



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: August 5, 2019

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Matt Johnson, Ron Dale, Sandra Williams, Tricia Paramore, Philip Kauffman.

Absent: None.

Others: Leslie Atherton, Derek Stoll, Stephen Schaffer, Greg Wood, Vicki Myers, Martha Holmes, David Lowy.

The meeting was opened with the flag salute and followed with a moment of silence to honor those whose lives were lost in the recent shooting in El Paso, TX.

"Consider Expenditure for Digger Truck Repairs" was added to the agenda after motion by Johnson and second by Kauffman. Motion carried.

No one signed up to speak during public comment time.

Minutes

Paramore moved and Dale seconded to approve the minutes of the July 1, 2019, meeting with two suggested revisions. Motion carried.

Accounts Payable

Kauffman moved to approve accounts payable from July 2, 2019, through July 15, 2019, totaling \$247,978.16. Paramore seconded, and the motion passed five to zero. Next, Dale moved and Kauffman seconded to approve accounts payable to Faith Paramore and WSU for Payton Paramore, totaling \$399.64. Motion carried, though Paramore abstained as Faith and Payton are her children. Then Paramore moved to approve all other accounts payable, totaling \$298,545.05. Johnson seconded, and the motion passed unanimously.

Members were provided with financial reports for the months of June and July 2019, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Public Hearing on 2020 Budget

At 7:05 PM, Mayor Wright opened the public hearing on the 2020 budget. No public comment was delivered. Ultimately, Paramore moved and Kauffman seconded to approve the 2020 budget as presented. Motion passed unanimously.

Vicki Myers, Haven Fall Festival Chairperson: Hear Requests from Fall Festival Committee

Fall Festival will occur October 11 – 13. Myers requested the City's assistance with the following items: portable toilets, barricades, trash cans, electrical hook-ups, the hanging of flags and decorations, moving picnic tables, and authorization to hold the Friday night BYOB event and Saturday Beer Garden in the same location as last year, on Main Street between the Police Department and Hardware Haven. She noted there will be a tent put up for both events. The BYOB event will take place from 8:00 – 11:00 PM. Saturday's Beer Garden will take place from 3:00 to 9:00 PM, and this year, instead of serving beer, there will be a bartender making and selling beverages.

Atherton reminded the Council that last year initially City Attorney, Larry Bolton, had no issue with the alcohol events, but when it came time to prepare the resolutions, he advised against two alcohol events occurring in a row

Approved 08.19.2019



on public property. Last year seemed to go off without a hitch, but she wanted the Council to have all information to decide. Chief Schaffer advised he had no issue with the events.

Mayor Wright inquired about clean up. Myers said it has not been arranged yet but will likely be done by a group of churches.

Williams moved to approve City assistance with the requested items. Johnson seconded, and all members voted in favor of the same.

Consider Donation to Haven Fall Festival

Atherton asked the Council if they wished to donate \$2,000, equal to the fireworks sales permit fee, to the Haven Fall Festival, as has been done historically. Kauffman moved and Williams seconded to approve the donation. Motion passed with five "yes" votes.

Accept Resignation of Recreation Board Secretary

Members read a letter of resignation, dated July 9, 2019, from Adria Snyder. Paramore moved and Dale seconded to accept the resignation. Motion passed unanimously.

Consider Resolution Implementing Longevity Raise

Williams moved and Kauffman seconded to adopt Resolution 352, implementing a longevity raise for employee, Brent Henderson. Motion passed unanimously.

Adopt Ordinance for Codification

A few weeks ago, members were provided with information regarding codification of all the City's ordinances to review as compiled by Ranson Financial. This was the result of many months of work by City Clerk, Leslie Atherton, with assistance from former Chiefs, Chief Schaffer, Public Works Director Derek Stoll, Mayor Wright, and Building Inspector, Charles Arndt. Ultimately, Paramore moved and Johnson seconded to adopt Ordinance 682, codifying the City's ordinances. Motion passed unanimously.

Public Works Updates:

Public Works Director, Derek Stoll delivered the following updates:

- Public Works explained that the payable to Protective Equipment Testing covered the testing of all the City's equipment that would be utilized in the event of an electrical outage / repair. This year PET found an issue with the City's digger truck. Stoll obtained an estimate from Altec to repair the issue as well as take care of a recall, for a total of \$5,533.62, plus tax. Stoll and Wright questioned the freight estimate of \$485.76, but Stoll didn't have a chance to inquire about it specifically today. Paramore moved to approve the requested expenditure, not to exceed \$5,533.62 plus tax. Kauffman seconded, and the motion passed unanimously.
- The recent power outage was due to a snake in Westar's Burrton substation.
- Street-sweeping has commenced.
- Public Works is tending to a few water leaks in town with repairs in progress.
- Stoll has until August 17th to respond to discrepancies listed in the KDHE water inspection. He said they should all be easy fixes, and he will take care of it.
- Plans for running the sewer line to the pool have changed. There's not enough grade for gravity flow. Instead, the line will be a forced sewer line with a grinder near the bathroom.
- Williams asked if the pool would be open before school is in session. Wright, Dale, Atherton, and Stoll all said no. Williams asked if it would be in operation before it's cold out. It will. Dale suggested members, if they haven't already, take a walk around the pool project while workers are there, if possible. He said there are still some things that concern him, particularly the main drain.



Police Updates:

Chief Schaffer provided the following updates:

- Schaffer applied for an equipment grant from ONEOK to purchase dash cams and an IR drone.
- Schaffer discussed recent police activity.
- Schaffer purchased a new uniform for himself and will purchase new uniforms for the rest of the department soon. They would be used primarily for special events, holidays, court, etc. A picture of him in the new uniform can be found on the Haven Police Department's facebook page. He has received only positive feedback.

Council Concerns

Williams noted the City's USA flags are looking ratty. Stoll said they will be replaced before they go out next time.

Dale received positive feedback about the recent ditch cleaning and re-iterated to fellow governing body members to check out the pool project.

Agenda Planning

Items for August 19th were read aloud.

Adjournment

At 7:50 PM, Paramore moved, and Johnson seconded for adjournment. The motion passed unanimously.

/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk