



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: August 20, 2018

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Ron Dale, Philip Kauffman, Sandra Williams, Tricia Paramore, Matt Johnson.

Absent: None.

Others: Leslie Atherton, Rob Pell, Lindsey Young, Derek Stoll.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

No additions were made to the agenda, and no one signed up to deliver public comment.

Minutes

Paramore moved to approve the minutes of the August 6, 2018, meeting. Kauffman seconded, and the motion passed. Johnson abstained because he was absent August 6th.

Accounts Payable

Kauffman moved to approve accounts payable to Faith Paramore, totaling \$252.50. Dale seconded, and the motion passed. Paramore abstained because Faith is her daughter.

Next, Paramore moved to approve all other accounts payable, totaling \$173,765.67. Johnson seconded, and the motion passed with five "yes" votes.

Members were provided with financial reports for the month of July 2018, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Consider Bill from Benesch related to SRTS: \$1,511.10

Johnson moved and Kauffman seconded to approve payment of \$1,511.10 for the bill presented from Benesch related to the SRTS project. Motion passed unanimously.

Executive Session(s)

Paramore moved, and Kauffman seconded that the Council recess into executive session pursuant to the non-elected personnel exception to discuss the job performance of the police department with Chief Pell and City Clerk, Leslie Atherton, present, the open meeting to resume at 7:30 PM.

At 7:30 PM, regular session resumed with no action taken during executive session. Then Kauffman moved, and Dale seconded that the Council recess into executive session pursuant to the non-elected personnel exception to discuss the job performance of the police department with Chief Pell and City Clerk, Leslie Atherton, present, the open meeting to resume at 7:40 PM.

At 7:40 PM, regular session resumed with no action taken during executive session. Then Kauffman moved and Dale seconded that the Council recess into executive session pursuant to the non-elected personnel exception in order to discuss the job performance / job satisfaction with Chief Pell, Acting Public Works Supervisor Derek Stoll, and City Clerk, Leslie Atherton, present, the open meeting to resume at 8:00 PM.

Approved 09-04-2018



At 8:00 PM, regular session resumed with no action taken during executive session. Next, Dale moved, and Paramore seconded that the Council recess into executive session pursuant to the non-elected personnel exception to discuss the job performance / job satisfaction with Chief Pell, Acting Public Works Supervisor Derek Stoll, and City Clerk, Leslie Atherton, present, the open meeting to resume at 8:02 PM.

At 8:02 PM, regular session resumed with no action taken during executive session. Then Paramore moved to appoint Rob Pell to full-time Chief of Police. Kauffman seconded, and motion passed unanimously. Dale then moved to move Derek Stoll to a salaried position as Public Works Director. Johnson seconded, and the motion passed unanimously.

Discuss Position Description for Chief of Police

Following the last Council meeting, members were emailed a copy of the Chief of Police position and provided with a paper copy in their packets. Dale and Paramore made revisions to fix formatting and shorten the document.

Pell advised he hadn't really taken a long look at it yet; instead, he had looked into revising the police manual. Discussion took place about whether to sign a contract with Lexipol or revise the police manual on our own. No decision was made regarding the manual or the position description; this item will be taken up again at the September 17th meeting.

Derek Stoll, Acting Public Works Supervisor:

Consider Purchase of Electric Meters from Ark Valley

Stoll requested authorization to pay Ark Valley Electric Cooperative \$3,472.00 for used electric meters. Johnson moved, and Williams seconded to approve the request, not to exceed \$3,500. Motion passed with five "yes" votes.

Chief of Police Updates:

Chief Pell provided the following updates:

- Rush's last day of work for the City of Haven was Friday, August 17.
- Officer Wettstein resigned via letter on August 17, 2018, as well, effective immediately.
- Officer Hayden is preparing to ramp up the DARE program.
- Equipment installation is complete in the 2018 truck. It still needs to be picked up from Oklahoma.
- Pell is getting quotes on having a sign made and installed for the police department at 102 S. Kansas.

Public Works Updates:

Stoll provided the following updates:

- Debris vacuum is in. Bobcat, skid steer, and attachments should be here in next two weeks.
- Public Works has been doing work around the tennis courts to get ready for the fencing change.
- Stoll met with Kylie today to discuss the lighting at tennis courts, namely eliminating a few poles and finding brighter, updated lights.
- The Public Works crew replaced and moved over lines on a broken pole along Emporia Ave today and will replace a few fire hydrants in the next few days.
- After those projects are complete, the crew will begin utility relocations for Safe Routes to School.

Council Concerns

Paramore said she was asked what the City is going to do with the concrete slab between the tennis courts and the basketball area in Engweiler Park. One suggestion was to install the heavy duty, crank-mechanism basketball goals for the smaller children to use. Williams, Council liaison to the Park Board, will take the input back to the Park Board.



Agenda Planning

Items for September 4th were read aloud.

Adjournment

At 8:22 PM, Paramore moved and Kauffman seconded for adjournment. The motion passed unanimously.

/s/

Adam Wright, Mayor

Attest:

/s/

Leslie Atherton, City Clerk