



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: July 17, 2017

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Shauna Schoepf-Pearce, Steve Carmichael.

Absent: Les Banman.

Others: Leslie Atherton, Rob Pell, Cole Rush, Carla Smith, Kylie Rush, Lindsey Young, Brylie Warden, Philip Kauffman.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

No one signed up to speak during public comment time.

Mayor Wright suggested moving to the top of the agenda all Public Works items to facilitate early dismissal of Public Works Director, Rob Pell. Schoepf-Pearce moved to approve the suggested changes. Carmichael seconded, and the motion passed three to zero.

Minutes

Carmichael moved and Williams seconded to approve the minutes of the June 26, 2017, meeting. Motion carried.

Accounts Payable

Carmichael moved and Williams seconded to approve accounts payable for July 3rd, totaling \$68,260.51. Motion carried unanimously.

Next, Carmichael moved and Williams seconded to approve accounts payable for July 17, totaling \$147,043.23. Motion passed unanimously.

Members were provided with financial reports for the month of June 2017, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

Executive Session

Schoepf-Pearce moved that the Council recess into executive session pursuant to the non-elected personnel exception to discuss job performance with City Clerk, Leslie Atherton, Public Works Director Rob Pell, and Chief of Police Cole Rush, the open meeting to resume at 7:22 PM. Carmichael seconded, and the motion passed unanimously.

At 7:22 PM, regular session resumed with no action taken during executive session.

Rob Pell, Public Works Director:

Consider Purchase of Electric Stock Items (fuses, wire, connectors): \$3,500

Pell requested authorization to purchase electrical stock items for a total of \$3,500. Williams moved and Carmichael seconded to approve the purchase. Motion passed four to zero.

Consider Purchase of Two Fire Hydrants

Approved 08-07-2017



Pell requested authorization to purchase two (2) fire hydrants to facilitate replacements along Kansas Avenue – one at 4th & Kansas and one 2nd & Kansas. Carmichael moved and Schoepf-Pearce seconded to approve the purchase, not to exceed \$6,000. Motion passed unanimously. Pell also mentioned that Public Works would also be moving one from 412 E. 4th to 311 N. Reno.

Public Works Director Updates:

Pell provided the following updates:

- Repair of pool leak #2 is complete. Tomorrow the concrete should be dried out enough to take the barricades down.
- All STOP and YIELD signs in the City were replaced today.
- Sprinkler system at Pioneer Park was repaired.
- Troubleshooting at the water treatment facility continues.
- Street-patching needs still exist.
- Street lights ordered.
- Police department produced a list of malfunctioning street lights to Public Works; they will see that those are repaired.
- Will spray for mosquitos in preparation of Movie Night.

Consider Ordinance regarding Tobacco-Free Parks

Members were provided with a copy of City attorney-approved, proposed ordinance regarding tobacco-free parks. Williams moved and Schoepf-Pearce seconded to adopt Ordinance 666. Motion carried three to zero.

Leslie Atherton, City Clerk: Discuss Renewing Library Lease

Members were presented with a copy of the current lease between the City and Library Board of Directors. It is set to expire August 3rd. Atherton asked the Council if they wished to continue the arrangement as it had been. She will bring a new lease to the next meeting for their consideration.

Consider Revised Planning Commission Bylaws

Atherton presented revised bylaws for the Planning Commission on behalf of the Planning Commission. Members were provided with an updated copy clearly showing revisions. Carmichael Moved and Schoepf-Pearce seconded to adopt the revised bylaws. Motion passed unanimously.

Chief of Police Updates:

Rush provided the following updates:

- Officer Hayden is at DARE training.
- Aiming for mid-September to move in to 102 S. Kansas.

Council Concerns

Schoepf-Pearce gave an update of the Study Committee happenings and encouraged Council members to provide update and feedback on the proposed contract so all can go into the Special Meeting unified.

All-employee Appreciation Event scheduled for August 13th at the City Pool. Clerk will get a head-count to Council members.

Agenda Planning -- Items for August 7, 2017

Items posted for August 7, 2017, were read aloud.

Adjournment

Carmichael moved and Schoepf-Pearce seconded for adjournment. The motion passed unanimously.



/s/
Adam Wright, Mayor

Attest:

/s/
Leslie Atherton, City Clerk