



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: JUNE 21, 2021**

**THE CITY COUNCIL MEETING IN REGULAR SESSION HELD AT HAVEN COMMUNITY BUILDING WAS CALLED TO ORDER AT 7:01 PM BY MAYOR ADAM WRIGHT. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Mark Robinson, Tricia Paramore, Sandra Williams, Kylie Rush, Ron Dale.**

**Absent: None.**

**Others: Leslie Atherton, Derek Stoll, Stephen Schaffer, Kyran Crist, Andrew Foulston (at 7:05 PM), Stephanie Pace, Jan Nolde.**

No one signed up to speak during public comment time. Williams moved and Dale seconded to move the Recreation Director's agenda item to the top of the agenda following Accounts Payable. Motion carried.

**Minutes**

Paramore moved and Dale seconded to approve the minutes of the June 7, 2021, meeting. Motion carried.

**Accounts Payable**

Dale moved and Paramore seconded to approve accounts payable, totaling \$148,388.13. Motion carried.

Members were provided with financial reports for the month of May 2021, including a summary of receipts and disbursements, comparison of budgeted to actual expenditures, and reconciliation of Jayhawk Utility receipts to money deposited into utility accounts.

**Stephanie Pace, Recreation Director: Consider Proposal for Fishing Camp**

Members were provided with a proposal for Haven Recreation to hold a Fishing Camp for three Saturdays from 8:30 am to 11:00 am. Members were also provided with feedback from Midwest Public Risk on the camp. Recreation Director, Stephanie Pace, advised that the City of Mt. Hope has approved Recreation's use of their city pond to hold the fishing camp so long as the City of Haven provides a certificate of liability insurance for the camp listing the City of Mt. Hope as additional insured. Pace put in for a grant with Kansas Department of Wildlife and Parks to use on-loan their fishing equipment, though kids that have their own equipment would be allowed to bring it. She advised she has a group of high school kids and four adults that want to help. Of the four adults, two are certified in CPR and one is a certified lifeguard. Pace advised that she and Atherton are working on a waiver for participants' parents / guardians to sign. Atherton advised she has one put together and will get it to the City Attorney for approval. Williams moved to approve moving forward with the camp. Rush seconded, and the motion carried.

**Jan Nolde, Swindoll, Janzen, Hawk & Loyd, LLC: Consider 2022 Budget Proposal**

Members were provided with a copy of the 2022 budget proposal including a mill levy calculator page. Nolde noted the proposal was put together with the mill levy kept at the same level as 2021, though that is projected to bring in more revenue in 2022 because the City's assessed valuation increased. She explained if members wished to keep the mill levy the same, because it is greater than the County Clerk's estimated revenue neutral mill levy, they would have to hold a hearing and adopt a resolution to do so. Right now, that hearing and the budget hearing are scheduled for Tuesday, September 7, 2021, at 7:05 PM and 7:10 PM respectively.

After going through the budget page-by-page, members discussed increasing the amounts allotted to the Tree Board in 2022 to \$14,000 and the subsidy to the Library Fund from Electric Fund to \$34,000. Ultimately, Paramore

Approved 07.19.2021



moved and Williams seconded to approve the draft of the 2022 budget proposal with those two changes and to send the proposal to the hearings. Motion passed unanimously.

**Consider from Midwest Public Risk for FY 21-22 Property and Liability Contributions (\$46,956.90)**

Members were provided with a copy of the FY 21-22 Property and Liability Contributions bill from Midwest Public Risk, totaling \$46,956.90. Atherton explained the changes made to the policy since last year due to the separation of EMS. Dale moved and Paramore seconded to approve payment of the presented invoice. Motion carried.

**Public Works:**

*Consider Expenditure for Mosquito Control*

Stoll requested authorization to purchase mosquito control products, totaling \$2,897.40. Paramore moved and Dale seconded to approve the expenditure as presented. Motion carried.

*Consider Expenditure for Street Lights*

Stoll requested authorization to purchase 36 streetlights from Border States for \$9,900. Atherton noted the expense is budgeted. Paramore moved and Robinson seconded to approve the purchase not to exceed \$10,000. Motion passed unanimously.

*Consider Expenditure for Water Plant IBE*

Members were provided with a quote from Stanion Wholesale to have Rockwell Automation Authorized Service perform an Installed Base Evaluation of the water plant. This evaluation would produce essentially an inventory sheet of all the hardware / parts in the water treatment system. As items begin to age out or become obsolete or are discontinued, this information would be valuable and helpful, Stoll advised. Paramore moved and Williams seconded to proceed with the IBE as presented. Motion passed.

*Consider Expenditure for Water Plant Computer Upgrade*

Members were provided with an invoice from R.E. Pedrotti for the calling out of a service technician to investigate the touch screen / control panel at the water treatment plant, totaling \$420. Members were also provided with an estimate from R.E. Pedrotti to replace and program the panel, which was found to be irreparable, for a cost of \$1,975. Paramore moved and Robinson seconded to approve the expenditures as presented. Motion carried.

*Updates*

- There have been many complaints about the closing of streets for repaving, particularly the portion to be resurfaced with concrete on Kansas Avenue. It will be closed for 3-4 weeks to allow the concrete to cure.
- Mayor Wright has approved for APAC to do a patching job on Emporia Avenue in addition to the paving approved at the last Council meeting.
- A few electrical issues required attention.
- Stoll is waiting to see the bid to replace the engine in the water treatment plant generator.
- There are some electrical issues occurring at one of the lift stations that Stoll thinks can be fixed by rearranging transformers.

**Chief of Police:**

*Updates*

- None.

**Council Concerns**

Rush mentioned some controversial signage containing cuss words and inquired if anything could be done about it. Atherton said a similar issue was brought to the City's attention in the last year, and she took the matter to the City Attorney Jennifer Hill for advice. Because of First Amendment rights, at that time, nothing was done. Foulston advised he would look into the matter.



**Agenda Planning**

Items for the July 6, 2021, meeting were listed aloud: none. Members agreed to forego holding a meeting on July 6<sup>th</sup>.

**Adjournment**

At 8:18 PM, adjournment was unanimously approved after motion from Dale and second from Paramore.

/s/  
Adam Wright, Mayor

Attest:

/s/  
Leslie Atherton, City Clerk