



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: July 16, 2018**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MAYOR, ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Ron Dale, Philip Kauffman, Matt Johnson, Sandra Williams.**

**Absent: Tricia Paramore.**

**Others: Leslie Atherton, Cole Rush, Rob Pell, Adam Strunk, Kylie Rush, Mark Chesney, Brent Chesnut, Kevin Cowan.**

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

Dale moved, and Johnson seconded to remove "Discuss Street Sweeping Options" from agenda. Motion carried. No one signed up for public comment.

**Minutes**

Dale moved to approve the minutes of the July 18, 2018, meeting. Williams seconded, and the motion passed four to zero.

**Accounts Payable**

Kauffman moved to approve accounts payable, totaling \$184,79211. Dale seconded, and the motion passed unanimously.

**Brent Chesnut, Alfred Benesch & Company, Inc.: Safe Routes to School Project Summary and Update**

Chesnut addressed the Council and delivered a powerpoint presentation covering Phase I and Phase II of Safe Routes to School, including cost estimates, remaining challenges, and where to go from here. He described each of the six project locations within the City.

He advised that KDOT will not allow the storm-water box / ADA ramp at 5th and Emporia (SW corner) to be left as is or worked around as it is integral to the project. To take care of it, it is estimated to cost an additional \$12,000 and \$2,500 of that is Design Engineering.

Mayor Wright said he thought some of the changes in the plans were brought on by things that should have been noted in preliminary stages and constituted a "design bust," and therefore resulting costs should not be borne by City of Haven. Chesnut pointed out that the project is still in the design phase. With the increased construction cost due to the stormwater box / ramp issue, Chesnut advised it is Benesch's suggestion that the City pursue additional funding from KDOT. In the end, the City would get the same size project for less money. However, he warned that overages could still pop up in the CE (Inspection) line item.

After brief discussion about whether to accept funding from KDOT, Kauffman moved to accept additional funding from KDOT. Johnson seconded, and the motion passed unanimously.

**Kevin Cowan, Gilmore & Bell: Financing Pool Project**

Cowan advised that, based on his experience, \$660,000 in thirty-year bonds might be difficult to find buyers for and that bids would be more likely if the term was reduced to twenty years. Otherwise, if the Council wanted to pursue thirty-year bonds, he suggested the Council consider engaging a financial advisor as he might be able to



find private placement for the bonds, which would reduce other costs. A failed bond sale would add a month or so to the schedule.

Williams said the citizens she has spoken to have indicated they would prefer a 20-year payback rather than a 30-year and moved that the Council proceed with selling bonds with 20-year term. Kauffman seconded, and the motion passed unanimously.

Cowan suggested issuing bonds for a little larger than the needed amount. Seven hundred thousand dollars was the suggested amount. Members agreed that would work.

**Mark Chesney, Kansas Power Pool: Discuss Community Solar**

Chesney attended to provide members on KPP's initiative to pursue community solar in the future. He began by saying that KPP truly does not care if the City of Haven wants to pursue a solar endeavor now or ever. There's a Fall Planning retreat coming up September 14-15 and at that point KPP will try to get into the details of pursuing solar.

Until recently, KPP hasn't found the economics of solar to be attractive but is aware of the growing desire of consumers to pursue solar power for educational and green purposes. Chesney fielded questions from Council members about ways solar power could be encouraged, but said he is not interested in a commitment from the City of Haven at this time, only a discussion.

**Kylie Rush, Park Board Chairperson: Consider Improvements to Tennis Courts**

Rush and Wright presented tennis court improvement options to the school board earlier this evening. The BOE indicated they were only interested in overlaying Dobbs on the existing two courts at this time and voted to contribute \$32,000 to the same, which is half the cost. K. Rush presented the bid to the Council as well as bids for new fencing for the area.

Kauffman moved to proceed with Dobbs overlay from Mid-American Courtworks for \$64,600 (to which USD 312 is contributing \$32,000) and accept the bid from Wells Fencing for fencing with turn-style gates for \$25,440.76, pending Council approval of the entry gate approach. This would make the City's total responsibility for the project \$58,040.76. Williams seconded. Motion passed unanimously.

**Consider Resolution Implementing Longevity Raises for Henderson, Troyer, and Stussy**

Atherton presented a proposed resolution to implemented raises for eligible individuals pursuant to the adopted Wage Increase Plan. Williams moved and Kauffman seconded to adopt Resolution 337. Motion passed unanimously.

**Rob Pell, Public Works Director:**

*Discuss Street Sweeping Options*

Tabled.

*Authorize Expenditure for Sewer Repairs*

Pell presented the Council with a bid of \$2,600 from Mayer Specialty Services to patch an 8" X 48" area of sewer line. Kauffman moved and Johnson seconded to authorize the presented expenditure. Motion passed unanimously.

*Consider Revised Position Descriptions*

Pell asked the council to consider revised descriptions for Public Works positions as he added the following line to each of them: "Must have availability to respond to emergency call outs and participate in an on-call rotation schedule." After brief discussion, Williams moved and Johnson seconded to approve revised position descriptions



for Public Works Director, Maintenance Technician, and Electrical Distribution Superintendent. Motion passed unanimously.

**Public Works Director Updates:**

Pell provided the following updates:

- Public Works has been fogging every three days or so in schedule with mosquito hatching.
- Existing, out-of-service transformers from Haven Steel have been removed.
- Another out-of-service transformer near the ball diamond has been removed as well as the pole, which cleaned the area up nicely.
- Pell called to obtain a bid on painting lines on Industrial Drive. No return call yet.
- Handicap access ramps on 5th Street and Main Street were recently tidied up, and excess gravel was removed from Main Street.
- Pell is getting prices on a larger sewer repair (180') to occur between Reno and Kansas.
- Information on street sweeping options will be available at the next Council meeting.

**Consider Revised Mural Agreement with Property Owner**

Ronnie Smith, owner of Hardware Haven, reviewed the mural agreement the Council had approved and requested a change to allow him say-so in what goes up on the south wall of his building. The City Attorney made such change in Paragraph 3 of the agreement: "However, the design, composition, and content of the proposed mural shall first be submitted to the property owner for his approval without which the project will not go forward." Atherton presented the revised agreement to Smith, and he signed the same. Dale moved, and Johnson seconded to approve the revised agreement. Motion passed with four "yes" votes.

**Executive Session**

Williams moved and Dale seconded that the Council recess into executive session pursuant to the non-elected personnel exception in order to discuss the performance of the Police Department, with Chief Rush present, the open meeting to resume at 10:00 PM. Motion passed unanimously.

At 10:00 PM, regular session resumed with no action taken during executive session. Then Johnson moved and Kauffman seconded that the Council recess into executive session again pursuant to the same exception in order to discuss the same topic, with Chief Rush present, the open meeting to resume at 10:15 PM. Motion passed unanimously.

At 10:15 PM, regular session resumed with no action taken during executive session. Then Williams moved, and Dale seconded that the Council recess into executive session pursuant to the same exception in order to discuss the same topic, with Chief Rush present, the open meeting to resume at 10:35 PM. Motion passed unanimously.

At 10:35 PM, regular session resumed with no action taken during executive session. Then Williams moved and Kauffman seconded that the Council recess into executive session pursuant to the same exception in order to discuss the same topic, with Chief Rush present, the open meeting to resume at 10:45 PM. Motion passed unanimously.

At 10:45 PM, regular session resumed with no action taken during executive session. Then Williams moved and Kauffman seconded that the Council recess into executive session pursuant to the same exception in order to discuss the same topic, with Chief Rush present, the open meeting to resume at 10:50 PM. Motion passed unanimously.

At 10:50 PM, regular session resumed with no action taken during executive session. Then Williams moved and Kauffman seconded that the Council recess into executive session pursuant to the same exception in order to



discuss the same topic, with Chief Rush present, the open meeting to resume at 11:00 PM. Motion passed unanimously.

At 11:00 PM, regular session resumed with no action taken during executive session.

**Chief Rush: Consider Quote from Jayhawk Software**

Initially, because the police department was moving to 102 S. Kansas, Chief Rush pursued the installation of a VPN to allow the City Clerk and Assistant City Clerk to continue to access the court software. The quotes for VPN installation were pricey so he contacted the court software company to see what other solutions they might offer. As it turns out, they offer a court software cloud solution that would cost less and accomplish the purpose much better. The quote from Jayhawk to initiate that is \$1450 plus \$100 per month. Dale moved and Johnson seconded to approve the expenditure as presented. Motion passed unanimously.

**Chief of Police Updates:**

Chief Rush provided the following updates:

- None.

**Council Concerns**

Mayor Wright reminded the Council that their authority to make decisions comes from them sitting at the table at a meeting together. He asked that members encourage citizens with complaints to utilize the complaint form.

All employee pool party will be on August 5th 6:30 PM to 8:00 PM. Dale and Johnson advised they will not be in attendance. Johnson will also be absent from the August 6<sup>th</sup> meeting.

**Agenda Planning**

Items for August 6 were read aloud.

**Adjournment**

At 11:10 PM, Kauffman moved and Johnson seconded for adjournment. The motion passed unanimously.

/s/  
Adam Wright, Mayor

Attest:

/s/  
Leslie Atherton, City Clerk