



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: August 15, 2016

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY ADAM WRIGHT, COUNCIL PRESIDENT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Steve Carmichael, Les Banman, Shauna Schoepf-Pearce.

Absent: Mayor Paula Scott.

Others: Rob Pell, Leslie Atherton, Cole Rush, Lindsey Young, Vicki Myers, Dean Chesnut, Ann Chesnut, Matt Hayden.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community. Schoepf-Pearce suggested specific recognition be given to Frances Schoepf, Tom Schultz, and Carl Stelter for their service in the military.

There were no additions to the agenda and no one signed up to deliver public comment.

Minutes

Carmichael moved and Williams seconded to approve the minutes of the meeting of July 18, 2016. Motion passed. Schoepf-Pearce abstained as she was absent from the July 18th meeting.

Accounts Payable

Schoepf-Pearce moved to approve payment to Wright Lawn Care, totaling \$350.00. Williams seconded, and the motion passed. Wright abstained as he is the vendor.

Schoepf-Pearce moved to approve all other accounts payable, totaling \$300,964.57. Banman seconded, and the motion carried.

Members were provided with financial reports for the month July, 2016, including a year-to-date comparison of actual to budgeted expenditures, summary of cash receipts and disbursements, and a report reconciling the money deposited into the utility funds to the payments posted to Jayhawk Utility Suite.

Public Hearing on 2017 Budget Proposal

The proposed budget was provided to all members in their Council packets. No public comment was made in regard to the budget. The Council discussed their decision to keep the mill levy the same for the 2017 budget. Schoepf-Pearce, who was absent at the previous meeting, expressed surprise at the body's decision to not raise the mill levy with the known projects and needs coming down the pike as well as the implementation of the property tax lid for the 2018 budget. At 7:15 PM, the public hearing on the budget was closed. Then Carmichael moved and Williams seconded to adopt the budget as presented. All members voted in favor of the same.

Vicki Myers, Haven Fall Festival Committee: Hear Updates / Consider Requests from HFF Committee

Vicki Myers, representing the Haven Fall Festival Committee, addressed the Council. She noted the Fall Festival is scheduled for October 7-8 this year and requested the City's assistance with portapots, electrical hookups for vendors, extra trash containers and picnic tables for downtown, hanging of flags for the event, and decorations installed at the four corners. She mentioned the fireworks display location would be at the intersection of 2nd Street and Kansas Avenue. The Fire Chief has signed off on this location. Myers mentioned that all companies

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involved in the Fall Festival will be required to list the City of Haven as an additional insured, and those certificates will be produced to the City. Members voiced no concerns about the City providing assistance or the change in fireworks display location.

Open Sealed Bids on Millings

Two bids were received for millings:

Paul Roederer	20 tons @ \$5 / ton
Haven Baptist Church	50 tons @ \$2 / ton

Williams moved to approve both millings bids as presented. Carmichael seconded, and the motion passed five to zero. Atherton asked if the parties could take more millings than they listed so long as they paid the price per ton they bid. The Council thought this would be okay.

Open Sealed Bids on 2001 Silverado

Three bids were received on the 2001 Silverado: Matt Hayden at \$402, Josh True at \$250 and All Parts Auto Salvage at \$415. Williams moved to award the Silverado to the high bidder. Carmichael seconded, and the motion passed unanimously.

Consider Revised Ordinance on Parade Permits

Because the City Administrator position no longer exists, some changes to the ordinance regarding parade permits were necessary. Banman moved and Schoepf-Pearce seconded to adopt Ordinance 658 as presented. Motion passed unanimously.

Consider Estimate for Library Door Opener

As directed from last meeting, Pell brought an estimate for \$2889 for purchase and installation of an electromagnetic door opener for the Haven Public Library. This would not be a budgeted expenditure; payment for this item would simply come from cash in the Electric Fund. Wright thought installation of the opener would be a good improvement. However, he suggested asking the Library to foot half of the bill for it. Williams said it wouldn't hurt to ask but would delay the installation, and she would hate for someone to be hurt while the issue is being debated. Schoepf-Pearce thought a doorbell, which had been previously mentioned, would accomplish the same thing at a cheaper cost. Discussion ensued, but ultimately, Carmichael moved to install a doorbell at the library. Schoepf-Pearce seconded. The motion passed unanimously.

Consider Expenditure for Tree Trimming

Pell presented quotes from three companies for tree trimming. They were as follows:
Arbor Tech - 4 man crew with mulching - \$250 per hour, which equates to \$10,000 per week
Richardson Tree Trimming - 3 man crew, no mulching - \$125 per hour, which equates to \$5,000 per week

Though there's certainly more than a week's worth of tree trimming that needs done around the City, Pell asked the Council to authorize one week of tree trimming from the bidder of their choice so that we can get a feel for the amount of work that comes from the expenditure. This will help evaluate the value of tree trimming expenditures in the future.

The money to pay for this work would come from the 5th Street Line Upgrade line item under the Capital Improvement Fund in the 2016 budget. Williams moved and Banman seconded to award a week's work to Richardson Tree Trimming. All members voted in favor of the same. Schoepf-Pearce requested Pell capture before and after photos. Williams asked how much in advance homeowners would be notified of tree-trimming. Pell advised he would post a week ahead of time.



Consider Request from USD 312 for Additional Ball Field Items

Clark Wedel, Superintendent of USD 312, has asked that the City consider donating additional items to the school district for use at the new ball fields. These items are the metal, portable bleachers, the roofs over the dugouts, and if they can be salvaged, the benches in the dugouts. Carmichael moved and Schoepf-Pearce seconded to donate said items to USD 312. The motion carried four to zero.

Consider Nunns Construction's Pay App No. 2: \$70,056.00

Nunn's Construction's Pay App. No. 2 was provided to members for their consideration. Architect Jim Putnam signed off on the application on August 12th after a visit to the job site on August 9th. Carmichael moved and Banman seconded to approve the application for payment. Motion passed with four "yes" votes. Pell provided a brief update on the project, noting the projected completion date is November 16, 2016.

Chief of Police Updates

Chief Rush provided the following updates:

- Hayden starts at the academy on September 9th.
- A few juvenile cases are on the horizon.
- Officer Eulenstein will be back in late August.

Public Works Director Updates:

Pell delivered the following updates:

- Last day for the pool will be Sunday, August 21st.
- Summer maintenance help has left for college. However, the newly hired bathroom janitor has agreed to take on a bit of mowing until the season slows.
- On-call arrangement was briefly discussed.
- Josh True has the paint ready for marking the streets, crosswalks, parking stalls, etc. The Council should see progress on that in the next 1-2 weeks.
- Kansas Avenue street light issue should be fixed tomorrow morning.

Council Concerns

Williams inquired about the Pioneer Park restrooms -- when they're open, who is responsible for cleaning, etc. She asked that something be done to give better privacy at the women's restroom there. Pell will install a new latch.

Agenda Planning -- Items for September 6

Items posted on the board were read.

Adjournment

At 7:55 PM, Banman moved and Schoepf-Pearce seconded for adjournment. The motion passed unanimously.

/s/
Paula J. Scott, Mayor

Attest:

/s/
Leslie Atherton, City Clerk