officer Dave Eulenstein**

Resignation letter of Officer Dave Eulenstein was passed around the Council table. Johnson moved and Kauffman seconded to accept Eulenstein's resignation, effective September 30, 2018. Motion passed five to zero.

**Executive Session(s)**

Kauffman moved, and Dale seconded that the Council recess into executive session pursuant to the non-elected personnel exception to discuss candidates for the open Police Officer position, with Chief Pell and City Clerk, Leslie Atherton, present, the open meeting to resume at 8:00 PM.

At 8:00 PM, regular session resumed with no action taken during executive session. Next, Johnson moved and Williams seconded that the Council recess into executive session pursuant to the same exception in order to discuss the same topic with Pell, Atherton, and candidate, Dave Lowy, present, the open meeting to resume in 5 minutes. Motion passed unanimously.

At 8:05 PM, regular session resumed with no action taken during executive session. Then, Kauffman moved to offer the Police Officer position to Dave Lowy at \$37,000 annually. Paramore seconded, and the motion passed unanimously.

**Consider Payment of Bill from Benesch related to Safe Routes to School: \$5,041.00**

Members were provided with the bill and summary of services from Benesch for work related to the Safe Routes to School Project. Johnson moved and Williams seconded to approve payment of the \$5,041.00 bill. Motion passed unanimously.

**Executive Session**



Paramore moved, and Kauffman seconded that the Council recess into executive session pursuant to the non-elected personnel exception to review applications for maintenance technician, with Public Works Director Derek Stoll and City Clerk, Leslie Atherton, present, the open meeting to resume at 8:20 PM.

At 8:20 PM, regular session resumed with no action taken during executive session. Johnson moved to allow Stoll to offer the maintenance technician position to candidates discussed in executive session, in order of his preference, at \$13.50 per hour. Kauffman seconded, and the motion passed with five "yes" votes.

**Public Works Updates:**

Stoll provided the following updates:

- The crew is still completing utility relocates for Safe Routes to Schools project.
- There's some serious pole work in the department's future.
- Skid steer, auger, two bits, and other recently ordered new equipment will be in tomorrow morning.
- Williams asked if and Stoll confirmed that the crew is still fogging for mosquitos.
- Kauffman asked in general how things are going as Public Works Director. Stoll said, "Excellent" and responded positively.

**Chief of Police Updates:**

Chief Pell provided the following updates:

- Atherton and Williams have been helping Pell get Court situated.
- Because Eulenstein is resigning and Lowy is being promoted to the full-time position, Pell is on the look-out for other part-time employees and reserve officers, particularly with Fall Festival coming up.
- All full-time officers will have training hour requirements to fulfill this year.
- Officers are responding well to their new supervisor.

**Discuss Strategic Direction for 2019**

Mayor Wright encouraged members to think about what they would like the City to focus energy on in 2019.

**Council Concerns**

None.

**Agenda Planning**

Items for October 1st were read aloud.

**Field Trip**

Members took a brief field trip down to 102 S. Kansas, where the police department relocated. There they were able to see the renovation efforts completed mostly by Officer Matt Hayden.

**Adjournment**

At 8:43 PM, Kauffman moved and Paramore seconded for adjournment. The motion passed unanimously.

/s/  
Adam Wright, Mayor

Attest:

/s/  
Leslie Atherton, City Clerk