



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: August 1, 2022**

**THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT 120 S. KANSAS AVENUE WAS CALLED TO ORDER AT 7:00 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Sandra Williams, Christopher Scott, Mark Robinson, Austin Borden.**

**Absent: Kylie Rush.**

**Others: Leslie Atherton, Derek Stoll, Jennifer Hill, Shannin Rettig, Brooke Carroll, Colin Hansen, Martha Holmes, Penny Poitras, Barbara White, Steven Phillips, Kyran Crist, Dean Chesnut, Tracie Milleson, Dale Milleson.**

During public comment time, Penny Poitras, resident at 201 N. Sedgwick Ave, introduced herself as candidate for Reno County Commissioner District #5, and Dean Chesnut, resident at 3 E. Salina Drive, encouraged governing body members to familiarize themselves with the Kansas Open Meetings Act.

No changes were made to the agenda.

**Minutes**

Robinson moved to approve the minutes of the July 5, 2022, meeting. Borden seconded, and the motion passed unanimously.

**Accounts Payable**

Atherton noted that the Accounts Payable for July 6 – July 18, 2022, included Check 72936 of \$2,045.34 to Tyler Technologies, part of an \$8,121 Police Department expenditure approval by Mayor Wright on January 26, 2022. Williams inquired about the circumstances of approval. Ultimately, Robinson moved, and Borden seconded to approve accounts payable for July 6 – July 18, 2022, totaling \$194,720.70. Motion passed unanimously.

Next, Robinson moved, and Scott seconded to approve Accounts Payable for July 19, 2022, through August 1, 2022, totaling \$128,490.30. Motion passed with five “yes” votes.

Members were provided financial reports for the month of June 2022, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

**Colin Hansen, General Manager of Kansas Power Pool: Introduction**

New installed CEO / General Manager of Kansas Power Pool, Colin Hansen, introduced himself to the governing body by providing information about his professional background and sharing his current goals for Kansas Power Pool, including focus on affordability.

**Shannin Rettig, Haven Chamber of Commerce and HFF Committee: Discuss Haven Fall Festival**

Rettig requested the City’s assistance with Haven Fall Festival. She advised this would be in the same ways the City has historically helped – putting up decorations at the four corners, allowing use of barricades, setting up electrical service for vendors, moving picnic tables downtown, providing portable toilets and trash receptacles for the Festival. She also requested the City’s usual annual donation of \$2,000 to the Festival.

Members were provided with proposed Resolutions for the Friday night BYOB event and the Saturday Beer Garden. City Attorney Andrew Foulston and Police Chief Stephen Schaffer had reviewed the same and offered

Approved 08.15.2022



approval. Williams moved to adopt Resolutions 391 and 392 and authorize the requested assistance, including the \$2,000 donation. Borden seconded, and all members voted in favor of the same.

#### **Consider Hiring Recreation Board Treasurer / Secretary**

Members considered the Recreation Board's recommendation to hire Josephine Gonzalez as Treasurer / Secretary at a rate of \$1,940.02 annually. It was noted that Gonzalez is the cousin of Recreation Director, Stephanie Pace, and sister to Recreation Board member, Jonell Bell. City Attorney Jennifer Hill advised this hire would go against the City's nepotism policy. She noted that while the attorneys would never direct the City to go against their own policy, they do have the flexibility to do that. However, she recommended if the City chose to go against the policy, they state a reason. Poitras, a member of the Recreation Board, was present and spoke to the Council about how the Board came to recommend Gonzalez for the position, noting she was the best candidate out of the three applicants. In an email, Recreation Board Chairperson, Shauna Schoepf-Pearce, noted that Bell indicated she would be willing to resign in order for Gonzalez to have the position. Atherton noted that according to the position description, the Recreation Board Secretary / Treasurer works under the direction of the Recreation Chairperson and City Clerk; members noted, then, that, if hired, the Recreation Board would not directly supervise Gonzalez. Ultimately, Borden moved to hire Gonzalez as Treasurer / Secretary at \$1,940.02 and to retain Bell on the Recreation Board, noting that Bell should recuse herself from all discussions / votes relating to matters that pertain to Gonzalez and her position. Williams seconded, and all four members voted in favor of the same.

#### **Discuss Enclosure and Safety Devices for Pond at 22 N. Stadium** *(Sponsored by Borden)*

Borden said he has been approached more than once about the to-be pond at 22 N. Stadium. Borden asked if a hole in the ground or potential pond should be required to have a safety fence. If heavy rains were to gather, Borden noted it would fill up. Scott noted it is more like a construction site right now and would be safer with some kind of safety fence around it. Mayor Wright noted the liability would go back to the property owner. City Clerk Leslie Atherton noted of all City Staff, the Building Inspector, Charles Arndt, would be the most useful personnel resource for the topic; unfortunately, due to the schedule at his other job, he was unable to be present. Borden said he just wanted to get the conversation started but thought it would be good to hear from the Building Inspector on the topic. Other members agreed. Atherton will invite Arndt to the next Council meeting.

#### **Public Works:**

*Consider Bills:*

##### *Protective Equipment Testing Laboratory (\$1,265.50)*

Stoll requested Council approve payment of Invoice 78577 from Protective Equipment Testing Laboratory totaling \$1,265.50 for the testing of nearly all of the City's electrical tools, an expenditure that is historically over \$1,000 but necessary for safety reasons. Robinson moved to approve the request. Scott seconded, and the motion passed with four "yes" votes.

##### *Reach Solutions, Inc. (\$1,070.37)*

Stoll requested Council approve payment of Invoice 11227 from Reach Solutions, Inc., previously OurNerd, totaling \$1,070.37, for the installation of a new firewall at the Water Plant. The equipment cost \$905, and labor was \$165.37. Borden moved to approve the request. Scott seconded, and the motion passed with four "yes" votes.

##### *WaterWise Enterprises (\$1,186.50)*

Stoll requested Council approve payment of Invoice 9418 from WaterWise Enterprises totaling \$1,186.50, for the purchase of a 55-gallon drum of Liquid Bacteria as well as a 45MHP2 120V Feeder w/ 1/4" white suction / discharge for the sewer lagoons. Borden moved and Williams seconded to approve the request. The motion passed with four "yes" votes.

#### *Updates*

Stoll delivered the following updates:



- Public Works has performed some drainage work by the north lift station. Stoll moved the lift station fence and built a berm in the area to help keep the water on proper course. Stoll said he felt it would be best to remove the fence around the lift station entirely, that it will make it easier to get to the equipment and clean up the appearance of the area. He asked for the Council's approval of that approach. No one spoke in opposition of the plan.
- Stoll asked if the Council would consider increasing the expenditure limit from \$1,000 to \$1,200 or \$1,500. Atherton asked if that topic could be undertaken at a future meeting. Williams agreed.
- Williams inquired about filling some potholes in downtown alleys. Stoll noted he filled those on Friday but also intends to pursue quotes to get the downtown alleys repaved.
- Williams advised she has a neighbor looking to do community service work for an Eagle Scouts project. She suggested street painting – parking stripes and possibly artwork in the center of town. She asked if Public Works / City of Haven would provide the paint / supplies for the same. Members agreed there would be many particulars to be worked out. She will report back to the neighbor, and he may attend a future meeting to address the Council with his request.
- Scott asked when the pothole at 2<sup>nd</sup> and Emporia would be repaired. Stoll advised he has made a few phone calls to the responsible party with no return as of late. Stoll said the City will likely end up repairing it and billing the responsible party for the work.
- Scott expressed a safety concern about how the north well house on Stadium Street is now hidden by berms. He said he would like for the City to get quotes to fence in the City property in the area with chain-link and a gate. Mayor Wright asked how often the water well-houses are checked. Stoll advised weekly. Stoll will obtain quotes for the work.

**Chief of Police Updates:** Chief Schaffer was absent.

**Council Concerns:** None.

**Executive Session**

At 7:50 PM, Williams moved, and Scott seconded that the Council recess into executive session pursuant to the attorney-client privilege exception in order to discuss the pool matter with City Attorney Jennifer Hill, City Clerk Leslie Atherton, and Public Works Director Derek Stoll, present, the open meeting to resume in Council Chambers at 8:05 PM. Motion carried.

At 8:05 PM, regular session resumed with no action taken during executive session. Next, Williams moved to approve the contract from LJ Roth Restoration Service for pool repairs, totaling \$374,750. Borden seconded and the motion passed unanimously.

**Agenda Planning:** Items listed for the August 15<sup>th</sup> Council meeting were read aloud.

Mayor Wright noted a request from Kristy Shadoin for a \$50 gift certificate from the City of Haven for Spirit Night. Atherton noted the City has provided the same the last few years. By way of consensus, members agreed to fulfill the request.

**Adjournment**

At 8:02 PM, adjournment was unanimously approved after motion from Robinson and second from Borden.

/s/  
Adam Wright, Mayor



Attest:

/s/

Leslie Atherton, City Clerk