



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: SEPTEMBER 8, 2020**

**THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 215 S. RENO AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Sandra Williams, Mark Robinson, Ron Dale.**

**Absent: Tricia Paramore, Matt Johnson.**

**Others: Derek Stoll, Leslie Atherton, Andrew Foulston, Fred Solis, Kip Hart, Jitana Graf, Tom O'Brien, Brooke Carroll, James Ging.**

The meeting was opened with a moment of silence to honor those in military, first responders, and other public service to our country and community.

Items listed under Chief Schaffer were tabled, due to his absence, after motion from Dale and second from Williams. Motion passed unanimously. No one signed up to speak during public comment time.

**Minutes**

Williams moved and Robinson seconded to approve the minutes of the August 17, 2020, meeting. Motion passed unanimously.

**Accounts Payable**

Dale moved and Robinson seconded to approve accounts payable, totaling \$75,792.32, including a payable to Hesston Rescue Unit for \$2,500. Motion passed unanimously.

**Kip Hart, McLiney and Company: Consider Refinancing Water Project Debt**

Members were provided with several handouts from McLiney and Company, including "What's a Municipal Advisor?," Municipal Advisory Analysis, and Municipal Advisory Agreement. Hart showed the council the savings that could be realized by refinancing the \$3.2 million water project debt. His estimates showed that over the life of the bond over \$500,000 could be saved. These savings are a result of decreased interest rates.

Atherton noted that McLiney and Company's services would be useful with some other prospective City projects, in terms of arranging and evaluating financing options. Atherton advised that she had sent the agreement to City Attorney Jennifer Hill for review. Hart pointed out the agreement is able to be terminated at any time for any reason with simple written notice; Atherton advised Hill noted the same. Having received Hill's approval, after input from bond counsel Kevin Cowan, Williams moved, and Dale seconded to enter into the Municipal Advisory Agreement with McLiney and Company. Motion passed with three "yes" votes.

**Brooke Carroll and James Ging, Kansas Power Pool: Discuss Electrical Rates**

Brooke Carroll, CPA, Director of Administrative Services, and James Ging, Director of Engineering Services, provided the governing body members with a sixteen-page handout, resulting from the rate study they have conducted and analysis of the City's electrical fund. Overall, they went over determining budgetary needs, understanding Haven's customer profile and ECA, and considering options. Options suggested for consideration were increasing the base rate / customer charge, combining residential with residential all-electric, averaging the tiered rates to arrive at a flat rate (thereby eliminating tiered rates), reconstructing the ECA to be implemented only under certain circumstances, and establishing an industrial rate. Members agreed they would consider these reasonable options to improve the rate structure. Dale requested additional information about residential customers and their spectrum of usage, specifically how many residential customers monthly use more than 845

Approved 10.05.2020



kWh. Ging and Atherton will work together to accomplish providing that information and analysis without making it too cumbersome (since it involves over four hundred accounts.) Atherton asked if the Council would agree to let Mayor Wright provide feedback and input on their behalf between Council meetings so that Ging and Carroll can play with these options and ultimately bring them back to the Council in their best form, ideally at the next Council meeting on September 21<sup>st</sup>. All members voiced approval of that approach. Ging, Carroll, Stoll, Atherton, and Wright tentatively planned to meet on Thursday, September 17, 2020, at 2:00 PM.

#### **Derek Stoll, Public Works Director**

##### *Approve Expenditure to Protective Equipment Testing Lab for \$1,360.50*

Stoll requested approval of an expenditure of \$1,360.50 to Protective Equipment Testing Lab for electrical protective equipment already tested. Williams moved and Dale seconded to approve the expenditure as presented. Motion passed unanimously.

##### *Consider Expenditure for Water Tower Cleaning and Inspection*

Stoll presented a proposal for inspection of the inside of the water tower from Inland Potable Services, Inc., totaling \$2,875. The proposal contained a paragraph noting that if the removal of any sediment of abnormal consistency, wall cleaning, and / or epoxy repairs are requested and approved by the designated on-site representative, those services will be performed at the rate of \$369 / hour. Dale moved and Robinson seconded to approve the inspection work, pursuant to the contract, including consideration of the aforementioned paragraph.

Stoll also presented a proposal from Viking Industrial Painting to clean the exterior bowl from the center of the tank, the tank column, and the tank base-cone, totaling \$6,850. Dale moved to table the outside cleaning until at least the time at which Inland Potable Services, Inc. has completed their work.

##### *Consider Expenditure for Heaters / Air Conditioners for Well Houses*

Stoll presented an estimate from AJ Madison for five (5) Amana 17,600 BTU Window / Wall Air Conditioners, totaling \$4,645, to replace the ones in the City's well houses. Atherton noted payment for this expense can come from the Repair and Replacement line item in the Water Fund. Williams moved and Robinson seconded to approve the expenditure, not to exceed \$5,000. Motion passed unanimously.

#### **Updates**

- There were some mechanical issues with the lift stations. Public Works rewired and redid the connections at the south lift station.
- Street sweeping progresses.
- Stoll obtained a quote from a tree trimmer he saw in town to trim trees with the wires hot.
- Stoll is working on a purchase to replace a transformer that is leaking oil. Because of its type, this has been difficult. One quote he received was for around \$1,550. He is awaiting a second quote from a different vendor. Williams moved to approve purchasing the replacement transformer not to exceed \$2,500. Dale seconded, and the motion passed unanimously.

#### **Adopt Resolutions Implementing Pay Increases**

Dale moved to adopt both Resolution 371, implementing a longevity increase for Building Inspector Charles Arndt, effective October 1, 2020, and Resolution 372, implementing an increase of \$.25 per hour for Maintenance Technician, Steven Phillips, effective retroactively starting August 1, 2020. Robinson seconded, and the motion passed three to zero.

#### **Council Concerns**

None were expressed, but by consensus, the Council approved moving forward with Citywide Garage Sales on October 3, 2020, as has been done historically.



**Agenda Planning**

Items listed for the upcoming September 21<sup>st</sup> meeting were made known.

**Adjournment**

At 8:43 PM, the meeting was adjourned after motion from Dale and second from Robinson.

/s/

Adam Wright, Mayor

Attest:

/s/

Leslie Atherton, City Clerk